

Meeting for January  
2019 was cancelled due  
to weather

Mid-County Volunteer Rescue Squad  
Minutes of Meeting General Membership  
5 February 2019

President: Jaime Packett brought meeting to order 1935. New member Brenden Farmer was introduced. Since Brenden will not be 18 until June, he was voted in as a junior member. He will be voted in again as a full member when he turns 18.

\*Motion made by Jim Webber to vote Brenden Farmer in as a junior member.

Second Melvin Cockrell

All Approved

Treasurer: Jeanne Widenmyer reported we are in good shape not much wiggle room.

Captain: Melvin Cockrell Thanked everyone for making runs. Thanked Joe for getting training going again. New EMT course started, 3 members taking the class.

EXPO coming in Henrico.

Melvin announced that he is stepping down as Captain due to family obligations. Nominations from the floor will be taken during New Business. He will step down 1 March.

1<sup>st</sup>. Lt Phil Shahan Report: Tee shirts have been ordered, and Polo shirts will be ordered soon. Ten new radios will also be ordered.

Safety reminder; Do not go to the scene of a call before the ambulance arrives.

2<sup>nd</sup>. Lt. Robert Hundley: All is well. Roof will be painted when the weather breaks.

Vehicle Officer Charles Howard: Command 4 has 4 new all-weather tires. A running board will be put on soon. Command 4 is out of service until repairs are completed. It will also have a new identity as "Response 40."

\*Motion made by Phil Shahan to extend probation 6 months for new member Debbie Evans.

Second Garfield Parker

All approved.

Member at Large: Valerie Barton: Passed out next two months activity calendars. Training days are added to the calendars.

Jim Webber, new roster and calls figures sent out.

Training Joe Schlatter: 28<sup>th</sup> Feb., splinting will be subject of training.

Old Business: None

New Business: President asked for nominations from the floor for Captain position.

Jim Webber nominated Joe Schlatter. Joe accepted nomination as long as no one's feelings were hurt. Voting will take place next month.

\*Motion made by Phil Shahan to checkout EVOC state requirements to have EVOC license renewed every 5 years.

Meeting adjourned 2035.

Respectfully submitted by Secretary Madge Rollins

Mid-County Volunteer Rescue Squad  
Minutes of Meeting General Membership  
6 March 2019

President: Jaime Packett brought meeting to order 1930. Jaime thanked everyone for helping with calls. Jaime introduced a new applicant Erica Reynolds.

A 10-year service pin was presented to Jim Webber and a life membership.

\*Motion made by Larry Bahl nominating Joe Schlatter for the position of Captain.

Second by Garfield Parker

All approved.

Captain Joe Schlatter: Thanked Sue and Howard Fones for covering runs for the month, and Valerie Barton for driving. He asked for volunteers for:

28 March, 8-12 to bring squad to the elementary school for career day.

25 May for the Strawberry festival.

28 March is training night. Topic Narcan and how to use it

A policy update will be coming out for all members with EVOC licenses to have them renewed every 5 years. Member will be asked to vote on this new policy at the March meeting.

\*Motion made by Joe Schlatter for approval to spend \$800.00. It is for the purchase of traffic reflective cones to be kept on the squad for roadside emergencies.

Second Valerie Barton

All approved.

Captain brought into discussion concerning the use of our building by the County Units. We were informed by formal letter (attached) from the BOD of County Supervisions that they will no longer be paying rent to Mid-County. Although they still wash their squads and store oxygen bottles and other items in the building. After much discussion it was decided to meet with the County Supervisors and work up an agreement.

\*Jim Webber made a motion to set a fee for them to be able to continue to wash their trucks and store oxygen bottles in the building. If they decline, they will vacate altogether.

Second Madge Rollins

All approved.

Treasurer: Jeanne Widenmyer: Expenses for the month \$6.659.  
Finance report attached.

1<sup>st</sup>. Lt Phil Shahan: Absent

2<sup>nd</sup>. Lt. Robert Hundley: Absent

Captain Joe Schlatter announced a fund raiser at the Heathsville United Methodist Church, 15 March, 5-7PM benefiting MCVRS.

Member at Large Valerie Barton: Will look into getting a roofing company to seal the roof.

Need to have a ventilation system for up-stairs and fix a leak in the roof.

Vehicle Officer Charles Howard: Command 4 will be renamed "Response 40". Charles is looking at a clean-up day to wash squads and anything else that needs cleaned up.

Unit 42 is first out for the month. Also asked if anyone knows the location of the Log Book for Response 40, it's missing.

Jim Webber: New rosters sent out. 7 calls were completed.

Note: From Sue and Howard Fones they will be out of town 30 March-8 April.

Meeting adjourned 2010

Respectfully submitted by Secretary Madge Rollins

Mid-County Volunteer Rescue Squad  
Minutes of Meeting General Membership  
3 April 2019

President: Jaime Packett brought meeting to order 1935. Jaime thanked everyone for helping with calls. He presented two new members to be voted on: Crica Reynolds, and Jeff Plumb.

Member approved and voted in both Reynolds and Plumb.

VP Garfield Parker: Thanked Joe Schlatter and his church for the donation to the squad.

The County EMS personnel are out of the building.

Treasurer: Jeanne Widenmyer: Income for the month was \$4594.49. See attachment 1.

1<sup>st</sup>. Lt Phil Shahan: Absent See attachment 2.

2<sup>nd</sup>. Lt. Robert Hundley: Nothing new to report.

Member at Large Valerie Barton: Reminded everyone of the reception for Janice on 11 April. The squad will be providing a cake, finger foods, and drinks for the reception. If anyone wants to bring something, they are more than welcome to do so.

Training Officer: Joe Schlatter is presenting a class on Narcan April 25<sup>th</sup>. Training is the 4th Thursday of the month at 1900.

Vehicle Officer Charles Howard: Unit 44 is first out for the month. Response 40 will be restocked soon. Reminded all drivers NOT to wear their gloves from a scene to drive the squad with. DO NOT leave gloves anywhere in the squad after a call.

Anyone wanting to wash the vehicles are very welcome to do so.

Jim Webber: New rosters sent out. 5 calls were completed.

Captain: Joe Schlatter Not sure what is going on with the radios, will be checking into their status.

Thanked everyone for running calls. Reminded all that if they run or assist in a call to be sure to enter the information including incident number into the log book on the desk in the bay area.

Congratulations to Zoie Sadler for passing the EVOC course and according to Valerie, "Parked the squad like a BOSS!!"

July the state inspection will be coming up. We will start in May to get prepared for the inspection.

Plans to organize the supply room at the end of the month TBD.

Safety cones have been reordered.

Clean up day 9<sup>th</sup> April, 5 to 9 all help is encouraged.

New squad shirts were given out.

Meeting adjourned 2010

Respectfully submitted by Secretary Madge Rollins

**Mid-County Volunteer Rescue Squad  
Membership Meeting  
Wednesday, May 1, 2019**

The Membership Meeting of the Mid-County Volunteer Rescue Squad was called to order by President Jaime Packett at 7:30 pm. In attendance were Sue Fones, Howard Fones, Zoie Sadler, Debbie Evans, Brendan Farmer, Larry Ball, Erica Reynolds, Valerie Barton, Garfield Parker, Rebekah Haynie, Charles Howard, Jim Webber, Jaime Packett, Robert Hundley, Jeanne Widenmyer, and Mary Ewell.

President Packett thanked everyone for running calls, for cleaning up the building and for all of the work around Janice's reception. Mr. Packett then awarded a 15 years of service certificate of appreciation to Treasurer Jeanne Widenmyer.

Treasurer Jeanne Widenmyer presented the financials. Income was \$11,864.57 (\$9,500 from the County, \$1,188.57 from insurance payments from patients and the remainder from community donations). Disbursements were \$9,982.95 with the bulk of the expense being a \$5,800 annual insurance payment. Overall, MCVRS is down approximately \$2,000 from January.

Vice President Garfield Parker thanked everyone for their work, especially for Janice's reception and for cleaning out the storage room.

Vehicle Officer Charles Howard indicated the cones are now on the squads and Rescue 40.

Member-at-Large Valerie Barton read the Captain's Report as follows:

1. Thanks to everyone who ran calls in April, both our calls and calls to assist the County and the other squads.
2. **Strawberry Festival, Saturday, May 25, at St. Stephen's Episcopal Church, 8:30 to 2:00.**
  - a. We have a space reserved for us.
  - b. Need to be in place at the church by 7:45 AM
  - c. We take an ambulance with crew; chairs and tables; and any give-away items we have.
3. **Inspection is July 10. We will start inspection preparations later this month.**
  - a. The main preparation is inventorying the ambulances and Response 40 using the State's checklists for TRANSPORT and NON-TRANSPORT vehicles.
  - b. We will inspect our ambulances at 6:30 p.m. on May 22<sup>nd</sup> in place of our monthly training. We need 3-4 people per ambulance. Phil and Joe will take care of Response 40. Dinner from Subway will be provided for all that assist on the 22<sup>nd</sup>.
  - c. We will inventory our vehicles a second time about 10 days before the inspection.
4. We cleaned and re-organized the supply room. There is more work to be done; more supplies are coming; the supply room should be fully-stocked by late May.



**Mid-County Volunteer Rescue Squad  
Membership Meeting  
Wednesday, May 1, 2019  
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Jim Webber identified the members in need of CPR certifications. They are:

Unit	Last Name	First Name	CPR
484	Newsome	Jeff	10/1/2017
446	Howard	Charlie	10/5/2018
479	Diggs	Ashley	10/21/2018
423	Abigail	Bowman	1/20/2019
461	Packett	James	2/3/2019
416	Evans	Deborah	5/20/2019
443	Haynie	Rebekah	6/26/2019
432	Reynolds	Erica	
471	Simmons	Patrick	

We need to set up a re-cert class but it needs to be done by the end of May to allow time for new certificates to arrive. Valerie will send an e-mail to Secretary Madge Rollins and copy all of the individuals that need certification and they can work out a schedule.

Mr. Webber also reviewed the call volume for April – a total of 8 calls, 4 with County Medic crews and 4 MCVRS calls. The total calls for the year are 25.

Member-at-Large Valerie Barton reviewed the training proposal submitted by Patrick Simmons and approved by the Board. The proposal is as follows:

1. Holding a regional CE event with PEMS council at the MCVRS Building - over two weekends in June. A Saturday/Sunday, and the followed by a second weekend. This will allow all 36 hours of CE to be taught to members and regional area providers who need it.
2. Permission to apply for 2 - CE course approvals, both listing Mid-County as the designated class location, but no specific days of the week. This allows CE hours to be submitted for the classes we have done in-house.
3. Patrick is in discussions with VCU Medical Center - Center for Critical Care and Trauma Education. They are interested in partnering with Patrick to teach an Advanced EMT class - ALS - next fall for 9-10 months, lecture based, with rotations at MCV hospital. Mid-County has agreed to let Patrick use the building to teach this class, on a mutually agreeable night - (Mondays?) starting next fall.

Patrick also has submitted 1 hour of medical CE for the Infectious Disease Control class that was held, 1 hour of Trauma class, 1 hour for the Splinting class, and 1.5 hours for those who attended the Stop the Bleed class. He will continue to submit CE class hours.

Howard Fones made a motion to adjourn and it was seconded by Larry Bahl and the meeting adjourned at 7:50 p.m.

Mid-County Volunteer Rescue Squad  
Minutes of Meeting General Membership  
5 June 2019

President: Jaime Packett brought meeting to order 1935. Jaime thanked everyone for helping with calls, and covering the Strawberry Festival.

VP Garfield Parker: No report.

Treasurer: Jeanne Widenmyer: Received one check for the month of May. Finance Report See attachment 1.

Captain Joe Schlatter: Farmers Market June 15<sup>th</sup>, will need crew. 4<sup>th</sup> of July parade in Reedville on July 6, will be taking all three vehicles. Meet at the building 1:30, parade starts at 3:00.

Sheriff's National Night Out 6<sup>th</sup> of Aug., 5-8pm. Would like to take one squad.

Medical supplies have been ordered. Captain and 1<sup>st</sup>. Lt. will get the squads and Response 40 up to date

1<sup>st</sup>. Lt Phil Shahan: New radios are in. Not all of the programs are working at this time.

2<sup>nd</sup>. Lt. Robert Hundley: No report.

Member at Large Valerie Barton: Nothing new to report.

Training Officer: Joe Schlatter June 27, radios and communication. 7:00 PM.

Vehicle Officer Charles Howard: Charles will be on vacation for a few weeks, he asked that any vehicle problems be reported to the Captain. All vehicles are in good shape at this time.

Charles thanked member Victor Rollins for his assistance in attending the Stan Hall Day parade.

Meeting adjourned 2000

Respectfully submitted by Secretary Madge Rollins

Mid-County Volunteer Rescue Squad  
Minutes of Meeting General Membership  
10 July 2019

President: Jaime Packett brought meeting to order 1930. Jaime thanked everyone for helping with calls.

Finance Jeanne Widenmyer: Reported \$1300.00 was paid back to the squad for training. \$2800 spent on medical supplies. We are \$8,000 down for the year.

President: Requested if you use ice from the ice machine that it be replaced. Take one fill one, keep the freezer filled.

Valerie Barton offered to donate a small freezer for use by the membership for ice.

President thanked everyone for participating in the 4<sup>th</sup> of July parade, it was a good showing.

Grounds getting a bit shabby. Jeanne will request a weed eating from the grass cutting company.

Valerie Barton passed her EMT National written exam, congratulations. EVOC coming up middle of Aug.

1<sup>st</sup>.Lt. No report.

2<sup>nd</sup> Lt. No report.

Vehicle Officer Charles Howard thanked everyone for helping with inspections and keeping the vehicles clean.

Member at Large Valerie Barton: Nothing new to report.

Captain Joe Schlatter: Reported vehicle inspection went great. Inspector was very complimentary with the upkeep and cleanliness of the squads and the upkeep of the administrative paper work.

Medical supplies were ordered and all are up to date at this time.

Maintenance logs were very well maintained and in good order.

Administrative personnel records, everything up to date.

Jim Webber Infection Control Officer: Infection Control Manual has been updated and available on the desk.

A question about the usage of Narcan was asked. EMTs can administer Narcan, but it can only be given using a nebulizer.

An EMS Portal number will be given to all members of squads. All members will be required to register into the portal and request a number according to their status.

Stand-by for the Electric Co-op meeting 1 Aug. Need to be at the high school by 3:30 to set up. We are required to stay until the parking lot is empty.

Training: Disposable CPAP unit. Training is last Thursday of the month.

Warning anyone receiving a DUI will not be allowed to drive any vehicle and if an EMT will be suspended for 2 years.

President: Clean up date for yard work 22 July ,6:00.

Meeting adjourned 2000

Respectfully submitted by Secretary Madge Rollins

Mid-County Volunteer Rescue Squad  
Minutes of Meeting General Membership  
7 August 2019

Vice President: Garfield Parker brought meeting to order at 1930. Thanked everyone for helping out at the events.

Treasurer: Jeanne Widenmyer: We are \$200 ahead of last month. Financial report attached. Fund raising letter will be ready later this month.

Captain: Joe Schlatter report two very successful public service request. One for the Norther Neck Electric Co-op and the other for the "National Night Out", at the Sheriffs grounds in Heathsville.

Three events coming up; we need crews for:

Farmers Market 17 Aug.

Back to School Aug 24

Edwardsville Parade Sept 14

Squad training will be Aug 20.7PM

Aug 9 BLS CPR class, let Madge know if you will be attending.

Aug 21<sup>st</sup>. Stop the Bleed, at the Northumberland Rescue Squad,7PM.

Jeff Plumb 428 has been released as and EMT.

Try to get a Face Sheet, with your PPCR for insurance information.

Jim Webber reports have been sent out.

New Business: Deborah Evans 418 is back to active status.

Meeting adjourned 1945

Respectfully submitted by Secretary Madge Rollins

Mid-County Volunteer Rescue Squad  
Minutes of Meeting General Membership  
4 September 2019

President: Jaime Packett brought meeting to order 1930. Jaime thanked everyone for helping with calls.

Finance Jeanne Widenmyer: Attachment

Patrick Simmons announced BLS CPR class 30 September, 1800, EVOC course Nov 2-3.

1<sup>st</sup>.Lt. No report.

2<sup>nd</sup> Lt. No report.

Captain Joe Schlatter: Stand BY: Football: Sept 11 1800

Oct 4 1900, Oct. 23 1800 Need crews.

May also need crews to cover Sept 20 1900, Oct.9 1900, and Nov. 2 1400.

Edwardsville Parade 14 September, crew EMT Vic Rollins, attendant Madge Rollins and driver Jaime Packett.

21 September Farmers Market

Captain also passed along some information concerning our past Captain Melvin Cockrell's recent accident. He is doing better, still dealing with pain and showing signs of PTSD.

**\*Motion** made by Valerie Barton to advance the Cockrell family a donation of \$1500.00.

Second Garfield Parker

All approved

A Chicken Dinner fund raiser, on Melvin's behalf, will be held 21 September 4-7. We will need help with set up and clean up. Garfield will put out more info soon.

RGH has a new EMS phone line effective 10 September 2019 804-259-3015.

Jim Webber 61 calls for the year.

Vehicle Officer: Charles Howard Response 40 has a new fuel card.

Member at Large Valerie Barton asked for anyone willing to serve as a BOD member for next year please let her know. She is most anxious to hear from everyone. Nominations will also be taken from the floor.

President stated he was very happy to see Sue and Howard back.

Meeting adjourned 2000

Respectfully submitted by Secretary Madge Rollins

Mid-County Volunteer Rescue Squad

General Minutes of Meeting

2 October 2019

President: Meeting brought to order at 1830 by President Jaime Packett. Congratulated Madge Rollins for passing her National Registry's National EMS Certification cognitive examination. Debbie Evans passed her EVOC training course. Well done. Mary Ewell was presented with a 5-year pin for service to the Squad.

Sealing of the driveway and parking area will be done in a few weeks. An email will be sent out asking all to not enter the lot for 24 hours.

VP Garfield Parker: Thanked everyone for their help at the Chicken Dinner fund raiser. It was very successful with \$2275.00 raised.

Fun raiser ideas were discussed to include a Chili, oyster roast, and/or a breakfast. Having the fund raiser later on in the year was suggested. No dates were set at this time.

Finance Report: Attachment

Income of: \$11,846. Spent: \$10,645

1<sup>st</sup>.Lt. No report.

2<sup>nd</sup> Lt.: Dobson tree service did an outstanding job of cleaning up the squad property in record time.

Vehicle Officer: Charles Howard: Unit 44 will be back tomorrow. Debbie as a new driver trainee will call in as such. New drivers will be allowed to drive squad from the hospital back to the building at least 3 times before driving directly to the scene of a call. Forms for evaluation of new drivers will be in the cab of the squads.

Member at Large Valerie Barton: Christmas dinner will be held on the 14<sup>th</sup> of Dec. 5 o'clock cocktail hour with dinner to follow.

Captain Joe Schlatter: Thanked everyone for answering calls.

Wi-Fi on 44 is still down, working on it.

Foot Ball Games: Oct 4 and Oct.23.

Training will be 24 Oct. Class will be held at the Sheriff's training room at 7:00pm. Subject is Dementia Training and will be taught by Bay Aging. Additional classes given by Bay Aging will be held Oct.28 at 10:00, and the 30 Oct, at 0900 ad 1300. If you go to one of the other classes send Jim Webber an email.

Jim Webber: 7 calls.



A Concussion Signs and Symptoms checklist was handed out, good information.

Valerie Barton Nominating Committee will announce nominations at the November meeting, voting at the December meeting. Anyone wishing to serve give Val a call.

President Packett suggested an assistant for the Vehicle Officer would be a good idea.

Meeting adjourned 2005.

Respectfully submitted by Secretary, Madge Rollins

Mid-County Volunteer Rescue Squad

General Minutes of Meeting

6 November 2019

President: Meeting brought to order at 1930 by President Jaime Packett.

Member Mary Steed recently fell and fractured her shoulder. Jaime asked if anyone can help Mary out or knows someone that does that kind of service to let her know, she would be very grateful.

Jaime suggested working on a fund raiser in the near future, maybe the February time frame.

President presented Certificates and 5-year membership pins to: Jim Thompson, Howard Fones, and Jaime Packett.

New video security system is up and running.

Finance Report: Attachment

VP Garfield Parker: Welcomed Charles back. He is proud of the way we are responding to calls.

Income of: \$11,208. See attached financial report.

1<sup>st</sup>.Lt. Excused Absence

2<sup>nd</sup> Lt.: Excused Absence

Vehicle Officer: Charles Howard: Thanked everyone for their support during his illness, flowers, calls and visits and looking out for their own.

A new requirement for new and experienced drivers will be introduced soon. Charles will be working up a way to schedule all EVOC drivers.

The step in Unit 44 is sticking.

Member at Large Valerie Barton: Christmas dinner invitations were handed out; the rest will be mailed. The slate of nominees for the MCVRS Board of Directors was handed out. See attached.

Meeting adjourned 2015.

Respectfully submitted by Secretary, Madge Rollins

Mid-County Volunteer Rescue Squad

General Minutes of Meeting

4 December 2019

President: Meeting brought to order at 1930 by President Jaime Packett.

Motion made by Jeff Plumb to approve last month minutes as posted.

Second: Deborah Evans

All approved

Finance Report: Attachment

President brought up a proposal made by Mason Brent to timber the facilities property. Jaime will consult with Bill Walker, who runs a timber cutting company, for advice to determine if it's a feasible idea for the squad to take.

VP Garfield Parker: February fund raiser attempt at a bingo. Will get back with more details next meeting.

Captain Joe Schlatter: 6 out of 12 call in November, 57% of calls run. Had power load and stretchers serviced on both units. New maintenance contract for stretchers was initiated. All in good shape at this time.

Training available: Dec. 16 Stop the Bleed

25 Jan GEMS class. Squad will pick up cost of class.

Grant for 3 new Tough Books.

1<sup>st</sup>.Lt. Phil Shahan: ALS supplies updated. RGH still being picky about their linen. Only take what you use. Reminder to not take any gowns, we have more than enough.

Tough Book printing is still not together yet.

ESO has a new screen pop up.

Phil is currently taking the Education Coordinator classes.

2<sup>nd</sup> Lt.: Absence

Vehicle Officer: Charles Howard: Changed first Unit out to 42. Wants to keep the Units on a rotating schedule.

Member at Large Valerie Barton: Reminder 14 Dec. is our Christmas Dinner.

Elections for BOD officers will be done by ballot. Asked everyone to nominate a member for the MCVRS volunteer of the year.

Jim Webber asked if anyone has gotten a flu shot to give him a copy for the infection disease records.

Old Business: Election for BOD officers was done by paper ballot.

Elected officers for 2020-2021 are as follows:

President: Valerie Barton

VP: Garfield Parker

Secretary: Deborah Evans

Treasurer: Jeanne Widenmyer

Vehicle Officer: Charles Howard

Member at Large: Robert Hundley

Captain: Joe Schlatter

1<sup>st</sup>.Lt. Jeff Plumb

2<sup>nd</sup>. Lt. Phil Shahan

Meeting adjourned 2005.

Respectfully submitted by Secretary, Madge Rollins

Merry Christmas and a Happy Healthy New Year to All