

Agenda for the Regular Meeting of the Council of the Village of Gold River to be held Monday, December 17, 2018 in Council Chambers, Municipal Hall, 499 Muchalat Drive, Gold River B.C. commencing at 7:00 p.m.

CALL TO ORDER

INTRODUCTION OF LATE ITEMS

APPROVAL OF AGENDA

ADOPTION OF MINUTES

Minutes of the Regular Council Meeting held December 3, 2018.

REPORTS

B. Unger, Mayor – Mayor's Report November 2018

COUNCIL INFORMATION ITEMS

Annual Business Licence Renewal Requirements

2019 Dog Licence Requirements

BYLAWS

For Adoption:

Council Member Remuneration and Expenses Bylaw No. 714, 2018

CORRESPONDENCE

1. Edith Lee, ESS Director, Gold River – Request for larger room in Jack Christiansen Centre.
2. E-Comm 9-1-1 – Congratulations to Mayor and Council
3. Auditor General for Local Government – Congratulations to Mayor and Council
4. Office of the Seniors Advocate, British Columbia – Congratulations to Mayor and Council

5. Rachel Blaney, Member of Parliament – Canadian Mortgage and Housing
6. Island Health 2019/2020 Community Wellness Granting Program – Call for Applications

NEW BUSINESS

MOTION TO ADJOURN IN CAMERA

RISE AND REPORT

TERMINATION

Minutes the Regular Meeting of the Council of the Village of Gold River to be held Monday, December 3, 2018 in Council Chambers, Municipal Hall, 499 Muchalat Drive, Gold River B.C. commencing at 7.00 p.m.

PRESENT Mayor B. Unger
Councillor K. Begon
Councillor R. Stratton
Councillor B. Patrick
Councillor J. Sinclair

STAFF: Mr. L. Plourde, Administrator

CALL TO ORDER

Mayor Unger called the meeting to order at 7:00 p.m.

APPROVAL OF AGENDA

MOVED and seconded that the agenda be approved as presented.

CARRIED

ADOPTION OF MINUTES

Minutes of the Regular Council Meeting held November 19, 2018.

MOVED and seconded that the minutes be adopted as circulated.

CARRIED

REPORTS

Administrator – Open Burning

MOVED and seconded that the report be received.

CARRIED

MOVED and seconded that the report be moved to the Council Strategic Planning Session and request information from other small Vancouver Island Communities on their Burning/Campfire regulations.

CARRIED

Administrator - Council Remuneration

MOVED and seconded that the report be received.

CARRIED



MOVED and seconded that Council increase the Annual Council Indemnity rates as follows and the Council Member Remuneration and Expenses Bylaw No 714, 2018 Section 1 be amended accordingly:

- a) the Mayor shall be paid an annual indemnity of Fifteen Thousand Seventy Six Dollars and Eighty Eight cents (\$15,076.88).
- b) each Councillor shall be paid an annual indemnity of Seven Thousand Five Hundred Thirty Eight Dollars and Forty Four cents (\$7,538.44).
- c) the Deputy Mayor shall be paid an annual Premium to the Council indemnity of One Thousand Sixty Four Dollars and Twenty Five cents (\$1,064.25).

CARRIED

Mike Lott, Utilities/Aquatic Supervisor - Water main crossing the Gold River Bridge

MOVED and seconded that the report be received.

CARRIED

MOVED and seconded to recommend option #1 of the report to replace the Water Main over the Gold River Bridge and to apply for grant funding under the Investing in Canada Infrastructure program Rural and Northern and Communities grant.

CARRIED

BDO – Financial Sustainability Report

MOVED and seconded that the report be received.

CARRIED

Council had discussions with the intent to consider the Report in their Strategic Planning Meeting and Financial Five Year Plan Process.

COUNCIL INFORMATION ITEMS

2019 Council Meeting Schedule (will be posted in accordance with the Community Charter)

BYLAWS

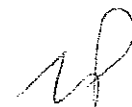
For first three readings:

- Council Member Remuneration and Expenses Bylaw No. 714, 2018

CARRIED

MOVED and seconded that Council Member Remunerations and Expenses Bylaw No. 714, 2018 section 4(a) be amended to reflect that the Village provide the benefits premiums to be paid 100% by the Village of Gold River.

CARRIED



MOVED and seconded that Bylaw No. 714, 2018 being the "Council Member Remuneration and Expense Bylaw No. 714, 2018" be read for the first and second time as amended.

CARRIED

MOVED and seconded that Bylaw No. 714, 2018 being the "Council Member Remuneration and Expense Bylaw No. 714, 2018" be read for the third time

CARRIED

CORRESPONDENCE

1. Cathy Nesbitt, SARA Map Committee – Request for support
2. John Horgan, Premier – Congratulations to Mayor and Council
3. Selena Robinson, Minister – Congratulations to Mayor and Council/Foundational Principles of Responsible Conduct
4. TONG, Xiaoling, Consul General of the People's Republic of China in Vancouver – Congratulations to Mayor and Council
5. UBCM – Group Insurance For Elected Officials
6. UBCM Executive – Notification of Executive Vacancies
7. AVICC – Call for Nominations for AVICC Executive
8. AVICC – Resolutions Notice Request For Submissions

MOVED and seconded that the correspondence be received.

CARRIED

MOVED and seconded that the Village will provide funding for the Scout/Antler Recreation Area Map Committee for the purchase of a new sign at the Tourist Information Centre, plexi glass box to hold maps and the construction of a stand for the sign with a budget of no more than One Thousand Dollars (\$1000.00).

CARRIED

MOTION TO ADJOURN IN CAMERA

Motion that Council adjourn to an in-camera session pursuant to the *Community Charter* Section 90 (1) (c) labour relations or other employee relations.

Time: 8:25 p.m.

CARRIED



RISE AND REPORT

The Council rose at 9:10 p.m.

Council reported that a 2% Staff Salary increase was approved and consistent with the CUPE Union Agreement effective January 1, 2019.

TERMINATION

MOVED and seconded that the meeting terminate.

Time: 9:10 p.m.

CARRIED

B. Unger

Mayor

L. Plourde

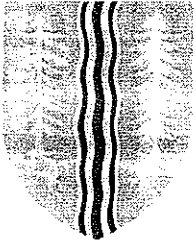
Corporate Administrator

Certified correct by the Corporate Administrator



L. Plourde Corporate Administrator





Village of Gold River
P.O Box 610, Gold River BC V0P-1G0

ANNUAL BUSINESS LICENCE RENEWAL REQUIREMENTS

Business Licences for the Village of Gold River are issued on an annual basis and run January 1 – Dec 31 of each year. The 2019 Business Licence renewals have been issued based on 2018 information and are due and payable by January 1, 2019.

If you are operating a business in Gold River and do not have a Business Licence, you must make application at the Village Office. Each person carrying on a business within the municipality must obtain a valid Business Licence prior to operating a business. Business Licences are not transferable: if you recently purchased or started a new business operation you must apply for a Business Licence to operate that business in Gold River.

Please be aware that under the Village of Gold River Business Licence Bylaw No. 589, 1998 indicates that anyone who carries on a business for which a Licence is required, without holding a valid and subsisting licence for the business commits an offence punishable on summary conviction and is liable to a fine not more than two thousand dollars (\$2,000.00) and the costs of prosecution in accordance with the Offence Act. Each day's continuation of an offence under subsection 16(a) constitutes a new and separate offence (\$2,000/day).

If you are unsure if you require a licence or not, please contact the Village Office at 250-283-2202

2019 DOG LICENCE REQUIREMENTS

2019 Dog Licences are available at the Village Office.. All dogs residing in the Village of Gold River are required to be licenced.

Dog Licences for a spayed/neutered dog are free if purchased prior to January 31st, if purchased after January 31st the fee is \$10.00 for a spayed or neutered dog.

Dog Licences for a non-spayed/unneutered dog are \$30.00 if purchased prior to January 31st, after January 31st the fee is \$40.00 for a spayed or neutered dog.

If you purchase a licence for a young pup and have the spaying/neutering done later in the year you can bring your certificate of neutering/spaying into the Village Office for a refund of \$30.

Please contact the Village Office if you require clarification on the above.

Mayors Report

November 2018

At the Nov.22 Strathcona Regional District (SRD) Kirsten Soder from Destination Campbell River did a presentation to the Municipal Services Committee. She gave an update on Tourism not only regarding Campbell River but also with in the SRD and some plans for 2019. The SRD Staff will send me the presentation which I will pass on to all of Council. Last year Council invested \$500.00 towards Destination Campbell River, as did all the Municipalities within the SRD except Campbell River which they paid over 90%, this year she is hoping each Municipality can invest \$750.00 to \$1000.00. The last three years the SRD has been working towards a Regional District Tourism plan, this is the beginning of it.

I talked with Kirsten before the regarding our new Tourism Strategic Plan and we are waiting for the final documents. She said she would be very happy to come to Gold River and talk with the committee once it is put together. She already has a couple Businesses that she has talked to and i have now sent her a Business/contact list that I took from the Village list.

On Nov. 23 I attended a meeting regarding Transportation/walking trails between Gold River and Tsxanna, and transportation between Gold River and Campbell River. Through the Strathcona Community Health Network and Libby King the Coordinator they applied for a grant to do a feasibility study in which they were successful in achieving. The committee consists of represenitives from the SRD, MMFN, Carrie Tarasoff from the Hub, and me. Lynne Stone from Minister Trevenas office was also there. There were some excellent discussions regarding a walking trail between G R and Tsxanna, the route options etc. We also discussed the possibility of transportation between G R and C R. Libby and others were asked to look into a few things which will be discussed at the next meeting. Once the minutes of the meeting are sent to me I will pass on to all of Council.

Over the last week I have also had many discussions with Jim Craven regarding the process of hiring our new C A O.

Nov. 29 I attended the first meeting since the Election with the new Waste Management Board. We have pots of new Directors. Staff gave a quick overview/orientation on Governance Voting structure. We had updates on the Bio Solid Leachate Treatment, prelim financial plan. Two directors from the Comox Valley were appointed to the Comox Strathcona Solid Waste Advanced Technology Select Committee (SWAT) I sit on this committee from the SRD at this time.

We had a presentation on Procurement requirements for advanced technology and requirements for SWAT as alternate waste disposal.

Two Directors were appointed from the Comox Valley to the Association of Vancouver Island and Coastal Communities (AVICC) Special Committee on Solid Waste. I also sit on this committee on behalf of the SRD.

Eli Mina (a registered Parliamentarian) conducted a Governance workshop on meetings, rules, and effective decision making. I do have a copy of his handout for all of Council.

Councillors Patrick and Stratton also attended the meeting.

The next day I was in Courtenay to attend the Island Coastal Economic Trust (ICET) meeting. This was also our first meeting since the Election, the Mayors and regional District Chairs from the Island and Sunshine Coast are the Directors of this committee. I have a couple handouts for Council with information regarding ICET.

A handwritten signature in black ink, appearing to read "Paul H. Hogg". The signature is fluid and cursive, with a long horizontal stroke at the end.

VILLAGE OF GOLD RIVER

Bylaw No. 714, 2018

A bylaw to provide for Council Member
Remuneration and Expenses.

WHEREAS Council, may by bylaw, provide for remuneration to Council members for discharge of the duties of office and payment for all or part of expenditures made or expenses incurred by a Council member;

NOW THEREFORE the Council of the Village of Gold River, in open meeting assembled, enacts as follows:

Council Remuneration

1. There shall be paid out of annual revenues an annual remuneration to Council members for discharge of the duties of office as follows:
 - a) the Mayor shall be paid an annual indemnity of Fifteen Thousand Seventy Six Dollars and Eighty Eight cents (\$15,076.88).
 - b) each Councillor shall be paid an annual indemnity of Seven Thousand Five Hundred Thirty Eight Dollars and Forty Four cents (\$7,538.44).
 - c) the Deputy Mayor shall be paid an annual Premium to the Council indemnity of One Thousand Sixty Four Dollars and Twenty Five cents (\$1,064.25).
2. Payment of the annual remuneration set out in Section 1 shall be paid in twelve (12) equal payments to equal the annual remuneration payable.

Review

3.
 - a) Annual Council Remuneration shall be reviewed on a quadrennial basis (every four (4) years) during the second full year of the Council's term to be brought into effect January 1st of the third full year of the Council's term.
 - b) The Chief Administrative Officer shall prepare a Report for the incumbent Council outlining the previous four (4) years Consumer Price Index percentage change for British Columbia and the previous four (4) years base percentage increase provided for within the Village of Gold River CUPE Local 3399 Collective Agreement.

- c) Council in its discretion, upon review of the Administrator's Report, may utilize the information presented, or any additional relevant information, or relevant community economic factors, shall determine the change, if any, to the Annual Council Remuneration.

Group Benefits for Council Members

- 4. The Village of Gold River is hereby authorized to enter into agreements for group benefits for Council members. The group benefits provided to Council members will be the same benefits offered to the Village Non-Union Staff group of employees.

The Village will provide the following benefit coverage for Council members:

- a) Optional coverage for extended health (including vision care) and dental with premiums being paid 100 percent by the Village of Gold River. All health benefit programs are subject to the limitations set by the carrier.
- b) Personal accident insurance (AD&D coverage of \$100,000 per Council member) while on Village business, full cost paid by the Village of Gold River.
- c) Participation in the benefit plan shall be at the Council member's option. Council members opting not to participate in benefit plans are not eligible to receive the equivalent amount of remuneration as a cash benefit.

Qualifying Expenses and Expenditures

- 5. A member of Council who is representing the Village of Gold River, engaged in municipal business or attending a meeting, course or convention authorized by Council is entitled to payment of all of the following expenses in the amounts actually incurred, subject to Sections 8, 9 and 10 of this bylaw.
 - a) hotel/motel/bed and breakfast or other overnight accommodation charges;
 - b) transportation costs, including charges for use of the member's own vehicle;
 - c) telephone or facsimile transmission charges;
 - d) convention and/or course registration fees;
 - e) meal charges;
 - f) gratuities on items a, b and e; and
 - g) taxes on items a – f.

Expenses Incurred

6. Upon delivery by a Council member to the Treasurer of written evidence of expenditures made or expenses incurred in accordance with Section 5 and a signed claim for reimbursement, the Treasurer shall pay to the Council member the amount of the expenditures made or expenses incurred.

Levels of Payments

7. Per Diem (meals and other incidental costs)
 - a) A Council member may elect to receive a daily allowance in the amount of \$70.00 per day for expenses incurred by the Council member for meals and other incidental costs when performing activities referred to in Section 6, provided those expenses are not reimbursed under Section 7.
 - b) Upon delivery by a Council member to the Treasurer of a signed claim for a per diem payment, the Treasurer shall pay to the Council member the amount of the daily allowance for each full day (\$35.00 per half day) in respect of which the Council member has incurred expenses under Section 8 (a).

Mileage

8. The Treasurer shall reimburse a Council member for transportation by way of the Council member's own vehicle at the following rates:
 - a) travel on paved roads will be reimbursed at the reasonable per-kilometer rate approved by the Canada Revenue Agency (CRA) at the time the expense is incurred.
 - b) travel on gravel/unpaved roads will be reimbursed at the reasonable per-kilometer rate approved by CRA at the time the expense is incurred, plus an additional .5¢ per kilometer.

Accommodation Allowance

9.
 - a) A Council member may elect to receive an allowance in the amount of \$30.00 per night for expenses incurred by the Council member for overnight accommodation and other incidental costs when performing activities referred to in Section 6, provided those expenses are not reimbursed under Section 7.
 - b) Upon delivery by a Council member to the Treasurer of a signed claim for an accommodation allowance payment, the Treasurer shall pay to the Council member the amount of the accommodation allowance for each full

night in respect of which the Council member has incurred expenses under Section 10 (a).

Repeal

10. The following bylaws are hereby repealed:

- a) Council Remuneration and Expense Bylaw No. 700, 2017;

Citation

11. This bylaw may be cited for all purposes as the "Village of Gold River Council Remuneration and Expense Bylaw No. 714, 2018".

Effective Date

12. This bylaw shall become effective January 1, 2019.

READ A FIRST AND SECOND TIME THIS	3 RD	DAY OF	DECEMBER	2018.
READ A THIRD TIME THIS	3 RD	DAY OF	DECEMBER	2018.
ADOPTED THIS		DAY OF		2018.

-----Original signed by the Mayor and Corporate Administrator-----

B. Unger

Mayor

L. Plourde

Corporate Administrator

Emergency Social Services

c/o Box 164,

Gold River, B.C. V0P-1G0

Nov. 29, 2018

Village of Gold River,

Box 610,

Gold River, B.C. V0P-1G0

To Whom It May Concern:

On behalf of Emergency Social Services (ESS) Gold River, I am requesting the use of a larger room in the Jack Christiansen Centre of adequate size for meetings and to process a Level 1 response. A room the size of the old Lions' Den would certainly suit our needs.

I would also like to request a locked storage container for emergency response supplies.

Thank you for your consideration in this matter.



Edith Lee - ESS Director

Gold River

November 30, 2018

His Worship Mayor Brad Unger and Council
Village of Gold River
Box 610, 499 Muchalat Drive
Gold River, BC
V0P 1G0



Dear Mayor and Council:

Congratulations on your October 20, 2018 election. Thank you for offering your dedication, skills, expertise and ideas to serve the citizens in your community.

E-Comm enjoys a strong public safety relationship with the Village of Gold River. We are your Public Safety Answer Point – the first point of contact – for people in your community when they call 9-1-1 to get help from police, fire or ambulance.

If you are visiting Vancouver, I would like to invite you for a tour of our E-Comm facility, at your convenience, so you can see call takers in action as they handle more than 4,000 9-1-1 calls per day from communities around our province.

Further, E-Comm and all 9-1-1 network and service providers across Canada are working diligently to modernize 9-1-1 infrastructure as we prepare for an initiative known as Next Generation 9-1-1. We are setting the stage for future changes in the way people contact 9-1-1 including text messaging when a phone call is simply not possible.

To that end, we have spent much of 2018 working with our Board of Directors, staff and public safety stakeholders to develop a new strategic plan – the roadmap that will help guide E-Comm as we continue to help save lives and protect property in British Columbia.

I look forward to sharing this plan with you in the future. In the meantime, I invite you to visit our website at www.ecomm911.ca for more information about our services.

Once again, congratulations on being elected to serve the people in your community.

Respectfully,

Oliver Grüter-Andrew
President and CEO
E-Comm, Emergency Communications for British Columbia Incorporated
604.215.5002
oliver.gruter-andrew@ecomm911.ca

I am pleased that we have received a great deal of positive feedback from local governments and other stakeholders on the work that we have done in recent years and hope that you will also find our reports and recommendations to be useful in your work.

We anticipate the release of a performance audit on the topic of Emergency Management in Local Governments and a Perspectives booklet related to the topic of Local Government's Role in Ensuring Clean Drinking Water in the short term and I would encourage you to review each one once released. All of our audit reports and Perspectives booklets are published on our website at www.aglg.ca under the 'Publications' tab.

Success for our office almost always depends on collaboration and engagement with elected officials and local government staff. I look forward to working with you and welcome any questions or feedback that you may have, or opportunities to meet with your Council or Board to share the work that we do.

Sincerely,

Gordon Ruth, FCPA, FCGA
Auditor General for Local Government
201 - 10470 152nd Street, Surrey, BC V3R 0Y3
Phone: 604-930-7100 | Fax: 604-930-7128



**AUDITOR GENERAL FOR
LOCAL GOVERNMENT**

ACCESSIBILITY INDEPENDENCE TRANSPARENCY PERFORMANCE

cc: Chief Administrative Officers

201 – 10470 152nd Street
Surrey, BC V3R 0Y3

Phone: 604-930-7100
Fax: 604-930-7128

www.aglg.ca



OFFICE OF THE
SENIORS ADVOCATE
BRITISH COLUMBIA



Ref: 317203

November 30, 2018

Dear Mayors, Chairs, Councillors and Directors,

As the Seniors Advocate for British Columbia, I am very pleased to extend my sincere congratulations to each of you on your recent election to local government.

Whether you are newly elected or returning to serve as a municipal leader, the impact of your contributions to the quality of life in communities across British Columbia will be immense and will directly affect your constituents on a daily basis. This is particularly the case regarding the most vulnerable of our citizens, which often includes seniors.

My office, the first of its kind in Canada, was established in 2014 to monitor and analyze seniors' services and issues in BC, and recommend solutions to systemic challenges to government and service providers. Our monitoring spans five key areas: health care, housing, income supports, personal supports and transportation. All of these areas are of direct concern and consequence to local government. Whether allocating municipal funds for walkability corridors, sidewalk repairs and curb cuts, and transportation to regional health care, or developing policy around accessibility, age-friendliness and social inclusivity, municipal governments play a significant role in improving the lives of seniors in British Columbia.

Seniors are a rapidly growing demographic in Canada. Here in British Columbia, seniors currently comprise 19% of our total population (920,000 of 4.8M) and we expect to see a continued rise in the population over 65 in the years ahead. Seniors are forecast to constitute 25% of British Columbians by 2031 (1.4M of 5.63M). Research consistently shows that being a partner in helping seniors age well and in place is a solid investment economically and socially.

Please feel free to contact my office at any time as we work together to improve the lives of British Columbian seniors. Please also check out our website for additional information.

Thank you again for your commitment to municipal leadership. I wish you my very best for the duration of your term.

Sincerely,

Isobel Mackenzie
Seniors Advocate
Province of British Columbia



Member of Parliament
North Island-Powell River

November 2018

My staff recently participated in a briefing with staff from the Canadian Mortgage and Housing Corporation (CMHC) to better understand the nuts and bolts of the funds that are currently available from the National Housing Strategy.

I'm writing to relay that information to organisations in our communities who are working to respond to the housing crisis and provide much needed units throughout the housing spectrum. The hope is that some of this information is useful to your efforts to fund your housing projects. For some of you, some of this will be old news. Please consider this also an invitation for feedback on what aspects of these programs are helpful or not helpful, and what would best meet your organisation's needs in order to better serve the community.

The first step to access these programs in most cases is to contact CMHC, and to the seed funding program (info sheet attached.)

In addition, CMHC staff can come and present on these programs in more detail at community housing forums by request. Our office is happy to provide contacts and facilitate communication to ensure groups in our communities have all the information they need.

A handwritten signature in cursive script that reads "Rachel Blaney".

Office
318 Confederation Building
House of Commons
Tel. 613.992.2503

Campbell River Office
908 Island Highway
Campbell River, BC V9W 4B2
Tel. 250.287.9388
Toll free: 1 (800) 667.8404

Powell River Office
4697 Marine Avenue
Powell River, BC V8A 2L2
Tel. 604.489.2286

Rachel.Blaney@parl.gc.ca

019

National Housing Co-Investment Fund

<https://www.cmhc-schl.gc.ca/en/nhs/national-housing-co-investment-fund-new-construction-11691>

This program is administered by CMHC and offers grants and low-cost loans for non-profit housing organisations for the new construction or renovation of at least five units of housing.

The minimum grant amounts are \$250k for renovations and \$1m for new construction and can cover up to 40% of project expenses.

The program is aimed at projects that address affordability, accessibility, vulnerable groups such as seniors and veterans, and sustainability.

CMHC recommends applications should be for projects 6 to 8 months out from construction, but that is not a requirement. Applications are accepted on a rolling 2-month intake schedule so you can apply early and often.

There are no regional quotas or allocations for this fund.

Rental Construction Financing

<https://www.cmhc-schl.gc.ca/en/nhs/rental-construction-financing-initiative>

Low cost loans are available through this program for developers and market driven construction of new rental units.

Federal Community Housing Initiative

This program is funding extensions of co-op and social housing federal subsidy agreements that have been expiring recently. The government has also said this program will expand to include rental assistance sometime in 2020.

Community-Based Tenant Initiative

This program can provide funding for organisations doing education and community outreach around housing access and options, tenants' rights, financial literacy, etc.

Federal Lands Initiative

Surplus federal land such as property owned by DFO, DND, or RCMP can be made available for housing initiatives.

Affordable Housing Innovation

Some funds are available to study and explore new technology and new financial models for housing.

Seed Funding can provide contributions and/or loans to assist with the planning costs of building a new affordable housing project. It can also provide contributions to help preserve existing community housing projects¹ so that they remain viable and sustainable.

IS YOUR PROJECT ELIGIBLE?
Check out the Seed Funding Program website at [www.cmhc.ca/seedfunding](#) for more information.

PURPOSE OF FUNDING

New construction

Support costs for completing pre-development activities related to the construction of new affordable housing supply.

Preservation

Support costs for completing preservation activities related to the sustainability of existing community housing projects.

PROPERTY TYPE AND SIZE

- No restrictions on the type, building form or future residents of the project
- Must have a minimum of five affordable units (beds)
- Primary use must be residential

ELIGIBILITY

Eligible proponents include, but are not limited to:

- the community housing sector (for example, non-profit housing organizations and rental co-operatives)
- municipal, provincial, and territorial governments, including their agencies
- Indigenous governments and organizations (including First Nation bands and tribal councils)
- private entrepreneurs/builders/developers

Eligible project types include:

- Indigenous community housing
- community and affordable housing
- mixed-used market / affordable rental
- shelters, transitional housing and supportive housing
- conversion of non-residential buildings to affordable multi-residential
- renovation of existing affordable units at risk of being abandoned or demolished

¹This applies to projects that were previously under a federal operating agreement (including federally administered social housing projects and those transferred under a Social Housing Agreement (SHA) whose federal operating agreements have ended)

ELIGIBLE ACTIVITIES

Eligible activities may include, but are not limited to:

- | | | |
|--|--|---|
| Analysis of need and demand for the proposed project | Planning fees (for example, rezoning, development agreement costs) | Project drawings and specifications |
| Special purpose surveys | Preliminary design | Construction cost estimates |
| Preliminary financial feasibility | Project viability assessment/analysis—pro forma | Quantity surveyor |
| Business plans | Environmental site assessments | Contract documents |
| Incorporation | Geotechnical surveys (soil load bearing tests) | Development permits |
| Option to purchase (loan only) | Energy/accessibility modeling studies (cost-benefit analyses) | Final viability assessment/analysis—pro forma |
| Registration of security (loan only) | Engineering studies (for example, wind, shadow, and traffic impact analyses) | Completion appraisal |
| Professional appraisal | | |
| Site surveys | | |

Preservation

- | | |
|--|--------------------------------------|
| • Building condition audit/assessment (BCA) | • Operating viability analysis |
| • Capital replacement reserve planning (CRP) | • Age-friendly conversion assessment |
| • Refinance consultation, analysis, assessment | • Energy audit |

MANDATORY MINIMUM REQUIREMENTS

Affordability

- | |
|--|
| • Proposed rents must be affordable as determined by the municipality, province or territory, or as otherwise accepted through CMHC programs |
| • Must have a minimum of five affordable housing units (beds) |

PRIORITIZATION FOR FUNDING

In addition to meeting the mandatory minimum requirements, projects will be prioritized and scored higher where it's clearly demonstrated that the activities will directly support the following focus areas:

- Housing for those in greatest need (vulnerable Canadians)²
- Housing for those in the North (Yukon, NWT and Nunavut)
- Partnerships/collaborations
- Social sustainability
- Economic sustainability
- Environmental sustainability

MAXIMUM FUNDING

(Refer to page 10)

Maximum contribution

- Co-operatives, non-profits, Indigenous groups—up to 40% of the total approved funding, to a maximum of \$150,000 (whichever is less)
 - Municipal, provincial, territorial governments—up to 30% of the total approved funding, to a maximum of \$150,000 (whichever is less)
 - Private sector—up to 15% of the total approved funding, to a maximum of \$75,000 (whichever is less)
- Proponents could receive a contribution increase of up to 10% if they clearly demonstrate how their project will support the above-mentioned focus areas.

Maximum loan

Up to \$350,000 (security to be provided where required)

Preservation

Maximum contribution

The maximum contribution available to carry out eligible preservation activities is up to \$50,000 per community housing project. The maximum amount could be increased to \$75,000 where the housing provider can clearly demonstrate how they provide housing to a greater number of low-income households and support the above focus areas.

ADVANCING

Advances will be processed once invoices are provided, activities are completed and supporting documentation is received.

DOCUMENTATION REQUIREMENTS

Refer to Seed Funding Application (New Construction) – Document Requirements or Preservation Funding Application – Document Requirements.

²Vulnerable Canadians include: women and children fleeing family violence, seniors, Indigenous peoples, people with physical or developmental disabilities, those dealing with mental health and addiction issues, veterans, newcomers and the chronically homeless, etc.



Subject: FW: Island Health's 2019/20 Community Wellness Granting Program - Call for Applications

From: Shute, Janet [mailto:Janet.Shute@viha.ca]

Sent: December-11-18 11:20 AM

To: Shute, Janet

Subject: Island Health's 2019/20 Community Wellness Granting Program - Call for Applications

This email has been sent to municipal and regional district governments, school districts, MLAs, community health networks, as well as Island Health Directors, Medical Directors, Executive Directors and Executive Medical Directors

Island Health is pleased to announce the third year of our Community Wellness Granting Program. Up to \$800,000 in funding is available for Community Wellness Grants for the 2019/20 fiscal year to improve the health and well-being of Island residents. This one-time funding is intended for the development and establishment of new programs/initiatives. Criteria for the community wellness grants includes healthy aging, positive mental health, social and family connectedness, healthy eating and physical activity.

Our Community Wellness Granting Program is available to local governments, not-for-profit community organizations and Aboriginal communities doing work related to population health and health and wellness. We want to enhance existing community resources, systems and networks that can positively influence health outcomes and make healthy choices easier for people living in our care region. The deadline to submit applications is Wednesday, January 30th, 2019.

For more information please visit our website at: <http://communitygrants.islandhealth.ca/>

You are invited to forward this information on to anyone that may be interested.

Janet Shute | Manager, Partnerships & External Engagement

Phone: 250-740-6992 x 56992 | Cell: 250-714-6461 | email: janet.shute@viha.ca

Web: islandhealth.ca | [Facebook](#) | [Twitter](#) | [Flickr](#) | [Youtube](#)



island health



This e-mail and attachments are only for the use of the intended recipient and must not be distributed, disclosed, used or copied by or to anyone else. This e-mail and any attachments may be confidential, privileged or subject to the provisions of the Freedom of Information and Protection of Privacy Act. If you receive this in error, please contact me immediately and delete all copies of this e-mail and any attachments.



Overview

The Island Health Community Wellness Granting Program provides opportunities to create local partnerships to address the health and wellness of the population. As the value of health promotion and education for illness/injury prevention is becoming more widely recognized, we want to continue to work with our community partners to positively influence people and community well-being, and promote health together.

Island Health recognizes the importance of reducing future reliance on the health system and promoting healthy lifestyles. We want to partner with local government, non-profit community organizations and aboriginal communities to improve the social determinants of health across Island Health. We want to enhance existing community resources, systems and networks that can positively influence health outcomes and make healthy choices easier for all people living in Island Health.

"Our community connections are vital – together, we truly are stronger. Island Health is very proud of our commitment to support many diverse partnerships with local non-profit organizations to improve the health of our population through our Community Wellness Granting Program. We're excited by the innovative projects that will benefit so many people living within Island Health."

– Kathy MacNeil, President & CEO, Island Health

Our Community Wellness Granting Program is available to local government, aboriginal and community non-profit organizations doing work related to population health and health and wellness. This funding is not intended for initiatives/projects directly related to primary or acute patient care, chronic disease management, access to care, or coordination of services for those requiring care.

"By providing these funds, Island Health is acknowledging the powerful role of the social determinants of health. These grants have served, and will continue to serve, promoting and fostering ideas to advance health at the grassroots level. The Community Wellness Granting Program helps cement the critical relationship between Island Health and our communities in the pursuit of better and more fulfilling lives for all our citizens."

– Dr. Richard Stanwick, Chief Medical Health Officer, Island Health

Criteria

Applications for Community Wellness Grants should be based on one or more of the following criteria:

- Healthy Aging
- Positive Mental Health
- Social Connectedness/Family Connectedness (healthy early childhood development)
- Healthy Eating
- Physical Activity

Please note that the criteria for the 2020/21 grants may change. This is reviewed annually and will be updated when the next timeline and funding are confirmed.

Funding

For the 2019/20 fiscal year Island Health has up to \$800,000 in funding available. Funding is intended for the development and establishment of new programs/initiatives. It is *not* intended for long-term, on-going funding and it may not be used to purchase capital equipment.

Regional Representation

A maximum of \$150,000 will be awarded to individual, small grant projects in each of the four geographic areas within Island Health's organizational structure:

1

2

3

4

Geography 1	Geography 2	Geography 3	Geography 4
Campbell River	Port Alberni	Cowichan Valley	Victoria
Cornox	West Coast	Saanich	Sooke
Courtney	Nanaimo	Gulf Islands	West Shore
Mt. Waddington Strathcona	Oceanside		

Individual Program Grants

Individual/small grant funding is a maximum of \$12,000.

Partnership Grants

In an effort to encourage partnerships and collaboration, up to \$200,000 has been allocated for projects that are multi-jurisdictional/multi-agency. (Minimum of three organizations) These organizations/communities should have a population health plan and identified population priorities and demonstrate a willingness to collaborate on initiatives with a bigger population impact. Partnership grant applications can be a maximum of \$50,000.

How to Apply

To apply for funding please complete and submit an application form by **4:30pm on Wednesday, January 30, 2019 ***

[Start Application Process \(application.html\)](#)

***Please note that incomplete or late applications will not be accepted.**

You will receive an email confirming the successful submission of your application.

Timeline

Deadline to apply: **4:30 pm on Wednesday, January 30, 2019**

Applicants Notified: **Wednesday, March 27, 2019**

Please note: Successful applicants will be required to sign a Service Grant Agreement and return it to Island Health before funds can be disbursed.

News & Articles

Read Island Health's news release from December 11, 2018 (<https://www.islandhealth.ca/news/news-releases/community-wellness-granting-program-0>).

Read Island Health's news release from April 30, 2018 (<https://www.islandhealth.ca/news/news-releases/island-health-announces-community-wellness-grant-recipients>).

Check out this article about Community Wellness Grants in the summer 2017 issue of Island Health Magazine.



(<http://viha.uberflip.com/i/845968-island-health-magazine-summer-2017/27?m4=>)

Island Health Magazine - Summer 2017

Grant Updates - Videos