

# WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

Francesca J. Crane, *Chairperson*  
William S. Clark, *Secretary*  
Joseph S Sawicki, *Treasurer*

Kent D. Nation, *Vice-Chairman*  
Joseph S. Boldaz, *Asst. Secretary/Treasurer*  
Anita M. Ferenz, *Administrator*

## Meeting Agenda – October 24, 2024

**Call to Order** (time: \_\_\_\_\_)

**Pledge of Allegiance**

**Roll Call of Board Members**

Joe Boldaz (JSB) \_\_\_\_\_, Will Clark (WSC) \_\_\_\_\_, Francesca Crane (FJC) \_\_\_\_\_, Kent Nation (KDN) \_\_\_\_\_ and Joe Sawicki (JSS) \_\_\_\_\_.

**Others Present**

Solicitor \_\_\_\_\_, Engineer \_\_\_\_\_, Operator \_\_\_\_\_ and Administrator \_\_\_\_\_

**Action on Minutes of Previous Meeting(s)**

- September 26, 2024 regular meeting

**Public Comment / Presentation.**

**Reports:**

1. Operator
  - a. Monthly Report.
2. Engineer
  - a. Monthly Report – general operations.
3. Solicitor
  - a. ESKE Development, LLC Developer’s Agreement
  - b. ESKE Development, LLC Financial Security Agreement
  - c. ESKE Development, LLC Indemnification Agreement
  
  - d. TOA Brandywine Farms LLC Phase 3 Developer’s Agreement
  - e. TOA Brandywine Farms LLC Phase 3 Financial Security Agreement
4. Committees
  - a. Finance – March / June / September / December
  - b. Operations – April / July / October / January
  - c. Planning – May / August / November / February

5. Administrator
  - a. Monthly Report.

**New Business:**

**Finances:**

As of September 30, 2024:

1. Mid Penn Operating - \$208,619.56
2. Mid Penn Debt Service - \$162,644.81
3. Mid Penn Capital Reserve - \$1,037,084.63
4. Mid Penn DSRF - \$575,463.26
  
5. Bills paid and to be ratified (9/27/2024 to 10/24/2024) - \$ \_\_\_\_\_
6. Payroll for September 2024 - \$5,189.16

**Dates of Upcoming Meetings**

1. Board of Supervisors on Thursday, November 21, 2024 at 7:30 p.m.
2. ***Municipal Authority, on Wednesday, November 20, 2024 at 7:00 p.m.***

**Adjournment** (time: \_\_\_\_\_)