

# MAPLEWOOD LODGE FIRESIDE ROOM RESERVATION REQUEST FORM

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Name: \_\_\_\_\_ Building#: \_\_\_\_\_ Unit#: \_\_\_\_\_

Reservation Date: \_\_\_\_\_ Day of Week: \_\_\_\_\_

Hours: \_\_\_\_\_ / \_\_\_\_\_  All Day  
(From) (To)

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**The use of the pool, spa, sauna, and exercise room is prohibited when reserving the Lodge, but use of the patio and grill is allowed.**

The Lodge or Pool areas **shall not** be used for children's parties or gatherings except for the resident, or resident's immediate family. I understand that during my event, other residents may enter the Lodge in order to use the pool, spa, sauna, and exercise room.

I agree to be in attendance at the Lodge at all times during our reservation time frame. Underage children will be properly supervised on the Lodge premises at all times. Violations may result in suspension of future Lodge privileges.

I will inform guests that no smoking is allowed anywhere in Lodge or on Maplewood grounds. No animals are allowed on the Lodge premises (except service animals). The sales of goods to the public are prohibited. (Maplewood Social Committee may hold sales to benefit Maplewood residents only.)

Doors and windows should be kept closed especially when speakers, amplifiers or PA systems are being used. Singing, music, etc. should be kept at a reasonable volume level. Private functions should end no later than 9 pm. There are other venues that are more appropriate for late night partying than our complex.

I agree **not** use any supplies in the cupboards or storage areas. I also agree to remove my garbage to the dumpster, put away extra tables and chairs I used, clean the floors, kitchen area, and everything else during my use of the Lodge. I will also provide my own dish towels. If I use the patio, I will put furniture away. If I use the grill, I will provide my own charcoal, clean it and remove all ashes.

I agree that I will be held responsible for any damages that may occur during my use of the Lodge premises and agree to pay for such damage. Should the carpet get stained, I will notify the manager as soon as possible so that it can be cleaned to prevent the stain from setting. At the manager's discretion, I will purchase necessary carpet cleaning solution for Maplewood's machine.

By signing this reservation agreement, I agree to all the rules and administrative policies covering the Maplewood Lodge.

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Residents Signature: \_\_\_\_\_

Date: \_\_\_\_\_