



## **Farmers' Market at Elon Community Church**

The Elon Community Church Farmers' Market (ECCFM) is pleased to begin accepting applications for its 2019 season. Located on the corner lawn of Elon Community Church in the Town of Elon, NPFM offers farmers to sell locally while creating a space for community members to gather and learn about the value of local produce. The market is held on the church lawn at the corner of Williamson Ave. and W. College Ave. , and currently runs every Thursday beginning in mid-April through mid-November, from 3:00-6:30 p.m. Vendors can notify the market manager of produce that they would like to sell outside of the April-November window, with the potential of a pop-up market with enough interest. We plan to accept SNAP and potentially offer the Double Bucks SNAP dollar matching program (more details to come)! ECCFM Vendors have the option of becoming a Member, a Guest, or creating a Team.

### **Market Hours**

Market will be held every Thursday beginning April 11th through November 21st from 3:00-6:30 p.m. Vendors may begin set up at 2:00 p.m. and are encouraged to be set up by 2:45 p.m.

### **Market Fees**

#### Member

Minimum participation: 24 markets

New & Returning Vendor Application/Member Fee - \$25

Daily Stall Fee - \$0 (a stall fee will be charged for missed markets when vendor misses more than two consecutive Thursday's)

### Guest

Minimum Participation: 1 market

Application Fee - \$25

Daily Stall Fee - \$10

### Team

Minimum Participation: 7 markets

Vendor Application/Member Fee - \$25

Daily Stall Fee - \$10

Advertisement Fee - \$10 (**Only applies when vendor misses assigned market**)

Vendors must notify the Market Manager at least 1 hour before market with plans of being absent.

Failure to do so during an absence will result in a fine equivalent to one day's stall fee.

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## **INSTRUCTIONS FOR APPLICATION PROCESS.**

Thank you for your interest in becoming a Member, Guest, or Team at the Elon Community Church Farmer's Market. We are now accepting vendor applications for the 2019 season for our Thursday markets. We are accepting applications in all vendor categories: Farm, prepared foods, baked goods, and crafts.

### **Please use the following steps to apply:**

1. Read the Market Rules.
2. Send application and monies to the Authentically Alamance Farmers' Market Network.
3. Completely fill out the attached application form. Forms not filled out are not considered.  
Applications should be received no later than March 1st, 2019. However, please send them in as soon as possible as site inspections must be completed before the first market of the season.
4. Submit your completed application and monies payable to:  
Authentically Alamance Farmers' Market Network  
Re: Elon Community Church Farmers' Market  
C/o Aerial Miller, Market Coordinator  
Healthy Alamance  
319 North Graham-Hopedale Road  
Burlington, NC 27217

For selected applicants, inspection appointments will be scheduled for late February and March. Final letters of acceptance or rejection will be sent shortly after.

Questions? Email [aerial.h.miller@gmail.com](mailto:aerial.h.miller@gmail.com)

## Application

Name: \_\_\_\_\_ Previous Member      New Applicant

Farm/Business Name:

\_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Production Address (if different from  
above):

\_\_\_\_\_

Website: \_\_\_\_\_

Facebook: \_\_\_\_\_

Instagram: \_\_\_\_\_

### Background Information

Are you interested in being a full-time member, a guest vendor, or a team?

\_\_\_\_\_

What seasons do you anticipate having product available to sell?    Spring    Summer    Fall  
How much area is in production?

\_\_\_\_\_

Do you own the land in production?

\_\_\_\_\_

How long have you been farming/practicing your craft?

\_\_\_\_\_

Are all your products grown or made on your property?

\_\_\_\_\_

How long have you produced the products you intend to bring to market?

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How do you currently market and sell your products?

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What other markets do you sell at? How long have you sold there?

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Are you certified organic, certified naturally grown or animal welfare approved? (Include copies of certifications.)

Yes                      No

Please briefly describe your farming practices, or production practices for crafts and value-added items:

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**Products**

Please indicate what you intend to sell at the market(s). Estimate, by category, the percentage of total sales each category represents (totally 100%).

**Category 1: Raw or minimally processed farm products** estimated % of sales: \_\_\_\_\_

*Please specify the types of produce and breeds of animal and include any and all pertinent licenses with your application.*

Raw vegetables/fruit

    Spring

    Summer

    Fall

Herbs

Eggs

Meat (licenses required)

    Beef

    Poultry/fowl

Pork

Sheep/Lamb/Goat

Fish (requires license)

Bedding plants

Landscape Plants

Cut Flowers

Honey

Other: \_\_\_\_\_

**Category 2: Processed or Prepared Foods** estimated % of sales: \_\_\_\_\_

*This category requires some inspection and/or certification by the NCDA, NCDEH, FDA, ABC or other organizations. Please include copies of the most recent inspection/certification. If ingredients used in these products are harvested from your farm, please indicate accordingly.*

Baked Goods Jams/Jellies/Preserves

Vinegars Juice/Coffee/Tea

Acidified Foods (pickles, relish, etc.) Cheese/Dairy Products

Prepared Meals Wine/Alcohol/Extracts

Other: \_\_\_\_\_

**Category 3: Non-Edible Crafts** estimated % of sales: \_\_\_\_\_

Please describe your craft items:

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### **Additional Materials**

Please submit the following along with your application:

- Attach photocopies of current applicable license(s) if your farm/business requires licensing.
- Attach photocopies of current Organic/Naturally Grown/Animal Welfare Approved certifications.

**Note:** Beginning in 2014, the North Carolina Department of Revenue requires all farmers' markets keep on file a copy of an official document from the NCDOR with your State Sales Tax ID Number printed on it. Some farmers are exempt from paying state sales tax on their goods and in place of the Tax ID may provide us with a signed, dated letter stating that they are exempt. Your application must include either a copy of your State Sales Tax ID Number, or a signed letter stating that you are exempt. Either takes only minutes to create; please let us know if you have any questions pertaining to this new law.

- Non-refundable application fee. Not deposited until vendor application is approved.

## Vendor Agreement

My signature indicates that I have read and agree to abide by the rules and by-laws of the North Park Farmer's Market. I understand that my membership will be terminated for violation of market rules. I understand that inspection by Healthy Alamance staff is required prior to my application being accepted and agree to allow representatives of Healthy Alamance to visit and inspect the business premises and products that I intend to sell. Further, I attest that I grow, produce, or make the goods and services that I wish to sell at NPFM, and that I hold all appropriate permits, licenses, and insurance. I understand that by participating in these markets, I will be participating in the market-wide SNAP/EBT acceptance program.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_