

**NOTICE OF REGULAR MEETING
OF THE
BOARD OF TRUSTEES**

In compliance with Title 25, Oklahoma Statutes, Section 301-314, the Oklahoma Open Meeting Act be advised that the Board of Trustees, governing body of the Town of Calumet, Oklahoma, shall conduct its REGULAR MEETING on March 1, 2016. Said REGULAR MEETING shall be held at 6:30 p.m., at the Calumet Town Hall, 118 W. Second Street. If you require special accommodations, please notify the Town Office at 893-2323.

AGENDA:

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, amend or decide not to discuss any item on the agenda.

- 1. Meeting called to order and roll call.**
- 2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken.**
- 3. Consider approval or amendment of minutes for the Regular Meeting held February 2, 2016, with action necessary.**
- 4. Consider approval of claims, checks, and warrants for the month of February, 2016.**
- 5. Consider entering into executive session for the purpose of the following: A. Discussion concerning employment hiring, appointment, promotion, discipline or resignation of Kelly Hobbs and Robert Cancemi, pursuant to 25 O.S. 307 (B) (I).**
- 6. Consider entering back into open session.**
- 7. Consider taking action on matters discussed in executive session.**
- 8. Consider and discuss report submitted by the Fire Chief, with action as necessary.**
- 9. Consider and discuss burn permits for citizens to be able to burn within the city limits, with action as necessary.**
- 10. Consider and discuss participation in the ISO rating for the Fire Department, with action as necessary.**
- 11. Consider and discuss report submitted by the Police Chief, with action necessary.**
- 12. Consider and discuss report submitted by the Public Works Supt., with action as necessary.**
- 13. Discussion of ongoing engineering projects by Cowan Group Engineering, with action as necessary.**

- 14. Consider and discuss updates to the Employee's Handbook, with action necessary (Tabled from the Regular Meeting held February 2, 2016).**
- 15. Consider and discuss approval of inspector for the 2015 CDBG Drainage Project and the Water Tower Project, with action as necessary.**
- 16. Consider and discuss animal control officer and kennel, with action as necessary.**
- 17. Consider and discuss implementing number system for all municipality equipment, with action as necessary.**
- 18. Consider and discuss purchasing/leasing a credit card machine, with action as necessary.**
- 19. Consider and discuss drainage on 5th Street, Walking Track, and east side of ball field, with action as necessary.**
- 20. Consider and discuss starting the bid process to demolish properties located at 109 N Calumet Rd, Todd's First Addition, Blk 5, Lots 4 & 5 and 113 N Calumet Rd, Todd's First Addition, Blk 5, Lots 6 & 7, with action as necessary.**
- 21. Remarks and inquiries of the governing body members.**
- 22. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary.**
- 23. Adjournment.**

Posted at the Calumet Town Hall on February 26, 2016, at 8:30 am.

Arnelda Hall, Clerk