



Recital Handbook 2022 - 2023

<http://www.EdgezDance.com/Recital-Information.html>
www.EdgezDance.com | melissa@edgezdance.com | (321) 209 - 3415
[www.Facebook.com/EdgezDance](https://www.facebook.com/EdgezDance) | [www.Instagram.com/EdgezDance](https://www.instagram.com/EdgezDance)
4602 E Michigan St. Orlando, FL 32812

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About Recital

EDGEZ DANCE RESERVES THE RIGHT TO CHANGE TIMES, DATES, AND INFORMATION IF NECESSARY. PARENTS/GUARDIANS WILL BE INFORMED OF THESE CHANGES.

Edgez Dance puts on a spring recital each year that offers our students a professional environment for their performance. This allows them to present the results of a year's hard work, dedication, and progress to their families and friends. A huge part of dance training is learning through performance. Performance opportunities can not only prepare students for a possible career in dance, but also contribute to success in other non-dance activities. The rehearsal process is a tremendous learning experience as well. Dedication to the recital is the responsibility of both students and their parents. Edgez Dance has created this handbook as a source of information and to further explain the commitments and responsibilities both students and parents need to have to make our annual recital a success. Please share this information/this handbook with other guests that will be attending our recital.

YOUR STUDENT WILL BE WITHDRAWN FROM RECITAL IF...

Your student(s) misses dress rehearsal. Students will be given a call time to arrive for dress rehearsal and are expected 5 minutes before or at this time and **NO LATER**. Edgez Dance has specifically rented out the time needed to give each group of students the opportunity to practice on stage. If you miss your call time, you could miss your dress rehearsal time, and you'd be at *RISK FOR BEING WITHDRAWN FROM RECITAL*. Students that **DO NOT** attend tech/dress rehearsal **CAN NOT and WILL NOT** participate in the recital. There will be **NO REFUND** for any costumes, souvenirs, fees, tickets, or similar purchases if a student cannot perform in recital due to the absence of the student at a tech rehearsal and/or dress rehearsal.

All students at Edgez Dance are expected to participate in our spring recital. We believe it can be discouraging to some students when they hear they are not going to be performing like everyone else, nor having pictures or getting a costume. Any fees for recital costumes, recital tickets, and other items as such are non-refundable. Once a recital costume has been ordered for you, you are responsible to pay for that.

Show Name: Written in the Starz

Performance Date: Saturday, June 3rd, 2023 (Tentative)

Performance Time: TBA

Venue: Colonial High School

Address: 6100 Oleander Dr, Orlando, FL 32807

Edgez Dance Emergency Contact Information

(321) 209 - 3415 Call or Text

Calls will only be answered for emergency purposes - text for other questions

Staying Informed

We work hard to make our recital experience organized and fun. Open communication is one of our primary concerns but it is your responsibility to read the information provided. News, important parent and student information, contact information, and more are available on our website 24 hours a day. Newsletters are posted at www.edgezdance.com in addition to the important updates online additional information is written on the chalkboard in our lobby. If you have any questions regarding the information distributed, we encourage you to contact the office at (321) 209 - 3415, Monday - Thursday between the hours of 5:00 pm – 8:30 pm. We also answer emails on a daily basis: melissa@edgezdance.com

Attendance

Absence Policy

All students are given 8 excused absences per class during the dance season September 5th - April 1st (25 weeks). Students are then given 3 excused absences per class during the eight weeks leading up to the recital, April 1st until recital. Students that exceed the excused absence limit, will be withdrawn from that class for the remainder of the season. There will be no excused absences for dress rehearsals. Students must attend dress rehearsal in order to participate in the recital.

Absence Consequences

There are no make-up classes starting April 1st, 2023 (8 weeks leading up to recital) students are expected to be in EVERY class there are no make-ups, no discounts, or refunds on tuition for missed classes. Students can only miss up to 3 classes after April 1st, 2023. Once a student misses more than 3 classes in those 8 weeks they will be withdrawn from that class and will not be allowed to participate in the recital. Students that arrive 15 minutes or later will be marked late (2 late notes = 1 absence). Legitimate documented excuses - family death, sickness, vomiting or contagious - will be reviewed for an excused absence on a case-by-case basis. The importance of being in class is not only to continue growing one's technique and education but the weekly commitment to the teacher and the other students that rely on everyone's attendance.

Withdrawing From Recital

After December 1st: If you desire to no longer participate in a class, you must contact Edgez Dance via email. You are responsible for all tuition fees for the months you are/were enrolled, even if you are no longer taking the class(es). Example: If you wanted your last month to be December, the email should have been sent prior to December 1st, if an email was sent after December 1st you may be responsible for January tuition. *Costumes are ordered once payment is received and payments are non-refundable. As of December 31st, all students not participating in the recital will be automatically withdrawn.*

Performance Package

Edgez Dance offers an all-inclusive no-stress package with all your student's recital needs with savings of over \$150.00 within each package.

Performance Packages

Received per student: End of year awards, Alterations of costume (buttons, snaps, seams, straps, etc.), Shipping/Reorder Fees, Digital Download of Picture Week Photos, Photographer Fees, Videographer Fees, Digital Download Link of the recital taping, (1) Basket, (1) T-shirt

	Performance Package							
	#1	#2	#3	#4	#5	#6		#7
	\$196.50	\$277.00	\$353.00	\$427.00	\$500.00	\$563.00		\$628.00
Costume Count	1	2	3	4	5	6	Costume Count	7
Hanger(s)	1	2	3	4	5	6	Hanger(s)	7
Tight(s)	1	2	2	2	2	2	Tight(s)	2
Garment Bag(s)	1	1	2	2	3	3	Garment Bag(s)	4

The package number will match how many classes your student takes.

Hip-Hop Students: \$25 - \$45 per class for shoes will be added to your performance package.

Payments & Services

- The first of the full payment will be due on November 19th, for the costume to be ordered
- The remaining half will be due on March 4th, packages that aren't paid in full by March 4th will have late fees added accordingly and will not participate in picture week.
- **If you wish to make additional payments in between you may do so.**
- Students that don't show up for recital day, photo day/week, or alteration day/week forfeit their opportunity for that service. There are no refunds for any individual items as this is an all-inclusive package deal. Costumes not picked up by recital day will be the property of Edgez Dance.

Returning Families Discounts

Save some money this year! Save \$1.00 per unbroken item you provide that was used in previous years such as Backstage Baskets, Weissman Garment Bags, or Black Velvet Swivel Hangers.

Other Discounts Available

- *\$5 off the total costume package - when you pay on or before November 19th*
- *\$25.00 off per family member after the 1st student*
- *EDPT student: Additional \$10 off Recital Performance Package, per student*

Expected Pricing for Additional Items/Services

Expected Pricing for Additional Items/Services				
Nude Leotard (Child) \$16.00	Nude Leotard (Adult) \$18.00	Nude Leotard (Plus) \$20.00	Additional Tights: \$6.50	Recital T-shirt: \$23.75 plus tax
Recital Flowers: Varies \$15.00 - \$45.00			(1) DVD of Show the student performs in: \$20.00	Hip-Hop Shoes: \$25 - \$45 depending on style (required for hip-hop students)
<u>Recital Kit:</u> \$15.00 (Makeup Bag, Hairspray, Red Lipstick, Brown EyeShadow, Bobby Pins, Hair Ties)			<u>Hair & Make-up service:</u> \$15.00 per time (Students will be given a 30-minute time slot for their makeup & hair) (Students must bring recital kit or own kit for service)	<u>Hair & Make-up service for Picture week & Recital w/ supplies:</u> \$45.00 Edgez Dance will provide your student with the makeup & hair kit as well as services for picture week & recital day. If your student attends more than one day of pictures it will be an additional \$5.00 per day of make/hair needed.

Performance Package Contract, Measuring Appointment & Payments

Edgez Dance will be assigning students a time for their 10-minute measuring appointment. Parents will receive their time via the Jackrabbit parent portal to agree to the appointment as well as the contract and its contents. Once signed Edgez Dance will post the amounts of the performance package. Parents can choose to pay ½ of the total for the performance package or both halves to complete the payment.

Tights

Each student will receive one pair of tights for performance package number 1 (single costume). Students that have performance package number 2 or above will have two pairs of tights. Students with multiple pairs of tights in their package will receive either:

- 1) 2 convertible skin tone tights
or
- 2) 1 convertible skin tone tights & 1 stirrup skin tone tights (Contemporary/Lyrical students)

Nude Leotards

Students that are in the quick change area or have multiple costumes are advised to purchase a nude leotard. Students/Parents that are uncomfortable with their students changing for picture week and/or recital in a locker room style are advised to purchase a nude leotard. Those students/parents who refuse to purchase nude leotards will not have any accommodations such as students changing in the bathroom, students changing in the car, etc.

Costume & Shoe selection

All students will be assigned a costume per class by the instructor. All students will be assigned a shoe style and color per class per the instructors and parents will be responsible to purchase these. All Hip-Hop students will be **required** to purchase their Hip-Hop shoes through Edgez Dance & the shoe payment will be added to the performance package fee. All other students with other styles can purchase their shoes from Edgez Dance or another source but should have the **correct color and style**.

Students must have their correct shoes by picture week, those that do not, risk not being involved in picture week and recital.

Hip-Hop Students will have specifically styled shoes that will be required as part of their recital costume. This will be an additional fee that will be added in addition to the performance package. Parents should anticipate the Hip-Hop sneakers to be \$25 - \$45, depending on the style of the shoe. Just the same as the jazz students have to buy jazz shoes at the beginning of the year, we require Hip-Hop students to buy a specific shoe for the recital.

Shoe styles for recital

Ladies/Non-Binary

Ballet: Skin Colored Ballet Shoe

Jazz/Theatre Jazz/Acro Dance: Skin Colored Shoes

Contemporary: Skin Colored Half-Soles

Theatre Jazz Heels: Black Character Shoes (2 inches)

Tap: Black Tap Shoes

Hip-Hop: Low-Tops, High Tops or Boots (Picked by instructor)

Gentlemen/Non-Binary

Ballet: Black Ballet Shoes

Jazz/Theatre Jazz/Acro Dance: Black Jazz Shoes

Contemporary: Skin Colored Half-Soles

Tap: Black Tap Shoes

Hip-Hop: Low-Tops, High Tops or Boots (Picked by instructor)

Recital Video & DVD

Our Recital videotaping is done by Coughlin Productions each year. Our Recital Video is a professional recording of the recital performance, taped and edited.

All families will be sent a link for all shows of the recital which they can view and download. Families requesting a hard copy DVD must list and pay separately within their contract/performance package. Recital DVDs are typically done & ready for pick up between 6 - 10 **WEEKS AFTER RECITAL HAS CONCLUDED. Pending pick up between the weeks of July 22nd - August 19th, 2023, and all dance families will be notified when pick will be.**

Emails received that ask when the video will be ready, will be sent the statement above.

Hair & Makeup

All students will be assigned hair & makeup for picture week and recital. Edgez Dance expects that parents/guardians/students follow these directions to ensure a professional look among the group photos/performances.

Edgez Dance has the right to change any hair or makeup that is not correct.
(Example: Ballet bun not high enough, incorrect side for the ponytail, etc.)

Recital Hair:

All students will be assigned one of the styles listed below.

Hair Style 1: Low center ponytail

Hair Style 2: Low center bun

Recital Makeup: Natural foundation (or NO foundation if desired), pink blush, red lipstick, browns for eyeshadow, black eyeliner/mascara (if desired - No winged/cat eyeliner)

Makeup is for enhancing the students' existing facial features. Both photo lighting and stage lighting for the recital can easily wash out a student's face making facial features hard to see. Parents can also choose to wear lighter red lipstick as well. You are not required to have your student wear makeup but as stated, it enhances the facial features of an already stunning dancer!

Those that feel uncomfortable doing hair/makeup may have Edgez Dance do their student's hair/makeup for a fee, pending availability.

Dressing for Picture Week & Backstage

Backstage parents and Edgez Dance Staff will be responsible for helping those who need help changing into their costumes for picture week, rehearsal, and recital. Parents should help their students practice how to change and dress themselves as much as possible. Parents that have **serious issues/concerns** with BP's/Edgez Dance Staff helping their student change, may address their concerns with Edgez Dance Staff to receive a solution in regards to dressing their student. There is a **legal limit** on how many people can have in the studio for picture week and backstage for safety purposes. ***Edgez Dance CAN NOT and WILL NOT allow all parents to come inside Edgez Dance during picture week or backstage to dress their children, which is why we have staff members and volunteers to do so.***

It is the parent's responsibility to label ALL items in order to prevent other students from accidentally taking something that is not theirs – that includes shoes. Edgez Dance is **not responsible** for lost or stolen goods at Edgez Dance's facility or off-site locations. ALL payments received for recital fees and costumes are non-refundable.

Backstage Parents (BP)

For recital, (if available or needed) we will be assigning one parent to help a class as a Backstage Parent, or BP for short. If a class has 3 - 4 students, their class may be combined with another small class which means there will be one BP for those 2 classes. Edgez Dance will accept parents/guardians who volunteer but the final decision on who the backstage parent is will be by Edgez Dance. Parents should understand that not every parent can be chosen for a BP position. Edgez Dance has the right to deny a parent/guardian the right to go backstage. ***Requests to be a BP will be taken between January 1st - March 1st, 2023.***

Edgez Dance will require all BPs to stay backstage with that specific class that they are overseeing. BP's will not be allowed to exit to the theater to watch their students perform but instead will be allowed to watch side-stage. BP will not be able to sit with their family for the recital, as they will be watching from the wings of the stage. BP's do not have to purchase tickets for the recital.

In order to be a BP, parents must be:

- Be recognizable by most Edgez Dance Staff, provide a copy of your Driver's License, attend any BP meetings prior to the recital, and must be available for picture week and recital dates

Recital Portraits/Picture Week

The Recital Portrait fee is included in your recital package listed above

Parents will not be allowed in the facility of Edgez Dance for picture week due to Edgez Dance utilizing the lobby space for students in costume and as a holding space.

Picture Week Scheduling

Picture week will be April 5th, 2023 - April 11th, 2023 (tentative).

Picture week will be done within class time as much as possible. Selected classes and/or individual times will be scheduled on the Friday/Saturday of picture week. The schedule will be determined by Edgez Dance.

Picture Week Arrival

Parents will be required to drop off students at the BACK entrance of Edgez Dance at their arrival time with HAIR AND MAKEUP DONE, unless they have paid for makeup/hair services with Edgez Dance.

Parents will not be allowed inside Edgez Dance to do hair and/or makeup.

Picture Week Pick-up

Parents will be required to pick up students, no later than 15 minutes, after their student is finished with pictures.

We do not permit students in Edgez Dance without a parent or guardian for more than 15 minutes before/after picture week. **Edgez Dance will post a “care fee” of \$10** to your account for every additional 10 minutes, before or after arrival/drop-off time, that a student is at Edgez Dance.

*If parents/guardians cannot be reached 30 minutes after the scheduled class/ picture time has occurred, the proper authorities will be contacted. Edgez Dance reserves the right to call the proper authorities if parents or guardians cannot be contacted or are not willing to pick up participant(s).

Students are assigned makeup, hairstyles, costumes, specific colored shoes and tights that are chosen by Edgez Dance staff to wear for picture day/week and recital. All photos will be chosen by the photographer/Edgez Dance Staff.

Those individuals who can not make it to their class that week or do not wish to follow makeup, hairstyle, or costume requirements can:

1. Opt out of picture day/week - No refund will be given for this service
2. Choose to schedule an additional time with our photographer (additional \$15 sitting fee - This student may or may not be edited into the group photo and will not receive a solo picture in place)

Per COVID-19: If social distancing is required we will find out a safe way to conduct our group pictures such as photoshop. This will require more scheduling and time individually. We ask for your patience in this process.

Photo Count

The number of photos depends on the costume count. Each student receives 3 solo photos per costume.

- Picture count is non-transferable to other students. Example: Student A can't only have 2 photos and "give" one of their photos to student B to have an extra.
- Example: 1 costume: 4 pictures total
 - $(3 \text{ solo pictures/per costume}) + 1 \text{ group class pictures (1 per costume)} = 4 \text{ pictures total}$

Photo Redo

For those students who miss their picture time, they are allowed one of the following options:

- \$5.00 can reschedule their time during the existing picture week
- \$15.00 can reschedule their time in the selected Picture Redo Day in April and/or May

Family Photos

Families can be scheduled to “give up” one or two photos in place of a family photo for the dancers. Family photos will try to be scheduled on the same day as one or both the student takes their photos but it is not guaranteed and students may be required to come on an additional day.

Requests for family photos will be taken between January 1st - March 1st, 2023.

Photo Distribution

Edgez Dance offers all pictures digitally via Google Drive or USB. Edgez Dance will send all picture links via email for you to download pictures. If you wish to have your pictures on a USB you must provide them to Edgez Dance prior to March 1st, 2023.

Benefits of digital portraits with Edgez Dance – you have all the rights to pictures. You print as many, in any shape or form you choose by going to your local digital photo center. You can even send them through email or put them online for others to see.

All dance portraits are typically done & ready for distribution between 12 - 16 **WEEKS AFTER THE PICTURE WEEK HAS CONCLUDED. Pick-up will be between the weeks of July 2nd - August 6th, 2023 (tentative), and all dance families will be notified when the pick-up is available.**

Email sent asking when pictures will be ready, will be replied with the statement above.

Additional Pictures

Photos are 1 photo for \$10, 3 photos for \$24, 5 photos for \$45, 10 photos for \$85.

Recital Tickets

Any Seat
Day of the show: \$20 per show
Families purchasing tickets for both shows will have a \$10.00 credit added to their dance account per ticket bought for the additional show. All credits will be added by June 17th, 2023. (Example: Parent bought 2 tickets for Show A and 2 tickets for Show B will receive \$20.00 credit to their dance account)

Ticketing Policies

- Tickets for the Edgez Dance recital will be bought on Tututix. Any tickets purchased through Tututix are nonrefundable.
- Additional Tickets bought for family/friends through Tututix are non-refundable.
- Patrons may give the extra tickets to Edgez Dance to be resold at the table but we CAN NOT guarantee resale for those tickets. Patrons will not be given cash or checks for resold tickets, Edgez Dance will apply the credit to their dance account.

Dress Rehearsal

Participation in the dress rehearsal is mandatory. Should Edgez Dance choose not to hold a dress rehearsal a student's attendance is not needed.

Students will be given a call time and day to arrive for tech/dress rehearsal and are expected to arrive at this time and NO LATER – Edgez Dance has specifically rented out the theater for a set time to give students the opportunity to practice on stage – If you miss call time you could BE WITHDRAWN FROM RECITAL. Students that **DO NOT attend tech/dress rehearsal CANNOT and WILL NOT participate in the recital.**

There will be **NO REFUND** for any costumes, souvenirs, fees, tickets, or similar purchases if a student cannot perform in recital due to the absence of the student at a tech rehearsal and/or dress rehearsal.

This year Edgez Dance will have rehearsals prior to the show. Students will be assigned to come to one or both, depending on which show(s) the student is in. This dress rehearsal is closed to viewers. All family members will have to wait outside the venue.

Benefits of Dress Rehearsal

The dress rehearsal allows the students to become familiar with the auditorium surroundings and feel comfortable with their performance, costume(s) and being onstage. Lighting, music cues, set changes, and all other logistics for an organized and professional performance are rehearsed so that the students make the best impression possible. The key to successful performance for your child is the dress rehearsal. Students have the chance to practice their stage entrances and exits and get used to being in such a large space. Students will be escorted to the lobby once they have finished all their dance number(s) for dress rehearsal. Parents should exit out to the lobby & meet their student(s) in the lobby when the student is finished. Dress rehearsal and recital are the only time of the year we involve ALL Edgez Dance students in one production.

Fine Print & Agreements

Once a costume is ordered for the said student **it cannot be returned** and the student and/or parent is **liable for the full purchase of the performance package** after it has been ordered. By signing the 2022 - 2023 recital contract, you agree to abide by all the rules and guidelines listed above, you understand that **if any of these rules are broken your student and/or you may be removed from recital without a refund at any time**. Edgez Dance reserves the right to decline a family's return next year based on the ability to follow policies stated or lack of payments. It is also unethical to release any confidential information that is the property of Edgez Dance such as student information, recital information, and choreography. It is also illegal to sell information that is the property of Edgez Dance LLC. The motivation for this contract is not for punishment but for each student to understand the level of commitment and dedication that is required from all students, parents, Edgez Dance staff, its photographers, videographers, the recital venue representatives, and other vendors.

Edgez Dance has the right to make changes as we see fit with and without notice, by signing the recital performance package contract you agree to all the guidelines, rules, and procedures listed in the recital handbook.

Tuition is still due at the assigned dates regardless of performance package due dates.

COVID-19 Clause

Should there be any health concerns such as, but not limited to, COVID-19, in which social distancing and masks are still prominent; Edgez Dance will release the safety precautions we will take in our recital newsletter. Edgez Dance may or may not require dancers to wear masks in common areas, while not dancing, audience members to wear masks while in the audience and audience limits may be imposed by the venue or its directors. Health and safety is of our utmost concern and we will do what is required to hold our show safely for our Edgez Dance family. Holding our event safely may include changing what is listed above in regards to the venue, its directors or government officials. We appreciate your understanding and we are excited to be able to offer our annual recital.

End of Document