

**NORTH CENTRAL REGIONAL TRAUMA ADVISORY COUNCIL  
GENERAL MEETING MINUTES of January 12, 2023; 9:00 am  
Marshfield Medical Center & Tele/videoconference**

Members Present:, April Bauch, Heather Berg, Dr. Michael Clark, Cathy Connor, Nicole Dekan, Margaret Finco, Meghan Foltman, Jeff Freese, Joe Gemza, Cindy Gurchinoff, Del Horn, Irene Kadlec-Murray, Jason Keffeler, Christopher Keller, Don Kimlicka, Kaci Klemm, Dana Klug, Ken Marg, Kathy Palm, Kristine Parent, David Rae, Kari Rickert, Mark Schroeder, Phil Skoug, Corey Smith, Sara Steen, Tina Stephanus, Rachel Symons, Amanda Tabin, Robert Towne, Carmen Viegut, Linda Vollmar

Chairperson: Gina Brandl

NCRTAC Coordinator/ Recorder: Michael Fraley

Introduction and Welcome	Gina Brandl welcomed attendees.
December Meeting Minutes	Motion by Horn to approve the December 1, 2022 meeting minutes as posted. Second by Clark. Unanimously approved.
Correspondence	None
NCW HERC Update	<ul style="list-style-type: none"> <li>• Exercises and Trainings <ul style="list-style-type: none"> <li>○ Virtual Communication Platform In-Service (Mar 20)</li> <li>○ Nuc/Rad Annex Review and Facilitated Discussion (April 12)</li> </ul> </li> <li>• Documents for open review <ul style="list-style-type: none"> <li>○ Nuc/Rad Annex</li> <li>○ Resource Management Annex</li> <li>○ HVA is out for open review</li> </ul> </li> <li>• MI/WI Border Peds MCI Symposium (May 16)</li> <li>• All mid-year feds reporting requirements inprocess</li> <li>• Robbie has resigned effective 4/1/23. Awaiting information from DHS about plans for his replacement</li> </ul>
State Trauma/ STAC	<p><u>Notes from Dec STAC meeting</u></p> <ul style="list-style-type: none"> <li>• Injury prevention committee <ul style="list-style-type: none"> <li>○ Reviewed ATV and fall data.</li> <li>○ An IP survey will be forthcoming to facilitate updating the state IP report</li> </ul> </li> <li>• Data/Registry committee <ul style="list-style-type: none"> <li>○ The 2023 data dictionary changes were discussed. The document will be on the DHS Trauma website</li> <li>○ Katie is working on more videos about the various tabs in the registry</li> <li>○ DHS will be sending quarterly reports from the registry for each hospital</li> <li>○ Katie and Ela (EMS Office) are working on the EMS outcome feature in the registry/WARDS. An information packet is in the Comms approval process</li> <li>○ Working on an interrater reliability tool</li> </ul> </li> <li>• Process improvement committee</li> </ul>

	<ul style="list-style-type: none"> <li>○ Discussed a list of recommended PI indicators for hospitals. The list is from all the items referenced in DHS 118 &amp; the PRQ.</li> <li>○ Had a presentation: Integrating Registry Data into PI</li> <li>● Classification review committee <ul style="list-style-type: none"> <li>○ Working on a criteria clarification document</li> <li>○ Clarified that MRI technician response information only needs to be included in the PRQ if the facility uses their MRI as part of their acute care of trauma patients.</li> </ul> </li> <li>● DHS is working on funding TOPIC and Rural TOPIC courses. More information to come.</li> <li>● Next meetings of STAC: March 1 &amp; June 7. June will be joint with EMS Board.</li> </ul>
State EMS Update – Don Kimlicka	<ul style="list-style-type: none"> <li>● The 2023 state template protocols will have the updated trauma triage guidelines</li> <li>● If you have any hospital hub issues, contact Katie will specifics about the case BUT NOT any PHI</li> <li>● FAP/Flex funding checks are going out</li> <li>● There is a bit of a delay in the eOP Plan in eLicensing going live</li> <li>● Discussion about the Twiage app</li> </ul>
RTAC Coordinator	<ul style="list-style-type: none"> <li>● Reminder of the MCI for EMS course March 4</li> <li>● Michael is available to conduct trauma training for EMS agencies. Did a class for UEMR last night. Has on scheduled for Crandon</li> <li>● Michael is available to attend county EMS meetings. Have been to Oneida, Vilas, Clark and Wood recently</li> <li>● Attended most of the NCW HERC county engagement meetings</li> <li>● Attending North Central Fire Chief Association meetings</li> <li>● Michael shared the budget/expense spreadsheet. Noted that the \$700 did not need to be paid for the research publishing as discussed at the last meeting as the expense was covered by another source.</li> </ul>
NCRTAC Bylaws	<ul style="list-style-type: none"> <li>● Michael reviewed the draft of the bylaw update that was posted to the website.</li> <li>● Comments will be accepted until we vote of the m in May.</li> </ul>
Process improvement committee	<ul style="list-style-type: none"> <li>● Will be meeting today after the general meeting</li> </ul>
Out of Hospital Committee	<ul style="list-style-type: none"> <li>● Looking at a one-page reference tool for EMS units responding to an MCI to help them identify hospital capabilities</li> <li>● Working on a transportation office worksheet</li> </ul>
Injury Prevention Committee	<ul style="list-style-type: none"> <li>● Have PFDs available</li> <li>● Institute for Healthy Aging has a new fall program, will look to present at a future meeting</li> <li>● Will schedule a meeting</li> <li>● Welcome new members</li> </ul>
Conference Planning Committee	<ul style="list-style-type: none"> <li>● Group has met a few times</li> <li>● Building a list of speakers/topics</li> <li>● Keynote is confirmed</li> <li>● Vendor table sales are open. 3 of the 7 sold already</li> </ul>

Position Statement – Helicopter EMS	<ul style="list-style-type: none"> <li>Group reviewed the draft position statement on the Prehospital Use of Helicopter EMS. Discussed a few changes. Asked Michael to repost a clean version for voting in March.</li> </ul>
SERTAC Position Statement	<ul style="list-style-type: none"> <li>Group reviewed a position statement that the SERTAC members produced to share concerns about the hospital classification criteria with DHS.</li> <li>Group felt that we do not have surgeons covering multiple hospitals to the same degree as SERTAC.</li> <li>No action taken.</li> </ul>
Other business	<ul style="list-style-type: none"> <li>Gina is on a Society of Trauma Nurses (STN) Geriatric Committee. Group is working on some interesting material. Gina will share when able.</li> </ul>
Future Agenda Items	<ul style="list-style-type: none"> <li>None identified</li> </ul>
Announcements/ Training	<ul style="list-style-type: none"> <li>DHS EMS Town Hall meetings – Don will send info to Michael</li> </ul> <p>See Calendar at <a href="http://NCRATAC-WI.org">NCRATAC-WI.org</a> for more events and details</p>
Adjournment	Motion by Horn to adjourn. Second by Marg. Unanimously approved

Next Meeting:  
 Thursday, March 9, 2023  
 9:00 am – Noon  
 Aspirus Wausau Hospital - AMEC Building, Molinaro Room