

BRENTWOOD MANOR HOMEOWNERS ASSOCIATION

C/O Realty One, Inc.
1630 Carr St. Suite D
Lakewood, CO 80214
303.237.8000

January 1, 2025

To: Brentwood Manor Homeowners

Re: 2025 Monthly Dues Increase

Dear Homeowner,

After spending a great deal of time and projections for the fiscal year of 2025, it has become necessary to increase the monthly dues. If you are currently paying \$374.00 a month, your new monthly dues will be \$399.00 per month. If you are currently paying \$420.00 a month, your new monthly dues will be \$445.00 per month. The reason for the increase is the cost of operating expenses, insurance and unexpected maintenance and repairs.

The Board of Directors has approved to start the increase effective February 1, 2025. If you are on ACH (Automatic Withdrawal), no change on your account is necessary. If you pay via online banking, you will need to contact your bank and change the amount to reflect the increase.

If you have any questions, please feel free to email us at admin@realtyone-co.com.

Thank You,

Realty One, Inc., Managing Agent and
Brentwood Manor Board of Directors

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January 1, 2025

To: Brentwood Manor Homeowners

Re: 2025 Special Assessment

Dear Homeowner,

The Board of Directors has approved a Special Assessment of \$700.00 per unit for Repairs and Maintenance for 2025

The Special Assessment will be effective April 1, 2025 and your payment options are as follows:

- Payment in Full no later than April 30, 2025.

I elect this payment method _____

Withdraw from my current EFT Account with Realty One (circle one) Yes or No

- 7 Month Payment Plan of \$100.00 each month, no later than the 10th of each month (April 2025 – October 2025).

I elect this payment method _____

Withdraw from my current EFT Account with Realty One (circle one) Yes or No

Unit # _____ Signature of Owner: _____

Please return this form to admin@realtyone-co.com, or regular mail.

Thank You,

Realty One, Inc., Managing Agent
Brentwood Manor Board Directors