

Put-in-Bay Township Port Authority
Regular Board Meeting – August 10, 2015

Meeting called to order at 5:30pm ~ Put-in-Bay Township Building

Roll Call: Patrick Myers, Sharon Gray, Eric Engel, Rick Ziebarth, Karl Schmidlin, Rosann Keiser

Review minutes from July, 2015 meeting.

Motion to Approve: Eric Engel

Second: Karl Schmidlin

Motion passed with no objection.

Correspondence:

The Port Authority received a letter from the Ottawa County Administrator/Clerk that our County note will be paid off in the amount of \$60,600 with the funds accumulated in the account. The County is also sending the Port Authority a check in the amount of \$19,593.29. The reason for this is during the time of this bond, the county refinanced and continued for 20 years to pay interest into this fund, leaving us with extra funds. The money is 75% interest earned and 25% principal.

Karl Steuk gave a report of an aircraft parked in an unauthorized area, but not in the object free zone. The couple was enjoying a lunch by their plane and not causing any trouble.

Public Participation:

Karl Steuk gave the Middle Bass parking report. Middle Bass collected \$318.00 and some of that was from pilots who could not use the grass strip runway because it was too wet.

The airport parking lot has a car with expired plates 2012. We will ask the police to run the plates to find out who it belongs too. A letter will be sent to the owner reminding her of the parking policy. We will look at our parking policy.

Pilot Association:

The 3rd Annual Fly-in had a good turnout with approximately 15 planes that came in for the event.

There is also a bird problem around the runway with dead seagulls that have been hit by aircraft.

Vouchers and payroll for July 2015 to be approved:

Motion to pay the bills: Sharon Gray

Second: Eric Engel

Motion passed with no objection.

Motion to pay payroll: Sharon Gray

Second: Karl Schmidlin

Motion passed with no objection.

Financial Reports:

- a. Revenues & Disbursements were reviewed.
- b. Past Due Accounts were discussed.
- c. The audit is complete and filed.

Motion to pay Charles Harris Auditor \$8169.00: Eric Engel

Second: Sharon Gray

Motion passed with no objection.

- d. County note is paid off with a balance owed to PIBTPA \$19,000. The check should arrive by August 24, 2015.

Motion to pay the Put-in-Bay Township toward our debt \$20,000: Karl Schmidlin

Second: Eric Engel

Motion passed with no objection.

Roll call: Mr. Myers yes, Ms. Gray yes, Mr. Ziebarth yes, Mr. Engel yes, Mr. Schmidlin yes.

Marine & Harbor:

The Channel markers will be put in place by Labor Day with the help of Miller Boat Line. The Boardwalk -Mooring buoys paid \$10,000. The harbor traffic is down this year. A call was made to the Coast Guard Officer Doug Sharp regarding the lighting of markers between Ballast Island and Put-in-Bay. Doug suggested the Port Authority send a letter with the recommendation to light the markers.

Airports:

The Put-in-Bay Apron Grant Pay App #6 to pay Tenmile Creek for \$72,537.31. The grant amount is \$65,283.57 and local match \$47,253.74.

- The Road Race Vendor Area will be leased to PIB Chamber. The lease for 5-vendors for \$300, 5-10 @ \$500, over 10 @ \$1000. They will handle electric and garbage disposal.
- Road Race RV parking needs to register at the Port Authority office.
- Approval was given to the Road Race Committee to put a banner on the airport fence.

The Port Authority needs to purchase 3 new hand held radios to be used in the Township trucks.

Motion to purchase 3 radios at \$209 each: Karl Schmidlin

Second: Eric Engel

Motion passed with no objection.

ODOT added money to their grant fund and will extend application deadline to September 1, 2015 for FY 2016. The grants pay 95% and local match is 5%.

- Aaron Aljets suggested patch bad section and crack seal at MB.
- ODOT will not pay for engineering fees but FAA would possibly reimburse us for the engineering fee in another future grant. The Board will have a special meeting to discuss the options Thursday Aug. 13, 2015.
- Entitlement money left over from the MB truck fund can be carried over to FY 2016 in the amount of \$49,200.

Motion to carry over MB funds of \$49,200 to FY16: Sharon Gray
Second: Eric Engel
Motion passed with no objection.

Old business:

The Middle Bass wetland delineation process and survey is almost complete. The Environmental Covenant will be sent to our attorney for review and then it will be sent on to EPA for them to review.

New Business:

Since one of our board members is running for Township Trustee if he should win the seat he cannot be on the Port Authority Board. A note will be sent to the Township Trustee to put an ad in the Gazette for anyone interested in applying for Port Authority Board seat. The applications need to be kept on file.

A letter was sent to Mark Ieropoli about a dock he constructed in the water without a SLL permit.

January 1, 2016 is the 25th anniversary of the Port Authority Board.
An article about the anniversary will be put in the December Gazette.

The next is Meeting Saturday September 10, 9:30pm Middle Bass Town Hall.

Motion to adjourn: Eric Engel
Second: Sharon Gray
Motion passed with no objection

Meeting adjourned at 6:45pm

Approved by: _____ Date: _____

Second: _____ Date: _____