

**THE CITY OF CISCO
CITY COUNCIL, REGULAR CALLED MEETING
December 11, 2017**

**CISCO, TEXAS §
EASTLAND, COUNTY §**

The City Council of the City of Cisco met in a regular called *session* at the Cisco City Hall in Cisco as scheduled, and notice was posted 72 hours in advance and prior to the meeting.

MEMBERS PRESENT:

MAYOR PRO TEM _____	TAMMY DOUGLAS
COUNCILMEMBER PLACE I _____	JASON WEGER
COUNCILMEMBER PLACE II _____	DENNIS CAMPBELL
COUNCILMEMBER PLACE III _____	WILLARD JOHNSON
COUNCILMEMBER PLACE IV _____	RANDY BOLES
COUNCILMEMBER PLACE VI _____	CHRIS JOHNSON

PERSONNEL PRESENT:

CITY MANAGER _____	DARWIN ARCHER
CITY SECRETARY _____	TAMMY OSBORNE

PERSONNEL ABSENT:

Guests: Gregory Scott McAuley, Butch Petree, Walter Fairbanks, Peggy Ledbetter, Blake Pence

I. MEETING CALLED TO ORDER:

Mayor Pro Tem Douglas called the meeting to order at 6:00 p.m.

II. PLEDGES

- A. Pledge of Allegiance
- B. Pledge to the Texas Flag

III. INVOCATION:

Councilmember C. Johnson gave the invocation.

IV. CITIZEN-VISITOR COMMENTS:

None

V. APPROVE THE MINUTES OF THE MEETING CONDUCTED:

November 27, 2017

Motion was made by Councilmember Campbell to accept the minutes as presented, second was made by Councilmember Weger. Motion prevailed by the following vote:

Ayes: Councilmembers: Weger, Campbell, W. Johnson, Boles, Douglas, C. Johnson
Nays: None/Motion Carries
Voted: 6 to 0
Absent:

VI. THE CITY COUNCIL MAY DISCUSS AND/OR TAKE ACTION ON ANY OF THE FOLLOWING AGENDA ITEMS:

A. Consider and Discuss Ordinance No. 0-2017-14

AN ORDINANCE OF THE CITY OF CISCO, TEXAS, ADOPTING A COMPREHENSIVE ZONING PLAN AND ZONING MAP AND DIVIDING THE CITY INTO SEVERAL DISTRICTS; ESTABLISHING AND PROVIDING FOR ZONING REGULATIONS AND CREATING ZONING DISTRICTS IN ACCORDANCE WITH A COMPREHENSIVE PLAN; WITHIN SUCH DISTRICTS REGULATING THE USE OF LAND, BUILDINGS AND STRUCTURES; REGULATING THE HEIGHT, SIZE, AND LOCATIONS OF BUILDINGS; ESTABLISHING DENSITY, OPEN SPACE, SCREENING, AND MINIMUM OFF-STREET PARKING REQUIREMENTS; REGULATING THE ERECTION, REPAIR, AND ALTERATION OF ALL BUILDINGS AND STRUCTURES; PROVIDING FOR SPECIFIC USE PERMITS FOR CERTAIN USES; RECOGNIZING NONCONFORMING USES AND STRUCTURES AND PROVIDING RULES FOR THE REGULATION THEREOF; PROVIDING FOR CERTIFICATES OF OCCUPANCY AND COMPLIANCE; DEFINING CERTAIN TERMS; PROVIDING A METHOD OF AMENDMENT; PROVIDING A PENALTY FOR VIOLATION OF SUCH ORDINANCE AND FOR INJUNCTIVE RELIEF TO PERSONS AFFECTED BY THE VIOLATION OF SAID ORDINANCE; PROVIDING A SAVING CLAUSE. *(Second Reading)*

Mayor Pro Tem Douglas noted that the residential areas would still be zoned, but would not be regulated.

Motion was made by Councilmember Weger to accept the ordinance as presented, second was made by Councilmember W. Johnson. The motion prevailed by the following vote:

Ayes: Councilmembers: Weger, Campbell, W. Johnson, Boles, Douglas, C. Johnson
Nays: None/Motion Carries
Voted: 6 to 0
Absent:

B. Consider and Discuss Ordinance No. 0-2017-16

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CISCO, TEXAS AMENDING CHAPTER 6 “BUILDINGS AND BUILDING REGULATIONS”, ARTICLE I, ADDING SECTION 6-4 “INTERNATIONAL MECHANICAL CODE”; REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; PROVIDING FOR A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE. *(Second Reading)*

Motion was made by Councilmember Campbell to accept the ordinance as presented, second was made by Councilmember C. Johnson. Motion prevailed by the following vote:

Ayes: Councilmembers: Weger, Campbell, W. Johnson, Boles, Douglas, C. Johnson
Nays: None/Motion Carries
Voted: 6 to 0
Absent:

C. Consider and Discuss Ordinance No. 0-2017-17

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CISCO, TEXAS, AMENDING CHAPTER 6 “BUILDINGS AND BUILDING REGULATIONS”, ARTICLE II “PLUMBING AND GAS CODES”, AMENDING SECTION 6-16; REPEALING ALL OTHER ORDINANCES AN PARTS OF ORDINANCES IN CONFLICT THEREWITH; PROVIDING FOR A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE. *(Second Reading)*

Motion was made by Councilmember Weger to accept the ordinance as presented, second was made by Councilmember C. Johnson. Motion prevailed by the following vote:

Ayes: Councilmembers: Weger, Campbell, W. Johnson, Boles, Douglas, C. Johnson
Nays: None/Motion Carries
Voted: 6 to 0
Absent:

D. Consider and Discuss Ordinance No. 0-2017-18

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CISCO, TEXAS, AMENDING CERTAIN SECTIONS OF CHAPTER 5 “ANIMALS AND FOWL” OF THE CITY’S CODE OF ORDINANCES; SPECIFICALLY SECTIONS 5-19 “REDEMPTION OF IMPOUNDED DOGS”, SECTION 5-34 “CONFINEMENT FOR OBSERVATION”, AND ADDING SECTION 5-23 “DOG SURRENDER FEE”. (*First Reading*)

Animal Control Officer, Blake Pence, presented the Council with statistics for her department. She went on to discuss the purpose of the proposed changes to the ordinance. Councilmember Weger contended that he would like to see the surrender of animals be provided as a service to citizens free of charge. The Council as a whole agreed that there should be some safe guard to keep people from outside of the city from surrendering animals here for free such as presenting a current utility bill and photo identification. Councilmember Campbell suggested lowering the fee to \$10.00 and requiring presentation of a utility bill and identification.

Motion was made by Councilmember C. Johnson to accept the changes to the ordinance and re-present for first reading, second was made by Councilmember Campbell. Motion prevailed by the following vote:

Ayes: Councilmembers: Weger, Campbell, W. Johnson, Boles, Douglas, C. Johnson
Nays: None/Motion Carries
Voted: 6 to 0
Absent:

E. Consider and Discuss Resolution No. 2017-12-11

A RESOLUTION OF THE CITY OF CISCO, TEXAS, EASTLAND COUNTY, AUTHORIZING AND ORDERING A SPECIAL MUNICIPAL ELECTION TO BE HELD ON JANUARY 30, 2018, FOR THE PURPOSE OF ELECTING MAYOR, BY THE QUALIFIED VOTERS OF THE CITY OF CISCO, TEXAS; APPOINTING ELECTION OFFICIALS; DESIGNATING THE POLLING PLACES; ESTABLISHING PAY RATES FOR ELECTION WORKERS; PROVIDING FOR NOTICE OF SAID ELECTION; PROVIDING FOR THE USE OF DIRECT RECORDING ELECTRONIC VOTING MACHINES; PROVIDING FOR EARLY VOTING; ESTABLISHING REGULAR BUSINESS HOURS OF THE CITY SECRETARY’S OFFICE ON THE EXTENDED TWO DAYS OF EARLY VOTING BY PERSONAL APPEARANCE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Motion was made by Councilmember Weger to accept the resolution as presented, second was made by Councilmember Boles. Motion prevailed by the following vote:

Ayes: Councilmembers: Weger, Campbell, W. Johnson, Boles, Douglas, C. Johnson
Nays: None/Motion Carries
Voted: 6 to 0
Absent:

F. Consider and Discuss Declaring Old Poly Tanks from the Water Treatment Plant as Surplus to be Sold.

Mr. Archer explained that there were 6 or 7 poly tanks at the Water Treatment Plant that will not be re-used in the new design. He would like to declare them as surplus and put them up for sale.

Motion was made by Councilmember Boles to declare the tanks as surplus and put them up for sale, second was made by Councilmember Weger. Motion prevailed by the following vote:

Ayes: Councilmembers: Weger, Campbell, W. Johnson, Boles, Douglas, C. Johnson
Nays: None/Motion Carries
Voted: 6 to 0
Absent:

G. Consider and Discuss Annual Update of Employee Handbook.

Mr. Archer highlighted the proposed changes, most notably the change in allowing hourly employees to no longer accrue compensatory time. The Council discussed the merits of compensatory time versus overtime for those hourly employees required to work over the typical 40 hour work week. Mr. Archer explained that currently the city does not have a compensatory time policy even though some employees are granted compensatory time. He feels it would be overly burdensome to create and maintain that policy. The Council decided to table the Employee Handbook to look at adding a compensatory time policy. Other changes included new vacation policy for Fire Department employees, making all city vehicles and buildings smoke free, and adding employee birthday as a paid holiday.

No action was taken on this item.

H. Consider and Discuss Long Range Planning.

Mr. Archer announced that the City Hall would be closed December 22, 25, & 26, 2017 for the Christmas Holiday and January 1, 2018, for New Year's Day.

The City Christmas Party will be December 14, 2017 at 6:00 p.m. at JC's Steakhouse.

I. Announcements from City Council.

None.

VII. ADJOURNMENT

Motion was made by Councilmember Boles to adjourn, second made by Councilmember C. Johnson. Motion passed unanimously and the meeting adjourned at 6:54 p.m.

ATTEST:

Tammy Osborne, City Secretary

Tammy Douglas, Mayor Pro Tem
