



Immokalee Fire Control District

Regular Fire Commission Meeting

Thursday, May 17, 2018

1) Call Meeting to Order (State date and time for the record)

PLEASE TURN OFF OR SILENCE CELL PHONES

- 2) Pledge of Allegiance
- 3) Invocation or Moment of Silence
- 4) Greet Public and Public Comment Statement
- 5) Proof of Publication (Alma to Read Publication)
- 6) Roll Call / Establish a Quorum
- 7) Approval of Agenda; Move, Remove, and/or Add Agenda Items
- 8) Union Report
- 9) Business of the District

I. Consent Agenda

1. Approval of Previous Minutes:
 - a) April 19, 2018 Regular Board Meeting
 - b) April 11, 2018 Fire Assessment Fee Workshop
2. Deputy Chief Bronsdon's Financial Report
 - a) Balance Sheet by Fund
 - b) Monthly Check Registry
 - c) Reconciliation by Account
 - d) Impact Fee Fund
 - e) Inspection Report
3. Deputy Chief Cunningham's Report
4. Fire Chief's Report

II. Old Business

1. Status of CDBG Grant for Land Acquisition
 - a) Public Comment
2. Property Acquisition for Station-32, Ave Maria
 - a) Public Comment
3. Ransomware Update
 - a) Public Comment

III. New Business / Action Items

1. Awards and Recognitions
 - a) Action Recommended – Publicly Recognize Employee(s)
 - b) Public Comment
2. Disposal of Older Non-essential Assets, List and Description Provided for Review
 - a) Action Recommended – Board Approval to Remove Items from Our Asset Inventory List
 - b) Public Comment

3. Newly Rewritten, New Hire Policy
 - a) Action Recommended – Board Approval/Adoption
 - b) Public Comment
4. Purchase of Automated External Defibrillators (AED's) 4 @ \$1,536.50
 - a) Action Recommended – Board Wave Bid Requirement Per Policy and Approval
 - b) Public Comment
5. Purchase of HVAC System for Station-31, Carson Road - \$5,000.00 (3 Bids Attached)
 - a) Action Recommended – Board Approval
 - b) Public Comment
6. Line of Credit for Emergency's / Disasters - \$1 Million (Bank Information Attached)
 - a) Action Recommended – Board Approval
 - b) Public Comment
7. Amendment to Interlocal Agreement with North Collier Fire Control and Rescue District – Inspection Fees (Agreement Attached)
 - a) Action Recommended – Board Approval
 - b) Public Comment
8. Fire Assessment Fees Resolution Including Ballot Language for August 2018 Primary Election (Resolution Attached)
 - a) Action Recommended – Board Approval, All Commissioners to Sign Resolution 18-02
 - b) Public Comment

10) Attorney's Comments

11) District Manager Comments

12) Commissioners Comments

13) General Public Overall Comment; Limited to 3 Minutes Per Person

14) Adjourn Meeting (State time for the Record)

Next Scheduled Meeting(s):

- Regular Board Meeting: June 21, 2018 - 6 pm Station-30, 502 New Market Rd. East, Immokalee, FL 34142

Fire Commission Meeting
Immokalee Fire Control District
Board Meeting Minutes
April 11, 2018

These Minutes are a summary of the meeting. Any further information can be obtained by a tape. The minutes will follow the order of the Agenda.

Present Commissions: Goodnight, Brister, Keen, Halman. Commissioner Olesky, Chief Michael Choate, Deputy Chief Thomas Cunningham, Alma Valladares, Union President Cody Rodgers, Sandy Walker and Jeff Rackly

- 1) Call meeting to order at 6:05pm by Commissioner Goodnight
 - 2) Pledge of Allegiance by Commissioner Goodnight
 - 3) Invocation or Moment of Silence led by Commissioner Goodnight
 - 4) Greet Public and Read Public Comment Statement by Commissioner Goodnight
 - 5) Proof of Publication by Anne Goodnight
 - 6) Roll Call/Establish a Quorum by Alma Valladares
 - 7) Business of the District
 - I. Discussion Item
 1. Fire Assessment Fee Presentation by Government Services Group (GSG)
Jeff discussed with the board and public about Assessment Fees.
 - a. Public Comment
Christie Batencourt asked if we can provide a list of government entities that are exempt and the ones have to pay.
 - 8) District Attorney Comment
Didn't attend
 - 9) District Manager Comments
Chief Choate mentioned that he already has the ballot language to give the board for the next meeting. We will try to make the language as simple as possible. Deputy Chief Cunningham mentioned that 2016 they did a wholly exempt study that 83% of the residents paid nothing and that 40% of our budget pay taxes and that 60% of the residents are exempt.
 - 10) Commissioners Comments
Commissioner Goodnight mentioned that we need to put it in the May Agenda.
 - 11) General Public Comments; Limited to 3 Minutes per person
None
 - 12) Adjourned Meeting at 6:53pm
- Next scheduled Meeting(s):
- Regular Board Meeting: April 19, 2018 at 6pm at Ave Maria Master Association Office, 5076 Annunciation Circle, Suite 103, Ave Maria, FL 34142

Fire Commission Meeting
Immokalee Fire Control District
Board Meeting Minutes
April 19, 2018

These Minutes are a summary of the meeting. Any further information can be obtained by a tape. The minutes will follow the order of the Agenda.

Present Commissions: Goodnight, Brister, Keen, Olesky. Commissioner Halman was out ill. Chief Michael Choate was out, Deputy Chief Thomas Cunningham, Deputy Chief Becky Bronsdon, Alma Valladares, Board Attorney Kenneth Thompson,

- 1) Call meeting to order at 6:03pm by Commissioner Goodnight
- 2) Pledge of Allegiance by Commissioner Goodnight
- 3) Invocation or Moment of Silence led by Commissioner Goodnight
- 4) Greet Public and Read Public Comment Statement by Commissioner Goodnight
- 5) Proof of Publication by Anne Goodnight
- 6) Roll Call/Establish a Quorum by Alma Valladares
- 7) Approval of Agenda: Move, Remove and/or Add Agenda Items

Commissioner Olesky motioned to approve the Agenda and Commissioner Brister seconded the motion. Motion carries unanimously.

8) Union Report

President Rodger was not present.

9) Business of the District

I. Consent Agenda

Commissioner Brister motioned to approve the Consent Agenda and Commissioner Olesky seconded the motion. Motion carried unanimously.

II. Old Business

1. Status of CDBG Grant for Land Acquisition

Deputy Chief Cunningham discussed with the board.

2. Non-Ad Valorem Assessment Study

Commissioner Goodnight, Deputy Chief Cunningham and Attorney Thompson discussed with the board.

Rob Klucik mentioned what about modifying the millage rate but is happy that their taxes are going down. William Dudson asked if Notre Dame was paying taxes or colleges and churches. Tom Gusenski mentioned that colleges do use the service but the students are from other states and they don't pay anything.

3. Ransomware Update

Deputy Chief Cunningham discussed with the board about getting new software.

III. New Business

1. Awards and Recognitions

Chief Cunningham mentioned that there was nothing for this item.

2. Sale of Equipment to Medical Career Institute (MCI), List and Description Provided for Review

Deputy Chief Cunningham discussed with the board.

Commissioner Olesky motioned to approve to sell of equipment and Commissioner Brister seconded the motion. Motion carries unanimously.

3. Donation of Aged Equipment to Medical Career Institute (MCI) in exchange for EMT or Paramedic Program Credit hours
Deputy Chief Cunningham discussed with the board.
Commissioner Brister motioned to approve the donation of equipment and Commissioner Olesky seconded the motion. Motion carries unanimously.
4. Deletion of Depreciated Assets, List provided for Review
Deputy Chief Cunningham discussed with the board.
Commissioner Brister motioned to approve the deletion of Depreciated Assets and Commissioner Olesky seconded the motion. Motion carries unanimously.
5. Establishment of a Deferred Compensation plan for all Employees of IFCD, Resolution 2018-01 Provided for Review
Deputy Chief Cunningham discussed with the board.
Commissioner Olesky motioned to approve the Deferred Compensation plan for all employees, Resolution 2018-01 and Commissioner Brister seconded the motion. Motion carries unanimously.
6. Letter from Chair Goodnight requesting Deed from Collier County Board of County Commissioners on Ave Maria property, Letter provided for Review
Commissioner read the letter
Commissioner Olesky motioned to have Commissioner Goodnight sign the letter and Commissioner Brister seconded the motion. Motion carries unanimously.

10) District Attorney Comment
None

11) District Manager Comments
Deputy Chief Cunningham mentioned that we will need another fire station due to Rural Land West being built on Oil Well Road and Ave Maria. Maybe the fire department can be built near the hospital.

12) Commissioners Comments
Commissioner Goodnight mentioned that it would be a great idea to build a fire station next to a hospital.

13) General Public Comments; Limited to 3 Minutes per person
Rob Klucik asked if Impact Fees money was used for capital items only and that we need more revenue. He mentioned that he loves Ave Maria and that the project about the hospital will mean a lot to them. Something tangible that says "we are a community".

Don mentioned that he is a retired firefighter and lives in Ave Maria and that the firefighters now live in a broke down trailer and he knows how much they need a decent fire station.

Jay Roth mentioned that everyone needs to call the other commissioners and start complaining.

Dr. Braden mentioned that he has an update on the hospital. They have already sent the letter to the state and they will send back a certificate of need in the next three weeks. Hopefully no one will oppose it. They will know on May 4th if no one opposes it, we will get the certificate in June. Then, we would break ground 120 days from then. They have been asking for a hospital for the last 10 years for Ave Maria. We want to keep an open form of communication with Immokalee Fire Control and EMS, Collier County Sheriff's office.

14) Adjourned Meeting at 7:11pm

Next scheduled Meeting(s):

- Workshop: May 3, 2018 at 6pm at Station 30, 502 New Mkt Road E., Immokalee, FL 34142
- Regular Board Meeting: May 17, 2018 at 6pm at Station 30, 502 new Mkt Road E., Immokalee, FL 34142



Immokalee Fire Control District

502 New Market Road East, Immokalee, FL. 34142

Michael J. Choate, Fire Chief

Memorandum

To: Board of Fire Commissioners
From: Becky Bronsdon, Chief Financial Officer
Date: 5/7/2018
Re: Financial Report for the Period Ended 4-30-18

Attached for your review are the bank statements and financial statements for the General Fund and the Impact Fee Fund for the period ended April 30, 2018. The following is a summary of those reports:

General Fund

As of 4-30-18, Ad Valorem Revenue received totals just under \$3.2 million, or 95% of budget. Last year at this time, Ad Valorem Revenue was at 96% of budget, so receipts are in line with last year. Total revenue received is just over \$3.5 million, or 82% of budgeted revenue. Last year at this time, 64% of total budgeted revenue had been received. However, last year the low percentage of total revenue received was because of a delay in receipt of grant funds; this year it is because the SAFER Grant revenue for the firefighter positions is now complete. We will present the Board with a budget amendment to revise budgeted revenue to the amount actually anticipated.

Expenses as of 4-30-18 total \$2,617 or 40% of budgeted expenses. We are 42% of the way through the fiscal year, so we need to continue to monitor spending closely. Last year at this time, total expenses were 25% of budgeted expenses, but that is because last year total budgeted expenses were \$1.6 million more than the current year, of which almost a million were capital expenses. If capital expenses are excluded from last year's expenses, the percentage spent is about 35%.

The breakdown of expenses by category is as follows:

Category	Amount	Percentage of Budget
Personnel	\$ 2,133,534	60%
Operating	\$ 478,583	60%
Capital	\$ 5,778	2%
Total Expenses	\$ 1,869,149	44%

General Fund cash at 4-30-18 totals \$2,800,107, compared to \$1,949,850 last year at this time.

Impact Fee Fund

As of April 30, 2018 Impact Fee Fund revenue totals \$481,913 or 11% of budgeted revenue as compared to \$480,789 or 62% of budgeted revenue at this time last year.

As of 4-30-18, Impact Fee Fund expenses total \$13,987 or less than one percent of budgeted expenses, as compared to \$68,679.04 or almost two percent of budgeted expenses last year at this time.

Impact Fee Fund cash at 4-30-18 total \$4,598,794.

IMMOKALEE FIRE CONTROL DISTRICT
Profit & Loss Budget vs. Actual
October 2017 through April 2018

Financial Statement as of 4-30-18

	Oct '17 - Apr 18	Budget	\$ Over Budget	% of Budget
CASH RESERVES CARRIED FORWARD (FUND BALANCE)	1,723,068.05	1,600,000.00	123,068.05	107.69%
310000 · NEW REVENUE				
311000 · AD VALOREM TAXES - TOTAL				
311100 · AD VALOREM TAXES	2,997,859.84	3,336,146.00	-338,286.16	89.86%
311200 · AD VALOREM TAXES-DEED SALES	0.00	5,000.00	-5,000.00	0.0%
311000 · AD VALOREM TAXES - TOTAL - Other	187,557.94			
Total 311000 · AD VALOREM TAXES - TOTAL	3,185,417.78	3,341,146.00	-155,728.22	95.34%
331200 · FED GRANT - PUBLIC SAFETY				
331202 · PUBLIC SFTY GRANT - SAFER 2013	33,911.00			
331203 · PUBLIC SFTY GRANT - SAFER 2014	217,066.03	431,660.00	-214,593.97	50.29%
331200 · FED GRANT - PUBLIC SAFETY - Other	-7,616.00			
Total 331200 · FED GRANT - PUBLIC SAFETY	243,361.03	431,660.00	-188,298.97	56.38%
333000 · FED PMT IN LIEU OF TAXES (PILT)				
333100 · FED PILT FARM WKRS VILLAGE	0.00	6,650.00	-6,650.00	0.0%
Total 333000 · FED PMT IN LIEU OF TAXES (PILT)	0.00	6,650.00	-6,650.00	0.0%
335210 · STATE FIREFIGHTER SUPP COMP.	1,480.00	3,840.00	-2,360.00	38.54%
337200 · LOCAL GOVT GRANT - CDGB	0.00	350,000.00	-350,000.00	0.0%
339000 · PILT - OTHER LOCAL GOVERNMENT				
339001 · PILT - SEMINOLE TRIBE CONTRACT	0.00	50,000.00	-50,000.00	0.0%
339002 · PILT - COLLIER COUNTY	50,000.00	50,000.00	0.00	100.0%
Total 339000 · PILT - OTHER LOCAL GOVERNMENT	50,000.00	100,000.00	-50,000.00	50.0%
342500 · SERVICE CHARGE - INSPECT FEES				
342501 · INSPECTION FEES - IFCD	6,651.94			
342503 · INSPECTION FEES - New Constr	911.25			
342500 · SERVICE CHARGE - INSPECT FEES - Other	-2,388.65			
Total 342500 · SERVICE CHARGE - INSPECT FEES	5,174.54			
361100 · INTEREST INCOME	7,839.13	8,000.00	-160.87	97.99%
362000 · RENTS & ROYALTIES INCOME	3,458.87	6,120.00	-2,661.13	56.52%
365000 · SALE OF SURPLUS MATERIALS	0.00	4,500.00	-4,500.00	0.0%
366000 · DONATIONS RECEIVED	0.00	100.00	-100.00	0.0%
369900 · OTHER MISCELLANEOUS REVENUE				
369901 · RETIREE HEALTH INS REIMB	1,724.75			
369902 · OTHER MISC REVENUE	33,979.11			
369903 · IMMOKALEE WATER/SEWER	0.00	65,000.00	-65,000.00	0.0%
369904 · REIMB. FROM NC - IT SERVICES	0.00	5,000.00	-5,000.00	0.0%
369900 · OTHER MISCELLANEOUS REVENUE - Other	28,442.81	10,000.00	18,442.81	284.43%
Total 369900 · OTHER MISCELLANEOUS REVENUE	64,146.67	80,000.00	-15,853.33	80.18%
Total 310000 · NEW REVENUE	3,560,878.02	4,332,016.00	-771,137.98	82.2%
510000 · PERSONNEL COST				
512000 · SALARIES REGULAR TOTAL				
512100 · SALARIES - OPS & SURPRESSION	856,731.92	1,984,722.00	-1,127,990.08	43.17%
512200 · SALARIES - INSPECTIONS	0.00			
512300 · SALARIES - FY 2013 SAFER - Vol	15,120.00			
512400 · SALARIES - FY 2014 SAFER	130,563.59	0.00	130,563.59	100.0%
Total 512000 · SALARIES REGULAR TOTAL	1,002,415.51	1,984,722.00	-982,306.49	50.51%
513100 · SALARIES PART-TIME TOTAL				
513110 · SALARIES-PART-TIME-OPS & SUPR	18,870.92			
513100 · SALARIES PART-TIME TOTAL - Other	3,937.50			

IMMOKALEE FIRE CONTROL DISTRICT
Profit & Loss Budget vs. Actual
October 2017 through April 2018

Financial Statement as of 4-30-18

	<u>Oct '17 - Apr 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total 513100 · SALARIES PART-TIME TOTAL	22,808.42			
514100 · OVER TIME PAY - TOTAL				
514110 · OVER TIME PAY - REGULAR	102,675.43	170,000.00	-67,324.57	60.4%
514120 · OVER TIME PAY - INSPECTIONS	308.52			
514140 · OVERTIME TIME- SAFER 2014 GRANT	11,444.47	0.00	11,444.47	100.0%
Total 514100 · OVER TIME PAY - TOTAL	114,428.42	170,000.00	-55,571.58	67.31%
514200 · OVER TIME PAY - FLSA - TOTAL				
514210 · OVER TIME PAY - FLSA - REG	55,224.11			
514220 · OVER TIME PAY - FLSA - INSP	0.00			
514240 · OT PAY - FLSA - 2014 SAFER	12,283.63	0.00	12,283.63	100.0%
Total 514200 · OVER TIME PAY - FLSA - TOTAL	67,507.74	0.00	67,507.74	100.0%
515200 · HOLIDAY PAY TOTAL				
515210 · HOLIDAY PAY - REGULAR	27,236.58	50,000.00	-22,763.42	54.47%
515230 · HOLIDAY PAY-FY 2013 SAFER - Vol	0.00			
515240 · HOLIDAY PAY - FY 2014 SAFER	9,267.72			
Total 515200 · HOLIDAY PAY TOTAL	36,504.30	50,000.00	-13,495.70	73.01%
515300 · TOTAL STATE SUPP COMP				
515310 · STATE SUPP COMP- REGULAR	1,873.87			
515330 · STATE SUPP COMP- SAFER GRANT 13	392.33			
Total 515300 · TOTAL STATE SUPP COMP	2,266.20			
516000 · VACATION SELL BACK TOTAL				
516100 · VACATION SELL BACK - REGULAR	9,040.66	9,000.00	40.66	100.45%
Total 516000 · VACATION SELL BACK TOTAL	9,040.66	9,000.00	40.66	100.45%
517000 · SICK LEAVE SELL BACK TOTAL				
517100 · SICK LEAVE SELL BACK - REG	6,231.85	55,000.00	-48,768.15	11.33%
Total 517000 · SICK LEAVE SELL BACK TOTAL	6,231.85	55,000.00	-48,768.15	11.33%
521000 · FICA (SOC SEC/MEDICARE) TOTAL				
521100 · FICA - REGULAR	88,672.05	151,831.00	-63,158.95	58.4%
521000 · FICA (SOC SEC/MEDICARE) TOTAL - Other	6,718.77			
Total 521000 · FICA (SOC SEC/MEDICARE) TOTAL	95,390.82	151,831.00	-56,440.18	62.83%
522000 · RETIREMENT TOTAL				
522100 · RETIREMENT - REGULAR	160,941.95	480,578.00	-299,636.05	34.94%
522000 · RETIREMENT TOTAL - Other	118,486.62			
Total 522000 · RETIREMENT TOTAL	279,428.57	480,578.00	-181,149.43	60.67%
523000 · GROUP INSURANCE				
523100 · HEALTH INSURANCE				
523110 · Regular	159,889.82	0.00	159,889.82	100.0%
523120 · Inspections	587.67			
523130 · FY 2013 SAFER	1,589.03			
523140 · FY 2014 SAFER	13,882.76			
523150 · AFLAC INSURANCE	0.00			
523100 · HEALTH INSURANCE - Other	42,790.16			
Total 523100 · HEALTH INSURANCE	218,739.44	0.00	218,739.44	100.0%
523200 · DENTAL INSURANCE				
523210 · Regular	3,335.73			
Total 523200 · DENTAL INSURANCE	3,335.73			
523000 · GROUP INSURANCE - Other	191,515.28	587,972.00	-396,456.72	32.57%
Total 523000 · GROUP INSURANCE	413,590.45	587,972.00	-174,381.55	70.34%
524000 · WORKERS' COMP TOTAL				
524100 · WKRS' COMP - REGULAR	83,920.81	103,794.00	-19,873.19	80.85%
Total 524000 · WORKERS' COMP TOTAL	83,920.81	103,794.00	-19,873.19	80.85%
525000 · UNEMPLOYMENT TOTAL				

IMMOKALEE FIRE CONTROL DISTRICT
Profit & Loss Budget vs. Actual
October 2017 through April 2018

Financial Statement as of 4-30-18

	Oct '17 - Apr 18	Budget	\$ Over Budget	% of Budget
525100 · UNEMPLOYMENT - REGULAR	0.00			
Total 525000 · UNEMPLOYMENT TOTAL	0.00			
Total 510000 · PERSONNEL COST	2,133,533.75	3,572,897.00	-1,439,363.25	59.71%
530000 · OPERATING EXPENDITURES				
531100 · EMPLOYEE PHYSICALS TOTAL				
531110 · EMPLOYEE PHYSICALS - REGULAR	7,617.75	8,300.00	-682.25	91.78%
531130 · EMP PHYS - FY 2013 SAFER - VOL	64.50			
531100 · EMPLOYEE PHYSICALS TOTAL - Other	99.50			
Total 531100 · EMPLOYEE PHYSICALS TOTAL	7,781.75	8,300.00	-518.25	93.76%
531200 · LEGAL FEES	8,775.45	31,000.00	-22,224.55	28.31%
531310 · PROPERTY APPRAISER	16,582.84	23,353.00	-6,770.16	71.01%
531320 · TAX COLLECTOR	65,826.47	63,211.00	2,615.47	104.14%
531400 · PROFESSIONAL SERVICES				
531421 · IT Consultant (TeamLogic IT)	384.50			
531451 · Quickbooks Software	76.00			
531400 · PROFESSIONAL SERVICES - Other	21,060.65	20,000.00	1,060.65	105.3%
Total 531400 · PROFESSIONAL SERVICES	21,521.15	20,000.00	1,521.15	107.61%
532100 · AUDIT	29,000.00	35,000.00	-6,000.00	82.86%
532200 · ACCOUNTANT	1,660.25	10,000.00	-8,339.75	16.6%
534200 · CONTRACT SVCS - Logisitics/IT	3,327.50	12,060.00	-8,732.50	27.59%
534300 · ADMIN MOU	10,420.00	25,000.00	-14,580.00	41.68%
534400 · CONSULTANT - FIRE ASSESSMT FEE	17,800.00	20,000.00	-2,200.00	89.0%
540000 · TRAVEL AND PER DIEM TOTAL	7,911.76	12,500.00	-4,588.24	63.29%
541000 · COMMUNICATIONS				
541100 · TELEPHONE / INTERNET				
541110 · Comcast - Station 30	332.55			
541100 · TELEPHONE / INTERNET - Other	550.65			
Total 541100 · TELEPHONE / INTERNET	883.20			
541400 · VERIZON	1,574.06			
541000 · COMMUNICATIONS - Other	7,916.03	15,000.00	-7,083.97	52.77%
Total 541000 · COMMUNICATIONS	10,373.29	15,000.00	-4,626.71	69.16%
542100 · POSTAGE	140.62	600.00	-459.38	23.44%
542200 · SHIPPING	1,383.67	900.00	483.67	153.74%
543000 · UTILITIES				
543100 · ELECTRICAL POWER	8,097.09	15,000.00	-6,902.91	53.98%
543200 · WATER/SEWER				
543210 · Water/Sewer - Station 30	212.80			
543200 · WATER/SEWER - Other	1,814.01	4,000.00	-2,185.99	45.35%
Total 543200 · WATER/SEWER	2,026.81	4,000.00	-1,973.19	50.67%
543400 · GARBAGE	1,188.27	1,500.00	-311.73	79.22%
Total 543000 · UTILITIES	11,312.17	20,500.00	-9,187.83	55.18%
545000 · LIABILITY INSURANCE	28,260.00	57,400.00	-29,140.00	49.23%
546100 · REPAIR & MAINT VEHICLE				
546110 · R&M VEHICLE - OPS AND ADMIN	36,599.55	0.00	36,599.55	100.0%
546100 · REPAIR & MAINT VEHICLE - Other	18,740.71	61,500.00	-42,759.29	30.47%
Total 546100 · REPAIR & MAINT VEHICLE	55,340.26	61,500.00	-6,159.74	89.98%
546200 · REPAIR & MAINT EQUIP				
546201 · R&M F.F. & RESCUE EQUIP	8,073.25	39,000.00	-30,926.75	20.7%
546202 · R&M CASCADE & AIR QUALTEST	170.00			
546204 · R&M BUNKER GEAR	102.85	7,500.00	-7,397.15	1.37%
Total 546200 · REPAIR & MAINT EQUIP	8,346.10	46,500.00	-38,153.90	17.95%

IMMOKALEE FIRE CONTROL DISTRICT
Profit & Loss Budget vs. Actual
October 2017 through April 2018

Financial Statement as of 4-30-18

	<u>Oct '17 - Apr 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
546300 · REPAIR & MAINT BLDG				
546310 · R&M - BLDG - Station 30	0.00			
546330 · R&M - BLDG - Station 32	57.71			
546300 · REPAIR & MAINT BLDG - Other	24,486.55	20,000.00	4,486.55	122.43%
Total 546300 · REPAIR & MAINT BLDG	24,544.26	20,000.00	4,544.26	122.72%
546400 · REPAIR & MAINT GENERATORS				
546410 · R&M - GENERATORS - STN 30	925.00			
546400 · REPAIR & MAINT GENERATORS - Other	221.81	2,000.00	-1,778.19	11.09%
Total 546400 · REPAIR & MAINT GENERATORS	1,146.81	2,000.00	-853.19	57.34%
546500 · HVAC Maintenance	0.00	1,000.00	-1,000.00	0.0%
546600 · PEST CONTROL				
546610 · PEST CONTROL - Station 30	60.00			
546620 · PEST CONTROL - Station 31	60.00			
546600 · PEST CONTROL - Other	440.00	1,125.00	-685.00	39.11%
Total 546600 · PEST CONTROL	560.00	1,125.00	-565.00	49.78%
546700 · LAWN CARE				
546720 · LAWN CARE - Station 31	0.00			
546700 · LAWN CARE - Other	875.00	1,500.00	-625.00	58.33%
Total 546700 · LAWN CARE	875.00	1,500.00	-625.00	58.33%
547000 · PRINTING AND BINDING	0.00	250.00	-250.00	0.0%
548100 · LEGAL ADVERTISING	1,973.52	2,800.00	-826.48	70.48%
548210 · PUBLIC EDUCATION	469.78	2,500.00	-2,030.22	18.79%
548220 · EXPLORER PROGRAM	0.00	2,000.00	-2,000.00	0.0%
549300 · MISCELLANEOUS EXPENSE	17,560.04	1,500.00	16,060.04	1,170.67%
551000 · OFFICE SUPPLIES				
551100 · OFFICE SUPPLIES - GENERAL	93.61			
551000 · OFFICE SUPPLIES - Other	2,077.56	3,000.00	-922.44	69.25%
Total 551000 · OFFICE SUPPLIES	2,171.17	3,000.00	-828.83	72.37%
552100 · EMS SUPPLIES	4,316.00	25,000.00	-20,684.00	17.26%
552110 · F.F. RESCUE SUPPLIES	5,126.01	10,500.00	-5,373.99	48.82%
552120 · SUPPLIES - OPERATING	1,358.86	4,000.00	-2,641.14	33.97%
552130 · MINOR EQUIPMENT	1,572.99	4,500.00	-2,927.01	34.96%
552140 · BUNKER GEAR SUPPLIES	26,636.25	15,000.00	11,636.25	177.58%
552150 · STATION (JANITORIAL) SUPPLIES	4,130.43	5,750.00	-1,619.57	71.83%
552180 · FUEL & OIL				
552181 · FUEL & OIL - OPERATIONS	10,537.58			
552180 · FUEL & OIL - Other	18,106.73	40,625.00	-22,518.27	44.57%
Total 552180 · FUEL & OIL	28,644.31	40,625.00	-11,980.69	70.51%
552200 · UNIFORMS				
552210 · UNIFORMS - OPERATIONS	579.17			
552200 · UNIFORMS - Other	19,931.51	21,000.00	-1,068.49	94.91%
Total 552200 · UNIFORMS	20,510.68	21,000.00	-489.32	97.67%
552300 · PHYS. FITNESS EQUIPMENT	0.00	1,200.00	-1,200.00	0.0%
552410 · COMPUTER EQUIPMENT	145.61	1,500.00	-1,354.39	9.71%
552420 · COMPUTER SOFTWARE & TRAINING	11,096.00	4,000.00	7,096.00	277.4%
552500 · FURNITURE	0.00	7,800.00	-7,800.00	0.0%
554100 · BOOKS & DUES				
554110 · BOOKS & DUES - OPS/ADMIN	125.00			
554100 · BOOKS & DUES - Other	2,227.57	4,800.00	-2,572.43	46.41%
Total 554100 · BOOKS & DUES	2,352.57	4,800.00	-2,447.43	49.01%
555000 · EDUCATION/TRAINING				
555100 · EDUC/TRAINING - OPS/ADMIN	5,271.45			

IMMOKALEE FIRE CONTROL DISTRICT
Profit & Loss Budget vs. Actual
October 2017 through April 2018

Financial Statement as of 4-30-18

	<u>Oct '17 - Apr 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
555500 · TRAINING SUPPLIES	189.00			
555000 · EDUCATION/TRAINING - Other	8,866.49	52,500.00	-43,633.51	16.89%
Total 555000 · EDUCATION/TRAINING	14,326.94	52,500.00	-38,173.06	27.29%
Total 530000 · OPERATING EXPENDITURES	475,280.51	698,674.00	-223,393.49	68.03%
560000 · CAPITAL OUTLAY				
561000 · CAP OUTLAY - LAND	0.00	350,000.00	-350,000.00	0.0%
564000 · CAP OUTLAY - MACH & EQUIP				
564100 · CAP OUTLAY - F.F / RESCUE EQUIP				
564110 · CAP OUT-F.F/RESCUE EQUIP - OPS	1,947.42			
Total 564100 · CAP OUTLAY - F.F / RESCUE EQUIP	1,947.42			
564300 · CAP OUTLAY - FURNITURE/OFFICE	0.00	3,500.00	-3,500.00	0.0%
564600 · CAP OUTLAY - VEHICLES	3,830.48	8,500.00	-4,669.52	45.06%
Total 564000 · CAP OUTLAY - MACH & EQUIP	5,777.90	12,000.00	-6,222.10	48.15%
565000 · CAP OUTLAY - BLDG CONSTR	0.00	0.00	0.00	0.0%
Total 560000 · CAPITAL OUTLAY	5,777.90	362,000.00	-356,222.10	1.6%
599000 · RESERVES				
599100 · CONTINGENCY UNASSIGNED	0.00	127,513.00	-127,513.00	0.0%
599400 · RESERVE ASSIGNED FOR DISASTER	0.00	270,933.00	-270,933.00	0.0%
599700 · RESERVE FOR FY START-UP	0.00	900,000.00	-900,000.00	0.0%
Total 599000 · RESERVES	0.00	1,298,446.00	-1,298,446.00	0.0%
66000 · PAYROLL EXPENSES	3,303.07			
TOTAL EXPENSES	2,617,895.23	5,932,017.00	-3,314,121.77	44.13%
BEGINNING CASH RESERVES	1,723,068.05	1,600,000.00		
TOTAL INCOME	3,560,878.02	4,332,016.00		
TOTAL EXPENSES	-2,617,895.23	-4,633,571.00		
ENDING CASH RESERVES	2,666,050.84	1,298,445.00		
599100 · CONTINGENCY UNASSIGNED	1,495,117.84	127,513.00	1,367,604.84	1,172.52%
599400 · RESERVE ASSIGNED FOR DISASTER	270,933.00	270,933.00	0.00	100.0%
599700 · RESERVE FOR FY START-UP	900,000.00	900,000.00	0.00	100.0%
Total 599000 · RESERVES	2,666,050.84	1,298,446.00	1,367,604.84	205.33%



Immokalee Fire Control District

502 New Market Road East, Immokalee, FL. 34142
Michael J. Choate, Fire Chief

BALANCE SHEET BY FUND MAY 17, 2018

Money Market Account	\$2,705,465.03
Impact Fee Account	\$4,598,794.21
Cash/Operating Account	\$161,578.11

IMMOKALEE FIRE CONTROL DISTRICT

5/10/2018 2:29 PM

Register: 101000 · FNB CHECKING

From 04/01/2018 through 04/30/2018

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/05/2018	35122	Allen's Auto Parts	200000 · ACCOUNTS ...		41.64	X		223,487.89
04/05/2018	35123	Alpha Chemical & Ja...	200000 · ACCOUNTS ...		318.76	X		223,169.13
04/05/2018	35124	Auto Zone Inc.	200000 · ACCOUNTS ...		104.63	X		223,064.50
04/05/2018	35125	Cardmember Service	200000 · ACCOUNTS ...		1,671.82	X		221,392.68
04/05/2018	35126	Collier County Clerk ...	200000 · ACCOUNTS ...		1,044.00	X		220,348.68
04/05/2018	35127	Collier County Prope...	200000 · ACCOUNTS ...		6,521.54	X		213,827.14
04/05/2018	35128	Crown Trophy of Ca...	200000 · ACCOUNTS ...		55.73	X		213,771.41
04/05/2018	35129	Culligan Water	200000 · ACCOUNTS ...		18.99	X		213,752.42
04/05/2018	35130	DAVIS OIL CO.,INC.	200000 · ACCOUNTS ...		18.75	X		213,733.67
04/05/2018	35131	Done Right Fire Gear...	200000 · ACCOUNTS ...		304.00	X		213,429.67
04/05/2018	35132	Grounds Force P.M.	200000 · ACCOUNTS ...		250.00	X		213,179.67
04/05/2018	35133	John Collins Auto Pa...	200000 · ACCOUNTS ...		423.29	X		212,756.38
04/05/2018	35134	National testing & C...	200000 · ACCOUNTS ...		1,444.50	X		211,311.88
04/05/2018	35135	NeoCloud	200000 · ACCOUNTS ...		455.28	X		210,856.60
04/05/2018	35136	North Collier Fire Co...	200000 · ACCOUNTS ...		2,084.00	X		208,772.60
04/05/2018	35137	Office Depot	200000 · ACCOUNTS ...		46.66	X		208,725.94
04/05/2018	35138	Overhead Door Co of...	200000 · ACCOUNTS ...		90.00	X		208,635.94
4/05/2018	35139	P.G.I.T.	200000 · ACCOUNTS ...		7,268.08	X		201,367.86
04/05/2018	35140	South Florida Emerg...	200000 · ACCOUNTS ...		39.90	X		201,327.96
04/05/2018	35141	Tuscan & Company, ...	200000 · ACCOUNTS ...		14,000.00	X		187,327.96
04/05/2018	35142	Waste Connections o...	200000 · ACCOUNTS ...		59.50	X		187,268.46
04/05/2018	35143	WEX Bank	200000 · ACCOUNTS ...		4,928.30	X		182,340.16
04/05/2018	35144	Zoological Pest Cont...	200000 · ACCOUNTS ...		120.00	X		182,220.16
04/10/2018			102000 · FNB MONE...	Funds Transfer		X	200,000.00	382,220.16
04/12/2018	35145	Alpha Chemical & Ja...	200000 · ACCOUNTS ...		135.82	X		382,084.34
04/12/2018	35146	Applicant Insight	200000 · ACCOUNTS ...		269.08	X		381,815.26
04/12/2018	35147	Arthur J. Gallagher R...	200000 · ACCOUNTS ...		14.00	X		381,801.26
04/12/2018	35148	Collier County Fire ...	200000 · ACCOUNTS ...		125.00			381,676.26
04/12/2018	35149	Comcast	200000 · ACCOUNTS ...		334.67	X		381,341.59
04/12/2018	35150	Enterprise FM Trust	200000 · ACCOUNTS ...		1,952.04	X		379,389.55
04/12/2018	35151	Konica Minolta Busi...	200000 · ACCOUNTS ...		86.87	X		379,302.68
04/12/2018	35152	Kronos	200000 · ACCOUNTS ...		180.00	X		379,122.68
04/12/2018	35153	LabCorp	200000 · ACCOUNTS ...		193.50	X		378,929.18
04/12/2018	35154	Municipal Emergenc...	200000 · ACCOUNTS ...		87.71	X		378,841.47
04/12/2018	35155	Naples Daily News	200000 · ACCOUNTS ...		77.00	X		378,764.47
04/12/2018	35156	Naples Urgent Care	200000 · ACCOUNTS ...		6,231.00	X		372,533.47
04/12/2018	35157	North Collier Fire Co...	200000 · ACCOUNTS ...		4,213.40	X		368,320.07
4/12/2018	35158	Overhead Door Co of...	200000 · ACCOUNTS ...		2,240.00	X		366,080.07
04/12/2018	35159	Rotary of Immokalee...	200000 · ACCOUNTS ...		116.00			365,964.07
04/12/2018	35160	Smarsh Inc.	200000 · ACCOUNTS ...		170.00	X		365,794.07

IMMOKALEE FIRE CONTROL DISTRICT

5/10/2018 2:29 PM

Register: 101000 · FNB CHECKING

From 04/01/2018 through 04/30/2018

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/12/2018	35161	South Florida Emerg...	200000 · ACCOUNTS ...		56.00	X		365,738.07
04/15/2018	bjb		-split-	4-15-18 P.R	67,821.39	X		297,916.68
04/15/2018	bjb		521100 · FICA - REG...	4-15-18 PR	22,436.90	X		275,479.78
04/20/2018	35162	Collier County Clerk ...	200000 · ACCOUNTS ...		578.05	X		274,901.73
04/20/2018	35163	Comcast	200000 · ACCOUNTS ...		153.77			274,747.96
04/20/2018	35164	Florida Blue	200000 · ACCOUNTS ...		41,388.40			233,359.56
04/20/2018	35165	Immokalee Water & ...	200000 · ACCOUNTS ...		166.80			233,192.76
04/20/2018	35166	Kenneth K. Thompso...	200000 · ACCOUNTS ...		1,100.00	X		232,092.76
04/20/2018	35167	Lee County Electric ...	200000 · ACCOUNTS ...		801.45			231,291.31
04/20/2018	35168	Memphis Equipment ...	200000 · ACCOUNTS ...		191.41			231,099.90
04/20/2018	35169	North Collier Fire Co...	200000 · ACCOUNTS ...		30,911.97	X		200,187.93
04/20/2018	35170	Physio-Control, Inc.	200000 · ACCOUNTS ...		74.80	X		200,113.13
04/20/2018	35171	Salazar Machine & S...	200000 · ACCOUNTS ...		85.00			200,028.13
04/20/2018	35172	Self Insured Plans LLC	200000 · ACCOUNTS ...	For May Cover...	2,043.47	X		197,984.66
04/20/2018	35173	UPS	200000 · ACCOUNTS ...		15.20			197,969.46
04/20/2018	35174	Verizon	200000 · ACCOUNTS ...		603.82			197,365.64
04/25/2018			102000 · FNB MONE...	Funds Transfer		X	100,000.00	297,365.64
4/30/2018	bjb		-split-	Record 4-30-1...	68,243.00	X		229,122.64
04/30/2018	bjb		521000 · FICA (SOC S...	4-30-18 PR	22,564.23	X		206,558.41
04/30/2018	bjb		521000 · FICA (SOC S...	4-30-18 PR	44,980.30	X		161,578.11

4:57 PM

05/03/18

IMMOKALEE FIRE CONTROL DISTRICT
Reconciliation Summary
101000 · FNB CHECKING, Period Ending 04/30/2018

	Apr 30, 18
Beginning Balance	295,277.68
Cleared Transactions	
Checks and Payments - 70 items	-382,561.86
Deposits and Credits - 2 Items	300,000.00
Total Cleared Transactions	-82,561.86
Cleared Balance	<u>212,715.82</u>
Uncleared Transactions	
Checks and Payments - 16 items	-51,137.71
Total Uncleared Transactions	-51,137.71
Register Balance as of 04/30/2018	<u>161,578.11</u>
Ending Balance	<u>161,578.11</u>

IMMOKALEE FIRE CONTROL DISTRICT
Reconciliation Detail
101000 - FNB CHECKING, Period Ending 04/30/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						295,277.68
Cleared Transactions						
Checks and Payments - 70 items						
Bill Pmt -Check	01/25/2018	35121	United Uniforms US...	X	-5,087.69	-5,087.69
Bill Pmt -Check	01/25/2018	35119	Principal Life Insura...	X	-3,517.91	-8,605.60
Bill Pmt -Check	01/25/2018	35115	Grainger	X	-930.28	-9,535.88
Bill Pmt -Check	01/25/2018	35116	Home Depot Credit ...	X	-883.01	-10,418.89
Bill Pmt -Check	01/25/2018	35114	DIRECTV	X	-438.91	-10,857.80
Bill Pmt -Check	01/25/2018	35110	Bob Dean Supply, Inc	X	-378.52	-11,236.32
Bill Pmt -Check	01/25/2018	35108	Alpha Chemical & J...	X	-342.94	-11,579.26
Bill Pmt -Check	01/25/2018	35112	Cox Air Conditioning...	X	-329.72	-11,908.98
Bill Pmt -Check	01/25/2018	35113	Culligan Water	X	-112.96	-12,021.94
Bill Pmt -Check	01/25/2018	35120	South Florida Emerg...	X	-111.60	-12,133.54
Bill Pmt -Check	01/25/2018	35117	Immokalee Water & ...	X	-98.36	-12,231.90
Bill Pmt -Check	01/25/2018	35109	B&L HARDWARE	X	-96.07	-12,327.97
Bill Pmt -Check	01/25/2018	35118	Municipal Emergenc...	X	-85.51	-12,413.48
Bill Pmt -Check	01/25/2018	35111	Communications Int'...	X	-81.95	-12,495.43
Bill Pmt -Check	02/06/2018	35043	The Immokalee Cha...	X	-125.00	-12,620.43
Bill Pmt -Check	02/15/2018	35026	Michael J. Choate	X	-59.00	-12,679.43
Bill Pmt -Check	03/16/2018	35088	North Collier Fire Co...	X	-7,691.70	-20,371.13
Bill Pmt -Check	03/16/2018	35084	H.E.R.S.	X	-62.12	-20,433.25
Bill Pmt -Check	03/22/2018	35096	Florida Blue	X	-41,370.61	-61,803.86
Bill Pmt -Check	03/22/2018	35102	Nathan Kopanda	X	-2,279.35	-64,083.21
Bill Pmt -Check	03/22/2018	35094	Comcast	X	-153.83	-64,237.04
Bill Pmt -Check	03/22/2018	35092	Alan T. Davis	X	-20.25	-64,257.29
Bill Pmt -Check	04/05/2018	35141	Tuscan & Company,...	X	-14,000.00	-78,257.29
Bill Pmt -Check	04/05/2018	35139	P.G.I.T.	X	-7,268.08	-85,525.37
Bill Pmt -Check	04/05/2018	35127	Collier County Prope...	X	-6,521.54	-92,046.91
Bill Pmt -Check	04/05/2018	35143	WEX Bank	X	-4,928.30	-96,975.21
Bill Pmt -Check	04/05/2018	35136	North Collier Fire Co...	X	-2,084.00	-99,059.21
Bill Pmt -Check	04/05/2018	35125	Cardmember Service	X	-1,671.82	-100,731.03
Bill Pmt -Check	04/05/2018	35134	National testing & C...	X	-1,444.50	-102,175.53
Bill Pmt -Check	04/05/2018	35126	Collier County Clerk ...	X	-1,044.00	-103,219.53
Bill Pmt -Check	04/05/2018	35135	NeoCloud	X	-455.28	-103,674.81
Bill Pmt -Check	04/05/2018	35133	John Collins Auto P...	X	-423.29	-104,098.10
Bill Pmt -Check	04/05/2018	35123	Alpha Chemical & J...	X	-318.76	-104,416.86
Bill Pmt -Check	04/05/2018	35131	Done Right Fire Gea...	X	-304.00	-104,720.86
Bill Pmt -Check	04/05/2018	35132	Grounds Force P.M.	X	-250.00	-104,970.86
Bill Pmt -Check	04/05/2018	35144	Zoological Pest Con...	X	-120.00	-105,090.86
Bill Pmt -Check	04/05/2018	35124	Auto Zone Inc.	X	-104.63	-105,195.49
Bill Pmt -Check	04/05/2018	35138	Overhead Door Co o...	X	-90.00	-105,285.49
Bill Pmt -Check	04/05/2018	35142	Waste Connections ...	X	-59.50	-105,344.99
Bill Pmt -Check	04/05/2018	35128	Crown Trophy of Ca...	X	-55.73	-105,400.72
Bill Pmt -Check	04/05/2018	35137	Office Depot	X	-46.66	-105,447.38
Bill Pmt -Check	04/05/2018	35122	Allen's Auto Parts	X	-41.64	-105,489.02
Bill Pmt -Check	04/05/2018	35140	South Florida Emerg...	X	-39.90	-105,528.92
Bill Pmt -Check	04/05/2018	35129	Culligan Water	X	-18.99	-105,547.91
Bill Pmt -Check	04/05/2018	35130	DAVIS OIL CO.,INC.	X	-18.75	-105,566.66
Bill Pmt -Check	04/12/2018	35156	Naples Urgent Care	X	-6,231.00	-111,797.66
Bill Pmt -Check	04/12/2018	35157	North Collier Fire Co...	X	-4,213.40	-116,011.06
Bill Pmt -Check	04/12/2018	35158	Overhead Door Co o...	X	-2,240.00	-118,251.06
Bill Pmt -Check	04/12/2018	35150	Enterprise FM Trust	X	-1,952.04	-120,203.10
Bill Pmt -Check	04/12/2018	35149	Comcast	X	-334.67	-120,537.77
Bill Pmt -Check	04/12/2018	35146	Applicant Insight	X	-269.08	-120,806.85
Bill Pmt -Check	04/12/2018	35153	LabCorp	X	-193.50	-121,000.35
Bill Pmt -Check	04/12/2018	35152	Kronos	X	-180.00	-121,180.35
Bill Pmt -Check	04/12/2018	35160	Smarsh Inc.	X	-170.00	-121,350.35
Bill Pmt -Check	04/12/2018	35145	Alpha Chemical & J...	X	-135.82	-121,486.17
Bill Pmt -Check	04/12/2018	35154	Municipal Emergenc...	X	-87.71	-121,573.88
Bill Pmt -Check	04/12/2018	35151	Konica Minolta Busi...	X	-86.87	-121,660.75
Bill Pmt -Check	04/12/2018	35155	Naples Daily News	X	-77.00	-121,737.75
Bill Pmt -Check	04/12/2018	35161	South Florida Emerg...	X	-56.00	-121,793.75
Bill Pmt -Check	04/12/2018	35147	Arthur J. Gallagher ...	X	-14.00	-121,807.75
General Journal	04/15/2018	bjb		X	-67,821.39	-189,629.14
General Journal	04/15/2018	bjb		X	-22,436.90	-212,066.04
Bill Pmt -Check	04/20/2018	35169	North Collier Fire Co...	X	-30,911.97	-242,978.01
Bill Pmt -Check	04/20/2018	35172	Self Insured Plans L...	X	-2,043.47	-245,021.48
Bill Pmt -Check	04/20/2018	35166	Kenneth K. Thomps...	X	-1,100.00	-246,121.48

IMMOKALEE FIRE CONTROL DISTRICT
Reconciliation Detail
101000 · FNB CHECKING, Period Ending 04/30/2018

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	04/20/2018	35162	Collier County Clerk ...	X	-578.05	-246,699.53
Bill Pmt -Check	04/20/2018	35170	Physio-Control, Inc.	X	-74.80	-246,774.33
General Journal	04/30/2018	bjb		X	-68,243.00	-315,017.33
General Journal	04/30/2018	bjb		X	-44,980.30	-359,997.63
General Journal	04/30/2018	bjb		X	-22,564.23	-382,561.86
Total Checks and Payments					-382,561.86	-382,561.86
Deposits and Credits - 2 items						
Transfer	04/10/2018			X	200,000.00	200,000.00
Transfer	04/25/2018			X	100,000.00	300,000.00
Total Deposits and Credits					300,000.00	300,000.00
Total Cleared Transactions					-82,561.86	-82,561.86
Cleared Balance					-82,561.86	212,715.82
Uncleared Transactions						
Checks and Payments - 16 items						
Bill Pmt -Check	06/06/2017	34496	National testing & C...		-4,860.00	-4,860.00
Bill Pmt -Check	06/28/2017	34534	Bob Dean Supply, Inc		-185.24	-5,045.24
Bill Pmt -Check	06/28/2017	34543	Municipal Emergenc...		-106.79	-5,152.03
Bill Pmt -Check	01/25/2018	35107	Alan T. Davis		-20.09	-5,172.12
Bill Pmt -Check	02/07/2018	35015	Thomas Cunningham		-42.24	-5,214.36
Bill Pmt -Check	03/22/2018	35099	James C. Crews		-2,276.50	-7,490.86
Bill Pmt -Check	04/12/2018	35148	Collier County Fire &...		-125.00	-7,615.86
Bill Pmt -Check	04/12/2018	35159	Rotary of Immokalee...		-116.00	-7,731.86
Bill Pmt -Check	04/20/2018	35164	Florida Blue		-41,388.40	-49,120.26
Bill Pmt -Check	04/20/2018	35167	Lee County Electric ...		-801.45	-49,921.71
Bill Pmt -Check	04/20/2018	35174	Verizon		-603.82	-50,525.53
Bill Pmt -Check	04/20/2018	35168	Memphis Equipment...		-191.41	-50,716.94
Bill Pmt -Check	04/20/2018	35165	Immokalee Water & ...		-166.80	-50,883.74
Bill Pmt -Check	04/20/2018	35163	Comcast		-153.77	-51,037.51
Bill Pmt -Check	04/20/2018	35171	Salazar Machine & ...		-85.00	-51,122.51
Bill Pmt -Check	04/20/2018	35173	UPS		-15.20	-51,137.71
Total Checks and Payments					-51,137.71	-51,137.71
Total Uncleared Transactions					-51,137.71	-51,137.71
Register Balance as of 04/30/2018					-133,699.57	161,578.11
Ending Balance					-133,699.57	161,578.11

4:50 PM
05/03/18

IMMOKALEE FIRE CONTROL DISTRICT
Reconciliation Summary
102000 · FNB MONEY MARKET, Period Ending 04/30/2018

	<u>Apr 30, 18</u>
Beginning Balance	2,820,309.64
Cleared Transactions	
Checks and Payments - 2 items	-300,000.00
Deposits and Credits - 7 items	184,623.92
Total Cleared Transactions	<u>-115,376.08</u>
Cleared Balance	<u>2,704,933.56</u>
Uncleared Transactions	
Deposits and Credits - 1 Item	533.47
Total Uncleared Transactions	<u>533.47</u>
Register Balance as of 04/30/2018	<u>2,705,467.03</u>
Ending Balance	2,705,467.03

IMMOKALEE FIRE CONTROL DISTRICT
Reconciliation Detail
102000 · FNB MONEY MARKET, Period Ending 04/30/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						2,820,309.64
Cleared Transactions						
Checks and Payments - 2 items						
Transfer	04/10/2018			X	-200,000.00	-200,000.00
Transfer	04/25/2018			X	-100,000.00	-300,000.00
Total Checks and Payments					-300,000.00	-300,000.00
Deposits and Credits - 7 items						
Deposit	03/31/2018			X	543.47	543.47
Deposit	04/05/2018			X	103,091.61	103,635.08
Deposit	04/10/2018			X	3,722.74	107,357.82
Deposit	04/25/2018			X	3,701.85	111,059.67
Deposit	04/26/2018			X	5,492.75	116,552.42
Deposit	04/30/2018			X	1,133.76	117,686.18
Deposit	05/02/2018			X	66,937.74	184,623.92
Total Deposits and Credits					184,623.92	184,623.92
Total Cleared Transactions					-115,376.08	-115,376.08
Cleared Balance					-115,376.08	2,704,933.56
Uncleared Transactions						
Deposits and Credits - 1 item						
Deposit	04/30/2018				533.47	533.47
Total Deposits and Credits					533.47	533.47
Total Uncleared Transactions					533.47	533.47
Register Balance as of 04/30/2018					-114,842.61	2,705,467.03
Ending Balance					-114,842.61	2,705,467.03

3:47 PM

05/07/18

Accrual Basis

IFCD- IMPACT FUND

Profit & Loss Budget vs. Actual

October 2017 through April 2018

	Oct '17 - Apr 18	Budget
Income		
284000 · IMPACT FEE CARRYFORWARD	0.00	3,900,000.00
324100 · IMPACT FEE REVENUE	469,354.44	397,500.00
361100 · IMPACT FEE INTEREST EARNED	12,558.32	5,000.00
Total Income	481,912.76	4,302,500.00
Gross Profit	481,912.76	4,302,500.00
Expense		
531320 · TAX COLLECTOR COMMISSIONS	4,691.13	5,963.00
531600 · CONSTRUCTION - TOTAL		
531630 · CONSTRUCTION - STATION 32		
531631 · ARCHITECTURE - STATION 32	9,296.34	100,000.00
531632 · ENGINEERING - STATION 32	0.00	100,000.00
531633 · BUILDER - STATION 32	0.00	3,100,000.00
531630 · CONSTRUCTION - STATION 32 - Other	0.00	3,300,000.00
Total 531630 · CONSTRUCTION - STATION 32	9,296.34	6,600,000.00
Total 531600 · CONSTRUCTION - TOTAL	9,296.34	6,600,000.00
Total Expense	13,987.47	6,605,963.00
Net Income	467,925.29	-2,303,463.00

IFCD- IMPACT FUND
Profit & Loss Budget vs. Actual
October 2017 through April 2018

	\$ Over Budget	% of Budget
Income		
284000 · IMPACT FEE CARRYFORWARD	-3,900,000.00	0.0%
324100 · IMPACT FEE REVENUE	71,854.44	118.1%
361100 · IMPACT FEE INTEREST EARNED	7,558.32	251.2%
Total Income	-3,820,587.24	11.2%
Gross Profit	-3,820,587.24	11.2%
Expense		
531320 · TAX COLLECTOR COMMISSIONS	-1,271.87	78.7%
531600 · CONSTRUCTION - TOTAL		
531630 · CONSTRUCTION - STATION 32		
531631 · ARCHITECTURE - STATION 32	-90,703.66	9.3%
531632 · ENGINEERING - STATION 32	-100,000.00	0.0%
531633 · BUILDER - STATION 32	-3,100,000.00	0.0%
531630 · CONSTRUCTION - STATION 32 - Other	-3,300,000.00	0.0%
Total 531630 · CONSTRUCTION - STATION 32	-6,590,703.66	0.1%
Total 531600 · CONSTRUCTION - TOTAL	-6,590,703.66	0.1%
Total Expense	-6,591,975.53	0.2%
Net Income	2,771,388.29	-20.3%

5:03 PM
05/03/18

IFCD- IMPACT FUND
Reconciliation Summary
100 - Cash in Bank-FFI, Period Ending 04/30/2018

	<u>Apr 30, 18</u>
Beginning Balance	4,512,667.06
Cleared Transactions	
Checks and Payments - 1 item	-120.00
Deposits and Credits - 2 items	86,247.15
	<u>86,127.15</u>
Total Cleared Transactions	
Cleared Balance	<u>4,598,794.21</u>
Register Balance as of 04/30/2018	4,598,794.21
Ending Balance	4,598,794.21

5:03 PM

05/03/18

IFCD- IMPACT FUND
Reconciliation Detail
100 - Cash in Bank-FFI, Period Ending 04/30/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						4,512,667.06
Cleared Transactions						
Checks and Payments - 1 item						
Bill Pmt -Check	04/05/2018	1433	Sweet Sparkman Ar...	X	-120.00	-120.00
Total Checks and Payments					-120.00	-120.00
Deposits and Credits - 2 Items						
Deposit	04/25/2018			X	84,379.57	84,379.57
Deposit	04/30/2018			X	1,867.58	86,247.15
Total Deposits and Credits					86,247.15	86,247.15
Total Cleared Transactions					86,127.15	86,127.15
Cleared Balance					86,127.15	4,598,794.21
Register Balance as of 04/30/2018					86,127.15	4,598,794.21
Ending Balance					86,127.15	4,598,794.21



**First Florida
Integrity Bank**

P.O. Box 10910
Naples, FL 34101-0910

Account Statement

Customer Service: Local (239) 348-8000

Toll Free (877) 763-0244

www.firstfloridaintegritybank.com

Page 1 of 2

Date 4/30/2018

IMMOKALEE FIRE CONTROL DISTRICT
IMPACT FEE ACCOUNT
502 E NEW MARKET RD
IMMOKALEE FL 34142

CHECKING ACCOUNTS

PUBLIC FUNDS NOW		Number of Enclosures	2
Accounts	XXXXXXXX8183	Statement Dates	4/02/18 thru 4/30/18
Beginning Balance	4,512,667.06	Days in the Statement Period	29
1 Deposits/Credits	84,379.57	Average Ledger	4,544,623.44
1 Checks/Debits	120.00	Average Collected	4,544,623.44
Service Charge	.00	Interest Earned	1,805.77
Interest Paid	1,867.58	Annual Percentage Yield Earned	0.50%
Ending Balance	4,598,794.21	2018 Interest Paid	7,301.36

Reconciled 5-3-18

Deposits and Electronic Transactions

Date	Description	Debit	Credit
4/20	Deposit		84,379.57
4/30	Interest Deposit		1,867.58

Check in Serial Number Order

Date	Check #	Amount
4/19	1433	120.00

* Denotes missing check numbers

Daily Balance Information

Date	Balance	Date	Balance
4/02	4,512,667.06	4/20	4,596,926.63
4/19	4,512,547.06	4/30	4,598,794.21

END OF STATEMENT

VIRTUAL Internal Use Only Form-FIRST FLORIDA INTEGRITY BANK
 3560 KRAFT ROAD NAPLES FL 34105-0000 - 239-348-8000-067016325

DDA Deposit
 CREDIT Drawer: 8504 04/20/2018
 Trans#: 23 12:59:00
 Acct# 108183 IMMOKALEE FIRE
 DDA Deposit 84,379.57

Amount \$84,379.57 Date 4/20/2018

>067016325< 20180420
 FIRST FLORIDA INTEGRITY BANK
 8504 23

Date 4/20/2018 Back

IMMOKALEE FIRE CONTROL DISTRICT
 IMPACT FEE ACCOUNT
 202 New Market Rd. East
 Immokalee, FL 34142
 (239) 857-3111

First Florida Integrity Bank
 5075 Pines John Pkwy Blvd
 Fort Myers, FL 34102
 88-8620970

1433
 4/5/2018

PAY TO THE ORDER OF Sweet Sparkman Architects \$ 120.00
 One Hundred Twenty and 00/100 DOLLARS

Sweet Sparkman Architects
 2188 Main Street
 Sarasota, FL 34237

MEMO

1001433# 0067016325# 108183#

[Signature]

Check 1433 Amount \$120.00 Date 4/19/2018

ALL INFORMATION CONTAINED
 HEREIN IS UNCLASSIFIED
 DATE 08-14-2018 BY 60322/UC/LAW

Check 1433 Back



IFCD- IMPACT FUND

5/10/2018 2:32 PM

Register: 100 · Cash in Bank-FFI

From 04/01/2018 through 04/30/2018

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
04/05/2018	1433	Sweet Sparkman Arc...	20000 · Accounts Paya...		120.00	X		4,512,547.06
04/25/2018			324100 · IMPACT FE...	Deposit		X	84,379.57	4,596,926.63
04/30/2018			361100 · IMPACT FE...	Interest		X	1,867.58	4,598,794.21

Apr-18

IMMOKALEE FIRE APPLICATION	#	COLLECTED
FIRE Application - Alarms Monitoring	1	\$ 100.00
FIRE Application - Architectural	4	\$ 1,490.73
FIRE Application - Fire Alarm - Commerical	2	\$ 180.00
FIRE Application - Fire L.P. Gas (Tanks)	1	\$ 25.00
TTLs	8	\$ 1,795.73

Apr-18

IMMOKALEE FIRE REVIEW	#	COLLECTED
Fire Code Review - Insubstantial Change to Site Plan	3	\$ 300.00
Fire Code Review - Site Development Plan	1	\$ 200.00
Fire Code Review - Site Development Plan Amendment	2	\$ 300.00
FIRE Fourth Correction	1	\$ 200.00
FIRE Review Fee - Fire Architectural	1	\$ 185.00
FIRE Review Fee - Sprinkler Systems	1	\$ 33.25
FIRE Review Minimum Fee	4	\$ 413.00
FIRE Second Correction	2	\$ 150.00
FIRE Third Correction	1	\$ 125.00
TTLs	16	\$ 1,906.25

Apr-18

IMMOKALEE FIRE APPLICATION	#	COLLECTED
FIRE Inspection - Alarm Monitoring	1	\$ 100.00
FIRE Inspection Add/Alt - Commercial	1	\$ 310.15
FIRE Inspection Architectural Fee Type V Construction - Commercial	1	\$ 423.75
FIRE Inspection Minimum Fee - (not otherwise noted)	3	\$ 363.00
FIRE Inspection Sprinklers - Remodels Per Tower	1	\$ 235.00
TTLS	7	\$1,431.90

Apr-18

IMMOKALEE IMPACT FEES	#	COLLECTED
Fire Impact Fee - Immokalee - Res	27	\$ 62,531.51
Fire Impact Fee - Immokalee - Non Res	1	\$ 2,455.68
TTLS	28	\$ 64,987.19



Immokalee Fire Control District

502 New Market Road East, Immokalee, FL. 34142

Michael J. Choate, Fire Chief

MONTHLY STATUS REPORT: May 2018

Thomas Cunningham, Deputy Fire Chief

Completed Projects

- Brush 32 complete and placed in service at Station 32 for Brush fires in Ave Maria service area (already responded to multiple brush fire calls)
- Completed all testing of ground ladders
- Asset Inventory Completed for Audit
- All items not related to Department records have been removed from the records room
-

On Going Projects

- Beginning to Secure Vendors/Shelters for Hurricane Season.
- Review and Update Hurricane plan.
- Create new SOG's to for Operational calls i.e. Structure Fires and Vehicle Accident to implement Quality Assurance process
- Continue to rebuild forms and documents
- Continue to rebuild/update SOG's
- Documentation submitted for reimbursement for 30th Ave Brush Fire
- Documentation submitted for reimbursement for Hurricane Irma
- Station committee multiple meetings to add to STN 32 design
- Updated Asset tracking SOG
- Disposal List for Capital Assets (multiple old and outdated computers goal to submit for approval by June BOFC meeting)

Purchases/Quotes

- Bunker Gear Replacement (11 new volunteers gear ordered and delivered)
- Quote and awaiting approval to purchase New A/C for Station 30
- UTV Quote/Spec with Trailer (Quoted) contacted Collier County for info on asset auction no UTV's available at auction
- Submitted request to Collier County to receive fitness equipment that the County is disposing of.
- Quote and awaiting approval to purchase 4 Automated External Defibrillators.

Fleet Updates

- Chief 30 vehicle outfitted with warning lights
- Expedition at vendor to add light bar to reallocate to BC vehicle
- Pump test all fire apparatus
- Brush 30 at NCFR fleet to replace pump
- NCFR at Station 30 for minor apparatus repairs
- Disposal of Fire Boat to be placed on GovDeals by end of March(Deadline missed due to information lost in server hack)will be placed on Govdeals by end of May



Immokalee Fire Control District

Regular Fire Commission Meeting

Thursday May 17, 2018

STATUS REPORT: May, 2018

Michael J. Choate, Fire Chief

Completed Projects

- Year End 2016 Audit Has Been Completed
- Disposal of Older Assets
- Established an 457 Deferred Compensation Option of our Employees
- Loss of Data has been Rebuilt to the Best of our abilities

On Going Projects

- 2017 Wildfire Reimbursement, is in que with State
- Hurricane Irma Reimbursements has been approved at Governors Level
- ~~Ransomware Attack is Being Rebuilt~~
- Ave Maria Station-32 Construction, Architects and Engineer Meetings
- Ave Maria Land Acquisition for Station-32
- CDBG Funding for Land Acquisition to Purchase Land to Rebuild Station-30
- Fire Assessment Fee's, Data Analysis In Progress
- Department Standard Operating Guidelines Being Revised
- Department Policies Being Revised
- Fire Apparatus Committee for Apparatus Lease Purchase
- ~~Integrating Multiple Software Systems with North Collier – (Jason and NC)~~
- Balance of FEMA Grants Being Revisited – (Chief Greenberg and Myself)
- Strategic Planning Process, SOG's and Policies
- Update Asset Inventory Process (BC Davis)
- IFCD 5 Year Capital Improvement Expenditure Plan Lost but Being Rebuilt
- IFCD Comprehensive 5 Year Capital Improvement Strategic Plan Lost but Being Rebuilt
- Drafting a Ride Along Policy/SOG
- ~~Working to Standardize all Medical Equipment With North Collier~~
- Station-30 Complete Kitchen/Dining Room Remodel – **ON HOLD PENDING CDBG**
- Small Unmanned Aircraft (Drone) SOG
- Response to Mass Violence Events SOG
- Annual Health Check/Physical Strategic Plan

Purchases/Quotes

- **Volunteer and Paid Bunker Gear Replacement (Pending)**
- **TecGen Dual Rated Gear Replacement (Purchased)**
- ~~➤ **UTV Wildland/Patient Transport Vehicle Quote/Spec with Trailer (Pending)**~~
- ~~➤ **Multiple Tools Appliance Quotes Missing from Apparatus (Pending)**~~

Other Notables

- **Working to Overhaul All Information Technology..... (Jason)**
- **Moving to New Email System and Back-up System**



Immokalee Fire Control District

502 New Market Road East, Immokalee, FL. 34142

Michael J. Choate, Fire Chief

ASSET REMOVAL REQUEST

<i>ASSET NUMBER</i>	<i>ITEM DESCRIPTION</i>	<i>PURCHASE DATE</i>	<i>REASON FOR REMOVAL</i>
#055	18" Supervac PPV Fan	01/01/1990	Out of mechanical life for repairs
#113	30" Vangaurd PPV Fan	01/01/1991	Out of mechanical life for repairs
#282	Sarlo Power Mower	09/10/2007	Out of mechanical life for repairs
No Asset #	RIDGID Pressure Washer	Unknown	Cost to repair is more than the value of the machine. New pressure washer purchased in 2015.

Pictures attached for reference of the items.









RIDGID

3000 PSI 2.6 GPM

POWERED BY
SUBARU

RIDGID

IMMOKALEE FIRE CONTROL DISTRICT DISTRICT POLICY

TITLE	110 - Recruitment and Selection
Board Adoption Date	
Resolution #	
Effective Date	
Revision Date	

1. PURPOSE

It is the policy of the District to establish recruitment and selection processes as appropriate to encourage the application of highly qualified individuals who can render exemplary service to the District.

2. NOTIFICATION

When a vacancy occurs for which applications are sought, the Fire Chief or designee shall prepare internal postings and external recruiting notices or advertisements as necessary to publicize vacancies. At the Fire Chief's discretion, vacancies may be limited to internal candidates, or may be publicized both internally and externally simultaneously. For the purpose of eligibility for internal postings, internal candidates shall include full time, part time, volunteer firefighters, and temporary employees, including those temporary employees engaged by the District through an employment service. Where a vacancy has been initially posted as limited to internal candidates, and either no internal candidates meet the minimum qualifications, or the Fire Chief determines that a broader applicant pool should be considered, the Fire Chief may advertise the position externally before making a decision.

3. ACCEPTANCE OF APPLICATIONS

Each candidate for District employment or promotion shall make application in the form specified by the Fire Chief. Such information may be required as is deemed necessary to judge the applicant's qualifications and suitability for employment. Unless otherwise determined by the Fire Chief at the time a position is initially advertised, an applicant shall be required to apply each time a position is sought.

4. SELECTION PROCESSES AND EXAMINATIONS

Applicants' training, education and experience shall be considered as part of the selection process. At the discretion of the Fire Chief, one or more of the following selection devices may also be used to assist in determining the qualifications of applicants. The results of the devices below may be given weight in the selection process, or may be used to disqualify an applicant from further consideration.

- a. Written Test - This part, when required, shall include a written demonstration designed to show the applicant's familiarity with the knowledge involved in the position sought, the applicant's ability to effectively comprehend and communicate in writing, and the range of general knowledge.

IMMOKALEE FIRE CONTROL DISTRICT DISTRICT POLICY

- b. Oral Interview - This part, when required, shall include a job related interview with the applicant, either individually and/or through a panel interview process.
- c. Performance Test - This part, when required, shall include such tests of performance of specific skills of a type needed for the position sought.
- d. Physical Test - This part, when given, shall consist of a process of ability and fitness testing designed to determine ability to successfully perform the employment sought.
- e. Cognitive Assessment/Aptitude Tests - This part, when required, shall include such tests as are appropriate to determine the general capacity of applicants for such skills as problem solving, conflict resolution, organizational skills, aptitude, or other job related abilities as deemed appropriate.

5. BACKGROUND AND REFERENCE CHECKS

As part of the pre-employment process, former employers and references provided by the applicant shall be checked. Reference checks may be accomplished by phone, mail, or in person, and shall be documented and made part of the applicant's file. The District shall also have the ability to conduct such background checks as deemed appropriate, including verification of education, military background, licenses, criminal history check, and review of other available materials regarding the applicant. **Background and reference checks shall be completed prior to an offer of employment being extended.** If a third party is used to conduct background checks covered by the federal Fair Credit Reporting Act, the District shall require the execution of necessary forms so as to use the third party process.

6. PRE-EMPLOYMENT PHYSICAL EXAMINATIONS

INTERNAL CANDIDATES

The District may require an applicant to whom a conditional offer of employment has been extended to submit to a medical examination performed by a licensed physician of the District's choice at the District's expense base on the date of the last physical the candidate received. Drug and alcohol testing may also be required in accordance with the District's Drug-free Workplace policy and on the date of the last drug and alcohol testing the candidate received. If a medical examination required under this Section reveals the applicant cannot perform the essential functions of the position for which a conditional offer has been extended, with or without reasonable accommodation, the conditional offer of employment shall be withdrawn

EXTERNAL CANDIDATES

IMMOKALEE FIRE CONTROL DISTRICT DISTRICT POLICY

The District shall require an applicant to whom a conditional offer of employment has been extended to submit to a medical examination performed by a licensed physician of the District's choice at the District's expense. Drug and alcohol testing shall also be required in accordance with the District's Drug-free Workplace policy. If a medical examination required under this Section reveals the applicant cannot perform the essential functions of the position for which a conditional offer has been extended, with or without reasonable accommodation, the conditional offer of employment shall be withdrawn.

7. VETERANS PREFERENCE

Upon submission of the appropriate documentation at the time of application, applicants covered by the state veterans preference law (Chapter 295, Florida Statutes) shall be accorded preference in appointment, retention, and promotion to the extent required by law.

8. DISQUALIFICATION/DISMISSAL

The Fire Chief may remove from consideration at any time the application of an applicant or employee, or dismiss an existing employee if appropriate, if the individual:

- a. Does not possess the minimum qualifications for the position sought;
- b. Has an unsatisfactory employment or criminal history as evidenced by reference check of such a nature as to demonstrate unsuitability for employment, regardless of when discovered;
- c. Has made false statements or omissions of any information the District deems material or has practiced deception in the application process, regardless of when discovered;
- d. Has a disability which renders the applicant unable to perform the essential functions of the position sought with or without reasonable accommodation;
- e. Is a current user of illegal drugs, or otherwise fails to qualify for employment under the District's screening process pursuant to its Drug Free Workplace policy;
- f. Does not respond to a mail inquiry within ten (10) calendar days, or does not return a telephone inquiry within two (2) business days, or otherwise fails to cooperate in the selection process; or
- g. Fails to accept employment within two (2) business days of the offer, or to report for duty within the time prescribed in the offer.

9. CONDITIONS OF EMPLOYMENT FOR FIREFIGHTERS

IMMOKALEE FIRE CONTROL DISTRICT DISTRICT POLICY

The below listed items are conditions all applicants for employment with the North Collier Fire Control and Rescue District must agree to and abide by:

Complete application form.

- a. Be at least 18 years of age.
- b. Be a citizen of the United States or have applied for same.
- c. Must furnish High School diploma or Florida GED.
- d. Must not have been convicted of a felony or misdemeanor involving moral turpitude.
- e. Be of good moral character.
- f. Be neat and present a good appearance.
- g. Have a record of fingerprints on file with State Fire College.
- h. Have a Florida driver's license.
- i. Have honorable discharge if served in the Armed Forces.
- j. Must pass entrance exam.
- k. Sign waiver for and pass agility test given by Department. Must appear before oral interview board.
- l. Pass physical examination by Department doctor, to include stress electrocardiogram, chest X-Ray, and pulmonary function test.
- m. Satisfactorily complete twelve (12) month probation period.
- n. It is to be understood that any state or federal rules or regulations governing hiring will be part of these conditions.
- o. It is to be understood that any state or federal rules or regulations governing hiring will be part of these conditions.



Immokalee Fire Control District

502 New Market Road East, Immokalee, FL. 34142

Michael J. Choate, Fire Chief

SOLE SOURCE PURCHASE

05/10/2018

Summary Sheet

The Support Services Division is requesting to purchase 4 Automated External Defibrillators. In accordance with the Districts purchasing policy requirements outlined in Policy 902 (C)

C. Purchases over \$500.00 to \$10,000.00

- 1) Obtain minimum of three written price quotes.
 - 2) Summarized the written quotes. Include a recommended vendor in this summary. If less than three quotes were received, list reason on summary sheet.
 - 3) Obtain purchase order number
-
1. The reason for deviating from the 3 bid/quote process is to maintain operational continuity for the firefighters as we currently have the same brand and model in current operation on our frontline apparatus.
 2. Purchasing a different brand of AED's would also require the District to contract a second vendor to provide the required annual maintenance as well as repairs as they arise.
 3. Additionally Collier County Ems currently uses the same brand of defibrillators on their Ambulances.



Physio-Control, Inc
 11811 Willows Road NE
 P.O. Box 97006
 Redmond, WA 98073-9706 U.S.A.
 www.physio-control.com
 tel 800.442.1142
 Sales Order fax 800.732.0956
 Service Plan fax 800.772.3340

To IMMOKALEE FD
 Attn: Derek Neuman, Support Services Captain
 502 E NEW MARKET RD
 IMMOKALEE, FL 34142
 (239) 657-2700
dneuman@immfire.com

Quote Number 00125565
 Revision # 2
 Created Date 5/10/2018
 Sales Consultant Edward Ted J. Piper
 (813) 545-3532
ted.piper@stryker.com
 FOB Redmond, WA
 Terms All quotes subject to credit approval and the following terms and conditions
 NET Terms NET 30
 Expiration Date 8/8/2018

Product	Product Description	Quantity	List Price	Unit Discount	Unit Sales Price	Total Price
80403-000148	LIFEPAK CR Plus AED Kit Semi-automatic AHA voice prompt INCLUDES: 2PR QUIK-PAK PACING/DEFIBRILLATION/ECG ELECTRODES WITH REDI-PAK PRECONNECT SYSTEM, 1 CHARGE PAK, 1 AMBU MASK , 1 SOFT CARRY CASE AND 1 INSTALLED PROTOCOL CARD. COMPATIBLE WITH INFANT/CHILD REDUCED ENERGY DEFIBRILLATION ELECTRODES. 8YR WARRANTY.	4.00	2,195.00	-658.50	1,536.50	6,146.00

Subtotal USD 6,146.00
 Estimated Tax USD 0.00
 Estimated Shipping & Handling USD 125.00

Current Sales Tax Rates will be applied at the time of Invoice and tax rate is based on the Ship To location

Grand Total USD 6,271.00

Pricing Summary Totals
 List Price Total USD 8,780.00
 Total Contract Discounts Amount USD 0.00
 Total Discount USD -2,634.00

Trade In Discounts
Tax + S&H

USD 0.00
USD 125.00

GRAND TOTAL FOR THIS QUOTE
USD 6,271.00

Please provide a **company issued Purchase Order** that includes **Billing and Shipping Address**.
PO must reference payment terms of Net 90 days.

- OR -

Required information if no Purchase Order is provided

Billing Address	same as address on quote	Shipping Address	same as Billing Address
Account Name		Account Name	
Address		Address	
City		City	
State	Zip Code	State	Zip Code
Accounts Payable Contact Information			
Accounts Payable Contact		Accounts Payable Phone Number	
Accounts Payable Email		Customer Is Tax Exempt?	Yes No
Authorized Customer Signature			
Name		Signature	
Title		Date	

Optional Information:

Special Ship to Address

Comments

For Multiple End Users, please attach a supporting document with End User name, physical location, product type and quantity

To update any customer information, please complete form at www.physio-control.com/account/

Reference Number EP/14668201/166524

Cox Air Conditioning & Electric, Inc

Estimate

P O Box 626
 99 N Industrial Loop
 LaBelle, FL 33975
 Phone # 8636750022

Quote good for 30 days
 only

Date	Estimate #
5/2/2018	115

Name / Address
Immokalee Fire Department 502 East New Market Road Immokalee, FL 34142

Job Location
1107 Carson Road

P.O. No.

Item	Description	Qty	U/M	Total
15 HVAC	Materials and labor to install new Goodman 5 ton package unit at address listed above. This quote includes adapters to hook to existing ductwork, new t-stat, tie downs, disconnect, electric whip, mastic, tape, ties, locking caps and misc materials. Unit comes with 5 year parts warranty from manufacturer and 1 year labor from Cox Air Conditioning. Sales Tax	1		5,000.00
				0.00
Thank you for your business.			Total	\$5,000.00



4380 Enterprise Ave. Naples, FL 34104
 24/7 Service Line: (239) 597-8774
 Fax: (239) 254-4555
 www.CoolGuysFL.com
 FL Lic# CAC1817554

Date: 5.3.18
 Comfort Advisor: Tracy
 Job Number: 11501

EQUIPMENT REPLACEMENT PROPOSAL

Customer Name: Immoklee Fire Dept E-mail: _____ Phone: 239 654 1256
 Job Address: 1107 CALSON Rd City: Immoklee State: FL Zip: 34112 Unit No.: _____
 Billing Address: _____ City: _____ State: _____ Zip: _____ Unit No.: _____

INDOOR UNIT
 Make: Carrier
 Model: 502P36
 Standard ECM Variable Speed
 Heat KW: 10 Max for Circuit
 Vertical Horizontal

OUTDOOR UNIT
 Make: Package
 Model: _____
 Single-Stage Two-Stage Other
 Efficiency Level: _____
 Tons: 3

INDOOR AIR QUALITY (IAQ)
 Spaceguard _____ \$ _____
 Quantum/OxyQuantum UV _____ \$ _____
 Central Dehumidifier _____ \$ _____

ACCESSORIES
 Premium Surge Protection _____ \$ _____
 Lifetime Contactor _____ \$ _____
 Start Assist Kit _____ \$ _____

CONTROLS
 Comfort Sentry Touch Screen
 Optional Gateway/Remote Monitoring
 Outdoor Temp/Humidity Monitor
 Remote Comfort Control
 EZ Viewer Thermostat (Prog./Non-Prog.)
 Overflow Safety/Float Switch

ELECTRICAL
 Reconnect AH to Existing Wiring
 Reconnect CU to Existing Wiring
 New Weather-Proof Disconnect
 New Disconnect Box with Breaker
 New Condensate Pump
 Electrical Upgrade (Reqd. by Code)
 Lifetime Contactor

REFRIGERANT AND DRAIN PIPING
 Flush and Reuse Existing Drains
 Replace Drain (Primary/Secondary)
 New Secondary Drain Pan
 Reuse Existing Linset
 Filter Drier
 Liquid Line Moisture Monitor

AIR DISTRIBUTION/DUCT SYSTEM
 Check/Inspect Accessible Ductwork
 New Supply Ductwork
 New Return Ductwork
 Engineered Duct System for _____ Tons w/ _____ Drops
 Mastic Seal Ductwork (Accessible)
 New Registers and Grilles
 Repair Existing Ductwork
 Install Filter Grille
 Balance Existing Duct System

INSTALLATION, CODES, PERMITS, MISC.
 Removal and Recycling of Old Units per EPA
 Refrigerant Recovery/Recycling per EPA
 All Required Permits
 Work Performed to Local/State Codes
 Floor Savers/Floor Protectors
 New Concrete Condenser Pad
 Relocate Condenser (Explain Below)
 Relocate Indoor Unit (Explain Below)
 Vibration Eliminator Iso. Pads
 AC Saver Weather Legs
 Hurricane Tie-Downs
 Lightning Protection
 Installed by Professional Journeyman Employee
 Thorough Clean-Up
 Customer Training
 Inspection

TOTAL COMFORT SYSTEM

SUBTOTAL: \$ _____
 REBATE/CREDITS: \$ _____
 REBATE/CREDITS: \$ _____
NET INVESTMENT: \$ _____

SELECTED COMFORT SYSTEM WARRANTY

Standard One (1) Year Labor on Complete Installation
 Standard One (1) Year Labor Warranty
 10 Year OEM Equipment Indoor Parts Warranty
 10 Year OEM Equipment Outdoor Parts Warranty

_____ Year Accessory Parts Warranty (Explain Below)
 _____ Year Manufacturer's Labor Warranty \$ _____
 _____ Year Third Party Labor Warranty \$ _____
 _____ Year Parts Warranty (Additional Equipment)

24/7 Emergency Warranty Service
 Maintenance Visits (1)

PERFORMANCE GUARANTEES
1-YEAR MONEY BACK GUARANTEE
 Should you not be satisfied with the performance of your new equipment for any reason within one (1) year of installation, we will repair or remove your system and refund the entire investment 100%.

ADDITIONAL SPECIFICATIONS
New Package Unit
All Permits
10yr. All Parts
New Test

Customer's Initials _____ I understand the system options above and have made my selections accordingly.

BUYERS RIGHT TO CANCEL: You, the Buyer, may cancel this transaction without penalty or obligation any time prior to midnight of the third business day after the date of this transaction by proper written notification. The proposal is valid until: _____

Signature: [Signature] Date: 5.3.18
 (Comfort Advisor)

Signature: _____ Date: _____
 (Client-Authorized Signer)

Signature: _____ Date: _____
 (General Manager/Sales Manager/Corp. Officer)

Net System Investment	<u>6347</u>
Additional Selections	\$ _____
Rebates/Credits	<u>952</u>
Initial Investment	\$ _____
Balance Due on Completion	\$ 5397

It is agreed and understood by the parties that all the equipments and parts which are sold pursuant hereto shall become fixtures or part of the real estate where they are placed. Said parts and equipment shall at times remain personal property and the title thereto shall remain the seller until payment in full is received. Buyer hereby agrees that all parts and equipment may be repossessed in the event of nonpayment. I have authority to order the work as outlined above. I agree to pay all the costs and reasonable attorney's fees if this proposal is placed in the hands of an attorney for collection.

UNIQUE

SERVICES

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This Sales Presentation Has Been Prepared For

Immokalle Fire Dept
1107 Carson Rd
Immokalee, FL 34142-0000



SO# 1215174

www.uniqueservices.com

941-799-6821 | 4515 19th Street Court East, Bradenton, FL 34203



EXCEPTIONAL SERVICE GUARANTEE

*If you are dissatisfied with our work for any reason, we'll make every effort to meet your expectations, or refund your money per the ARS®/Rescue Rooter® Exceptional Service Guarantee.**

You approve an estimate before any work is done, and, if you are dissatisfied with our work for any reason, we'll make every effort to meet your expectations.

**For any service work performed in your home, in addition to any manufacturer's warranty on parts, we will warrant our workmanship for the first (1) year following our initial service. If you are not satisfied within one (1) year of the date of original invoice, we will either make it right or cheerfully refund 100% of your money.*

**For Sewer Replacement performed for your home, in addition to any manufacturer's warranty on materials, we will warrant our workmanship for up to ten (10) years following the date of the original invoice. Furthermore, if you are not satisfied with our workmanship within one (1) year of the date of original invoice, we will either make it right or cheerfully refund 100% of your money*

COMFORT GUARANTEE

We guarantee that the system(s) we have installed in your home will cool or heat your home as we have stated. If the temperature range we have promised is not achieved, we will replace the system at no charge.

\$500 NO FRUSTRATION GUARANTEE

*If your heater or air conditioner fails to heat or cool your home during the first year and we don't have it up and running within 24hrs. not only will we fix it for free, but we will also write you a check for \$500 for the frustration! ***

PROPERTY PROTECTION GUARANTEE

All property such as lawns, shrubbery, carpeting, floors, walls, furniture and door frames are protected. Damaged property will be replaced or repaired. Protective shoe covers and hall runners will be used on all work and traffic areas.

100% MONEY BACK GUARANTEE

We guarantee that the equipment we have installed will perform as we have stated. If the system does not cool or heat your home to your satisfaction and we are not able to achieve your satisfaction, we will remove it and return 100% of your investment.

****Excludes special order parts or OEM items.**



CUSTOMER TESTIMONIALS

"I would like to let you know that Frank conducted a superior installation of our new air conditioner/heating unit! His professionalism and Wayne's convinced me that your company is the best in the Tampa Bay area! I will inform all my friends about Unique's superior installation, and I am so pleased with the appearance of the installation and improved performance compared to the builder's installation! I am so pleased with Unique's professional employees!"
– Mr. Kurt S. Spehr – paralegal/retired disabled military

"I just wanted to commend Tom and Josh for the excellent work they did installing our new AC system today. Both were quite professional, and a pleasure to work with."
– Ross P. Alander

"I want to compliment the two AC installers, Phil and Josh, who installed our replacement AC today. They were courteous, efficient and cleaned up after finishing. We were impressed."
– Wayne Whittaker

"Thank you so much for treating us so kindly! It is tough to be without AC in Florida in July, and your service techs, Thomas and Griff were awesome. Your phone staff is great, too. I was treated with the utmost of customer service and was kept well informed. I will tell all my friends."
– Thanks, Sandy Clayton

"Just wanted to say how wonderful, knowledgeable and efficient Buddy David was on Sunday when he came to repair our AC. He really knows "his stuff". He's a gem!"
– Mrs. Arlene Bobrow

"Technician, Quinn, was polite, professional, on time and did an excellent job. Please let the right person in management know about this good report. Thank you."
– The Kubachs

"Nick was a great service tech...on time and very polite. I keep recommending your company to all my Real Estate clients. Thanks."
– Nancy Hendricks, REALTOR

www.uniqueservices.com

941-799-6821 | 4515 19th Street Court East, Bradenton, FL 34203



WHY CHOOSE UNIQUE?

Over 60 years of service

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Skilled, respectful, and clean service professionals

Our technicians will always wear shoe covers in every place of business and will not smoke.

Drug free workplace –

All employees are background checked and drug tested

We provide service and warranty for all makes and models

Serving Charlotte, Collier, Desoto, Hernando, Hillsborough, Lake, Lee, Manatee, Orange, Osceola, Pasco, Pinellas, Polk, Sarasota, and Seminole Counties



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UNIQUE

SERVICES

SYSTEM INFORMATION

System Level: Premier (Daikin)
Type: Straight Cool
Capacity: 3.0
SEER / EER: 14.00

WARRANTY

Compressor: 5 years
Outdoor Parts: 5 years
Indoor Parts: --
Heat Exchanger: --
Labor: 1 year

AIR QUALITY

Thermostat: Basic Digital Programmable
Filtration: None
UV Light: None
Air Purifier: None

DUCT MODIFICATIONS

INVESTMENT

Retail:	\$9,679
Utility Rebates:	(\$0)
Manufacturer Rebate:	(\$0)
Discounts:	<u>(\$2,826)</u>
Amount Due:	\$6,853
Cash Discount:	<u>(\$1,594)</u>
Cash Due:	\$5,259

FINANCING

Financing @ TBD

Est. First Month Minimum Payment: \$0

Good Quote Detail

877-247-7365

EQUIPMENT FEATURES

- Single Stage Compressor: A compressor that only provides the full capacity of the system during operation.
- Aluminum Evaporator Coil: It is more resistant to corrosion than one made of multiple types of metals.

ADDITIONAL AIR QUALITY

INSTALLATION DETAILS

POST INSTALL REBATES

Utility Rebate:	\$0
Other Rebate:	\$0
Tax Credit:	<u>\$0</u>
Net Investment:	\$5,259

TOTAL COST OF OWNERSHIP (TCO)

Est. 1 Yr Savings:	--
Est. 10 Yr Savings:	--
TCO	--
TCO Monthly	--

Thank You for Choosing Unique Services as your Home Comfort Specialist.



Better Quote Detail

877-247-7365

SYSTEM INFORMATION

System Level: Basic (Daikin)
 Type: Straight Cool
 Capacity: 3.5
 SEER / EER: 14.00

EQUIPMENT FEATURES

- Single Stage Compressor: A compressor that only provides the full capacity of the system during operation.
- Aluminum Evaporator Coil: It is more resistant to corrosion than one made of multiple types of metals.

WARRANTY

Compressor: 5 years
 Outdoor Parts: 5 years
 Indoor Parts: --
 Heat Exchanger: --
 Labor: 1 year

AIR QUALITY

Thermostat: Basic Digital Programmable
 Filtration: None
 UV Light: None
 Air Purifier: None

ADDITIONAL AIR QUALITY

DUCT MODIFICATIONS

INSTALLATION DETAILS

INVESTMENT

Retail:	\$10,504
Utility Rebates:	(\$0)
Manufacturer Rebate:	(\$0)
Discounts:	<u>(\$3,146)</u>
Amount Due:	\$7,358
Cash Discount:	<u>(\$1,729)</u>
Cash Due:	\$5,629

POST INSTALL REBATES

Utility Rebate:	\$0
Other Rebate:	\$0
Tax Credit:	<u>\$0</u>
Net Investment:	\$5,629

FINANCING

Financing @ TBD

Est. First Month Minimum Payment: \$0

TOTAL COST OF OWNERSHIP (TCO)

Est. 1 Yr Savings:	--
Est. 10 Yr Savings:	--
TCO	--
TCO Monthly	--

Thank You for Choosing Unique Services as your Home Comfort Specialist.



MEMBER F.D.I.C.

LOAN PRODUCTION OFFICE

1300 N. 15th Street, Suite 2, Immokalee, Florida 34142
Phone: (239) 658-0704 Fax: (239) 658-0702

May 8, 2018
Immokalee Fire Control District
502 East New Market Rd
Immokalee, FL 34142

Re: Conditional Loan Commitment for line of credit to be used as an emergency for potential upfront disaster recovery funds.

Dear Mr. Choate,

It is my pleasure to present you with a Conditional Commitment for a Commercial Line of Credit by First Bank to Immokalee Fire Control District under the following terms and conditions:

- Loan Amount: \$1,000,000
- Rate: Wall Street Journal Prime Lending Rate minus 1.25%
- Repayment: Interest Only, Monthly
- Collateral: Pledge of Ad Valorem Taxes- 2017/2018
- Purpose: Line of credit to be utilized as an emergency for potential upfront disaster recovery funds.
- Term: 12 Months
- Fee: 2,000.
- Closing and Closing Costs:
All standard out of pocket closing costs to be paid by borrower including but not limited to:
 - A. Recording Costs
 - B. Closing document preparation and review by bank council.

I greatly appreciate the opportunity to assist you on meeting the financial needs of Immokalee Fire Control District. If you have any questions or I can be of any further assistance please do not hesitate to contact me. I look forward to working with you as the project moves forward.

Sincerely,

Bernardo Barnhart
Vice President, Immokalee Branch
(239) 239-229-3697
hbarnhart@first1bank.com

Michael J. Choate
Immokalee Fire Control District

**AMENDED INTERLOCAL AGREEMENT
BETWEEN
IMMOKALEE FIRE CONTROL DISTRICT AND
NORTH COLLIER FIRE CONTROL AND RESCUE DISTRICT**

Pursuant to Section 163.01 and Chapter 191, Florida Statutes, this Interlocal Agreement ("Agreement") is entered into on the 21st day of May, 2015, amended on the 21 day of June, 2016, and again amended this ___ day of _____, 2018 between the Immokalee Fire Control District ("IFCD"), an independent special fire control and rescue district created and operating pursuant to chapter 191, Florida Statutes, and chapter 2000-393, Laws of Florida, and the North Collier Fire Control and Rescue District ("NCFRD"), an independent special fire control and rescue district created and operating pursuant to chapter 191, Florida Statutes, (collectively referred to as the "Parties"), and sets forth the terms and conditions to which the Parties agree for the purpose of providing review and approval of fire code compliance of plans and specifications for the construction, erection, alteration, repair or demolition of any building before a permit for such work may be issued and any *inspection services that may be deemed applicable for compliance of Federal, State and local regulations.*

WITNESSETH

WHEREAS, the IFCD and NCFRD are independent fire control and rescue districts located within the boundaries of Collier County, Florida; and

WHEREAS, the IFCD and NCFRD both share the same mission of providing the highest level of service in the most cost efficient manner; and

WHEREAS, Section 633, Florida Statutes, requires examination, review and approval, by both the building official and the appropriate fire inspector, of plans and specifications for the construction, erection, alteration, repair or demolition of any building before a permit for such work may be issued; and

WHEREAS, NCFRD provides fire code plan review *and inspection services* within its jurisdiction; and

WHEREAS, IFCD desires to contract with NCFRD to provide fire code plan review and inspection services within its jurisdiction; and

WHEREAS, the Agreement is specifically authorized by Florida law including, but not necessarily limited to, the provisions of Chapters 163, 191, and 633, Florida Statutes.

NOW THEREFORE, in consideration of the mutual promises contained herein and given

by each party to the other, the Parties hereby do covenant and agree as follows:

Section 1–Recitations:

The recitations set forth above ("Whereas" clauses) are Incorporated herein by reference in their entirety and form a material part of this Agreement upon which the Parties have relied.

Section 2 – Legal Authority:

This Agreement is entered into pursuant to the provisions of Section 163.01, Florida Statutes, the Florida Cooperation Act of 1969, and other applicable law. In entering this Agreement, the ICFD and NCFRD are fully cognizant of the constitutional limitations of the transfer of powers set forth in Article VII, Section 4 of the Constitution of the State of Florida.

Section 3 – Purpose:

The purpose this Agreement is for NCFRD to provide fire code plan review and inspection services to IFCD.

Section 4 – Fire Code Plan Review and Inspection Services:

A. Scope of Service

- 1) Provide examination, review and approval of building plans and site plans that are not completed by IFCD for compliance with the Florida Fire Prevention Code, local ordinances and IFCD resolutions.
- 2) IFCD plans will be reviewed based on the same schedule, using the same processes and procedures, and with the same turn-around time as NCFRD plans.
- 3) Provide inspection services that are not completed by IFCD for compliance with the Florida Fire Prevention Code, local ordinances and IFCD resolutions.

B. Relationship of Employees

- 1) This Agreement does not, and shall not, be construed to make any employee of the NCFRD an employee of the IFCD for any purpose whatsoever.

C. Financial Considerations

- 1) ~~1)~~—The fees collected for the plan review pursuant to IFCD Resolution 2008-03-01, 2010-12-02, and 2011-7-3 shall be paid directly to NCFRD by Collier County in the same manner the fees for NCFRD are currently collected and distributed. 100% of all fees collected for plans review shall be due to and retained by NCFRD for performance of the plans reviews.
- 2) The fees collected for inspection services pursuant to IFCD adopted by resolutions, shall be paid directly to NCFRD by IFCD.

- 3) NCFRD upon approval by IFCD Fire Chief or designee shall purchase necessary software licensure to provide accurate record keeping of inspection services rendered.

Section 5 – Liabilities & Indemnification:

A. Liabilities/Indemnification

- 1) To the extent permitted by law and as limited by Section 768.28, Florida Statutes, IFCD shall defend, indemnify and hold harmless NCFRD and its officers, employees, or agents from any and all liability, losses or damages, including attorneys' fees and costs of defense, which IFCD or its officers, employees or agents may incur as a result of any claim, demand, suit or cause of action or proceeding of any kind or nature arising out of, relating to, or resulting from the negligence of NCFRD. I shall promptly notify NCFRD of each claim, cooperate the defense and resolution of each claim not settle or otherwise dispose the participation.
- 2) Each party shall be responsible for any damage or to persons or property arising out of the negligence or willful and intentional acts of the agents for the negligent party. The negligent or willful party shall save, defend and hold harmless the other party.
- 3) The indemnification provisions of this Agreement shall survive termination of this Agreement for any claims that may be filed after the termination date of the Agreement provided the claims are based upon actions that occurred during the performance of this Agreement.

B. Liability Insurance/Worker's Compensation/Disability

- 1) Although the official acts of the Plan Reviewers *and Fire Inspectors* should be entitled to immunity under Florida Statutes

Section 6 - Notices:

Whenever any party is required to give or deliver any notice to any other party, or desires to do so, such notices shall be sent via certified mail, private postal service or hand delivery to:

IFCD:
Patricia Anne Goodnight
Chair
Immokalee Fire Control District
502 E. New Market Road Immokalee, FL 34142
Telephone: (239) 657-2111

With a Copy to:

Michael Choate
Fire Chief/District Manager
Immokalee Fire Control District
502 E. New Market Road
Immokalee, FL 34142
Telephone: (239) 657-2111

NCFRD:
J. Christopher Lombardo
Chair
North Collier Fire Control and Rescue District
1885 Veterans Park Drive
Naples, FL 34109
Telephone: (239) 597-3222

With a Copy to:
James Cunningham
Fire Chief
North Collier Fire Control and Rescue District
1885 Veterans Park Drive
Naples, FL 34109
Telephone: (239) 597-3222

Section 7 – Records, Retention, Audit:

- A. Each party shall keep records with respect to the expenditure of funds paid by it under this Agreement. All such records shall be retained pursuant to Section 119.021, Florida Statutes, and the records retention schedule adopted as rules the Division of Library and Information Services of the Department of State.
- B. The Board of Fire Commissioners or their respective designee, from either party, may inspect and/or audit the financial records of the other party upon reasonable notice. Reasonable notice should include a written request of a minimum of seven (7) working days prior to the intended site visit and the specific records to be inspected.
- C. Each party shall provide the other party's Board of Fire Commissioners or its designee access to the records during regular business hours. If in any audit of a party's records relating to this Agreement, either party finds a discrepancy between the actual amount of funds paid and the requirements of the Agreement, then the party shall within thirty (30) days or receipt of written notification from the other party, either credit/debit the party the amount of the discrepancy or refund the same. If either party disagrees with the other's audit, the party shall notify the other party's Board of Fire

Commissioners within fifteen (15) days of the receipt of the audit findings requesting an independent audit. The Parties' respective Board of Fire Commissioners shall select a mutually agreed upon independent auditor to review the audit and resolve the discrepancies. The auditor's fee shall be paid by the Parties equally.

Section 8 – Severability: If any term or provision of this Agreement shall to any extent be held invalid or unenforceable, the remainder of this Agreement shall not be affected thereby, and each remaining term or provision of the Agreement shall be valid and enforceable to the fullest extent permitted by law.

Section 9 – Waiver of Jury Trial: The Parties irrevocably, knowingly agree to waive their rights to a trial by jury in any action to enforce the terms or conditions of this Agreement.

Section 10 – Counterparts: This Agreement may be signed in one of more counterparts, each of which when executed shall be deemed an original and together shall constitute one and the same instrument.

Section 11 – Choice of Law: This Agreement shall be governed by the laws of the State of Florida. VenueshallieinCollierCounty.

Section 12 – Effective Date and Term:

- A. This Agreement shall be effective from the date of execution by the last party and shall continue thereafter unless terminated by either party without cause or liability, except as the indemnification provided herein, with written notice to the other.
- B. Written notice must be given not less than thirty (30) days prior to the termination date and shall be deemed delivered when a copy is delivered the other party by certified or registered mail, return receipt requested.
- C. Upon notice of termination, the IFCD and the NCFRD shall mutually agree to the amounts due according to services rendered, if applicable, and terms of payment of each party for any services provided by NCFRD up to the date of termination.

Section 13 – Integration: This Agreement (and all exhibits thereto) constitutes the entire understanding and agreement between the Parties hereto with respect to the subject matter herein. No modification or amendment of this Agreement shall be valid and binding upon the Parties unless in writing and executed by the Parties to be bound thereby with the same formalities of this Agreement. Each person executing this Agreement warrants and represents that he or she has full authorization to bind their respective party. This Agreement supersedes all prior and contemporaneous Agreements and understandings of the Parties, if any, relating to the same matters, but not any other Agreements between the Parties.

IN WITNESS WHEREOF, the Parties to this Agreement have caused the same to be signed by their duly authorized representatives this _____ day of _____, 2018.

ATTEST:

IMMOKALEE FIRE CONTROL DISTRICT

Signature
Authorized Attesting Authority

Signature

Title

Printed Name

Printed Name

ATTEST:

**NORTH COLLIER FIRE CONTROL
AND RESCUE DISTRICT**

Signature
Authorized Attesting Authority

Signature

Title

Printed Name

Printed Name

**INTERLOCAL AGREEMENT
BETWEEN
IMMOKALEE FIRE CONTROL DISTRICT AND
NORTH COLLIER FIRE CONTROL AND RESCUE DISTRICT**

Pursuant to Section 163.01 and Chapter 191, Florida Statutes, this Interlocal Agreement ("Agreement") is entered into on the 21st day of May, 2015, amended on the 21 day of June, 2016, *and again amended this ___ day of _____, 2018* between the Immokalee Fire Control District ("IFCD"), an independent special fire control and rescue district created and operating pursuant to chapter 191, Florida Statutes, and chapter 2000-393, Laws of Florida, and the North Collier Fire Control and Rescue District ("NCFRD"), an independent special fire control and rescue district created and operating pursuant to chapter 191, Florida Statutes, (collectively referred to as the "Parties"), and sets forth the terms and conditions to which the Parties agree for the purpose of providing review and approval of fire code compliance of plans and specifications for the construction, erection, alteration, repair or demolition of any building before a permit for such work may be issued and any *inspection services that may be deemed applicable for compliance of Federal, State and local regulations.*

WITNESSETH

WHEREAS, the IFCD and NCFRD are independent fire control and rescue districts located within the boundaries of Collier County, Florida; and

WHEREAS, the IFCD and NCFRD both share the same mission of providing the highest level of service in the most cost efficient manner; and

WHEREAS, Section 633, Florida Statutes, requires examination, review and approval, by both the building official and the appropriate fire inspector, of plans and specifications for the construction, erection, alteration, repair or demolition of any building before a permit for such work may be issued; and

WHEREAS, NCFRD provides fire code plan review *and inspection services* within its jurisdiction; and

WHEREAS, IFCD desires to contract with NCFRD to provide fire code plan review and inspection services within its jurisdiction; and

WHEREAS, the Agreement is specifically authorized by Florida law including, but not necessarily limited to, the provisions of Chapters 163, 191, and 633, Florida Statutes.

NOW THEREFORE, in consideration of the mutual promises contained herein and given

by each party to the other, the Parties hereby do covenant and agree as follows:

Section 1–Recitations:

The recitations set forth above ("Whereas" clauses) are Incorporated herein by reference in their entirety and form a material part of this Agreement upon which the Parties have relied.

Section 2 – Legal Authority:

This Agreement is entered into pursuant to the provisions of Section 163.01, Florida Statutes, the Florida Cooperation Act of 1969, and other applicable law. In entering this Agreement, the ICFD and NCFRD are fully cognizant of the constitutional limitations of the transfer of powers set forth in Article VII, Section 4 of the Constitution of the State of Florida.

Section 3 – Purpose:

The purpose this Agreement is for NCFRD to provide fire code plan review and inspection services to IFCD.

Section 4 – Fire Code Plan Review and Inspection Services:

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- 2) IFCD plans will be reviewed based on the same schedule, using the same processes and procedures, and with the same turn-around time as NCFRD plans.
- 3) Provide inspection services that are not completed by IFCD for compliance with the Florida Fire Prevention Code, local ordinances and IFCD resolutions.

B. Relationship of Employees

- 1) This Agreement does not, and shall not, be construed to make any employee of the NCFRD an employee of the IFCD for any purpose whatsoever.

C. Financial Considerations

- ~~1) The fees collected for the plan review pursuant to IFCD Resolution 2008-03-01, 2010-12-02, and 2011-7-3 shall be paid directly to NCFRD by Collier County in the same manner the fees for NCFRD are currently collected and distributed. 75% 100% of all fees collected for plans review shall be due to and retained by NCFRD for performance of the plans reviews and 25% of said fees shall be due and payable to IFCD to offset administrative oversight and overhead costs, including cost of insurance to hold harmless~~

~~and indemnify NCFRD.~~

- 2) The fees collected for inspection services pursuant to IFCD adopted by resolutions, shall be paid directly to NCFRD by IFCD.
- 3) NCFRD upon approval by IFCD Fire Chief or designee shall purchase necessary software licensure to provide accurate record keeping of inspection services rendered.

Section 5 – Liabilities & Indemnification:

A. Liabilities/Indemnification

- 1) To the extent permitted by law and as limited by Section 768.28, Florida Statutes, IFCD shall defend, indemnify and hold harmless NCFRD and its officers, employees, or agents from any and all liability, losses or damages, including attorneys' fees and costs of defense, which IFCD or its officers, employees or agents may incur as a result of any claim, demand, suit or cause of action or proceeding of any kind or nature arising out of, relating, to, or resulting from the negligence of NCFRD. I shall promptly notify NCFRD of each claim, cooperate the defense and resolution of each claim not settle or otherwise dispose the participation.
- 2) Each party shall be responsible for any damage or to persons or property arising out of the negligence or willful and intentional acts of the agents for the negligent party. The negligent or willful party shall save, defend and hold harmless the other party.
- 3) The indemnification provisions of this Agreement shall survive termination of this Agreement for any claims that may be filed after the termination date of the Agreement provided the claims are based upon actions that occurred during the performance of this Agreement.

B. Liability Insurance/Worker's Compensation/Disability

- 1) Although the official acts of the Plan Reviewers *and Fire Inspectors* should be entitled to immunity under Florida Statutes

Section 6 - Notices: *(Sections mis-numbered in original draft; corrected here)*

Whenever any party is required to give or deliver any notice to any other party, or desires to do so, such notices shall be sent via certified mail, private postal service or hand delivery to:

IFCD:
Patricia Anne Goodnight
Chair
Immokalee Fire Control District
502 E. New Market Road Immokalee, FL 34142

Telephone: (239) 657-2111

With a Copy to:

Michael Choate
Fire Chief/District Manager
Immokalee Fire Control District
502 E. New Market Road
Immokalee, FL 34142
Telephone: (239) 657-2111

NCFRD:

J. Christopher Lombardo
Chair
North Collier Fire Control and Rescue District
1885 Veterans Park Drive
Naples, FL 34109
Telephone: (239) 597-3222

With a Copy to:

James Cunningham
Fire Chief
North Collier Fire Control and Rescue District
1885 Veterans Park Drive
Naples, FL 34109
Telephone: (239) 597-3222

Section 7 – Records, Retention, Audit:

- A. Each party shall keep records with respect to the expenditure of funds paid by it under this Agreement. All such records shall be retained pursuant to Section 119.021, Florida Statutes, and the records retention schedule adopted as rules the Division of Library and Information Services of the Department of State.
- B. The Board of Fire Commissioners or their respective designee, from either party, may inspect and/or audit the financial records of the other party upon reasonable notice. Reasonable notice should include a written request of a minimum of seven (7) working days prior to the intended site visit and the specific records to be inspected.
- C. Each party shall provide the other party's Board of Fire Commissioners or its designee access to the records during regular business hours. If in any audit of a party's records relating to this Agreement, either party finds a discrepancy between the actual amount of funds paid and the requirements of the Agreement, then the party

shall within thirty (30) days or receipt of written notification from the other party, either credit/debit the party the amount of the discrepancy or refund the same. If either party disagrees with the other's audit, the party shall notify the other party's Board of Fire Commissioners within fifteen (15) days of the receipt of the audit findings requesting an independent audit. The Parties' respective Board of Fire Commissioners shall select a mutually agreed upon independent auditor to review the audit and resolve the discrepancies. The auditor's fee shall be paid by the Parties equally.

Section 8 – Severability: If any term or provision of this Agreement shall to any extent be held invalid or unenforceable, the remainder of this Agreement shall not be affected thereby, and each remaining term or provision of the Agreement shall be valid and enforceable to the fullest extent permitted by law.

Section 9 – Wavier of Jury Trial: The Parties irrevocably, knowingly agree to waive their rights to a trial by jury in any action to enforce the terms or conditions of this Agreement.

Section 10 – Counterparts: This Agreement may be signed in one of more counterparts, each of which when executed shall be deemed an original and together shall constitute one and the same instrument.

Section 11 – Choice of Law: This Agreement shall be governed by the laws of the State of Florida. Venueshall lie in Collier County.

Section 12 – Effective Date and Term:

- A. This Agreement shall be effective from the date of execution by the last party and shall continue thereafter unless terminated by either party without cause or liability, except as the indemnification provided herein, with written notice to the other.
- B. Written notice must be given not less than thirty (30) days prior to the termination date and shall be deemed delivered when a copy is delivered the other party by certified or registered mail, return receipt requested.
- C. Upon notice of termination, the IFCD and the NCFRD shall mutually agree to the amounts due according to services rendered, if applicable, and terms of payment of each party for any services provided by NCFRD up to the date of termination.

Section 13 – Integration: This Agreement (and all exhibits thereto) constitutes the entire understanding and agreement between the Parties hereto with respect to the subject matter herein. No modification or amendment of this Agreement shall be valid and binding upon the Parties unless in writing and executed by the Parties to be bound thereby with the same formalities of this Agreement. Each person executing this Agreement warrants and

represents that he or she has full authorization to bind their respective party. This Agreement supersedes all prior and contemporaneous Agreements and understandings of the Parties, if any, relating to the same matters, but not any other Agreements between the Parties.

IN WITNESS WHEREOF, the Parties to this Agreement have caused the same to be signed by their duly authorized representatives this _____ day of _____, 2018.

ATTEST:

IMMOKALEE FIRE CONTROL DISTRICT

Signature
Authorized Attesting Authority

Signature

Title

Printed Name

Printed Name

ATTEST:

**NORTH COLLIER FIRE CONTROL
AND RESCUE DISTRICT**

Signature
Authorized Attesting Authority

Signature

Title

Printed Name

Printed Name

RESOLUTION 18-02

A RESOLUTION OF THE IMMOKALEE FIRE CONTROL DISTRICT PROVIDING FOR A REFERENDUM ELECTION TO BE HELD ON AUGUST 28, 2018 FOR THE PURPOSE OF DETERMINING WHETHER THE DISTRICT SHALL BE AUTHORIZED TO LEVY A NON-AD VALOREM ASSESSMENT FOR THE PROVISION OF FIRE AND RESCUE SERVICES AND FACILITIES; PROVIDING FOR THE TITLE AND SUBSTANCE OF THE BALLOT MEASURE; PROVIDING FOR NOTICE OF THE REFERENDUM AND CERTAIN OTHER MATTERS IN CONNECTION WITH CONDUCT OF THE REFERENDUM; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Immokalee Fire Control District (“District”) is an independent special district governed by Chapter 2015-191, Laws of Florida, and Chapters 189 and 191, Florida Statutes (“F.S.”), and provides emergency fire and rescue services to an approximately 234-square mile area in Collier County; and

WHEREAS, Section 191.011, Florida Statutes, authorizes the District to levy a non-ad valorem assessment on the lands and real estate benefited by its provision of emergency fire and rescue services; and

WHEREAS, Sections 6 and 7 of the District’s Charter found in Section 3 of Chapter 2000-393, Laws of Florida, additionally authorizes the District to levy and enforce non-ad valorem assessments; and

WHEREAS, Section 191.009(2), Florida Statutes, and Section 6 of the District’s Charter found in Section 3 of Chapter 2000-393, Laws of Florida, both require referendum approval for the first-time levy of non-ad valorem assessments; and

WHEREAS, the Board is considering the imposition of non-ad valorem assessments as an additional revenue source that is less susceptible than ad valorem taxes to fluctuations in the value of real property and other market and economic factors that are outside the control of the District; and

WHEREAS, non-ad valorem assessments present a fair and equitable means to fund all or some portion of the District's annual fire protection service costs by allocating those costs among real property benefited by the fire protection services provided by the District under its enabling legislation and mission. The balance of costs not funded by the proposed non-ad valorem assessments will continue to be paid for primarily by ad valorem revenues; and

WHEREAS, the District has determined that it may be able to provide property tax relief if a non-ad valorem assessment program is imposed to fund emergency fire and rescue services; and

WHEREAS, the District has proposed the following non-ad valorem assessment rates for fire and rescue services: \$369.00 per residential dwelling unit, \$0.40 per square foot for non-residential dwelling units and \$237.00 per parcel for vacant land, with future rate increases in accordance with Chapter 191, Florida Statutes; and

2. Findings. The above legislative findings are true and correct and are hereby incorporated by reference.

3. Referendum.

A. In accordance with Section 191.009, Florida Statutes, and Chapter 2000-393, Laws of Florida, a referendum election is called and ordered to be held in conjunction with the election to be held on August 28, 2018, for those lands lying within the District, as more particularly described in Section 7 of the District's Charter found in Section 3 of Chapter 2000-393, Laws of Florida.

B. The referendum is called and ordered for the purpose of determining whether or not a non-ad valorem assessment to fund all or a portion of the District's annual fire and rescue budgets shall be authorized.

C. The referendum shall be conducted by the Supervisor of Elections of Collier County on behalf of the District, in accordance with all applicable requirements of law.

D. The referendum shall be open to all eligible voters of the District.

6. Authorization and Direction. District officials, staff, officers, employees, agents and attorneys are hereby authorized and directed to do all things necessary to effectuate the referendum contemplated herein. Such authorization includes, but is not limited to, providing for printing of the ballot question approved herein and any other materials related to the election in both English and Spanish, coordinating as necessary with the Supervisor of Elections of Collier County and payment of costs associated with the referendum, if any.

7. Effective Date. This Resolution shall be effective immediately upon adoption.

The foregoing Resolution was offered by Commissioner _____ who moved for its adoption.

The motion was seconded by Commissioner _____, and the Vote was as follows:

Commissioner Anne Goodnight	<input type="checkbox"/> Yay	<input type="checkbox"/> Nay
Commissioner Joseph Brister	<input type="checkbox"/> Yay	<input type="checkbox"/> Nay
Commissioner Bonnie Keen	<input type="checkbox"/> Yay	<input type="checkbox"/> Nay
Commissioner Robert Halman	<input type="checkbox"/> Yay	<input type="checkbox"/> Nay
Commissioner Edward "Ski" Olesky	<input type="checkbox"/> Yay	<input type="checkbox"/> Nay

Duly passed this _____ day of _____, 2018 by the Board of Fire Commissioners of the Immokalee Fire Control District.

KENNETH K. THOMPSON

Attorney-at-Law

1150 Lee Boulevard, Suite 1

Lehigh Acres, Florida 33936

E-Mail: ken@kenthompson-iawoffice.com

Phone: (239) 369-5664

Fax: (239) 369-8763

May 17, 2018

Chief Michael Choate
Fire Chief/District Manager
Immokalee Fire Control District
502 New Market Rd. E.
Immokalee, FL 34142

RE: Construction of New Fire Station in Ave Maria

Dear Chief Choate:

Pursuant to our earlier conversation this week, I believe it is important to memorialize the proposal that will be coming before the Board and any questions that may arise there from, I therefore offer the following comments as my understanding of the matters coming before the Board:

1. Pursuant to the land development agreement between Barron Collier Companies, and Collier County, Barron Collier, as the Developer, is obligated to provide three acres to Collier County for the location of a fire station, emergency service office and a substation for the Collier County Sheriff's Department. I believe the agreement describes the building as a Public Safety Building. Additionally, Barron Collier is required to provide a one acre parcel for "general government services," which is not part of the Fire District's issues. I apologize for the imprecise language, but I have not been tasked by the Board to review the relevant language in the land use development agreement and I have not been provided a copy of the agreement. These comments are necessarily based on what has been relayed to me, and which I assume are correctly stated.
2. Barron Collier has now identified a three-acre parcel that it is willing to provide to Collier County in order to satisfy the requirements of its land use agreement, with one condition being that someone pay to Barron Collier approximately \$121,000 for its costs of improving the land (i.e., fill dirt, engineering costs). Collier County has taken the position that it is not required to pay this cost and refuses to pay **any** money to Barron Collier.
3. The Fire District's involvement has been to identify the site of the proposed fire station, and it has agreed to the location of the parcel being transferred from Barron Collier to Collier County.

Chief Michael Choate
May 17, 2018
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In order to help the Board better understand the process, and to comply with my legal services agreement with the Board, I have prepared a cost estimate for the time and items I believe that will be required in order to obtain an opinion letter from the Attorney General's Office. I estimate the costs will run between \$8,000 and \$12,000. If the Board approves, I would bill on a monthly basis, and I would not exceed the high end of the quoted amount of \$12,000 without further Board approval. By way of comparison, I have attached a copy of an Attachment to Legal Services Agreement which was recently submitted for review to the United States Department of Agricultural, Rural Development, for work to be performed on behalf of the Immokalee Water and Sewer District. The amount of work is similar in complexity if not exactly the same in nature.

If you have any questions or comments, please give me a call.

Sincerely,


Kenneth K. Thompson

/kkt

4. Collier County is now proposing that it will accept the deed of the land from Barron Collier, and then Collier County would lease the property to the Fire District. The terms of the lease are a thirty-year lease, at one dollar per year, and giving the Fire District an option for an additional thirty-year lease. Other terms and conditions of the lease are to be negotiated.
5. Upon receipt of the property, the Fire District would build a fire station worth approximately four million dollars, using impact fees which have been generated from the growth of new construction in Ave Maria.
6. However, one issue that concerns me, is that Collier County appears to be asking the Fire District to pay directly to Barron Collier \$121,000, to cover the land development costs associated with the two acres that Barron Collier is deeding to Collier County. My concern is how will this payment be accounted for? Is it part of the lease payments? Is it consideration for the lease? How does the Fire District legally justify paying this money to Barron Collier on behalf of Collier County when Collier County refuses to pay any money to acquiring the property? Will there be an inter-local agreement between Collier County and the Fire District showing how this money was applied or accounted for? Or is Barron Collier asking for a waiver or credit of impact fees? If so, how will this be accomplished?
7. I am assuming any lease on the property would be recorded in the public records of Collier County, Florida, and that the District would want to inquire about title insurance on the lease.

Given the size of the project, four million dollars; the use of impact fees as its sole funding source; the question of paying money directly to Barron Collier; the question of signing a long term lease on the property, and other questions that may arise, I am requesting the Board to authorize me, as its attorney, to obtain an opinion from the Attorney General's Office regarding the relevant matters outlined above.

In making this request, I should inform the Board that it is no simple matter to request an opinion from the Attorney General's Office. The process starts with the Board's voting to request the Opinion, and then I formulate the questions to be answered, and then I provide all relevant information. For example, a copy of the lease would need to be provided to the Attorney General, along with a copy of the Fire District's enabling act, and all relevant statutes, court opinions, Attorney General Opinions and any other factual matter we wish the Attorney General to review.

KENNETH K. THOMPSON

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Phone: (239) 369-5664

Fax: (239) 369-8763

CLIENT: Chief Michael Choate
Fire Chief/District Manager

ADDRESS: Immokalee Fire Control District
502 New Market Rd. E.
Immokalee, FL 34142

RE: Ave Maria Fire Station/Estimated Attorney Fees

DATE DESCRIPTION HOURS AMOUNT

	review proposed lease, and prepare comments (1 to 3 hours)	3.0	\$900.00
	review inter-local agreement and prepare comments (1 to 3 hours)	3.0	\$900.00
*	locate and review enabling act (1 to 2 hours)	2.0	\$600.00
	review impact fee statutes, Florida Attorney General Opinions, Florida cases on impact fees (8-10 hours)	10.0	\$3,000.00
.	review land use development agreement (1 to 3 hours)	3.0	\$900.00
	review title documents on land (1 to 2 hours)	2.0	\$300.00
	prepare request for Attorney General Opinion (5 to 8 hours)	8.0	\$2,400.00
	Review and respond to questions/comments from the Attorney General's Office (1 to 2 hours)	2.0	\$600.00

	miscellaneous telephone calls, correspondence	8.0	\$2,400.00
			\$0.00
			\$0.00
Subtotal			\$12,000.00
Costs			
Total			\$12,000.00

300 Per hr

SAMPLE BALLOT QUESTION #1

Shall the Immokalee Fire Control District levy annual non-ad valorem assessments beginning Fiscal Year 2019/2020 to fund fire and rescue services at rates of \$369.00 per residential dwelling unit, \$0.40 per square foot for all non-residential dwelling units and \$237.00 per parcel only for vacant land, with any future rate increases in accordance with chapter 191, Florida Statutes?

YES _____

NO _____

SAMPLE BALLOT QUESTION #2

Shall the Immokalee Fire Control District levy annual non-ad valorem assessments beginning Fiscal Year 2019/2020 to fund fire and rescue services at rates of \$369.00 per residential dwelling unit, \$0.40 per square foot for all non-residential dwelling units and \$237.00 per parcel only for vacant land, with any future rate increases limited to the previous 5 year annual growth rate in the Florida personal income?

YES _____

NO _____

KENNETH K. THOMPSON

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May 17, 2018

Immokalee Fire Control District
Attention: Chief Choate
502 New Market Road East
Immokalee, Florida 34142

RE: Expenditure of Impact Fees/Purchase of New Equipment: the Automated External Defibrillators (AED's), mobile data computers and radio's for Deputy Chief, Training Captain and Support Services Captain.

Dear Chief Choate:

You have asked the question of whether or not impact fees could be used to fund or purchase equipment as referenced above. Based on our past discussions, it is my understanding that you are complying with Florida Statute § 191.009(4), Taxes; non-ad valorem assessments; impact fees and user fees, which provides in pertinent part:

“The impact fees collected by the district under this subsection shall be kept separate from other revenues of the district and must be used exclusively to acquire, purchase, or construct new facilities or portions thereof needed to provide fire protections and emergency services to new construction. As used in this subsection, “new facilities” means land, buildings, and capital equipment, **including, but not limited to, fire and emergency vehicles, radiotelemetry equipment, and other firefighting or rescue equipment**. The board shall maintain adequate records to ensure that impact fees are expended only for permissible new facilities or equipment.” **(emphasis added)**.

It is my understanding, based upon your representations, that the items listed above are covered as “. . .fire and emergency vehicles, radiotelemetry equipment, and other firefighting or rescue equipment,” and meet the statutory requirements. (I assume it is safe to consider “mobile data computers” as covered under the definition of the “radiotelemetry equipment”). I further understand that this is “new equipment” in the sense that it is not replacing pre-existing equipment, and it is needed to support new positions that were created due to new construction in the Immokalee Fire Control District.

As is evident from the ongoing growth in the Immokalee and Ave Marie area, and our discussion of how you determined to allocate the costs of these items to impact fees, as opposed to other funding sources, it is my legal opinion that the District meets the established criteria for the expenditure of impact fees versus general revenue funds.

If you have any questions or comments, please do not hesitate to call me.

Sincerely,


Kenneth K. Thompson

/kkt



Immokalee Fire Control District

502 New Market Road East, Immokalee, FL. 34142

Michael J. Choate, Fire Chief

IMMOKALEE FIRE CONTROL DISTRICT – FIRE ASSESSMENT TALKING POINTS

Following are suggested talking points for talking to the media and/or the public about the importance of a Fire Assessment fee for Immokalee Fire Control District.

Please try to redirect any media inquiries to Chief Choate or Deputy Chief Cunningham.

Topline Message

Immokalee Fire Control District has entered into a feasibility study to look at a uniform revenue tool also called a Fire Service Assessment fee. This methodology provides for an alternative funding source to ensure the department will be able to maintain current staffing levels and the department will also be able to continue operating the 3 current fire stations. Without this new funding method the department will no longer be able to provide the current level of service to the citizens Immokalee and Ave Maria.

Additional Talking Points

- **CURRENT AD-VALOREM FUNDING:** *Currently 60% of properties located in the Immokalee Fire Control District boundaries pay little to no taxes to the Fire Department. Which means 40% of the properties located in the Immokalee Fire Control District boundaries fund your fire department 100%*
- **PUBLIC BENEFITS:** This methodology removes the underlying land value, our dependence on property values, and reasonably focuses on the community protected by fire services, facilities and programs. Additional benefits include but are not limited to:
 - Fairly apportioned
 - Equitable for all citizens
 - Stability in the budget process
 - Lessen the burden on the General Fund
- **LEGALITY:** Non-ad valorem assessments and ad valorem fall under our District Charter and Chapters 189 & 191 of the Florida State Statutes specific to Independent Special Fire Districts. Moreover, in order to implement non-ad valorem assessments within the District, it shall go to a vote of the citizens.
- **HIGH QUALITY FIRE PROTECTION:** Fire Assessment will allow districts to continue making high-quality fire protection services available while showing equitable fiscal responsibility.
- **HOW DOES THIS IMPACT RESIDENTS:** As an example a 2000 square foot home located in Immokalee and a 2000 square foot home located in Ave Maria would pay the same non ad-valorem assessment rate.