

Duplain Township Regular Meeting

June 14, 2023

The June 14, 2023, regular meeting of the Duplain Township Board was called to order by Supervisor Bruce Levey at 7:30 pm at the Duplain Township Hall, 145 W Main Street, Elsie. The meeting opened with the Pledge of Allegiance.

Board Members Present: Bruce Levey - supervisor, Amy Bowen – treasurer, Ryan Boots - trustee, Robert Ladiski trustee and Dawn D Levey – clerk.

Visitors: Mrs. Gail Wadell, Joe and Vicky Ondrusek

Agenda: The meeting agenda was presented for approval with the addition of printer purchase. It was moved by Ryan Boots to approve the agenda with the addition and supported by Amy Bowen. Approved.

Minutes: The minutes of the May 10, 2023, regular meeting were presented for approval. It was moved by Robert Ladiski to approve the minutes as printed and supported by Ryan Boots. Approved.

Financial Reports: The financial reports were presented by Amy Bowen for review and approval.

- General Fund \$288,316.53
 - \$109,521.11 – Money Market
 - \$185.00 Savings Account
 - \$13,654.31 - CD
- Emergency Services \$28,929.34
 - \$86,248.72 – Money Market
 - \$5.00 – Savings Account
- Road Fund \$104,628.56
 - \$5.00 – Savings Account
- Tax Fund \$0.00
 - \$5.00 – Savings Account

It was moved by Ryan Boots and supported by Robert Ladiski to approve the financial reports as presented. Approved.

Correspondence: Policy Change (PFC) disclaimer. Staples is changing credit card carrier.

Sheriff Report: No Report.

Public Comment on Agenda Items: None

Unfinished Business:

- Road/Bridges/Mill Pond – It has been a challenge getting the chloride all completed due to misunderstanding regarding the designation of Duplain Township roads, the Rochester Colony roads were not completed. The Clinton County Road Commission has been contacted and hopefully the issues will be resolved. Discussion regarding the grass and weed trimming of township intersections followed.
- Parks and Recreation Committee Report:
 - Action to approve the contract with Sloan’s – It was moved by Ryan Boots and supported by Amy Bowen to approve the contract for the season. Approved
 - The committee will have information about the township parks at the Elsie Dairy Festival – the trifold can be displayed at the Information Booth at or near the former bank – a schedule to work will be available soon. Photos of improvements and the parks will be sent to Danette Cramer for the display.
 - The calendar for grants – Michigan Department of Natural Resources website drop down - MIgrants – All due April 1 of each year.
Passport Grant – 25% match
Trust Fund – 25% match
Land Water Conservation Fund – 50% match
 - The Spicer Group was contacted regarding – and yes, engineering studies can be covered by the Sparks Grant unfortunately it is due in ten days, June 26, 2023. Noting that a boat launch or comparable may not need an engineering study. Also, Kyle Thornton forwarded a copy of the grant application used for the kayak launch which was forwarded to Gail.
 - Finally, the anchors for the slide installation have arrived.
- Zoning and Planning Meeting Report: The meeting was held, and it was moved to proceed with a one-year moratorium on commercial renewable energy systems so the ordinance can be updated. It was recommended that Dawn Levey be appointed as the

representative and alternate, Amy Bowen. It was moved by Ryan Boots and Robert Ladiski supported. Approved.

- SLFRF Compliance Report – Formal approval of the report. It was moved by Amy Bowen to approve the completed report, and supported by Robert Ladiski, noting it was submitted at the end of April. Approved

New Business:

- Fire/Ambulance Update: Amy Bowen Elsie Area Fire Department, approved the 2023-24 budget. Discussed the apartment fire on N Hollister Rd, minor injuries to fire fighters. There were 24 Rescue runs and 9 fire runs for the month. Three fire runs were in Duplain Township. The Department will have a first aid tent at the Dairy Festival.
- Ambulance Update: To date runs with comparison: 2022 – 1048 and 2023 – 1189; Rescue Runs: 2022 – 33 and 2023 – 432. CAAS. maintaining financial stability.
- Historical Room - With the passing of Sue Hardaker there will be a re-organizational meeting of the organization sometime in July.
- Printer Purchase – Officials were presented a request to purchase a new printer for the treasurer. Amy Bowen indicated that she would be looking for a printer, copier, scanner. Staples has a model for the cost of \$670.00. Officials recommended that a service contract be purchased as well. The request was to purchase a copier not to exceed \$1,000. It was moved by Robert Ladiksi and supported by Ryan Boots to purchase a copy machine not to exceed \$1,000. Approved.
- Estimate for maintenance items at Friendship Park – Officials approved the quote of \$950 to repaint the newer pavilion, Mint City Handyman. It was moved by Ryan Boots to approve the painting of the pavilion for \$950, supported by Amy Bowen. Approved.

County Commissioner's Report – No report

Public Comment on Non-Agenda Items – The McKenna Planning Communities information was discussed and the confirmation of the July 12, 2023, board presentation.

Clerk's Report and Expenditures:

- Budget Amendments-
 - 2022-2023: Transfer \$2,400.73 from 101-101-801.000 (Professional Services) to 101-101-715.000 (Social Security & Medicare). Moved by Dawn Levey and supported by Amy Bowen to amend the budget.
 - 2023-2024 EMS: Ready to serve fee was more than anticipated (5% increase), requesting to transfer \$1,471.55 from 261-000-815.000 (Fire Runs) to 261-000-812.000 Elsie Fire and Rescue. Moved by Dawn Levey to adjust the budget and supported by Amy Bowen. Approved.

- 2023-2024 budget amendment request Treasurer – move \$50.00 from 101-253-727.000 (supplies) to 101-253-730.000 (postage). Moved by Amy Bowen to make the budget adjustment, supported by Ryan Boots. Approved.

General Fund Expenditures totaling \$13,026.20 and \$3,000.00 for two-months fire runs were presented for approval. It was moved by Amy Bowen and supported by Ryan Boots to approve the expenditures. Approved.

Things that Need to be Discussed - Maintenance at Fellowship Park – a few trees that need to be removed. New swings and the slide will be installed and replaced.

Adjournment - It was moved by Ryan Boots and supported by Robert Ladiski to adjourn. Approved. Adjourned at 8:30 pm.

Respectfully Submitted,

Dawn D. Levey, Duplain Township Clerk