

ELLSWORTH TOWNSHIP ZONING COMMISSION

RECORD OF PROCEEDINGS

Minutes of Regular Meeting – May 11, 2021

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The meeting opened at 6:00 pm with the Pledge of Allegiance and a moment of silence for those serving and those who have served.

Roll call was taken to establish a quorum. Members present: Sean Giblin, Chair; Jim Mayberry, Vice Chair; Dan Stout, Member; Pete Rich, Member; Dee Tripp, Secretary. Roni Massullo, Alternate.

Jim Mayberry made a motion to accept the minutes from the 4/13/2021 Regular meeting as submitted; seconded by Roni Massullo. Roll call vote was unanimous to accept the minutes as submitted.

**Zoning Inspector**

Wayne Sarna was on vacation but submitted the following report:

- 1) Wrote a permit for a 6' plastic privacy fence in the rear of 8969 S. Duck Creek Road. Flat fee \$25.
- 2) Wrote a permit for a metal building in the rear of 10883 Berlin Station Road. Fee collected \$78.
- 3) Received request for variance for an accessory building at 11275 Diehl Road. Variance seeks to position accessory building approximately 25' closer to the street than the residence and 8' from property side line. Fee collected \$400.
- 4) Wrote permit for a deck at 11160 Berlin Station Road. Flat fee \$25
- 5) Received zone change request for Parcels on the corner of West Akron Canfield Road and Route 45 from Agricultural & Business to all Business. Fee \$350.
- 6) The Basista appeal is pending awaiting a Memo of Understanding which is being prepared by Attorney Mathews.
- 7) Received a complaint regarding the condition of property at 12357 Palmyra Road – owner is staying in a utility shed in which a pull trailer is stored and has no plumbing, sanitary or water. A letter was sent to the property owner advising him he cannot reside on this property and the debris must be removed.
- 8) Sent a cleanup letter to the owner at 11830 Palmyra Road for excessive debris, junk, inoperable cars and an unused hot tub in the yard.
- 9) Checked with Probate Court on the status of the estate of deceased, Carole Miller, Palmyra Road. Appraisal is still pending.

- 10) James' property on Western Reserve Road has been replatted with frontage of two lots on Western Reserve Road.

### **New Business**

In reference to Item #5 in the Zoning Inspector's report, Dee explained that this item will be heard at the May 25 MCPC meeting, and is expected to be on the ZC agenda for our June 8 meeting.

### **Old Business**

The Commission resumed their review of the current Zoning Resolution and discussed possible changes to be recommended. It was pointed out that after the review of the Resolution is completed, the ZC is responsible to also review the Land Use Plan. It is felt that this project will be ready to present to the Trustees by the end of this year.

Dan Stout made a motion to adjourn; seconded by Jim Mayberry. Roll call vote was unanimous. Meeting adjourned 7:40 pm.

Dolores Tripp, Secretary