

PDNDS Board Meeting

Minutes
January 5, 2016

Attendance: Jane Wilmes, Karin Lencyk, Kathy Watson, Carol Lucas, Simone Dauz, and Arden Evans

Treasurer's Report

Current Checking Balance \$6,124.36

Current Savings Balance: \$1,000

Simone passed around the report of incoming and outgoing monies. The following charges were discussed:

- The bank mistakenly charged a service charge, but that has been corrected and all fees and taxes have been refunded.
- A charge of \$35 from USDF as a late fee for sending in the roster after the Dec 30th deadline.
- An update on "Claim Status" – the outstanding \$534.08 has been paid in full.

Tax Situation

- 501(c)3 status was discussed – Status should be 501(c)4, Kathy will follow up
- Letter of Determination - Kathy will get a new letter of determination if she cannot locate the old one from 2014.
- Form N990 –Jane & Simone will complete this form (online) by the due date of 4/15/2016 so the Club does not have to pay income tax.
- Form 802- A list of the board members & their addresses, was verified as correct by the board members; Kathy will follow-up on fees & submitting the form.
- Other discussion – There was no other discussion on the tax situation.

2016 Proposed Budget

- Budget was put together based on past fees and expenses. The budget income is estimated to be \$8,128, just slightly under the estimated expenses of \$8,225. The board will make adjustments as events unfold.
- Jane said the shows did break even last year in spite of having several cancelled shows.
- A need to get sponsors was mentioned as a way to increase the budget income

Non-elected positions

- Show Secretary - Jane Wilmes
- Webmaster - Carol Lucas
- Awards – Discussion of possible volunteers to replace Ann Hayes who is moving this fall. More blue ribbons may need to be purchased as we progress through the show season.
- There was a discussion on how to allow volunteers or members post pictures to the Facebook page as follows:
 - Create an anonymous Facebook profile (unless you already have a profile)
 - “Like” the PDNDS Facebook page
 - Send a “Friend request” that will be approved by Carol. Once approved, you will be able to post to the Facebook page.
 - Laurie (Miller Farms) offered to help since she is proficient with Facebook

2016 Show/Clinic Schedule

Conflicts with other events

- Selected dates that would not conflict with Albuquerque and Arizona Shows. Also tried to pick dates that did not conflict with Southwest Quarter Horse shows, but a few of the dates do conflict.

Number of shows (7) & clinics (2)

6 Show dates were selected and one alternative show date as follows:

- March 5th (at Isaacs Ranch w/ Las Cruces Horseman’s Assoc. PDNDS will receive a percentage of the entry fees paid to LCHA.)
- April 3rd
- May 8th
- Sept 4th
- Oct 2nd
- Oct 30th – Includes a Halloween Freestyle class
- Dec 4th (Alternative show date)

Millers Farm Contract

- The only change is the ride charge from \$7.50 to \$8.00

- Millers can accommodate a separate arena for the trail class at an estimated cost of \$50. This fee will be covered by the riders who enter the trail class. (The assumption was made that the trail course would be relatively simple and would not require a lot of obstacles.) .
- Miller requested that the club clinics be held at Millers Farm and covered by a trailer-in fee. The club discussed trying to honor this request during the Ellie Clinic by adding a trailer-in fee in addition to the \$35 entry fee. Millers will get back with Kathy or Jane if this fee needs to be added for this clinic.

Modification of entry forms for Ride-A-Review

- Jane will modify the form and get them to Carol for the webpage
- Kathy, Jane and Carol will work on obtaining photos and info on the clinician to post on website and add to the newsletter.

Discussion of Ride-A-Review, February 28, 2016 at Millers Farm

- It will be a clinic, not a show because the number of entries must be limited
- A lot of advertising will be put out on Facebook
- Club wireless microphone needs to be tested & Miller Farm will provide a back-up wireless microphone
- Points earned will not count towards year end awards
- No prizes will be given out
- Limited to 16 riders
 - Opening & Closing dates & times will be announced in the newsletter and on Facebook to allow everyone an equal opportunity to sign-up
 - Ellie will spend 25-30 min with each rider
 - 1st ride will be scored
 - Ellie will work with rider to improve certain parts of the ride
 - Rider will re-ride the parts that were worked on with Ellie (not the entire test)

Discussion of Freestyle Clinic

- Kathy will contact Cynthia Collins to ask her for a proposal of cost and what the standard charge is for auditors
- Karin will host the clinic

- There was some discussion about western dressage also having freestyle classes and that the clinic would appeal to everyone.

Awards Banquet

- Possible date 2/6 or 2/7
- Possible Locations: The Greenery, PF Changs, Johnny Carinos, State Line or D'Lox. The Edge of Texas was dropped from the list.
- Replacement for Ann Hayes to tally the scores & number of rides for the awards. Jane Volunteered - will use her as a last resort.

Proposed Amendment to Bylaws

- Ability to withdraw funds (i.e. write checks, etc) will be limited to the President, the Treasurer, and the Show Secretary.
- Kathy will look into amending the standing rules instead of the bylaws to make this change
- The password should be changed A \$300 per day limit may be placed on the credit card and withdrawals (i.e. checks).
- Officers will review what Kathy discovers in the standing rules.

Membership

- Treasurer will take over the following duties:
 - Receive dues
 - Pay USDF
 - Update USDF Roster (Add members as renewing or new)

Volunteer Memberships

- Will put blurb in newsletter to remind members about the Volunteer Bucks and how to use them. (It is the member's responsibility to keep track of them and cash them in when signing up for shows.)
- Carol will create a "Schooling Horse" waiver and make it available on the website for volunteers who want to ride their horses around the premises during the shows. They must abide by club rules and wear helmets. If they ride off of the Miller Farm grounds, they will not be covered under the club insurance and ride at their own risk.

Non-Rider Memberships

- Will drop 65 year age requirement – Form must be changed
- Not required to be submitted to USDF
- Incentives to join include: receiving the newsletter and voting rights

Meetings

- There was a general discussion on how many board meetings and general meetings will be held during the year. More discussion on this topic will follow at the next board meeting.

General Discussions

- A \$5 fee will be added to the Achievement Award section of the membership form to cover the cost of the award
- Other possible classes to add to the schooling shows are: Suitability for Dressage, Prix Caprilli (already added to the March show), and Dressage Equitation.
- Having a possible mentor program or clinic for members who are new to dressage.

A Pat Crow traveling trophy will be purchased in her honor and donated to the club. More information to follow about the requirements to win the trophy. A suggestion was made that someone tell a funny story or talk about Pat and her life. It was suggested that this be done at this awards banquet.

Western Dressage

- Suitable dressage trail courses will be selected after reviewing Sandy's courses and the ones Jane has from past shows.
- Both Western and traditional dressage riders are encouraged to enter the trail classes
- A minimum number of riders might be required in order to have the class. There are approximately 4 western dressage riders who said they will sign-up.
- There are volunteers from Sandy's group that will help setup the trail courses at the PDNDS shows. Arden will follow up with Sandy to schedule the volunteers.

- Helmets are required for all riders per the club insurance and the Miller Farm rules
- Fund raiser “Working Equestrian” Trail clinic
 - A non-refundable deposit may be added to the sign-up form to ensure attendance
 - Arden will write-up a list things that need to be done if it is held at Sandy’s place (i.e. approximately \$50 to cover insurance cost, riders must wear helmets, sign waver forms and follow USDF rules.)
 - Arden will provide Sandy with PDNDS show dates so a date can be scheduled for the clinic at Sandy’s house
 - Kathy emailed Sandy about having an informal meeting to discuss things Sandy is doing that PDNDS can support and vice versa.

The meeting ended at 5:23 pm MST.