

Pocono Woodland Lakes, POA

Monthly Meeting Minutes

January 21st, 2018

I. Call to order

President Karen DeMaio called to order the regular meeting of the Board of Directors at 10:05am at the community clubhouse.

II. Roll call

Secretary Ray Liebold conducted a roll call. The following persons were present: Karen, Joanne, Jon, Ray, Marilyn, Lori. Absent Dave.

Approval of minutes from last meeting: MOTION TO PASS DECEMBER 2017 MINUTES by Jon and 2nd by Joanne ***MOTION PASSED UNANIMOUSLY.**

III. Open issues

- a) Presidents Report:
- b) Treasurer Report: We might have a 100K surplus this year. Tops should be up and running next Month. The 29th will be a budget meeting.
- c) Public Safety Report: Attached
- d) Communication: No Committee, Dana does the website updates.
- e) Recreation: will meet this Tuesday, the 5K race has been canceled. Will do a pancake breakfast instead.
- f) Nominations: will meet on this Tuesday at 530 pm.
- g) H/R: Thank you for the employee manual revision.
- h) Welcome Wagon: had 3 new residents this month.
- i) Roads: planning with Matt for the Spring work.
- j) Planning: Dump project just about complete. New Central Air will be installed very soon for the clubhouse. Hired Kiley engineering for the Emergency action plan for the pond and Plans and permit for the Lake dam repair. Also plan and permits for the Aspen Gate Turn around/Bus stop.
- k) Rules and Regs: Met Thursday night.

IV. New business

- a) ****Motion**** By Karen and 2nd by Jon to approve the annual Brown&Brown Insurance package at \$69,340.00. ***MOTION PASSED UNANIMOUSLY***
- b) ****MOTION**** By Karen and 2nd by Jon to approve the Revised Employee Manual Effective 4/1/2018 to 3/31/19. ***MOTION PASSED UNANIMOUSLY***
- c) ****MOTION**** By Jon and 2nd by Ray to Appoint Dawn Ann Fugger to the Board of Directors to Fulfill Bill Sommer seat with Term Expiration of Annual Meeting of March 2019. ***MOTION PASSED UNANIMOUSLY.

V. Adjournment

President Karen DeMaio adjourned the meeting at 11:20AM.

Minutes submitted by: Raymond Liebold

Minutes approved by: