



Bartonville Police Department

Employee Commendation Form

If you would like to commend an employee of the Bartonville Police Department, please fill out this form. You may return it to the Bartonville Police Department, 5918 S. Adams St. Bartonville, IL 61607) in person or by mail. If mailed please mark the envelope to: Attention Chief Fengel. You may also email it to chieffengel@comcast.net.

The Village of Bartonville Police Department thanks you for your interest and for taking the time to complete this for.

1. Date of contact with employee: _____
Time of contact with employee: _____ (please specify a.m. or p.m.)
Location of contact (i.e., address, street, business name, over the phone, etc.) _____

2. Employee's name, employee number (if known) and assignment

Name	Employee Number	Assignment
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. What initiated your contact with the employee?

- | | |
|---|--|
| <input type="checkbox"/> Police response to your call | <input type="checkbox"/> Pick up property |
| <input type="checkbox"/> Traffic Stop | <input type="checkbox"/> Traffic Accident |
| <input type="checkbox"/> Telephone call to the Police Dept. | <input type="checkbox"/> Walk in to the Police Dept. |
| <input type="checkbox"/> Witness to a accident or crime | <input type="checkbox"/> Ordinance Issues |
| <input type="checkbox"/> Other _____ | |

4. What would you like to commend about the employee's performance?

(Continue of Page 2 if necessary)

Print your Name _____

Signature _____

Address _____

City _____

Telephone Number _____

Zip Code _____

