

Plateau Valley Fire Protection District

MINUTES

JANUARY 12, 2017

COLLBRAN ST#92

MEETING CALLED BY	Rod Cadman
TYPE OF MEETING	Regular
TIME	6:38 p.m.
DIRECTORS PRESENT	Rod Cadman, Burt Dole, Lee Burg and Kathy Harris
DIRECTORS ABSENT	Ken Anderson
PERSONNEL	Chief Lockwood, Shannon Currier, Camile Hisel
GUESTS	Marie Cadman

PLEDGE OF ALLEGIANCE:

EXCUSE DIRECTOR:

MOTION	Rod Cadman Made a motion to excuse Ken Anderson from tonight's meeting for personal matters. Burt Dole seconded the motions. All in favor, Harris yes, Dole Yes, Cadman yes, Burg yes. None apposed, motion passed.
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APPROVAL OF AGENDA:

MOTION	Burt Dole made motion to approve the agenda as presented. Rod Cadman seconded the motion. All in favor, Harris yes, Dole yes, Cadman yes, Burg yes. None opposed, motion passed.
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DECEMBER 8, 2016

APPROVAL OF MINUTES:

MOTION	Burt Dole made a motion to approve the Minutes of the December 8, 2016. Lee Burg seconded the motion. All in favor, Cadman yes, Dole yes, Harris yes, Burg yes. None opposed, motion passed.
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APPROVAL OF APPROPRIATIONS:

MOTION	Kathy Harris made motion to approve the November 2016 Appropriations as presented. Lee Burg seconded the motion. All in favor, Harris yes, Cadman yes, Dole yes, Burg yes. None opposed, motion passed.
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FINANCIAL REPORT:

MOTION	Shannon Currier reviewed and discussed the November 2016 Monthly Financial Reports, see attached Monthly Financial Reports for review. Rod Cadman made motion to approve the November 2016 Financial report as presented. Lee Burg seconded the motion. All in favor, Harris yes, Dole yes, Cadman yes, Burg yes. None opposed, motion passed.
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ACCOUNTS RECEIVABLE WRITE OFF'S:

MOTION	Rod Cadman made a motion to approve the December 2016 Write-offs in the amount of \$67,042.72. Burt Dole seconded the motion. All in favor, Harris yes, Dole yes, Cadman yes, Burg yes. None opposed motion passed.
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CHIEF'S REPORT:

	Discussion on EMS Billing and the payments that are being deposited from the bills being paid. Discussion on when should there be a transfer of money from the EMS Billing account to the General Fund account. New meal cards for the ambulances, old ones no longer work. EMT Class coming up soon with a few volunteers interested in attending. Fire Fighter One class looking to start in February sometime. Equipment all doing good.
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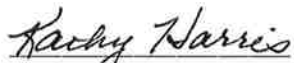
Board Member Reports:

	Kathy- Would like to know what her duties are to include being a Secretary Treasure for the board. Discussion on bank transfers being done. Lengthy discussion with the board about reviewing financials that are not current but are a month in the rears. Discussion on the current balance of the check book. Rod- Wanted to know if Mike had time to talk to any of the other chiefs about how other boards do a yearly chief employee evaluations.
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Adjournment:

MOTION	Lee Burg made a motion to adjourn the meeting at 7:30 p.m. Kathy Harris seconded the motion. All in favor, Harris yes, Cadman yes, Dole yes, Burg yes. Motion passed.
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These minutes were approved by the Board of Directors.


Kathy Harris, Secretary