

MURPHYS CEMETERY DISTRICT

Minutes of the Board of Directors meeting of February 18, 2015

CALL TO ORDER: The meeting was called to order by Trustee Maureen Elliott at 7:05 PM. Present were Trustees Jo Brooksher, Maureen Elliott, Jeff St. Louis. Absent was Trustee Alan Armstrong. Also present caretaker Robert Yeadon.

QUORUM: A quorum of three board members was present when the meeting was called to order.

PUBLIC COMMENTS: None

MINUTES: Brooksher moved to accept the Minutes of January 21, 2014 as presented. St. Louis seconded. The motion passed 3/0.

CORRESPONDENCE:

1. The SDRMA Annual Review Questionnaire was discussed. Elliott will take care of filling out the questionnaire. SDRMA notified the board that the rates for workers comp insurance will remain the same as last year.
2. A letter from Fechter & Co, CPAs was discussed. No action taken.
3. The notification from CSDA that they are seeking nominations for director positions was discussed. No action taken.
4. The board members were reminded that the Notice of Annual Statement of Economic Interest forms are due and must be filled out by each board member and returned to the county.

OLD BUSINESS:

1. The Calaveras County Auditor's response to the question of whether they can legally charge fees to cemetery districts was discussed. Since she feels that the county will not allow her to charge fees, this item will be tabled unless it becomes an issue in the future.
2. Since no response has been received from Attorney Stephen Airola, concerning the letter dated January 27 rejecting the proposal made about John Harding, the board discussed what should be done since Mr. Harding was told to remove all items off cemetery land by December 30, 2014. A letter to Mr. Harding was formulated and Brooksher moved that the letter be typed by the board secretary and mailed to Mr. Harding with a copy to Attorney Stephen Airola, letting Mr. Harding know that the cemetery caretaker has been instructed to proceed to remove all items on cemetery land that are not on plots where Mr. Harding has internment rights. St. Louis seconded the motion and it passed 3/0.

NEW BUSINESS:

1. Invoices to reimburse Robert Yeadon \$28.65 for the purchase of diesel fuel; and to reimburse Maureen Elliott \$19.28 for purchase of parts for the blower were presented Elliott moved to approve the invoices; St Louis seconded the motion and the motion passed 3/0.
2. A discussion on the possibility of installing a columbarium in the cemetery in a year or so was held. No action taken and this item will be reviewed at a later board meeting
3. The new CA law on medical leave for all employees starting July 1, 2015 was discussed. Elliott will ask bookkeeper Jill Jenkins if she will be notifying employees of how many hours they have on the books.
4. No safety brochure was received from SDRMA this month.

FINANCIAL REPORTS:

1. Fiscal reports as of December 31, 2014 were presented. The income shows \$450 higher than the actual income due to the county inputting a deposit of \$450 in the cemetery general fund instead of the Endowment Fund. The county has been asked to correct their mistake.

CARETAKER REPORT: Yeadon requested that he be allowed to purchase a clamp on fork lift for the tractor. Brooksher moved the caretaker be allowed to purchase clamp on pallet forks for the tractor, with the cost not to exceed \$200 plus any tax. St. Louis seconded the motion and it passed 3/0.

The caretaker reported that the water was back on in the cemetery since workers had been requesting that water be available. He has poured the footing for the Baby Plot and will be continuing to work on it as time allows. Angels Pest Co. had starting spraying for weeds in the cemetery at the same price they charged last year.

TRUSTEE REPORTS: Trustee Elliott reported that the county has been notified of the vacant trustee position and will be running an ad. Trustee Armstrong has a possible candidate and has provided them with the application.

DATE OF NEXT MEETING: The date of the next board meeting will be Wednesday, March 18, 2015 at 7PM at the Historic Murphys School

ADJOURNMENT: Elliott moved that the meeting be adjourned. St. Louis seconded the motion. The motion passed 3/0 and the meeting was adjourned at 8:15 PM