


CERTIFICATION
OF MINUTES OF THE BOARD OF TRUSTEES
MEETING

I hereby certify that the attached minutes were reviewed and approved at the September 26, 2023 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.


MARK HAMMOND
DISTRICT CLERK

Subscribed and sworn to
this 26th day of September, 2023.


Notary Public for Illinois



**MINUTES OF THE AUGUST 22, 2023 MONTHLY MEETING
OF THE BOARD OF TRUSTEES OF THE
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Tuesday, August 22, 2023

Place: SSA Office in the Mill Creek Village Center,
39W250 Herrington Blvd., Ste. R-1,
Blackberry Township, Kane County, IL

Time: 7:00 p.m.

Attendance: Trustees: James Dougherty, Ben D’Andrea; Mark Hammond
was absent

Others: Charles Radovich, James Hare, Kim Hoadley
Jason Fowler, Daniel Whiston, Ken Kerfoot from
Geneva Park District

AGENDA ITEM NUMBER:

1. and 2.

CALL TO ORDER and ROLL CALL

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees (“District”) was called to order at 7:00 p.m. at the Special Service Area Office in the Mill Creek Village Center, 39W250 Herrington Blvd., Ste. R-1, Geneva, IL on Tuesday, August 22, 2023 by President Dougherty. Trustees Dougherty and D’Andrea were present; Trustee Hammond was absent.

ANNOUNCEMENTS AND PUBLIC COMMENT. Trustee Dougherty advised that the meeting is available to attend telephonically as noticed in the agenda. Jason Fowler advised that as of 5:00 p.m. there were no emails with public comment and no one was present, on the phone line or in person.

The President advanced to item 6(c) of the agenda.

- 6. (c) Consideration of Geneva Park District request for water/sewer service at park site in the northeast sector of the District.**

Jason Fowler advised that he had received information from the Park District prior to the July meeting. The Geneva Park District is requesting a 2” connection off existing main for water fountain and to water fields. The request is solely for a connection and the use of UV disinfection system at drinking fountain. Attorney Radovich requested that the Park District prepare an IGA for this arrangement, which includes indemnification and a hold harmless for the District.

The Board concurred that the matter be continued until a draft IGA is presented.

3. **LONG RANGE PLANNING.** No Comments.

4. **OLD BUSINESS.**

a. **Approval of the minutes of the July 25, 2023 Board of Trustees’ meeting.**

Motion by Trustee D’Andrea to approve the minutes of minutes of the July 25, 2023 Board of Trustees’; seconded by trustee Dougherty;

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

5. **NEW BUSINESS**

a. **Financial reports, including discussion and approval or disapproval of accounts payable list, treasurer’s report, financial statements, past due account payment plans and outstanding invoices.** Jim Hare presented the financial reports. Discussion regarding the reports.

Motion by Trustee D’Andrea to approve the financial reports, Treasurer’s Report, financial statements and accounts payable, including additional accounts payable in the sum of \$6,117.28; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

b. **Operations Report from Sheaffer & Roland and discussion regarding the same.** Jason Fowler presented the operations report. Fowler advised that 20-30 customers have signed up for the Doppler alert program.

Motion by Trustee Dougherty to accept the Sheaffer & Roland Operations Report as is; seconded by Trustee D’Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

d. **Consideration and Approval of Resolution No. 2023-03 Authorizing the Corporate Officers to Execute the Following Documents From Fifth Third Bank: Master Signature Card, W-9, Online Channel Agreement, Master Treasury Management Agreement and Certification Of Beneficial Owners;**

Motion by Trustee D'Andrea to adopt Resolution 2023-03 Authorizing the Corporate Officers to Execute the Following Documents from Fifth Third Bank: Master Signature Card, W-9, Online Channel Agreement, Master Treasury Management Agreement, and Certification Of Beneficial Owners subject to attorney review; seconded by Trustee Dougherty .

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

6. **Closed Session.** No closed session

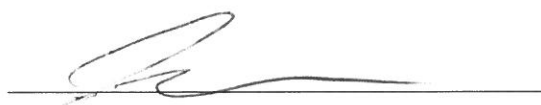
7. **Adjournment.**

Upon motion duly made by Trustee Dougherty to adjourn until the Meeting of September 26, 2023, seconded by Trustee D'Andrea and unanimously carried, the meeting of the Board of Trustees was adjourned at 7:28 p.m.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion approved.

APPROVED:



James Dougherty, District President