Thank you for allowing me to serve as District 25 Web Servant. I think it is a realistic goal that each GSR and District 25 officer memorizes the website address (District25AA.org). I hope you will agree and attempt to do so. I suggest you repeat it often during your next and every business meeting. You can use any computer, phone, tablet, etc. to view it. We have useful information on the site and want people to use it. Let it begin with you.

Go Daddy Cost

District 25 uses Go Daddy.com for the website and for MS 365 Email Essentials (email, calendar, contacts and task manager) for the Officers. Annual cost for the web site builder and payment for the domain is approximately \$175.00 and for the email package approximate cost is \$390.00. Payments are billed to the Web Servant's credit card and reimbursed by the District 25 Treasurer after payment is made.

District Officers Email Accounts

Each District 25 elected officer has an email, separate from their personal emails.

- 1. Diane, DC dcm@district25aa.org,
- 2. Leroy, ADCM adcm@district25aa.org,
- 3. Chris, Secretary secretary@district25aa.org,
- 4. Kat, Treasurer treasurer@district25aa.org, and
- 5. Lenny, Web Servant webservant@district25aa.org

How Do I Sent Email to all Officers at the Same Time

There is one additional email that GSR's and others can use to contact all officers with this single email: DistrictCommittee@district25aa.org. If you send an email to this address, it will be sent to all five listed above.

Website Address and Pages

Please take some time to look at the content on the website at: <u>District25AA.org</u> Two pages (<u>Calendar</u> and <u>Bulletin Board</u> have the Zoom meeting information for our monthly District 25 meetings.

There are eight pages with a tab for each page at the top of each page, for the following:

- 1. <u>Home</u> Basic info Area 59, SEPIA, Dist. 25. Bottom of page has form you can complete to give me feedback on the website and our Website Guidelines. Link for GSR change form.
- 2. <u>Business Info</u> GSR Preamble, GSR definition, duties, etc.
- 3. District Officers Duties for each Officer with email.
- 4. Donations Address and form to donate to District 25
- 5. <u>Links</u> GSR kit (we read from this during our meetings). Links to: GSO, Area 59, SEPIA, Grapevine and Group Change Form.

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6. *Calendar – Link for monthly Grapevine Committee meeting and other upcoming events you may want to participate in. Your Groups can use this space.*

- 7. *Bulletin Board Has over a dozen virtual meetings listed. Your Groups can use this space.*
- 8. <u>Archived Info</u> Has past meeting notes, suggestions for guarding anonymity online and link to GSO guidelines for the internet.

*If your Group wants to add their information about virtual meetings and/or any other AA related event/announcement please do so with the <u>Bulletin Board Request form</u>. The link for this is near the bottom of the Bulletin Board Page. Just because I may know about an event, doesn't mean it goes on the website. It is the responsibility of the GSR/Officer or member to request their information be posted to the web site.

Please Contact Me if I can Help with any Aspect of the Website

Thank you for allowing me to serve as District 25 Web Servant. I hope you can memorize our website address (<u>District25aa.org</u>) and that you will tell your Home Group about the web site. I welcome feedback on any aspect of the website. Please call me at (215)849-5119 (home) or (215)929-6629 (cell) or by email <u>webservant@district25aa.org</u> to tell me what you like, don't like or just to discuss the website or other items of concern I may be able to help with.

Lenny T. - Web Servant, District 25

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