

FUCC Meeting Notes

Spring Meeting May 1 – 4, 2007

Established 1932



Florida Utilities Coordinating Committee

Coordination Through
Cooperation

See the latest FDOT / Utility Issues on
our web site: [Hhttp://www.fucc.org](http://www.fucc.org)

E Group: FUCC@callsunshine.com

SPRING MEETING

Key Largo Grande Resort, Key Largo, Florida, May 1- May 4, 2007

Chairman

Vincent Montgomery

Vice Chairman

Ron Popp
239-336-2162

Secretary

Gary Monday
813-290-8899

Historian

Tom Duggar
850-599-1543

Chairman Vincent Montgomery called the meeting to order at 8:03 A.M on May 4, 2007. He gave his opening remarks that were followed by an Invocation and Tribute to the flag. Self-introductions of those in attendance found 71 at this Business Meeting.

SECRETARY'S REPORT – Gary Monday reported that the minutes from the winter meeting in St Pete are currently posted on the web site. Gary started to read the minutes and a motion was made by John Murphy and second by Art Gilmore to approve and waive the reading of the Secretary's Minutes. They were approved as written posted on the web site. The group was reminded of the E-mail Group for the FUCC. To become a member of the group you should send an E-Mail to FUCC@callsunshine.com. In the subject line, type the word: subscribe, you will automatically be added to the group and will be receiving all future electronic mail outs. The FUCC web site is up and running at the old address: <http://www.fucc.org>.

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HISTORIAN REPORT - Tom Duggar

FLORIDA UTILITIES COORDINATING COMMITTEE HISTORIAN'S REPORT FOR MAY 4, 2007

FIFTY YEARS AGO – MAY, 1957

CHAIRMAN – Sam Gray, Florida Power Corp.

VICE CHAIRMAN – J. C. Clemens, Florida Power Corp.

SECRETARY – J. R. Henderson, Winter Park Telephone Company

NO MINUTES OF MEETING

TWENTY-FIVE YEARS AGO: May 7, 1982, Tallahassee Hilton, Tallahassee, FL. 50th Anniversary Meeting

ATTENDANCE: TELEPHONE 12, POWER 25, FDOT 12, GAS 2, COUNTIES 7, CITIES 1, ONE CALL CENTER 2, FLA PSC 4, Railroad 1, Consultants 2, DEPT OF NATURAL RESOURCES 2. A TOTAL OF 71.

CHAIRMAN – TED CARLSON, FLORIDA POWER & LIGHT CO

VICE CHAIRMAN – R. P. HALL, PEOPLES GAS SYSTEM

SECRETARY – Tom Priest, Sebring Utilities Commission

Members who attended that meeting that are still active in the FUCC are Dennis LaBelle, Rocky DePrimo, Eduardo Garcia, Jim Wright, Walt Childs and Tom Duggar.

Chairman E. T. "Ted" Carlson escorted the Honorable Bob Graham, Governor of the State of Florida into the room and introduced him to the members and visitors.

The Governor congratulated the FUCC on its 50th Anniversary Meeting and for the many contributions the group has made to the State of Florida. He cited an example in which approximately 3 million dollars were saved through the cooperation and planning on a certain project by the local utilities, contractors and FDOT personnel located on the lower East Coast.

The Governor gave a short talk on the financing and scheduling of the Interstate Roadway system as set forth by Congress. Florida has more International Financial Institution than any other State in the U.S. Also, is the number one State in which new businesses desire to locate. We need to continue to move forward in providing the basic services, such as transportation, education, law enforcement, etc., to maintain this position.

The Governor responded to questions from the group concerning the 1 cent Gas tax, high speed transportation systems, the role of railroad companies in the system and the role of the Mono-Rail system at Disney world.

The Governor commented on the proposed gambling Casino laws and he is against these proposals. In answer to other questions, the Governor expressed his views on the States Evacuation Plans in case of enormous disaster; also, on the subject of generation of power by coal plants versus nuclear plants.

The Governor's speech to the group was covered by local television stations.

New Business: The Chairman appointed Dennis Labelle Co-chairman of the Federal Highway Safety Committee. Dennis Labelle commented on the safety hazards to be explored in the program – to set up programs to define safety hazards to the various utilities and design engineers involved on relocation projects and to establish guide lines for these projects.

The guest speaker was from the Bureau of Land Management, Department of Natural Resources. The speaker explained the requirements for easements on submerged lands, uplands and the use of environmental endangered lands. Also covered the manner in which permit fees are charged for these easements on the various types of State

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owned lands.

State owned lands are managed by a Board of Trustees as a trust for the people. The fees for permits, etc., go into a trust fund to finance the management of these lands.

Treasurers Report- Vinnie La Vallette (not in Attendance)

NO FINANCIALS AVAILABLE AT TIME OF PRINTING

UPDATES WILL BE GIVEN AT MARCO ISLAND

Beginning Balance as of \$

Income

Pre-Registration (@ \$50 each)
On-Site Registration (@ \$60 each)
Workshop Only (@ \$30 each)
Pre-Registration (@ \$50 each) by check
Spouse for Event (@ \$20 each)
Kid(s) for event (@ \$15 each)
Booth Rental (@ \$250 each)
Sponsorship Monies:

Expenses

Acteva Fees:	\$
Hotel Fee	\$
Door	
Prizes	\$
Bank Fees	\$
Hospitality	\$
Hotel Deposit - Key Largo	\$
Hotel Deposit - Howie-in-the-Hills	\$
FedEx Expense	\$
Meeting Booklet Ads	\$
Gratuity	\$
Meeting Planner Fee	\$
	<hr/>
	\$

Ending Balance \$

Prepared
by:

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It is very important to the FUCC that everyone register via ACTEVA. Search word is "FUCC." When you reach the site, there will be four selections. If you have prepaid, please use the appropriate selection, there is No Charge, only the registration. With this electronic registration, the Committee can plan for the meals and breaks at each meeting. Vinnie also suggested that anyone having trouble with the web site can simply send her a check for registration.

Sunshine State One-Call of Florida, Inc.
Report to the
Florida Utilities Coordinating Committee
May 4, 2007

Executive Director Mark Sweet presented the following summary of significant accomplishments at SSOCOF:

- For the ten month period of June 2006 through March 2007:
- Incoming excavation ticket volume is down 8% over last year with 1.5 million locate tickets received.
- Outbound excavation ticket volume is down 8% with 10.7 million locate tickets transmitted to utility member operators.
- The call center's average answer speed is 19 seconds with 40% of all incoming excavation notices received over the phone and 40% over the Internet.
- SSOCOF membership stands at 773 primary member operators and 208 associate members.
- 811 is operational for "Call Before You Dig" telephone notification to SSOCOF. A press release was issued May 1st and SSOCOF is receiving calls placed through 811. The Common Ground Alliance is partnering with its members on a national public awareness campaign including TV, radio and print media to educate homeowners on the need to dial 811 to be connected to their state one-call center before digging.
- The Florida Department of Transportation provided to SSOCOF the final design report for the SUE Pilot Project completed in District 2. In April 2005 SSOCOF made a \$50,000 contribution to the FDOT to facilitate the evaluation of new computer assisted radar tomography as a potential damage prevention strategy on state road projects. The FDOT applied the SSOCOF's \$50,000 contribution to a project completed along SR 10/US 90 in Jacksonville, FL at a total cost of \$119,000. The project involved the design services of GEL Geophysics, LLC of Charleston, S.C. and Lochrane Engineering of Gainesville, FL. Mr. H. Vince Camp, Utility Administrator, FDOT District 2, expressed the FDOT's thanks for SSOCOF's contribution to this project which greatly enhanced the FDOT's knowledge of this technology and its application to future transportation related projects.
- SSOCOF has selected the new Irth Awareness software product from software vendor Irth Solutions to track all damage prevention efforts across the State of Florida. The new program will track all damage prevention campaigns by month and county and most importantly will also track incoming ticket volumes, non-compliance reports, law enforcements citations and damages reported to the CGA DIRT program to measure the effectiveness of SSOCOF damage prevention programs. The IRTH Awareness program is currently under development with delivery anticipated during the summer 2007. The IRTH Awareness program will also be available to SSOCOF members for use in tracking their own damage prevention efforts free of charge as another value-added service from SSOCOF.
- SSOCOF will be launching a special Hispanic Awareness campaign in South Florida in preparation for the 2007 Hurricane Season. The campaign will include TV, radio and print advertising of Florida's One-Call law Chapter 556, SSOCOF, 811 and the four step process of damage prevention. The campaign will also inform the public that SSOCOF will take their call in Spanish.
- The center's damage prevention efforts have resulted in 87 safety and educational presentations attended by 2,170; 10 Damage Prevention Symposiums (including 4 CGA Regional Partner Meetings)

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attended by 654; and 35 trade shows attended by 25,722 and 249 industry meetings attended by 4,960 throughout Florida.

- The SSOCOF annual golf tournament will be on May 18, 2007 at Victoria Hills Country Club in Deland. Tournament features a hole-in-one contest with a new Harley Davidson motorcycle as the prize.
- SSOCOF's *No Bull Rodeo Challenge* is again being conducted this year. Winners will receive \$300 prize money and travel expenses to compete in the International Locate Rodeo in Georgia. Up to eight winners will be selected to represent SSOCOF (two from each of the following four categories: water, electric, telecommunications and gas).
- As part of SSOCOF's 2007 Damage Prevention Children's Program, 20,000 poster size growth charts featuring professional NASCAR driver Kyle Busch were distributed free at NASCAR events statewide with an additional 50,000 distributed through Publix grocery stores.
- SSOCOF continued to publish our online bi-monthly newsletter, *unearthed*, to inform all damage prevention stakeholders of important technical and procedural information, special events and legislative changes. The newsletter was last published in April 2007. To receive *unearthed*, send an email to ssocof@callsunshine.com with SUBSCRIBE in the subject line. You will receive a follow-up email to which you must reply to complete the enrollment process.
- As of March 31, 2007, SSOCOF's professional bass angler has participated in 11 tournaments and talked with 900 people attending these events about SSOCOF. SSOCOF's professional angler, Byron Childers, also hands out educational materials on SSOCOF and the four step process of damage prevention: 1) Call Before You Dig; 2) Wait the Required Time; 3) Respect the Marks; and 4) Dig Safely.
- SSOCOF recently signed contracts to produce and distribute 2007 Hurricane safety & Preparedness Brochures through the following Florida television stations: Orlando – WESH NBC 2; South Florida – NBC 6; Tampa – WFLA NBC 8; Pensacola – WPMI NBC 15.
- The SSOCOF Excavator safety training program *Caution: Utilities Below* is available free from our website either on-line or in CD format. The program educates excavators on Florida's One-Call law Chapter 556 and the other success factors in the safe digging process by incorporating illustrations, flash graphics and video clips for easy learning. A Continuing Education Credit (CEU) of one hour is available for successful completion of the on-line program. To date, 315 persons have completed the on-line program with 17 CEUs awarded.
- SSOCOF encourages all damage prevention stakeholders in Florida to use the CGA national Damage Information Reporting Tool (DIRT) to report information on damaged underground facilities. It's free and those who submit information remain anonymous. SSOCOF will use information to target and evaluate damage prevention education efforts. Damage reports submitted for Florida totaled 1,596 damages for 2005 and 161 damages for 2006. The primary "root cause" for 2005 damages reported was no notification (39%) and for 2006 incorrect facility records/maps (21%).
- A SSOCOF proposed amendment to Chapter 556, the *Underground Facility Damage Prevention and Safety Act*, Florida Statutes, has passed the Senate on Third and Final Reading (SB 1510) and will be sent in messages to the House of Representatives. The amendment seeks to preserve the confidentiality of SSOCOF member locate and damage investigation data reported by the member operator to the SSOCOF IRT Net member ticket management system and the CGA DIRT (Damage Information Reporting Tool).

Mark Sweet thanked the members of the Florida Utilities Coordinating Committee for the opportunity to present this report and extended an invitation to participate in SSOCOF's Annual Membership and Board of Directors meetings on May 17, 2006 at SSOCOF's call center in DeBary, FL and SSOCOF's Annual Golf Tournament on May 18, 2006 at the Victoria Hills Country Club in Deland, FL.

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FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT REPORTS

District One – Walter Childs, District Utility Administrator

We continue to have our monthly group meetings in the District and provide our Work program information to the local Utility group meetings. We will have our next District Liaison conference on July 10, 2007 in the Sarasota area. If any of you have any good ideas for speakers please let me know as we will be looking for speakers for this meeting. Jerrold Whitt will be serving as our new chairman for the District.

District Two – Vince Camp – No Report

District Three – Bobby Ellis, (Traci Adkison) – No Report

District Four – Rocky DePrimo, District Utility Administrator

District Four continues to electronically provide a monthly status report of all projects in the production and letting cycle to the utilities within the district. The District encourages the exchange of electronic design files with all utilities. Rocky introduced Tim Brock as the new District Utility/ Value Engineer. Tim is a Professional Engineer with 19 years experience in production and operations.

District Five – Gary Bass, 386-943-5254

District Five recently held its 2007 annual Utility Liaison Conference on April 11, 2007, 208 people registered for the conference that was distributed the 5 year work program. Several presentations were made, including Utility Exceptions, Tom Bane and George Lovett, District Production Director. Currently a large focus was on the Central Florida Commuter Rail Transit system, on line by 2009. First leg of this transit will be from downtown Orlando to Delray. DUO's to expect contract for Design Build Agreements and locating of facilities soon.

District Six – No report given

District Seven – Sally Prescott

Reported having the Spring Liaison Conference in March at Pebble Creek Country Club in Northeast Tampa, with over 100 attending, also, recently held a quarterly training session on utility coordination issues at the District office.

Our local Utility groups continue to meet monthly throughout the District and have a joint trench task team and a "to scale" task team established.

We have invited the Utilities to a MS V8 webinar put on by our Central Office to ensure MS users are in compliance.

TURNPIKE ENTERPRISE DISTRICT – James G. Kervin, Turnpike Utility Engineer - **Spring 2007 update**

FLORIDA'S TURNPIKE ENTERPRISE PROJECT UPDATE

FPID 405270-1: The Turnpike is conducting a PD&E Study for a new road corridor in Citrus County. The road will be an extension of the Suncoast Parkway. The Suncoast Parkway Phase II project will extend the Parkway from US98 in Brooksville north to US19 (Approximately 27 miles). Four possible corridors are being evaluated for impacts. Design will begin in early 2007 on segments of the parkway.

FPID 406150-1: This project will widen the Turnpike mainline from 6 to 8 lanes in north Broward County. The project starts just south of Atlantic Boulevard and goes to the Palm Beach County line a distance of roughly 7 miles. Final design is underway. Major utility impacts are expected.

FPID 406146-1: This project will widen the Turnpike mainline from 4 to 8 lanes from Beulah Road to SR50 in Orange County. The project is roughly 4 miles in length. Design and utility coordination are underway.

FPID 406148-1: This project will widen the Turnpike mainline from 4 to 8 lanes from I-4 to Gotha Road in Orange County. The project is roughly 4 miles in length. Final plans were submitted in January. Letting is

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scheduled for February 2007. A separate project to widen from Gotha Road to Beulah Road is under Final Design for letting later this year.

FPIDs 406094-1 and 406097-1: These projects will widen the Southbound lanes of the Turnpike Mainline from 6 to 8 and 10 lanes in Broward County between Griffin Road and Atlantic Blvd. Approximately twelve miles of the Turnpike will be upgraded. Construction on both projects is underway. There will be extensive utility involvement on both projects. The projects will be constructed in a sequence to allow utilities to relocate their lines. Both projects will take three years to construct.

FPID 406092-1: This project will widen the Turnpike Mainline from Atlantic Avenue to the Lantana mainline toll plaza in Palm Beach County from 4 to 6 lanes and ultimately to 8 lanes. Construction is underway and is scheduled for completion in 2008. A separate project to make improvements to the toll facilities at the Atlantic Avenue interchange is also under construction.

FPID 406095-1 and 406095-4: These two projects will widen the Turnpike mainline from six to eight lanes from the HEFT to Griffin Road in Broward County, a distance of approximately 6 miles. Ninety percent plans are complete and utility coordination is underway. Plans production is scheduled for completion in early 2007.

FPID 406090-1: The existing Mainline Toll Plaza on the Beachline will be upgraded with express lanes and is scheduled to begin construction in March 2007. The project to widen the Beeline Expressway, SR 528, in Orange County from 4 to 6 lanes, a distance of approximately 4 miles, from the Turnpike Interchange to Boggy Creek Road is being designed as a separate project for letting in 2008. The widening from I-4 to the Turnpike will also be designed and constructed at a later date.

FPID 406091-1: This project will widen the Turnpike Mainline in Orange County from 4 to 8 lanes from I-4 to SR528, a distance of approximately 6 miles. The project is under construction. Construction will be complete in 2008.

FPID 406096-1: This project will widen the HEFT in Dade County from 4 to 8 lanes from SW 117th Ave. to Kendall Drive with a reconfiguration of the existing SR 874 Interchange. Fourty-five percent plans are complete and utility coordination is underway. Plans production is scheduled for completion in mid 2009..

FPID 406112-1: This project will add a new interchange at Jog Road and the Turnpike in Palm Beach County. The project will relieve crowding at the existing West Palm Beach Interchange at Okeechobee Boulevard. Construction is underway with completion scheduled for mid 2007. This is a Sunpass only interchange.

FPID 406104-1 and 415905-1: This project will add a new interchange at NW 74th Street and the HEFT in Miami-Dade County and include additional toll plaza lanes with SunPass Express Lanes at the existing Okeechobee Mainline Plaza. This project has just started construction this month.

FPID 415462-2: This project will relocate the existing Golden Glades Toll Plaza in Dade County, north to the Miami Gardens Drive overpass. Utility Coordination is under way and sixty percent plans are under review. Project calls for a late 2007 plans production.

FPIDs 418976-1, 418977-1 and 418978-1: The construction of Canal Protection Systems for canals within Turnpike LAROW in Dade, Palm Beach and St. Lucie County's is underway. The systems will include standard guardrail and cable type systems.

FPID 406147-1 and 406151-1: These are Design/Build projects to widen the Sawgrass Expressway from 4 to 6 lanes between Atlantic Blvd and the Turnpike. Construction is underway with a completion schedule of late 2007.

FPID 420289-1 and 420289-6: These are Design/Build projects to convert the existing Toll Plazas at Sunrise and Deerfield on the Sawgrass Expressway to Express lanes. Construction is underway and is scheduled for completion in mid 2009.

James G. Kervin, Turnpike Utility Engineer
Rodney Little, Turnpike Utility Coordinator
Nick Vitani, Utility Project Coordinator

Lawrence R. Hayduk, Turnpike Utility Manager
Vince Krepps, Construction Utility Coordinator
Lee Davis, Sr. Program Assistant.

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REPORT FROM FDOT CENTRAL OFFICE (C/O) Gordon Wheeler

1) FDOT is going to contract a consultant to reorganize the Utility Accommodation Manual (UAM). There will not be changes to the regulations, the task is to make the UAM easier to use. As part of the contract, the consultant will conduct a survey of the users to identify their concerns and suggestions to make the UAM easier to use. Please participate in the survey if you are selected.

Gordon Wheeler, PE
Assistant State Utilities Engineer
District 2 Area Design Engineer
Florida DOT, Roadway Design Office
605 Suwannee St., Mail Stop 32
Tallahassee, FL 32399-0450
Voice: 850-414-4366 Fax: 850-414-5261

FUCC MEETING PRESENTATION

FUCC- "Turtle Lighting Liability" FDOT District Four

Presented a view of findings that Turtle Hatchings on the coast lines are affected by beach and roadway lighting. The presentation was very informative and received well by the membership.

INTEREST GROUP REPORTS

POWER INTEREST GROUP: Greg Coker- Chair

Power Interest Meeting Minutes

Below is a summary of the items discussed at the above meeting:

- 1) Meeting was chaired by Greg Coker (FPL), with 27 attendees comprised of 17 from Power+7 from outside interests/consultants+3 from FDOT.
- 2) Ed Garcia (FPL) =asked if others were dealing with any communication company mid-span pole installations in / near energized overhead power lines. No one else had this issue, but the general consensus was that this practice should be discouraged.
- 3) Greg Coker (FPL) =asked if anyone was being asked to provide signed & sealed relocation designs to FDOT / governmental agencies. General consensus =yes, when these designs are being prepared by outside consultants on behalf of the utility.....& no, when the designs are prepared in-house by the utility.
- 4) Vince Nocera (FPL) =shared his problem of proposed sidewalk conflict with existing FPL manhole lid (i.e. MH cover doesn't meet ADA requirements). No one else had this issue, but it was suggested that the internet would likely be a source for possible vendors of ADA approved MH lids.
- 5) Greg Coker (FPL) =shared a quick comment that FPL's efforts to develop new "Hardening" standards is ongoing. No other utilities present had any details they could offer regarding their progress.
- 6) Greg Coker (FPL) =asked the group for comments regarding how others are dealing with reimbursement related to joint developer / governmental project relocations. Much discussion followed, but no "silver bullet" solutions were offered.
- 7) Greg Coker (FPL)=asked if any city/county agencies are executing utility provided UWS's (Utility Work Schedules) using FDOT's current UWS format. General consensus =no. occasionally, brief one page agreements are used instead.

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8) Greg Coker (FPL) = asked if others had any good / bad experiences with FDOT "LAP" projects. Currently, Greg is struggling with a county agency over a street lighting project of this type.

9) It was noted that Darlene Callender has volunteered to serve as the Power Interest Group Chairperson for the 2007-08 session. Her nomination will be officially voted on at the August FUCC meeting.

Many thanks!
Greg Coker
941-723-4430

TELECOMMUNICATIONS: Henry Bowlin, Chair

F.U.C.C. – TELECOMMUNICATION GROUP MEETING, May 3, 2007

We had 28 in attendance with representatives from AT&T; EMBARQ; Bright house; Florida Department of Transportation; Sunshine One Call Center; Verizon; Progress Energy; Lakeland Electric; TCS Communications and 7 Consulting Engineering firms.

I opened the meeting at 9:38 AM and started self introductions. Next I kicked off a round of discussions on the FPSC Pole Inspection Rule and FPSC Electric Plant Hardening Rule. Each company expressed similar concerns of the cost impact to our companies, rate payers, and the citizens of Florida. Also, concerns of being notified in the preliminary engineering phase and the attachment transfers were topics of good discussions.

We reviewed our Education Program for the Summer Meeting and due to the 45 minute time constraint, decided the Fiber Optics in Communications and the splicing demonstration would fill our 45 minutes. Jim Farrell, AT&T and Corning will do the honors.

Next topic we discussed was the FDOT Local Area Projects (LAP). These projects are FDOT projects that are contracted to a local governing agency to engineer, bid let and construct. These projects are managed in the manor by which most of the City and County agencies handle their own projects. We did get FDOT clarification on the City and/or County facilities which they can not mandate any other utility to relocate or be removed for that City or County facility being constructed. We had a couple of examples where the City was building new water and sewer facilities; the Sate was milling and resurfacing and contracted to a City through a LAP. The City's design had numerous conflicts with the existing communication facilities and numerous claims are pending due to the poor design, utility coordination and communication in the early design.

Meeting adjourned 10:55 AM

Henry Bowlin
Process Specialist II
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UNDERGROUND Interest Group: Luis Castellanos, Chair & Lisa Cotra Jackson, Co Chair

* 24 members in attendance

Meeting Minutes:

1.) Pro's and Con's for joint trenching installations:

A lot of discussion, some utilities want this and feels it is good business, others are in objection finding they need more experience contractors for joint trenching. Teco/ Peoples gas is trying to combine beatification with restoration.

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2.) Impact to UG Utilities during City revitalizations.

Utilities do not always get all the drawings/ prints, example, BBDowns project Trees and City Beatification in areas of Utilities may lead to Hurricane concerns and problems.

3.) Cause and effect of FDOT shelving Road projects.

Cause- DOT lack of Money

Effect- Funding too early

Example- Five years, should wait and have a better funding in the beginning. Some projects go out two or three times causing additional costs to review the plans each time they go out.

Safety and locating important, suggested using SUE more often on projects.

SSOCOF UPDATE- Cheryl Ritter

Holding records- no outcome as of now

Dave, lawyer for SSOCOF is working on getting the law changed for sharing records. Utility companies resist this because of proprietary information. Liability also a big concern. Presently he is working on a way for a depository for sharing information.

“811” is official as of now, but will also keep the 1-800 number.

In March of this year SSOCOF became official partners with CGA, they had four partner meeting and reached 400 people in the process. A National CGA conference is planned for Orlando in 2009.

An Open Forum finished the meeting resulting in more discussion on record sharing and that Hillsborough County is currently sharing utility information with private and utility groups.

FUCC STEERING COMMITTEE MINUTES

STEERING COMMITTEE Ron Popp- Chair

Ron Popp conducted the Steering Committee Meeting; there were 16 present at the meeting. The following topics were discussed at this meeting.

1. The Committee discussed changes to the By-Laws that will be presented to the general membership at our next meeting in August (Marco Island).
2. Ron discussed a yearly audit that needs to that place of our income and expenses quickly. Ron also asked Vince Montgomery to review our corporate papers as a non profit organization and the laws governing “not for profit” organizations prior to the implementation of the UCC training program.
3. Ron discussed the responsibilities of the FUCC officers and the voting responsibilities of members and associate members.
4. The Strategic Planning Committee presented their Five Year Plan to the Steering Committee for implementation. This plan will be distributed to each Sub Committee chairperson for consideration and implementation of their committee. Ron thanked Jan Ash and her committee for a job well done during the past year. The following is the Strategic Planning Mission as presented to the Steering Committee.

Strategic Planning Mission and Goals:

The Strategic Planning Subcommittee was charged with developing a Five-Year Plan for the FUCC. This plan will cover areas of focus and direction to guide the FUCC in the future. The Committee has submitted the following Plan to the Steering Committee of the FUCC for their approval in May with implementation to the Sub Committee chairpersons.

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Topic: Outreach and Interface –

1. Goal: To disseminate FUCC information to each FDOT District and Local UCCs. Create information that provides a good first impression.
 - Create a brochure for FUCC (paper and e-brochure) that can be handed out, or emailed (*suggested membership committee activity*).
 - Create a one-page summary of highlights of past meeting that can be handed out at District Meetings and assist with information on the FUCC website.
 - Figure out how to reliably get information to District and Local UCCS (through the DUE office or designated representatives?).
 - Develop a one-day FUCC workshop that we can take to the local/rural areas that so can see the potential for membership development by teaching specific utility coordination topics.
2. Goal: Attract and retain first-time visitors.
 - Create a survey for first-time visitors to get meeting feedback (*suggested membership committee activity*).
3. Goal: Internet Outreach Website.
 - Provide additional information to enhance website, including District minutes, other society links (SUCA, ASCE, TRB, etc.).
4. Goal: Develop strategic alliances with other organizations with common interest.
 - Add integration of the common ground alliance regional partner, subcommittee - locators, utilities, contractors.
 - Outreach and networking build city/county relationships.
 - MPO's
 - Feature City County Forums at meetings
 - Build Contractor Interface and Relations.
 - Case studies of projects featured at each meeting.
 - Coordination with SUCA, ASCE, ASHE, and other.
5. Goal: Focus on core message of FUCC in outreach.
 - Restate mission statement
 - Drive home the relationships that have been built over years, the longevity of the organization, etc.
 - Promote a better relationship in the FUCC by working together.
 - It's easy to work with people you know than with people you don't know - *.Join the FUCC today!*

Topic: FUCC Housekeeping Tasks

1. Goal: Undefined at this time.
 - Bylaws – recommend establishing a subcommittee to review and refresh the bylaws - last time the bylaws were looked at was in 1998. It should be on the strategic plan to refresh and update.
 - Business Attire – evaluate casual attire versus professional attire changes attire (no shorts, no jeans), evaluate bringing back a “business casual” for the Friday meeting.
 - Umbrella UCC's: Meet once in each district and develop FUCC liaisons at each FDOT District and County UCC's.
 - Create District and County Forums.
 - Develop focus for conference contents and areas of concentration.
 - Evaluate Contents of FUCC sanction activities related to restrictions in gratuities by City/County/FDOT.
 - Complete Budget Review
 - Review laws and governances of not-for-profit corporations to determine FUCC compliance.
 - Evaluate current contracts that FUCC carries with consultants and service providers.

Topic: Areas for FUCC research and Study

1. Goal: Evaluate areas for future FUCC emphasis (possible FUCC task forces).
 - Develop Statewide Standards of Practice
 1. As-builts – Issue: There is no consistent definition of what an as-built or record documentation is.
 2. For each type of utility process, correspondence and documentation.

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- 3. Labels on RGBs.
- 4. UWS formats.
- How to make more cost savings for Utilities.
 - 1. FDOT Incentives given to Utilities.
 - 2. FDOT Landscape Budget for under grounding.
- Innovations for the Utility Industry.
 - 1. Joint Real Estate Agreements.
 - 2. Joint Utility Corridors.

Topic: Potential Utility Issues.

1. Goal: To identify potential Utility/FDOT issues and have FUCC provide a forum for problem solving or solution management (potential for task force formation).
 - Joint Conduit Ownership issues – conduits owned by one company, leased to different occupant, who relocates, who pays for relocations, who's responsible for damage, or both.
 - Shared SUE costs – FDOT pays for a large amount of SUE work. How can FDOT and utilities participate together? How can both entities gain benefit of recorded information (GIS)?
 - Dealing with Limited ROW – potential of FDOT redefining infrastructure (?) Pole Hardening Issue.
 - Legislative Laws, Publication issues, New Underground protection laws.
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 - UAM
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- Provide case studies of feature projects featured at each meeting – invite PM's to speak about project.
- Program topics:
 1. Legislative laws, publication issues.
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End of Strategic Five Year Plan recommendations.

5. John Pugh discussed membership and updated the committee on the FUCC brochure and FUCC cards that will be ready for distribution at Marco Island.
6. Dennis La belle reviewed our planning calendar and also said the new FUCC shirts will be available at Marco Island meeting. Dennis also brought all Steering Committee members up to date on the UCC program. Although it was projected to start UCC training in Marco Island, it will be delayed one meeting.
7. Ron Popp called for adjournment of meeting at 5:10pm.

FUCC SUBCOMMITTEE REPORTS

JOINT USE – Roni McClinton- Chair-

FUCC Joint Use Meeting

5/3/07

Key Largo Grande Resort, Key Largo, FI

- 1) Fall Presentation:
 - a. Don Anthony with Bright house stated that the fall presentation on the Gulf Blvd joint project is going well. Jim Guzman with Progress Energy will be the co-presenter.
- 2) Pole Hardening.
 - a. Bright house expressed concern that the attachees are not being contacted early in the design of the Pole Hardening projects so they may be allowed to be pro-active rather than reactive to the changes.
- 3) Landscaping:
 - a. Landscaping has come into focus due to past and potential hurricane and pole hardening issues. Most importantly, the planting of potentially large trees in the pole line. There is an apparent lack of awareness in cities and counties of the future impact of these trees.
- 4) NJUNS:
 - a. Attendees would like a presentation on NJUNS given at the FUCC in the near future outlining the recent changes to the system. This is especially important due to the issues with contacting joint users.
- 5) Contact List:
 - a. The Joint Use Committee will continue to maintain a contact list for the various utilities for Joint Use purposes. All are invited to send their information to Roni McClinton at rmccclinton@kentongroup.com to be added to the list.

Attendees: 12

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UAM COMMITTEE- James Lormann, Chair - May 3, 2007

Introductions were made, 27 members in attendance.

David O'Hagan, FDOT, provided an overview of the Re-write of the UAM. David advised the committee that a "request for proposal" were sent out and the FDOT has short listed the consultant companies to do the rewrite. The intent of the re-write is to simplify the present UAM and make it more user friendly. It is not the intent to change the contents of the UAM. It was noted that Jim Lormann and Dave Kuhlman are advisory members for the DOT on this project and will be called on for their review.

Dave Kuhlman provided the committee a summary of his meeting with the DOT concerning MOT (specifically short duration) of which the DOT agreed on the approved exceptions.

Dave O'Hagan, FDOT provided the committee with proposed new verbage to the 600series - 8.04, the Committee agreed on the new language. David, also requested more alternatives relating to exceptions /variations that may be requested of the DOT to be forwarded through the committee.

James R. Lormann

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BANQUET COMMITTEE – Marilyn Pineau - Chair

The Banquet Planning Committee met with five members in attendance. Marco Island will be our 75th anniversary Banquet, and the Theme is "75 years of Working Together". The dress code for this event will be Business attire. Music will be provided by our regular DJ once again that has graciously accepted our invitation. We will have a Memory Chest and a program booklet depicting 75 years of history of the organization. We will have our annual awards presentations and entertainment by our members. There will be other surprises planned that we know you will enjoy. Looking forward to seeing everyone at this event.

AWARD COMMITTEE-- Just a reminder, all past recipients of FUCC Awards are members of this committee. Awards will be presented at the Marco Island Conference by this committee.

Strategic Planning - Jan Ash- Chair (Gary Monday- Co Chair)

The Strategic Planning Committee completed their yearly assignment and made the following recommendations of a "Five Year Plan for FUCC" to the Steering Committee at the May meeting. These recommendations should be handed over to each sub committee chairman to act on over the next year by the Steering Committee.

Jan Ash, Chairperson of this committee would like to thank each individual that participated in the planning meetings, conference calls, and undertaking of this project throughout the past year to develop this Five year Plan for the FUCC". The following is the list of recommendations for the Strategic Planning and Growth of the FUCC as respectfully submitted to the FUCC Steering Committee on May 3, 2007 for implementation.

RUNNING OUTLINE FIVE YEAR PLAN

Strategic Planning Mission and Goals:

The Strategic Planning Subcommittee was charged with developing a Five-Year Plan for the FUCC. This plan will cover areas of focus and direction to guide the FUCC in the future. The Committee has submitted the following Plan to the Steering Committee of the FUCC for their approval in May with implementation to the Sub Committee chairpersons.

Topic: Outreach and Interface –

1. Goal: To disseminate FUCC information to each FDOT District and Local UCCs. Create information

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that provides a good first impression.

- Create a brochure for FUCC (paper and e-brochure) that can be handed out, or emailed (*suggested membership committee activity*).
 - Create a one-page summary of highlights of past meeting that can be handed out at District Meetings and assist with information on the FUCC website.
 - Figure out how to reliably get information to District and Local UCCS (through the DUE office or designated representatives?).
 - Develop a one-day FUCC workshop that we can take to the local/rural areas that so can see the potential for membership development by teaching specific utility coordination topics.
6. Goal: Attract and retain first-time visitors.
- Create a survey for first-time visitors to get meeting feedback (*suggested membership committee activity*).
7. Goal: Internet Outreach Website.
- Provide additional information to enhance website, including District minutes, other society links (SUCA, ASCE, TRB, etc.).
8. Goal: Develop strategic alliances with other organizations with common interest.
- Add integration of the common ground alliance regional partner, subcommittee - locators, utilities, contractors.
 - Outreach and networking build city/county relationships.
 - MPO's
 - Feature City County Forums at meetings
 - Build Contractor Interface and Relations.
 - Case studies of projects featured at each meeting.
 - Coordination with SUCA, ASCE, ASHE, and other.
9. Goal: Focus on core message of FUCC in outreach.
- Restate mission statement
 - Drive home the relationships that have been built over years, the longevity of the organization, etc.
 - Promote a better relationship in the FUCC by working together.
 - It's easy to work with people you know than with people you don't know - *.Join the FUCC today!*

Topic: FUCC Housekeeping Tasks

2. Goal: Undefined at this time.
- Bylaws – recommend establishing a subcommittee to review and refresh the bylaws - last time the bylaws were looked at was in 1998. It should be on the strategic plan to refresh and update.
 - Business Attire – evaluate casual attire versus professional attire changes attire (no shorts, no jeans), evaluate bringing back a “business casual” for the Friday meeting.
 - Umbrella UCC's: Meet once in each district and develop FUCC liaisons at each FDOT District and County UCC's.
 - Create District and County Forums.
 - Develop focus for conference contents and areas of concentration.
 - Evaluate Contents of FUCC sanction activities related to restrictions in gratuities by City/County/FDOT.
 - Complete Budget Review
 - Review laws and governances of not-for-profit corporations to determine FUCC compliance.
 - Evaluate current contracts that FUCC carries with consultants and service providers.

Topic: Areas for FUCC research and Study

2. Goal: Evaluate areas for future FUCC emphasis (possible FUCC task forces).
- Develop Statewide Standards of Practice
 1. As-builts – Issue: There is no consistent definition of what an as-built or record documentation is.
 2. For each type of utility process, correspondence and documentation.
 3. Labels on RGBs.
 4. UWS formats.

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- How to make more cost savings for Utilities.
 3. FDOT Incentives given to Utilities.
 4. FDOT Landscape Budget for Undergrounding.
- Innovations for the Utility Industry.
 1. Joint Real Estate Agreements.
 2. Joint Utility Corridors.

Topic: Potential Utility Issues.

1. Goal: To identify potential Utility/FDOT issues and have FUCC provide a forum for problem solving or solution management (potential for task force formation).
 - Joint Conduit Ownership issues – conduits owned by one company, leased to different occupant, who relocates, who pays for relocations, who's responsible for damage, or both.
 - Shared SUE costs – FDOT pays for a large amount of SUE work. How can FDOT and utilities participate together? How can both entities gain benefit of recorded information (GIS)?
 - Dealing with Limited ROW – potential of FDOT redefining infrastructure (?) Pole Hardening Issue.
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MEMBERSHIP John Pugh –Chair

See Steering meeting notes

CONFERENCE PLANNING/UCC Dennis Labelle –Chair

See steering meeting notes

BUSINESS MEETING – New Business

Ron Popp, Vice Chair explained FUCC voting procedures at the meeting to the membership as set forward by the BY LAWS, and made the membership aware that By-law review is presently being done by the Steering Committee that will be presented to the membership at Marco Island. Ron Popp also discussed a new program being reviewed that would make all existing members a potential mentor to any first time attendee at one of our conferences. If you are asked to be a mentor we ask that you introduce yourself and make the first time guest comfortable to our ways, meetings, sub committees, as well as, hospitality at the FUCC conference. Our planning staff will notify you if you are selected as a “Mentor” at one of our meetings.

We encourage everyone to register on-line early to get hotel reservations for Marco Island conference.

There being no further business, the meeting was closed at 10:15 am, to reconvene on August 10, 2007

Respectfully submitted by:

Gary A Monday, Ash Engineering
Secretary, Florida Utilities Coordinating Committee