

PORT OF MANCHESTER
MINUTES
October 10, 2016
Manchester Library Meeting Room, 8067 E. Main Street

REGULAR MEETING

Call to Order. Board President Strode called the meeting to order at 6:00 PM. Present were Commissioners Strode, Pedersen and Fallstrom.. Also present were Contract Administrator O'Connell, Attorney/Auditor Thompson, and 5 guests.

2.0 Approvals – Consent Agenda

2.1 Regular meeting minutes for September 12, 2016.

2.2 Vouchers numbered 16-107 through 16-121 in the total sum of \$4,587.98. After discussion, Commissioner Pedersen moved to approve the Consent Agenda. Commissioner Fallstrom seconded the motion. Passed unanimously.

3.0 Public Comment. - A neighbor to Pomeroy Park stated that he was having difficulties and concerns about noise coming from visitors to the Park at 6 AM. The hedge between his property and the Park has been removed, causing a lack of protection from activities at the Park. Commissioner Strode responded that a fence will be installed in the next few months, and that there were plans for landscaping. The neighbor was of the opinion that the hedge should not have been removed without Shoreline Management approval. Commissioner Strode responded that this is not true.

4.0 FY 2017 Budget Hearing - Contract Administrator O'Connell presented a power point discussion of the details for the FY2017 budget.

The objectives are:

- (1) Conserve Capital
- (2) Build a reserve for the future
- (3) Add Barbeque grills
- (4) Remove hedge which has been accomplished
- (5) Replace South side permanent fencing in Pomeroy Park

The proposed accomplishments:

- (1) Modest
- (2) New signage for the 4th of July
- (3) Repairs to dock
- (4) Overnight parking added
- (5) Restroom improvements
- (6) Restored shoreline protections
- (7) Replaced storm water filters
- (8) Increased retained earnings.
- (9) Further small scale improvements to Pomeroy Park

The FY 2017 budget contains hard costs and soft costs. The hard costs consist of those costs that must be met in any event such as debt service, insurance, maintenance, restroom clean-up, refuge removal, and contract administrator and attorney costs. Soft costs include those costs that are

optional such as new signage, new facilities and improvements and the like. Port debt service for our bonds are high for this coming year at \$67,926.

Our FY 2017 wish list includes:

- (1) Build our reserve
- (2) Landscape the terrace at Pomeroy Park
- (3) Design a new picnic pavilion
- (4) Replace the restroom door
- (5) Replace the trash retainers
- (6) Add barbeque grills
- (7) Add foot shower

Other ideas include terracing the slope on the West side of Pomeroy Park, a new picnic pavilion at Pomeroy Park, a new sign for Kayakers, and a coin-op telescope for viewing.

The floor was opened up for questioning of line item entries on the budget. All questions were answered to the satisfaction of all attendees.

The final budget will be presented for adoption at the forthcoming November meeting of the Commissioners.

5.0 Overnight Parking - Contract Administrator O'Connell reported that it is working and that our VenTek machine has been updated to provide for issuing overnight tickets. Signs need to be updated to remove restrictions on overnight parking.

6.0 Upcoming Events.

- 6.1 10-15-16 - Winter Crabbing Opens in Marine Area 10
- 6.2 12-9-16 - Argosy Christmas Boat - 8:05 pm

7.0 Miscellaneous

7.1 Financial Report. Contract Administrator presented a written report. He verbally reported that all is in order. His report was accepted without audit.

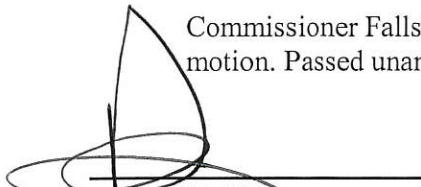
7.2 Commissioner Comments - None

8.0 Future Meeting Dates

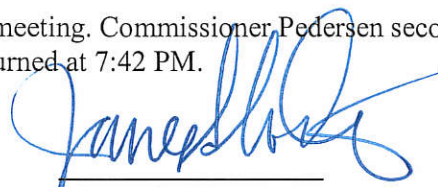
- 8.1 **November 14, 2016, 6 PM** - Regular meeting & Final Budget hearing
- 8.2 **December 12, 6:00 PM** - Regular meeting
- 8.3 **January 9, 2017, 6:00 PM** - Regular meeting

9.0 Adjournment.

Commissioner Fallstrom moved to adjourn the meeting. Commissioner Pedersen seconded the motion. Passed unanimously. The meeting adjourned at 7:42 PM.



Ronald E. Thompson
Attorney/Auditor



James Strode
President