



The HILDEGARDEN
630 Plum St.
Fairport Harbor, OH 44077

Application Form to request an event or to lead a workshop, retreat, creative art experience, or other program through The HILDEGARDEN.

Mission statement: *The Hildegarden is a sacred space of prayer, peace, and light. It aims to develop the mind, body, and spirit in the manner and inspiration of St. Hildegard of Bingen*

In living out our mission we offer a diverse venue of programs to help individuals and the community grow. Many of our programs are offered by our trained board members, however, in an effort to maintain diversity it is important to our mission to invite outside speakers and programs in as well. If you are interested in offering a program at The HILDEGARDEN, please fill out the application form below to be submitted to our board for review. We ask that you attach a detailed proposal of what type of program you would like to offer, how you believe it fits into our mission here, what the format will be, what you expect to receive in financial compensation, your experience with the material being presented (e.g. credentials), and at least 3 references from non-relatives who have previously attended the program. Our board reserves the right to reject or postpone acceptance of any application form. If an application is rejected or postponed, an explanation will be provided. If your application is approved by the Board, the Executive Director will contact you to set up a meeting to discuss further details. Please submit with the application a detailed proposal as outlined above.

Name (printed): _____ Hildegarden Member: yes / no

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Website: _____

Brief description of program _____

What other programs / organizations are you / this proposal affiliated with?

Will you be presenting the program in another location where one of our board members can come and observe? If so, please list location / date / time

This space for board use only **Date reviewed** _____

Application approved _____ If application is not approved, please include reason on back of form.