

Commission on Homelessness for Volusia and Flagler Counties
Steering Committee Minutes

Friday, September 30, 2016

1:00 – 3:00 PM

Public Health Department, 1845 Holosonback Dr., Daytona Beach

Attendees: Sam Willett, Jeff White, Candice Wilkie, Susan Clark, Mark Geallis, Edward Davis, Jr., Ray Salazar, Michael Cornell; Others in attendance: Joan Campanaro, Brad Carter, Ken Strickland, Father Phil, Lyn Hawkins

I. Call to Order – Sam Willett, VFCoC Chair

Sam Willett called the meeting to order at 1:02 p.m.

II. Prior Minutes – Sam Willett, VFCoC Chair

Sam Willett presented the minutes of July 29, 2016 for the Committee to review and approve. A motion was made to approve the minutes as presented by Edward Davis, Jr. and seconded by Susan Clark. The motion was approved unanimously.

III. Point-in-Time Count Committee

The Point in Count Committee will be meeting October 31, 2016 at 3:00 p.m. This will be the first meeting to establish the Committee, to start planning the 2017 PIT Count, send notices to recruit volunteers and Committee members.

IV. Peer Review Policies and Procedures

Jeff White Presented the Peer Review Policy and Procedures to the Committee for review and approval. A discussion ensued. A motion was made to accept the Peer review Policy and Procedures and present to the full Board by Ray Salazar and second by Michael Cornell. The motion was approved unanimously.

V. Collaborative Applicant Update– Jeff White, VFCCH Executive Director

a. Homeless Housing Assistance Loan Demonstration Program (Flagler County)

Jeff White informed the Steering Committee of Homeless Housing Assistance Loan Demonstration Program. This grant program is targeted for Flagler County. A discussion ensued.

b. Youth Homeless Demonstration Program (HUD)

Jeff White presented Youth Homeless Demonstration Program PowerPoint. A discussion ensued. The Committee wants to move forward with this program and reach out to other community members to participate.

c. 2016 NOFA Update

The NOFA was submitted on time. There is a growth in the grants this year from \$500,000.00 to 1,200,000.00.

VI. Update of Governance Charter

The final version of the version on the governance charter was sent out for voting. All votes are due by October 13, 2016 at 5:00 p.m.

VII. Old Business

Jeff White presented the updated Collaborative Applicant MOU to the Committee. A motion was made to accept the Collaborative Applicant MOU as presented by Mark Geallis and seconded by Edward Davis, Jr.

VIII. New Business

IX. Member & Public Comments

X. Adjourn

There being no further business, the meeting was adjourned at 2:03 p.m.

Minutes prepared by: Victoria Brown-Searle, Collaborative Applicant Representative

Chair signature: _____

Next Meeting: November 18, 2016