



## Applications Committee Meeting

September 6, 2019, 1:00-2:00 p.m., Early Learning Coalition

### Meeting Minutes

**Attendees:** Carrie Baird, DJ Lebo, Jeanne Rademacher, Nancy Eisele, Jim Cameron, Diana Phillips, Jim Morelewicz  
**VFCCH Staff:** Jeff White, Victoria Brown-Searle, Carl Epley

**Public:** Susan Clark, Waylan Niece, Mia Andrade, Shannon Farrell, Solinka McIntosh, Donna Dooley, Mark Geallis

Agenda Items	Discussion	Decisions
<p><b>Minutes</b></p>	<ul style="list-style-type: none"> <li>The Committee reviewed the minutes of August 19, 2019, and an edit was made to list Brittany Louis as a representative of Volusia County.</li> </ul>	<p>The minutes of August 19, 2019, were approved with edits (Jeanne Rademacher motion/ DJ Lebo seconded/ motion carried/Diana Phillips abstained from voting).</p>
<p><b>Discussion</b></p>	<ul style="list-style-type: none"> <li>NOFA Ranking and Scoring               <ol style="list-style-type: none"> <li>Reallocation: The Committee reviewed the ranking and scoring for the 2019 CoC Local Competition, and a discussion ensued. A motion was made to approve Halifax Urban Ministries' Joint TH-RRH reallocation program by Jean Rademacher and seconded by DJ Lebo. The initial 4 -3 vote was conducted verbally and was unclear for Victoria Brown-Searle to record in the minutes. Chairwoman, Carrie Baird, asked for a show of hands, Jim Cameron abstained from voting stating he did not hear the full discussion and did not feel comfortable voting at this time. Motion failed (3 yays – DJ Lebo, Jim Morelewicz, Jean Rademacher, 3 nays – Diana Phillips, Carrie Baird, Nancy Eisele, and Jim Cameron abstained). Additional discussion took place about scores of each program and agreed the project with the highest score should be selected. See ranking attachment for scoring.</li> <li>Bonus: The Committee discussed the benefits of both projects and agreed that the expansion and support of HMIS is critical to the CoC system.</li> </ol> </li> </ul>	<ol style="list-style-type: none"> <li>Award the NHCWV the reallocation funds based on their score (Jim Morelewicz motion/Diana Phillips seconded/ motion carried/ Jim Cameron abstained from voting)</li> <li>Use bonus funds for HMIS Expansion (DJ Lebo motion/ Diana Phillips seconded/ motion carried)</li> <li>Fully fund the NHCWV and HUM DV Bonus projects with HUM as priority to receive the remaining funds and the NHCWV as the second priority (Diana Phillips motion/Jim Morelewicz seconded/ motion carried.)</li> </ol>

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	<p>3. DV Bonus: The Committee reviewed the ranking for the DV Bonus and agreed to fully fund the NHCWV (\$144,368) and HUM (\$36,931). A motion was made to fully fund the NHCWV and HUM by Diana Phillips and seconded by Jim Morelewicz, and additional discussion took place. With \$14,932 available funds remaining, the Committee agreed to increase HUM's award amount to \$51,863 pending revisions to their proposed budget. In the event HUM did not take the remaining funds, they would be awarded to the NHCWV. Motion was amended.</p> <ul style="list-style-type: none"> <li>• Suggestions for future review and scoring               <ol style="list-style-type: none"> <li>1. Condense the Housing First scoring section.</li> <li>2. Remove scorecard from the renewals.</li> </ol> </li> </ul>	
<b>Other Items Not on the Agenda</b>	N/A	N/A
<b>Public Comment</b>	<ul style="list-style-type: none"> <li>• Susan Clark, Executive Director of the NHCWV, wanted to thank the Committee for their work in reviewing this round of applications. Mrs. Clark also stated that if awarded the DV Bonus, the NHCWV would work with the Domestic Violence Centers in both Volusia and Flagler Counties with a focus on Flagler County.</li> </ul>	N/A
<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>• Victoria Brown-Searle will poll the committee for a meeting in November/December.</li> </ul>	TDB



Carrie Baird, COHH Applications Committee Chair