

AGHA BOARD MEETING MINUTES

WEDNESDAY, MARCH 18, 2020

1. **CALL TO ORDER**

Lynn Walton called the meeting to order at 7:20 pm via Zoom teleconferencing due to Covid 19 guidelines.

2. **ROLL CALL**

Present: Present: Gilles Esposito, Dave Estes, Ann-Marie Isaac-Heslop, Kathy Johnson, Debra Jones, Andrea Levine, Joely Mauzy, Anne Stellmon, Lynn Walton.

3. **APPROVAL OF FEBRUARY 2020 MINUTES**

The minutes were approved as presented.

4. **ANDOVER GLEN HOMEOWNERS ASSOCIATION FORUM**

Eva Kyziridis: Please address snow and ice removal in our neighborhood.

Board response: Information regarding snow and ice removal for our neighborhood is available on the andoverglen.org website under **Home tab. See below Icy & Snowy Sidewalks & Streets.*** It is not the responsibility of the AGHA Board to address snow and ice removal on the behalf of a homeowner. The City of Aurora will do ice mitigation in specific areas only if requested by homeowners. City of Aurora guidelines for snow and ice removal can be found on auroragov.org under **Snow Removal**.

How to contact the City of Aurora for ice mitigation service :

Homeowners may contact the City of Aurora at: streets@auroragov.org or by calling **303-326-8200 to make a complaint or request ice mitigation service. In their request, homeowners must be specific about the area and addresses requiring ice mitigation.**

***From website andoverglen.org: Icy & Snowy Sidewalks & Streets**

Please remember that shoveling sidewalks within 24 hours of the snowfall is actually a City ordinance. Most of the neighborhood has done a great job so far this winter but there are still a handful that need a little reminder. Drainage issues in some areas of the neighborhood, with melting snow re-freezing at night and north facing sidewalks can create some very dangerous locations. One such area is on the south end of the neighborhood, the north sidewalk between Carson & Crystal streets. We know of several people that have fallen at that spot, and have set barriers blocking this portion of the sidewalk so please pay attention and be very careful with walking your children to school, walking your dogs, and yourselves. We also have heard from some of you regarding the snow packed & icy streets in our neighborhood. Unfortunately the City does not plow our neighborhood streets. They will however provide ice mitigation assessments and will come out based on how hazardous the area is.

Therefore, if anyone believes there is a real dangerous area in the neighborhood, it is your responsibility to call the city at 303-326-8200 and report the issue. Ideally, you should send an email to streets@auroragov.org requesting the city attention. While writing the email to the city, make sure you indicate this is a dangerous situation, as well as the exact location of the ice accumulation (i.e.; the ice dam is located between this address and that address.)

5. **NEW BUSINESS**

Kathy Johnson and Debra Jones

- **AG Easter Egg Hunt:** The Board cancelled the Saturday, April 11, 2020 event due to Covid 19 guidelines.

Joely Mauzy

- **Mail delivery times:** A homeowner recently spoke to the manager of our post office branch and was told that the delays in delivery are due to the lack of carriers. They recall whatever carriers are still out at 10:00 pm for safety reasons. Which suggests our mail could be delivered as late as 10:00pm. AGHA has no control over USPS mail delivery.

6. **UNFINISHED BUSINESS**

Lynn Walton

- Quote for repairs to the Parker Road entrance are being prepared.

Anne Stellmon

- **Contact information update as of 3/18/20:**
73 primary (7 unverified) and 23 secondary email addresses.
66 homeowners have verified their contact information.
- Board members may leave a note at the front door of homeowners who they have not been able to contact by phone or email to obtain contact information.
- If a homeowner does not respond to our request for contact information, it is the homeowner's responsibility to obtain information from the AGHA website.
- We will honor the request of homeowners, without email addresses or access to a computer, to have newsletters and directories delivered to their home address.

Policies and Procedures Update

Items to be addressed for a revision of P & Ps.

Kathy Johnson

- We need to provide meeting notice by email to homeowners. Going forward, every month, the secretary will be responsible for sending a meeting notification and agenda to homeowners prior to the monthly meeting on the third Wednesday of each month. This was done for the first time on Tuesday, March 17, 2020 using the updated email contact list. 2 bounce backs to be reviewed.
- We should have an education guide available on our website based on the new SB100 rules.
This item has been table until more research is done to determine exactly what must be posted on the website.

7. BOARD REPORTS

President, Lynn Walton

Summary of monthly activity:

- Working on getting estimates for front entrance repairs to tree, bushes, floodlight and brick wall
- Dave Kline has met with sprinkler and lawn mowing vendors; contracts not changing this year. A volunteer work day is on hold for this spring. He will look into the Adopt A Highway program for organization assistance with trash pickup along Parker Road.
- Kathy is looking into homeowner property boundaries for the properties adjacent to our community park.
- **Item for Approval:**
A motion was made and approved for \$95 deep watering of 5 pine trees at AGHA Parker Road entrance.

Vice-president, Kathy Johnson

Summary of monthly activity:

- The contract with Republic Services runs through May, 2021. Republic was provided with the treasurer's address for direct billing and Kathy as the contact person.
- Andrea agreed to help me with the insurance policies.
- Kathy will research boundary lines for properties adjacent to our community park.

Secretary, Anne Stellmon

Summary of monthly activity:

- Renewed AG Colorado State HOA license.

Item for approval:

- A motion was made and approved for reimbursing Anne for the \$33 for Colorado State HOA license fee.

Treasurer, Ann-Marie Issac-Heslop

- 2019 taxes will be prepared in September, three months after the end of the fiscal year. An audit will be conducted following the end of the 2029 fiscal year.
- Required financial information will be posted on the website for this month.
- A motion was made and approved to accept the treasurer's report as presented.

Architecture, David Estes

- A request from Tom and Linda Hendrix to remove three cottonwood trees on their property was approved.

Communications, Gilles Esposito. No report.

Neighborhood Watch, Joely Mauzy

Summary of monthly activity:

- Resident on S. Carson St. submitted a form notifying the board that their Ring Camera caught on video a car making its way down the street stopping to let two people out to check mail boxes on each side of the street.
- The above incidence was reported to our PAR officer who indicated that these homeowners could call APD dispatch and make a report. He also indicated that he would put a watch out on our neighborhood alerting other officers that we have been experiencing mail theft.
- An email was sent out to the neighborhood alerting them to this issue.
- A second video was sent to me from a residence on S. Dillon showing a vehicle pull up into their driveway while a person got out to check their mailbox – the box was empty however. I responded to this homeowner to let them know they could call and make a report.
- Homeowners may purchase lockable mailboxes and are encouraged to use common sense about "what and when" mail is put in their mailboxes for pickup.

Social, Debra Jones

- **Shredder:** Scheduled for June 13, 2020 from 11:00 am - 1:00 pm. The cost is \$185/hour. The truck will be on the north side of Layton Drive at the Carson Street entrance to the Andover Glen community park.
- **Dumpster:** To be scheduled the same day as the shredder.
- **Garage sales:** Woodgate Garage Sale date has not been confirmed. AG garage sale will be the same weekend.

Welcoming, Andrea Levine

Summary of monthly activity:

- Purchased wine to give the new people that bought Eisenberg house...
- Printed & delivered the newsletter with help from Kathy.

Items for approval:

- A motion was made and approved to reimburse Andrea for \$28.79 new homeowner welcome wine gift and \$48.12 for printing the newsletter.

8. ADJOURNMENT

The meeting adjourned at 9:00 pm.

Respectfully submitted,
Anne Stellmon
Interim AG Board Secretary