HACKBERRY ELEMENTARY SCHOOL DISTRICT #3

PURSUANT TO A.R.S. § 38-431.02, NOTICE HEAREBY GIVEN TO THE MEMBERS OF THE HACKBERRY

ELEMENTARY SCHOOL DISTRICT #3, GOVERNING BOARD AND TO THE GENERAL PUBLIC THAT

THE HACKBERRY ELEMENTARY SCHOOL DISTRICT#3 GOVERNING BOARD HELD A MEETING

OPEN TO THE PUBLIC ON

March 16, 2021

REGUAR MEETING

4:00P.M.

AT THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3

GOVERNING BOARD ROOM

Cedar Hills School

9501 Nellie Drive Kingman, AZ 86401

There will be limited capacity, social distancing, face masks and temperature checks will be required.

THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3 GOVERNING BOARD MAY VOTE TO

CONVENE IN EXECUTIVE SESSION WHICH SHALL NOT BE OPEN TO THE PUBLIC PURSUANT TO

A.R.S. § 38-431.03 (A)(3) FOR LEGAL ADVICE FROM THE DISTRICT’S ATTORNEY(S) ON ANY MATTER

ON THIS AGENDA. THE DISTRICT’S ATTONEY (S) MAY APPEAR TELEPHONICALLY.

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 Agent of the Governing Board; Alyssa Prince, Superintendent

Members of the Hackberry Elementary School District Governing Board will attend in person, by

telephone, video, or internet conferencing. Agenda is subject to reordering of items.

1. Call to order (Action) 4:03 pm
2. Role Call (Action)
3. Leanne Donason
4. Tammy Herrera
5. Alyssa Prince, Superintendent
6. Pledge of Allegiance (Action)
7. Moment of Silence (Action)
8. Agenda review and acceptance (Action)
	1. Motion to accept agenda by Leanne Donason
	2. Motion seconded by Tammy Herrera
	3. Motion passed in favor 2-0
9. Call to the Public (The Board will listen to comments from the public but will not respond except

as permitted by A.R.S. § 38-431.01(H). Each speaker during the call to the public is limited to no

more than Three (3) minutes and may note cede time to another speaker. The Board may refer the

item to the administration or request to have it placed on a future agenda)

1. Reports
	1. Superintendent, Alyssa Prince
		1. The Final Mile Project is a project to increase bandwidth so every student has access to quality internet.
			1. Only six schools were chosen in Arizona. Cedar Hills was one of those schools awarded.
		2. Business Manager Finance Update Joni Bullock
			1. Joni gave us an updated Budget room. District funds have been extremely tight ($207,000 as of January), but it was discovered that Aaron Vix was able to recapture $638,000.
			2. Joni will work with Aaron on budget.
2. Discussion and Possible Action Regarding the Approval of the Consent Agenda/Routine Orders

of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at

the HESD #3 office, 9501 Nellie Drive. Any board member may request an item be pulled off the

 agenda for further discussion.

1. Approval of Minutes February 9, 2021 Regular Board Meeting
	1. Motion to approve minutes by Leanne Donason
	2. Motion seconded by Tammy Herrera
	3. Motion passed in favor 2-0
2. Approve Vouchers
	1. Payroll Vouchers: 2020, 2021, 2022
		1. Motion to approve payroll vouchers by Leanne Donason
		2. Motion seconded by Tammy Herrera
		3. Motion passed in favor 2-0
	2. HESD#3 Vouchers: 2121, 2122, 2123
		1. Motion to approve vouchers by Leanne Donason
		2. Motion seconded by Tammy Herrera
		3. Motion passed in favor 2-0
3. Discussion and Possible Action Regarding the Approval of Papa Murphy Fundraisers, Penny War and Kiss the Pig
	1. Papa Murphy Fundraisers
	2. Penny War and Kiss the Pig (Student Council Fundraisers)
		1. It was suggested to have one Fundraiser now and one in the fall.
			1. Motion to approve Fundraisers by Leanne Donason
			2. Motion seconded by Tammy Herrera
			3. Motion passed in favor 2-0
4. Appoint a Student Activities Fund Secretary and student tracking sheet.
	1. As the monies need to go through more than one person, a Student Activities Fund Secretary is required.
	2. Cynthia Swenson was appointed
		1. Motion to appoint Cynthia Swenson as Student Activities Fund Secretary and student tracking sheet by Leanne Donason
		2. Motion seconded by Tammy Herrera
		3. Motion passed in favor 2-0
5. Discussion regarding the bill for recall.
	1. Our cost for the recall was $20,370.50.
	2. There were 148 votes.
	3. It was brought up to investigate why Peach Springs was included in the voting and why the high cost.
6. Discussion and possible action regarding auction and missing inventory.
	1. There was an auction of school property in 2018. The school did not receive the monies from that auction. It was suggested by the Attorney to move on as this happened in 2012. There has not been an inventory since.
	2. We need a new inventory. It is in process.
		1. Motion to ‘move on’ was approved by Tammy Herrera
		2. Motion seconded by Leanne Donason
		3. Motion passed in favor 2-0
7. Discussion and possible action regarding E-Rate.
	1. E-Rate received two bids, one for $12,000 and one for $5,500. ETC chose the $5,500 bid.
		1. Motion to accept by Leanne Donason
		2. Motion seconded by Tammy Herrera
		3. Motion passed in favor 2-0
8. Discussion regarding water quality notice.
	1. ADEQ tested the water in 2017. They said there is radium in the water. They will test again to determine if further steps are to be taken.
	2. Petro tests our water monthly.
9. Discussion and possible action regarding Transwestern Pipeline and the Letter to Kathy Hoffman.
	1. They are charging us $258,000. This is going to be reassessed to determine if the fees are accurate.
		1. Motion to sign and send letter to Kathy Hoffman by Leanne Donason
		2. Motion seconded by Tammy Herrera
		3. Motion passed in favor 2-0
10. Discussion and possible action regarding insurance quotes for the upcoming school year.
	1. This year we had Meritain Health Insurance at a cost of $627/Employee/month and $1698/Family/month.
	2. It is proposed to adopt Kairos-United Health Care at a cost of $500-$600/Employee/month and $1427/family/month.
		1. Motion to accept Kairos-United Health Care Insurance for 21/22 SY by Tammy Herrera
		2. Motion seconded by Leanne Donason
		3. Motion passed in favor 2-0
11. Discussion and possible action regarding a draft of the school calendar for 2021-2022.
	1. Mrs. Prince provided two possible calendars.
12. Discussion and possible action regarding letter to Deb Warren thanking her for her service.
	1. It was suggested to have it on the Newsletter and website.
13. Discussion and possible action regarding hiring a consultant.
	1. Alyssa is taking classes, attending seminars, etc. to learn more about all of the requirements needed to run the school/district.
	2. Two consultants were named
		1. Deb Warren (former Principal/Superintendent of Hackberry School District) District would cover costs for travel and consultation fees of $500/day.
		2. Superintendent of Valentine School District
			1. Motion to commission Deb Warren as a consultant by Leanne Donason
			2. Motion seconded by Tammy Herrera
			3. Motion passed in favor 2-0
14. Discussion regarding a draft of the salary schedule.
	1. Approve contracts next month.
15. Discussion and possible action regarding Ashley Woodward para educator. The Governing Board may vote to convene in executive session, which will not be open to the public, pursuant to A.R.S. 38-431.03 (A)(1) for discussion of personnel matters.
	1. Discussion was to increase Ashley Woodward’s hourly wage from $13.00 to $15.50/hour.
		1. Motion to approve Ashley Woodward’s hourly wage increase to $15.50/hour by Leanne Donason
		2. Motion seconded by Tammy Herrera
		3. Motion passed in favor 2-0
16. Adjourn (Action) 5:00 pm
	1. Motion to Adjourn meeting by Leanne Donason
	2. Motion seconded by Tammy Herrera
	3. Motion passed in favor 2-0
17. Signing of document

Pursuant to the American with Disabilities Act (ADA) HESD #3 endeavors to ensure the accessibility of all its programs, facilities, and services to all person with disabilities. If you need an accommodation for this meeting contact the Hackberry Elementary School District at (928) 692-0013.

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