

Meeting #544

The regular meeting of the Lac qui Parle-Yellow Bank Watershed District Board of Managers was held on Tuesday, June 2, 2015 at the Lac qui Parle County Courthouse at 4:30 p.m. The meeting was called to order by Chairman Darrel Ellefson. Managers present were: David Craigmile, John Cornell, David Ludvigson, and Joe Ferguson. Others present were: Trudy Hastad, Ron Fjerkenstad, Clifford Haas, & Chad Boehnke.

Chairman Ellefson asked for additions to the agenda. There being none, Manager Craigmile motioned to approve the agenda, seconded by Manager Ferguson. Upon vote, all voted in favor.

PARK REPORT: Ron informed the Board that there would be access to Wi-Fi at the park starting the first week in June. Ron reported on the dam inspections held on the Canby Creek Dams. Ron reviewed the Countryside Public Health Inspection Report with the Board. Ron was contacted by a sewage company that would come once a week to empty tanks for the campers. There would be no cost to the Watershed as the company would work directly with the customer/camper. Ron thought was a great idea and was going to put up a sign-up sheet in his office with the contact information. The Board was in agreement. Ron discussed allowing only foot traffic into R-6 for fishing to save on the path/road. Discussion followed with the Board authorizing Ron to post no vehicle allowed into R-6 for fishing, only foot traffic.

Clifford Haas met with the Board to discuss a cleanout concern on Lac qui Parle County Ditch #5 in Augusta Township. He questioned why the upper portion of the ditch wasn't cleaned out. He requested a clean out in the upper portion to the mile road, across the minimum maintenance road. Manager Ellefson will check this out, and if a cleanout is needed a work order will be sent. No further action was taken

CWP REPORT: Hastad gave Homan's written report as she was monitoring and could not attend the meeting. Homan started sampling water for the SWAG grant for the Lac qui Parle-Yellow Bank & Upper MN Watersheds with the bacteria samples having to be driven to Detroit Lakes. The Big Stone SWCD has a Conservation Corp intern that is being trained to do the sampling on the North sites. She will also assist with the lake sampling. She is paid through the Conservation Corp so we don't expend any grant dollars for her service but will pay her mileage. Homan reported the May sampling went well. She put in longer days to get the sampling done in two days versus three. This did not include the bacteria sampling. All the project and location forms have been sent in to MPCA. Homan reported the WRAPS work plan and budget are due by the end of June. Hastad requested approval for payment to Jon Maatz and Richard Maatz for replacement of two (each) alternative intakes with cost share of \$400/intake from the Yellow Bank Grant.

Manager Craigmile motioned to pay Jon Maatz \$800 for two alternative intakes with cost-share of \$400/per intake from the Yellow Bank Grant, and to pay Richard Maatz for two alternative intakes with cost-share of \$400/per intake from the Yellow Bank Grant, seconded by Manager Ferguson. Upon vote, all voted in favor.

Hastad presented the following resolution for additional SSTs loan dollars from the North and South Fork Yellow Bank River Project. Resolution #2015-4:

BE IT RESOLVED by the Lac qui Parle-Yellow Bank Watershed District that, as Project Sponsor and Loan Sponsor, on June 2, 2015, the Board passed Resolution No. 2015-4 to enter into the Minnesota Clean Water Partnership Project Implementation Loan Agreement along with the Minnesota Pollution Control Agency to conduct the implementation of the Protecting North and South Fork Yellow Bank River Project.

BE IT FURTHER RESOLVED by the Lac qui Parle-Yellow Bank Watershed District, that Mary Homan was authorized on June 2, 2015, by resolution of the Board, to serve as Project Representative and represent the Board in all matters which, according to the conditions of the Minnesota Clean Water Partnership Project Implementation Loan Agreement, do not specifically require action by the Board.

BE IT FURTHER RESOLVED by the Lac qui Parle-Yellow Bank Watershed District Board, that Mary Homan was authorized on June 2, 2015 by resolution to execute loan disbursement requests for the above referenced project to the Minnesota Pollution Control Agency on behalf of the Board.

BE IT FURTHER RESOLVED by the Lac qui Parle-Yellow Bank Watershed District Board that the Watershed Chairman, Darrel Ellefson, be authorized to execute the Minnesota Clean Water Partnership Project Implementation Loan Agreement Amendment for the above referenced Project on behalf of the Board, as Project and Loan Sponsor. This is retroactive to and amends the previous Resolution dated September 26, 2013, with respect to the SRF0250 Clean Water Partnership Project Implementation Loan Agreement.

WHEREUPON the above resolution was adopted at a regular meeting held by the Lac qui Parle-Yellow Bank Watershed District Board this 2nd day of June, 2015.

Manager Ludvigson motioned to approve the above resolution and authorize Mary Homan to serve as Project Representative and Manager Ellefson, on behalf of the Board to authorize to execute the Minnesota Clean Water Partnership Project Implementation Loan Agreement Amendment for the Protecting North and South Fork Yellow Bank River Project, seconded by Manager Manager Craigmile. Upon vote, all voted in favor.

WCA REPORT: A TEP meeting was held on May 14th to review the Aaron Olson in Maxwell 4 Concept plan for banking project and Aaron Olson in Madison 29 Concept plan for banking project. Homan is working on the reports for these projects.

TREASURER'S REPORT: Ludvigson presented the Treasurer's report. Manager Craigmile motioned to approve the Treasurer's report, seconded by Manager Ferguson. Upon vote, all voted in favor.

SECRETARY'S REPORT: Secretary report #543 was presented as mailed. Manager Ludvigson motioned to approve report #543 as mailed, seconded by Manager Cornell. Upon vote, all voted in favor.

The next meeting date was set for Tuesday, July 7, 2015 at 4:30 p.m. in the Lac qui Parle County Commissioners room.

ADMINISTRATOR'S REPORT: Hastad presented a pay request for the Br 11 CD #27 Improvement Project to Heinrich Excavating in the amount of \$37,338.59 as submitted as pay request #2 and approved by Heinrich Excavating & Bolton & Menk. Discussion followed.

Manager Craigmile motioned to accept, sign, & pay request #2 in the amount of \$37,338.59 to Heinrich Excavating, seconded by Manager Cornell. Upon vote, all voted in favor.

Hastad presented a letter from Heinrich Excavating & Hauling requesting an extension until July 1, 2015 for completion of the Br. 11 County Ditch #27 improvement project due to inclement weather and poor soil conditions. Discussion followed. Manager Ellefson stated they have been doing a great job on the project and were putting in long hours trying to get the project done by the June 15th deadline, and felt the Board should grant the extension. Discussion followed.

Manager Ludvigson motioned to extend the completion date to July 7, 2015 to coincide with the next Board meeting, to Heinrich Excavating & Hauling on the Br 11 County Ditch #27 Improvement Project and have Administrator Hastad sign the request, seconded by Manager Craigmile. Upon vote, all voted in favor.

Hastad updated the Board on the Lac qui Parle County Ditch #70 repair project and on the Judicial Ditch #4 concern. No action was taken.

Hastad shared a letter received from Rinke-Noonan attorney regarding the proposed buffer legislation. The Board wanted to wait on getting legal opinion on the buffer proposal until after special session in the legislature. As of now, the Board thought the buffer bill had been vetoed, but would be brought back in some form during special session.

Hastad reported the 2014 State Audit was slated to start the week of June 15, 2015. No action was taken. Hastad reminded the Board that MAWD Summer Tour was scheduled for June 24-26, 2015 in Duluth. Manager's Craigmile & Cornell will not be attending.

Chad Boehnke met with the Board. He met to discuss the concern of Clifford Haas on County Ditch #5. He informed the Board he has a long reach so could do some County work. Hastad informed him he would need to have insurance on file in the office prior to being able to work on the County/Watershed Ditches. He agreed to send a copy of his insurance. No further action was taken.

Manager Cornell & Manager Ellefson updated the Board on the status of the Watershed Ditch #11 proposed cleanout. They received a quote from Kockelman Construction and were going to get a quote from Wollschlager Excavation. No further action was taken.

GENERAL KLEIN ACCOUNT:

| | | | | |
|----------|------|-----------------------------------|--|--------------------|
| 05-27-15 | 6302 | Keith Willgohs/Monnens Excavating | SSTS Loan | \$9,500.00 |
| 06-02-15 | 6303 | Hach Company | sodium chloride, PH Buffer solution, RGD Probe | \$314.67 |
| 06-02-15 | 6304 | RMB Environmental Lab | SWAG – water testing | \$3,770.00 |
| 06-02-15 | 6305 | LQP Environmental Office | 5/19/15 Team meeting pre-wraps | \$87.50 |
| 06-02-15 | 6306 | LQP SWCD | 5/19/15 – Education & Team meeting | \$175.00 |
| 06-02-15 | 6307 | Yellow Medicine SWCD | 5/19/15 – Education & team, mileage | \$249.20 |
| 06-02-15 | 6308 | Lincoln County SWCD | 5/19/15 – Education, Team, mileage | \$255.92 |
| 06-02-15 | 6309 | Mary Homan | SWAG – mileage & supply reimb | \$673.79 |
| 06-03-15 | 6310 | Jon Maatz | YB Grant – 2 alternative intake replacement | \$800.00 |
| 06-03-15 | 6311 | Richard Maatz | YB Grant – 2 alternative intake replacement | \$800.00 |
| | | | TOTAL | \$16,626.08 |

PARK ACCOUNT:

| | | | | |
|----------|------|-----------------------------|----------------------------|----------|
| 06-02-15 | 5435 | Yackley Gravel & Excavating | excavation for leak @ park | \$220.00 |
| 06-02-15 | 5436 | AT&T Mobility | park cell phone | \$41.56 |

| | | | | |
|--------------|------|----------------------------|---|-------------------|
| 06-02-15 | 5437 | Frontier communications | park phone, fax, internet | \$217.44 |
| 06-02-15 | 5438 | Canby Builders Supply | plexiglass | \$19.24 |
| 06-02-15 | 5439 | NB Golf LLC | park cart service | \$126.70 |
| 06-02-15 | 5440 | C.A.S. Plumbing & Heating | replace women's stool, dug up waterline | \$530.67 |
| 06-02-15 | 5441 | Canby Print Shop | desk calendar, reservation sheets etc | \$21.38 |
| 06-02-15 | 5442 | Lyon-Lincoln Electric Coop | park electricity | \$1,659.94 |
| 06-02-15 | 5443 | Canby True Value | drain openers, mop, garbage cans, screws, etc | \$255.19 |
| 06-02-15 | 5444 | Olson Sanitation LLC | May Trash | \$281.40 |
| 06-02-15 | 5445 | Farmers Coop Assn. | lawn fertilizer, tiller rental, gas | \$229.98 |
| TOTAL | | | | \$3,603.50 |

UNITED PRAIRIE BANK GENERAL ACCOUNT:

| | | | | |
|--------------|-------------|-------------------------------|-----------------------------------|--------------------|
| 05-20-15 | 2384 - 2385 | semi-monthly payroll | May 1 -15 payroll | \$3,313.38 |
| 06-02-15 | 2386 | Lake Hendricks Imprve. Assn. | 2015 Donation | \$25.00 |
| 06-02-15 | 2387 | LQP Broadcasting Company | April 22 nd radio show | \$17.50 |
| 06-02-15 | 2388 | MN Counties Insurance Trust | Goerke Family Partnership Deduct | \$2,500.00 |
| 06-02-15 | 2389 | Rinke Noonan Attorney's | monthly retainer, Br 11 CD #27 | \$995.48 |
| 06-02-15 | 2390 | MPCA | SSTS Loan repayment | \$24,571.06 |
| 06-02-15 | 2391 | Frontier Communications | office phone 320-598-3117 | \$37.33 |
| 06-02-15 | 2392 | Missy Bormann | web-site conversions, consult | \$530.00 |
| 06-02-15 | 2393 | Frontier communications | CWP Office Phone 320-598-3319 | \$38.06 |
| 06-02-15 | 2394 | MAWD | Summer tour registrations | \$865.00 |
| 06-02-15 | 2395 | Trudy Hastad | mileage reimbursement | \$64.40 |
| 06-02-15 | 2396 | Heinrich Excavating & Hauling | Br 11 CD #27 Impr partial pay #2 | \$37,338.59 |
| 06-02-15 | 2397 | LQP County Auditor/Treasurer | May postage | \$81.50 |
| 06-02-15 | 2398 | Mary Homan | mileage reimb | \$16.67 |
| 06-03-15 | 2399 - 2404 | monthly payroll | monthly payroll & ditch work | \$5,276.03 |
| 06-02-15 | 2405 | Bolton & Menk | Br 11 CD#27 Impr | \$13,792.50 |
| 06-02-15 | 2406 | LQP Liability Acct. | Federal Withholding | \$3,851.40 |
| 06-05-15 | 2407 - 2408 | semi-monthly payroll | May 16-31 payroll | \$3,313.40 |
| 06-05-15 | 2409 | PERA | monthly & semi-monthly payroll | \$949.62 |
| 06-05-15 | 2410 | Minnesota Revenue | monthly sales & use tax | \$803.00 |
| TOTAL | | | | \$98,379.92 |

DITCH FUND:

| | | | | |
|--------------|------|--------------------------|----------------------|-------------------|
| 06-02-15 | 2411 | B & W Control Specialist | WS #1 ditch spraying | \$5,315.50 |
| TOTAL | | | | \$5,315.50 |

Manager Ludvigson motioned to approve the bills, seconded by Manager Craigmile. Upon vote, all voted in favor.

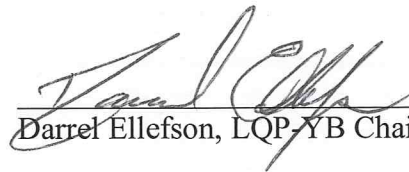
PERMITS: The following permit applications were applied for:

| | | | | |
|-------|----------------------------|-------------------|---------------------------------|-------------|
| 11168 | Yellow Bank Twp | Yellow Bank 35/36 | replace 12" culvert w 15" | 06/02/15 DE |
| 11169 | Renew #10837 Paul Lund | Lake Shore N, 34 | seepage lines, main tile | 06/02/15 DE |
| 11170 | Jason Lund | Lake Shores S, 3 | main tile | 06/02/15 DE |
| 11171 | Scott Wittnebel | Walter, 34 | move existing approach | 06/02/15 DE |
| 11172 | Clair Anderson | Perry, 14 | seepage lines, clean ditch | 06/02/15 DE |
| 11173 | Renew #10824 Bill Croatt | Arena, 11 | seepage, main tile, pump | 06/02/15 DE |
| 11174 | Gary Citrowske | Cerro Gordo, 34 | seepage, main tile | 06/02/15 DE |
| 11175 | Jon Gorder | Hammer, 17 | seepage, replace main | 06/02/15 JF |
| 11176 | Mark & Scott Halvorson | Augusta, 32 | seepage lines | 06/02/15 DE |
| 11177 | Gene Moseng | Baxter, 24 | main tile | 06/02/15 DC |
| 11178 | Luke Oie | Perry, 25 | clean ditch | 06/02/15 DE |
| 11179 | John Plathe | Agassiz, 23 | seepage lines | 06/02/15 DE |
| 11180 | Renew #10690 Donald Ransom | Augusta, 22 | seepage, main tile, close ditch | 06/02/15 DE |
| 11181 | Gary Robertson | Maxwell, 7 | clean ditch & twp road ditch | 06/02/15 DC |
| 11182 | David Telford | Providence, 32 | seepage, main tile | 06/02/15 DE |
| 11183 | Bruce Vaala | Madison, 14 | seepage, main tile | 06/02/15 DE |
| 11184 | Renew #10715 Reid Wildung | Mehurin, 4 | main tile | 06/02/15 DE |
| 11185 | Renew #10392 Steve Schmidt | Mehurin, 34 | seepage, main tile | 06/02/15 DE |
| 11186 | Renew #10889 Lee Schmidt | Manfred, 5 | seepage, main tile | 06/02/15 DE |
| 11187 | Lon Moen | Ten Mile Lake, 14 | seepage lines | 06/02/15 DE |
| 11188 | Todd Brehmer | Perry, 20 | seepage lines | 06/02/15 DE |

PERMITS HELD: Todd Brehmer, Lon Moen, Reid Wildung all three for WCA approval.

Manager Ludvigson motioned to approve the permits and also to approve the held permits once reviewed for WCA, seconded by Manager Craigmile. Upon vote, all voted in favor.

The meeting adjourned at 6:15 p.m.



Darrel Ellefson, LQP-YB Chairman

Attest:


David Craigmile, LQP-YB Secretary

Lac qui Parle-Yellow Bank Watershed District Resolution# 2015-4
Protecting North and South Fork Yellow Bank River Project

RESOLUTION OF THE LAC QUI PARLE-YELLOW BANK WATERSHED DISTRICT BOARD


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WHEREUPON the above resolution was adopted at a regular meeting held by the Lac qui Parle-Yellow Bank Watershed District Board this 2nd day of June, 2015.


Lac qui Parle-Yellow Bank Watershed Chairman

6/2/15
Date

STATE OF MINNESOTA

LAC QUI PARLE-YELLOW BANK WATERSHED DISTRICT

I, **Trudy Hastad**, do hereby certify that I am the custodian of the minutes of all proceedings had and held by the Lac qui Parle-Yellow Bank Watershed District Board, that I have compared the above resolution with the original passed and adopted by the Watershed District of said **Lac qui Parle-Yellow Bank** at a regular meeting thereof held on the 2nd day of **June, 2015** at **4:30 p.m.**, that the above constitutes a true and correct copy thereof, that the same has not been amended or rescinded and is in full force and effect.

IN WITNESS WHEREOF, I have hereunto placed my hand and signature this 2nd day of June, 2015, and have hereunto affixed the seal of the Lac qui Parle-Yellow Bank Watershed District.


Authorized Signature and Title

(SEAL)