

Essex Township - Minutes of the Regular Monthly Meeting

October 16, 2019 @ 7:00 p.m.

Members Present: Supervisor Carla Wardin, Trustee James Gavenda, Trustee Mark Winsor, Treasurer Kathy George, Clerk Lori Conner

Visitors: Assessor Beth Botke, Commissioner Kam Washburn

Call to Order: Township Supervisor Carla Wardin called the meeting to order at 7:00 p.m. in the Lowe United Methodist Church Hall followed by the Pledge of Allegiance.

Visitor Statements:

Commissioner Kam Washburn

- County budget set to be approved at the end of October.
- Michigan is considering legislation to raise the age of juvenile court jurisdiction from 17 to 18 years of age.
- Clinton County is in the process of updating their 911 emergency system to an interoperable statewide system. A millage proposal is being considered to cover associated costs.

Township Assessor Beth Botke

- Public Act 23 of 2019 amended the act regulating the division of land PA 288 of 1967. Effective September 16, 2019, prior to a land division on of the following must occur:
 - o Obtain a certificate from the county treasurer stating all property taxes and special assessments are paid for the preceding 5 years (\$5 fee)
 - o If property taxes and special assessments have not been paid, the unpaid property tax and special assessments have been apportioned by the township or city assessing officer

Minutes of August 28, 2019 Meeting: Gavenda moved to approve the meeting minutes; supported by Conner. Motion passed and carried (MPC).

Approval of Agenda: The agenda was reviewed.

Trustee Reports: None

Treasurer's Report:

- The general ledger for the period 8/1/19 – 10/4/19 was reviewed including checks #6252-6271.
- The checking balance is \$68,069.49.
- Cemetery CD balance is \$8358.10. Tax checking balance is \$202,346.24.
- Ideas for winter newsletter include: veteran support, cemetery rules, update on road projects, and request for election inspectors.
- George to look into renewing cemetery certificate of deposit.
- Gavenda moved to accept the treasurer's report, supported by WInsor. MPC.

Clerk's Report:

- Year to date budget was reviewed.
 - o George moved to reallocate \$400 from contingency to reimburse taxes, supported by Winsor. MPC.
 - o Conner moved to reallocate \$200 from contingency to public works: chloride, supported by George. MPC
- Holly Klaus has been sworn in as deputy clerk.
- Conner moved to increase the wages for election inspectors from \$10/hour to \$15/hour with the election supervisor receiving an additional \$50, supported by Gavenda. MPC
- A new electronic pollbook is needed as the old one does not meet current election requirements. Conner moved to reallocate \$1000 from contingency, to elections: capital outlay, supported by Winsor. MPC.
- Six PA-116 farmland preservation applications were reviewed. Board has no concerns.
- Phillip Glinke to receive \$450/year to snowplow Essex Township cemeteries.
- Beach Cemetery southern end fence to be bolted shut as hinges are broken.
- Gavenda moved to accept the clerk's report, supported by Winsor. MPC.

Supervisor's Report

- December 18th meeting time changed from 7:00 to 8:00.
- The Clinton County Road Commission has completed the following contracted projects:
 - o Culvert on Maple Rapids Road
 - o Roadside mowing and brine application for 2019.

New Business:

- Ballot proposal for fire and rescue millage tabled as county may request a millage to support the new 911 emergency system.

Adjournment: George moved to adjourn the meeting at 7:45 p.m, supported by Gavenda. MPC. The next regular meeting of the Essex Township Board will be held December 18, 2019, at 8:00 p.m. at the Lowe United Methodist Church Hall.

Respectfully submitted,
Lori Conner
Essex Township Clerk