



# BLUE RIDGE FIRE DISTRICT BOARD OF DIRECTORS

## MINUTES OF SPECIAL BOARD HELD AT THE BLUE RIDGE FIRE STATION MONDAY, JANUARY 4, 2022

- 1) Call to Order: Chairman Shannon Scott called the meeting to order at 10:02 AM.
- 2) Pledge of Allegiance: Chairman Scott led the assembly in the pledge of allegiance.
- 3) Roll Call of Board Members: Sylvia Meakin, Cindy Perelli, and Shannon Scott. Larry Lambert and Judy Varns were absent.
- 4) Review and adoption of agenda:  
Chairman Scott asked for a motion to adopt the Agenda. Ms. Perelli made a motion to adopt the Agenda as presented and Mrs. Meakin seconded the motion. There was no discussion and Chairman Scott asked for a vote. The motion passed unanimously.
- 5) New Business:
  - a) Discussion and possible action to approve the Engagement Letter and Fee Agreement to provide legal services regarding review and recommending revision to the BRFD 457(b) Alternate Pension and Benefit Plan.
    - o Mrs. Meakin made a motion to review and approve the Engagement Letter and Fee Agreement provided by Elizabeth Masson of Hanson Bridgett LLP.
    - o Chairman gave a brief explanation of the process to he went through to obtain legal services, then went over the Engagement document provided to Board Members. Several questions were asked for clarification.
    - o Assistant Chief Bob Lashua asked a few questions regarding the process for seeking legal counsel, and there was some brief discussion on this subject.
    - o When there was no more discussion, Chairman Scott called for a vote. Board Member Lambert had provided a proxy vote in favor of the motion. Remaining Board Members voted in favor of the motion and the motion passed unanimously.
- 6) Adjournment:  
The Board Meeting was adjourned at 10:24 AM.

Respectfully submitted: January 5, 2022

Cynthia Perelli  
Clerk of the BRFD Board

Minutes Approved: \_\_\_\_\_

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Clerk of the BRFD Board