

Willows Car & Bike Association
PO Box 1115
Willows, CA 95988
www.willowscarandbikeshow.org

**PLEASE NOTE: LOCATION FOR
FRIDAY NIGHT SHOW AND SHINE!
WILL BE AT JENSEN PARK. SAME
LOCATION AS SATURDAY SHOW.**

Dear Vendors:

You are receiving this information as you have either participated in the past, or you have requested information to become a vendor participant. This year will be the 33rd Annual Willows Car & Bike Show August 16th & 17th, 2019. We invite all individuals, businesses, organizations, groups, and clubs to Jensen Park for a day of fun.

The Willows Car & Bike Show's mission is to bring family entertainment and fun to the community and participants, while raising funds to provide scholarships to Glenn County youth continuing their education.

If you intend to supply any kind of food in your booth, you must contact the Glenn County Health Services at 530-934-6588. They will instruct you on applying and receiving a Temporary Food Facility Permit. To download the application and Temporary Food Facility Guidelines go to: www.countyofglenn.net/govt/departments/environmental_health/. Food vendors will not be allowed to participate without a valid permit. Copy of permit must accompany application. **ALL FOOD VENDORS WILL BE CURBSIDE.** No trucks or mobile food vendors will be allowed inside the park due to weight issues and compliance with the City ordinances. No cords may be across walkways. This is a safety issue.

If you have signed up as a vendor for Sat you may set up for Fri Night's Show and Shine at no extra charge. Entire event vendors may set up after 1 p.m. Friday afternoon. The event both Friday Night and Saturday will be located at Jensen Park on Elm Street.

Saturday Only vendor booth set-up is between 7:00 and 9:30 a.m. Vendors will not be allowed in the park after 9:30 a.m. You may take-down your booth after 3 p.m. (no early take downs please). Booth spaces are mapped out. Each entry is responsible for the set-up, removal and cleanup of their space and must provide their own tables, chairs, shelter, etc. Access to drive in to set up your booth is extremely limited due to participants entering for the show at the same time. If you are allowed to drive in you will be escorted and are expected to vacate as soon as possible. You will be expected to locate an event staff person to escort you back out. No support vehicles will be allowed to remain in the park. Our priority is for everyone to have a safe and fun event. If you need assistance we are here to help.

Event Staff reserves the right to relocate you if it is necessary for the good of the show. If you were a vendor last year and want the same space let us know. Your booth space is not to be relocated after it has been assigned. If you want it changed we will attempt to accommodate your request.

This is a family show! There will be no pornography or adult only displays. If they are found in your booth, you will be directed to vacate the premises immediately and will not be invited back.

The Willows Car & Bike Association reserves the right to refuse or modify any entry and will have the sole discretion of placement of all participants.

If you should have any questions, please feel free to contact me at 530-413-3372. Please return all applications, permits and entry fees to the PO Box 1115 address. Make checks payable to the Willows Car & Bike Association. **Deadline for vendor entries is: August 10, 2019.** Please respect the deadline listed so that we can accommodate your needs. We look forward to having you join us this year.

Sincerely,
Colleen Worthington racentry@sbcglobal.net

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