

**WELCOME TO OUR FAMILY DENTAL PRACTICE  
DR. CRYSTAL GARNES & ASSOCIATES**

**425-334-5085**

**FAX 425-335-0921**

**PREVENTATIVE DENTISTRY:** One of the most important services we have to offer is a plan for preventative dentistry in a concerned caring atmosphere. We feel it is very important that all patients have a thorough exam done yearly. Teeth should be cleaned and checked every six months and proper home care used daily.

**PAYMENT POLICY:** Payment in full is due at time of treatment. Payment plans are available using our financing company Care credit. If you require financing please request an application to complete. Senior citizens (65 and over) are entitled to a 10% discount. Returned NSF checks will have an additional charge of \$25 added to your account. A monthly service fee of 1 1/2% is applied to all unpaid balances and is compounded.

**DENTAL INSURANCE:** It is our policy to bill your insurance carrier as a courtesy to you, although you are responsible for the entire balance in 45 days if your insurance company has not paid. Please be a responsible patient and understand your own dental insurance policy. We are not responsible nor are we staffed to check individual policies. Our insurance estimates are generic and not specific to each patient's plan.

**NON-INSURANCE:** Allowable forms of payment are, cash, personal checks, mastercard, visa and discover. Financing is available for those who qualify through Care Credit.

**APPOINTMENTS:** Patients are seen by appointment only. Because of the individual nature of treatment, each appointment is scheduled for a specific length of time. We make every effort to be on time for you and ask that you extend the same courtesy to us. Occasionally, we run behind due to emergencies. If you have been waiting longer than 20 minutes please see the receptionist.

**HYGIENE APPOINTMENTS:** Each patient's periodontal needs are different. If it has been longer than one year since your last cleaning, then you may require deep cleaning and there is a charge for each appointment. Insurance generally covers the deep cleaning at an estimated 80%.

**STERLIZATION:** Autoclavable handpieces, safety equipment, staff with gloves and masks and protective covering are mandatory so everyone will get the ultimate in protection.

**MISSED APPOINTMENTS:** \$50 will be charged for missed appointments. We have set up your appointment and waited for you, emergencies are the only exception. 24 hour notice is required.

We are glad to have you as our patient. We look forward to a long lasting relationship and the opportunity to provide excellent dental care for you and your family.

Signature: \_\_\_\_\_