

# Manitoba Dirt Riders **CONSTITUTION 2020**

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## **I. MISSION STATEMENT**

The mission of the MDR is to promote and facilitate off-road motorcycle riding and competition.

## **II. OBJECTIVES**

- Provide a grass-roots entry into competitive off-road riding
- Emphasize safe and respectful riding practices while minimizing environmental impact
- Create a positive and cooperative relationship with the community at large

## **III. CONSTITUTION**

The following constitution will be utilized by the board and members of the MDR in order to maintain consistent operations in all matters affecting the MDR. This constitution may be amended by a two - thirds vote of the members in attendance at a meeting called for stated purpose.

## **IV. BYLAWS**

### **Section 1. Membership**

- a) Membership to the Manitoba Dirt Riders is obtained by paying a membership fee determined by the Board yearly. This provides membership for the calendar year.
- b) An annual membership enables the holding member access to all MDR events. A non-competitive membership is for immediate family members of competitive members. Voting privileges are reserved for persons who hold an annual membership and have competed in at least one MDR event, or people with non-competitive memberships with an immediate family member who has competed in at least one race for that season.
- c) Membership to MDR will be renewed annually.
- d) Membership to Manitoba Dirt Riders is not transferable.
- e) Withdrawal from membership to the Manitoba Dirt Riders can be done by the member providing the board of directors with a written request for withdrawal. Manitoba Dirt Riders reserves the right to revoke membership from anyone who conducts themselves in a manner deemed dangerous to the membership or the Manitoba Dirt Riders organization.
- f) A weekend pass for persons not wanting a seasonal membership will be available on the weekend of an event. These passes are non-transferable weekend passes that permit the holder to enter the event held on that weekend only. No points will be accumulated or transferred for events competed in under a weekend pass.
- g) As a competitive member you will be given a membership number. Ensure you have access to your membership number.

## Section 2. Meetings

- a) General meetings will be held annually at a location and date decided upon by the board of directors.
- b) A majority vote will determine questions in meetings unless the Act or these bylaws otherwise provide.
- c) Notice to the membership of meetings will be done by the website and Facebook to the membership. Notice will be given 28 days prior to the meeting.
- d) Notice must contain sufficient information to allow the members to form a reasoned judgment, if special business is to be conducted at a meeting.
- e) Quorum for meetings shall be 5 club members.
- f) A minimum of 20% of the voting membership are needed to requisition the directors to call a special general meeting.

## Section 3. Board of Directors

- a) The board will act on behalf of the MDR, and have general supervision over all MDR proceedings.
- b) The board will assign specific designations to members elected to the board.
- c) Directors of the board will consist of a minimum of 5 members, to a maximum of 8 members.
- d) The board will ensure a quorum of no less than the majority of voting directors of the elected board members is maintained.
- e) The number of board members outside of this range can be changed at a general meeting.
- f) The board will hold an annual general meeting before the end of the calendar year.
- g) Directors will be voted onto the board at the annual general meeting.
- h) Only members holding an officer position may be eligible to be voted to into a director's position.
- i) Proxy votes may be performed by board members to other board members, either in writing, or via text message.
- j) Directors must be 18 years of age, and have the capacity under law to contract.
- k) A term of office for a director is 2 years.
- l) President, secretary, and officer – rep, are elected on odd years.
- m) Vice president, treasurer, and rider-ship rep are elected on even years.

- n) A director can be removed from the board, by a majority vote of the voting board members and officers at a specifically called meeting.
- o) A director can ask to be released from his/her duties on the board by submitting the request in writing to the board.
- p) The board of directors has the power to manage the corporation.
- q) Directors will receive no remuneration from the corporation.
- r) Directors meetings may be had at a time and place decided upon by the directors, or by teleconference. The minimum number of directors required to call such a meeting is 2.
- s) Notice of directors meetings will be given to the director no less than 7 days prior to the meeting.
- t) Directors' decisions are to be made by consensus unless the Act provides otherwise. Consensus is defined as: Agreement, or by unanimity. If consensus is not reached on a decision, a vote will be held by the directors. A majority vote is required for passing decisions by vote.
- u) Voting rights of all directors are equal.
- v) The president, vice president, secretary, and treasurer can sign documents on behalf of the corporation.
- w) Manitoba Dirt Riders at this time does not have a corporate seal. If and when it does have a corporate seal the secretary of will have custody of the seal.
- x) You have to be an active, competing member to be on the board but you can be granted a 1-year medical exemption
- y) The board will maintain essential positions within the board at all times including, but are not limited to:

#### President

- Will preside over meetings
- Will provide general supervision of all club affairs
- Must have competed in at least one competitive event in the current year unless otherwise specified

#### Past President

- The Past President provides advice and leadership to the Board of Directors regarding past practices and other matters to assist the Board in governing the Association.
- The Immediate Past President performs the duties of the President in the absence or disability of the President.
- This position will rotate as soon as the current president steps down or is voted out.

#### Vice President

- Will fulfill required duties of President in their absence
- Must have competed in at least one competitive event in the current year unless otherwise specified

#### Secretary\*

- Will maintain all records of MDR Record minutes at all official meetings

- Will send out notice of meetings or events
- Will handle club correspondence
- Must have competed in at least one competitive event in the current year unless otherwise specified

Treasurer\*

- Will collect membership dues and fees Maintain MDR financial accounts
- Will prepare Financial statements as required
- Will disperse funds as required at the direction of the MDR
- Does not have to be a competitive member, but must be an immediate family member to a competitive member

*\*The secretary and treasurer positions may be combined at the discretion of the board.*

Member at large (officer's representative)

- Will have tasks assigned by board
- Must have competed in at least one competitive event in the current year otherwise specified

Member at large (rider-ship representative)

- Will have tasks assigned by board
- Must have competed in at least one competitive event in the current year otherwise specified

## Section 4. Officers

- a) Officers will be appointed by the directors.
- b) An officer must be of the membership.
- c) The term of an officer's duties will be 1 year, with repeat appointment allowed.
- d) Removal of an officer will be done by the following means: removal of the officer by the directors, or the officer requesting in writing to the board of directors to release him/her from their duties.
- e) No remuneration will be given to the officers.
- f) Duties of officers include but are not limited to the following:
  - Head race marshal - duties are pertaining to all matters associated with the officiating the off road race. Safety of the racers and the insurance of sportsmanship will be this officer's prime concern.
  - Course marshal - duties will include setting of the course, mobilizing volunteers for course development, marking of the course, removal of course markings after the event, course maintenance.
  - Race day coordinator -duties will include overseeing the sign-in process on race day, the lap counting, and the scoring process of the race day. Oversee set up and tear down of scoring trailer and finish line. Manage generators for scoring trailer. This may be a paid position
  - Volunteer coordinator - duties will include overseeing the gate, the pits, spectator areas, non- track related volunteers, race day deployment of volunteers. This may be a paid position.

- Sweepers – will fill the role of roaming track marshals. They will ride the course for the duration of the race and provide assistance to riders as required

(All officers will cooperate with each other. The directors are available to the officers for consultation)

## Section 5. Amendment to Bylaws

Bylaw amendments can be made at a membership meeting with a majority vote from the voting membership. Bylaws related to the requirements of subsection 155(2) of the Corporations Act. shall not be enforced or acted upon until approval of the minister has been obtained.

## Section 6. Auditor

The finances of the corporation will be reviewed annually by someone from the membership. Results will be presented at the next annual general meeting to the voting membership. If discrepancies are noted, then an external audit will be conducted.

## Section 7. Sponsorship

- a) Sponsorship opportunities will be established with rates to be set by the board.
- b) Series sponsor will be rotated on an annual basis.
- c) Sponsors will have the opportunity to specify their requested track upon release of the schedule for the year. Requests will be submitted to the vice president of the club via email.
- d) Existing race weekend sponsors who wish to become series sponsors will be given first opportunity provided they commit at the AGM of the previous season. Race weekend sponsors will be awarded for each round. The board will attempt to accommodate a sponsor's track of choice. In the event of more than one sponsor wanting a specific round the following criteria will be considered.
  - a. Vendor's seniority with MDR
  - b. Vendor's proximity to venue
  - c. Vendors the initial request via email
- e) If a sponsor elects to not sponsor for a year, their seniority will be forfeited.
- f) Medic sponsor, meal sponsor and water sponsor are sponsorship opportunities that will allow for the previous year's sponsor to reserve the right to be a repeat sponsor. A commitment must be made by the AGM for the next race season.
- g) Race weekend sponsors may only provide vendor displays on the weekend they sponsor.
- h) Series sponsors may have a vendor display at each round.
- i) Partnership opportunities will be awarded on a first come first serve basis.
- j) No advertising will be permitted on MDR website or social media from non-sponsors.

- k) The board reserves the right to terminate sponsorship due to inappropriate conduct, grossly negligent behaviour or disregard for safety as determined by the board.

## Section 8. Protective Equipment

- a) All competitive riders must wear an approved motocross-style helmet.
- b) Appropriate motocross style boots must be worn, as well as appropriate eye protection.
- c) Gloves and a chest protector are not mandatory but highly recommended.
- d) The official in charge may refuse to allow any rider to start whose machine, in his opinion, is not in a safe or legal operating condition.

## Section 9. Off-Road Motorcycle Competition

Manitoba Dirt Riders promotes HARE SCRAMBLE events; cross-country competitive events held on a closed course, 5 to 25 km in length and 2 to 3 hours duration.

### A. CLASSES

Classes are defined by the following:

Class	Engine Displacement 2-stroke/4-stroke
Peewee (ages 4 – 6)	50 cc
Peewee (ages 7-8)	50 cc
Youth “B” (ages 7- 9)	65 cc / 90 cc
Youth “A” (ages 9-11)	65 cc / 90 cc
Junior “B” (ages 10 – 14)	105 cc / 230 cc
Junior “A”(ages 12 – 16)	105cc / 230 cc
Girls (ages 10-14)	105cc / 230 cc
Beginner Women (ages 18 +)	105cc / 230 cc
Sportswomen	85cc / unlimited
Advanced Women	85cc / unlimited
Outlaw	85 cc – unlimited
Masters B (ages 40+)	85 cc – unlimited
Vet 40 + (2 hour)	85cc / unlimited
Vet 50+	85 cc – unlimited
Sportsmen	85 cc – unlimited
Team	85 cc – unlimited
Open C	85 cc - unlimited
Vet C (ages 35+)	85 cc – unlimited
Open B	85 cc – unlimited
Vet B (ages 35+)	85 cc – unlimited
Open A	85 cc – unlimited
Vet A (ages 35+)	85 cc – unlimited
Masters A (ages 40+)	85 cc – unlimited
AA	85 cc – unlimited



## **B. CLASS QUALIFICATIONS**

1. Riders must hold a Manitoba Dirt Rider membership to enter hare scrambles.
2. Veteran minimum age 30 on day of event.
3. Masters minimum age 40 on day of event.
4. Vet 50 minimum age 50 on day of event.
5. Kids will qualify for age based classes based on their age on January 1 of the race season.
6. Riders will enter the class most appropriate to their skill level.
7. Riders may elect to move themselves up at any point through the season. If after two races, a rider elects to move up, they will take 80% of accumulated points with them.
8. Riders may not move up more than one class without permission from the board.
9. Move up/down policy - Once a rider has entered a class, they may drop back down only with permission of the board but will not take their points with them. You can move up one class and take 80% of your points. A request to advance higher than one class must be approved by the board.
10. Any rider that has a lap time 7.5% faster than the average lap time of the other riders will be subject to move up if they show the break out in time of two or more races.
11. The times used to create the average lap time will be gathered from a lap where majority of riders were able to finish that lap.

## **C. REGISTRATION & ENTRY FEES**

1. Kid/youth class fees are to be determined yearly by the board. Adult class fees are to be determined yearly by the board.
2. To properly enter a class, each rider must complete and sign in ink a MDR Event Entry Form and show proof of his/her MDR Membership with the entry and payment to sign-up personnel during hours designated for this purpose.
3. A late entry fee of \$20 will be attached to the normal entry fee after sign-up has officially closed, 30 minutes before start of the event.
4. All personnel must sign applicable waivers to enter a race, however, a parental consent form must be signed by the parent/guardian of anyone under the age of 18. Guardians must have written consent from the parent of a minor in order to register them.
5. Once the race has commenced, unregistered riders may not enter the classes that are underway.

## **D. NUMBERS**

1. Members are encouraged to have a green or red background with white numbers, matching their MDR membership number, however, organizers will honor existing bike numbers/color schemes

providing they match membership number. In the event of a discrepancy, rider will be provided a temporary number plate.

2. No duplicate bike numbers will be allowed to register for the season.
3. Bike numbers will be awarded on a pure seniority basis with the individual holding that number the longest being able to retain their bike number.
4. Failure to register for past season forfeits your bike number. When registering please include 3 bike number choices.
5. Any bike number duplication will be investigated by the board and awarded via the seniority policy.
6. Allowable bike numbers will range from 1-21, 23-599 and 651-999.
7. Numbers 600-650 will be reserved for MDR temporary number plates.
8. Number 22 has been permanently retired in honor of Jonah Crookes.
9. If you register on race day and your bike number is already registered to a rider there will be two options: pick a new number that is not registered to a rider, or affix a temporary plate provided by MDR to the front of your bike with a number from the reserved pool of temporary numbers.
10. There will be a \$10.00 deposit required for the temporary plate that will be refunded if the plate is returned after the race.

#### **E. COURSE LAYOUT**

1. The course shall be clearly and adequately marked and all danger points will be designated by either a marshall or danger markers.
2. The starting line must be wide enough to accommodate the number of riders in each class.
3. There shall be adequate distance from the start of the first obstacle and the course of this distance shall be wide enough to accommodate safe passing.
4. Organizers will take every precaution to lay out the course to prevent course cutting.
5. The scoring system may be a transponder system, computer entry or lap scoring.
6. There will be a single scoring lane, with a minimum of 2 lap scorers present, and all riders must pass through that area.
  - I. The scoring lane will have a minimum 100 ft run up, followed by two 90 degree corners.
  - II. There will be a 50 foot lane passing under the transponder reader followed by two 90 degree corners and a 100 ft exit lane.
  - III. There will be a finish line that will be marked at the beginning of the scoring lane that is clearly identified.
  - IV. No passing is allowed inside the scoring lanes.
  - V. The end of the event will be displayed by a checkered flag displayed at the finish line.
7. Pro loops will be indicated with orange paint or arrows.

8. Amateur loops will be marked with blue paint or arrows.
9. Beginner / youth loops will be marked with pink paint or arrows.
10. Man-made obstacles built in to the course must be safe and not present undue risk to riders.
  - I. Obstacles constructed out of wood, soil, rocks and tires are allowed provided there is ample room for a rider to exit safely.
  - II. No obstacles can contain glass.
  - III. Obstacles constructed of metal / steel must not present any risk to the rider and must be approved by the board.
11. An area on either side of the race line must not contain un-natural hazards that a rider could strike and suffer injury from.
12. Fences adjacent to race lines must be clearly marked and have warning signs to indicate hazard.

#### **F. ORGANIZATION**

1. A head race marshal shall be present all events held by the Manitoba Dirt Riders.
2. A vehicle equipped with first aid treatment, and trained personnel, will be on the premises for the duration of the event.
3. No practicing on the course the day of the event.
4. A riders' meeting shall be held prior to the event, to give the information on scoring, time length, and start procedure, etc.
5. There must be a minimum of two sweepers with radios on each loop being raced. Sweepers will be issued radios and vests by the head referee conducting the sweeper meeting. All riders sweeping must have a vest on indicating they are not competing and have been authorized.
6. Sweepers must be qualified for the loop they are to sweep, by the head referee.
7. Sweepers must be a registered participant on the day of the event, or pay a registration fee to be established by the board.
8. Sweepers must check in with scoring or volunteer coordinator immediately after leaving the track.
9. Members sweeping without authorization will be subject to the pit riding policy penalties.
10. Starts must be dead engine with each class starting at one-minute intervals. The official start will be when the first group leaves the starting line.
11. The start procedure will be done by shotgun, air horn or siren. If needed the start procedure shall be by raising the start flag ten seconds prior to the start and the dropping of the flag shall signal the start.
12. An event shall be considered as started when the starting signal is given. A false start will be when a machine is started before the start signal. Penalty for a false start shall be one lap in the results.

13. If a rider fails to start his machine within 60 seconds, he shall be motioned to the side of the starting line by the starter, or designated person, to avoid interference with the next row.
14. The race day coordinator must ensure the lap counters have checked before each line is started to ensure riders are in their correct class. Riders starting in advance of their proper class will be penalized one lap.
15. Once the event has started, a rider may not change bikes. No rider switches may be made, one rider per bike (except team events). If you change bikes you DNF, however you can finish the event on a different bike for fun.
16. Where a definite line must be taken, there shall be at least one stake or arrow on each side of the trail. Riders must stay between marks at all times. A penalty will be applied as per penalty policy.
17. Riders may leave the course to avoid fallen riders, but must stay within one bike length of course marking. A penalty will be applied as per penalty policy.
18. Obstacles that are part of the course must be crossed as part of the course. A penalty will be applied as per penalty policy.
19. Riders are not allowed to cut to the inside of any arrows or stakes. A penalty will be applied as per penalty policy.
20. Riders may not leave the course in open areas where motocross style course markings are in use (ribbon, rope, banners, etc). If a rider does leave the course in said areas, he must re- enter the course at or behind the point of exit, pit lane area excluded. A penalty will be applied as per penalty policy.
21. The only person authorized to stop an event is the head referee or his delegate and this shall be done by holding the red flag overhead and all competitors must stop riding immediately.
22. Where an event is stopped, the positions of the riders at the last check over the finish line, previous to the stop signal, shall be considered the finishing positions.
23. Treatment of restarts, including any penalties applied, shall be administered in the context that restarts (one or more), are nothing neither more nor less than a continuation of the original start. Riders who originally started (i.e. were on the line and came under the starters orders in the original or first of any given event) and are not subject to permanent exclusion from the balance of the original race are eligible to restart or rejoin the event at any time during its course.
24. If an accident should occur on the start, where a rider cannot be moved in time for the next row of starters, and there is not room to route the riders safely around, the remaining rows will not start until it is safe to do so. If the first riders complete a full lap of the course, and all the remaining rows have not been started, there will be a restart. Sufficient time must be given for all riders to clear the course and get back in their proper starting order.
25. Displaying the checker flag will terminate the event. This will be when the time period has elapsed. The finish line must be clearly marked and a safe distance before the scoring lanes. Riders must then enter the scoring lane in the order they reach the finish line.

26. A time clock must be displayed at a point within sight of the rider when his number is being recorded.
27. Final results shall be based on the number of full laps completed. Where two or more riders have completed an equal number of laps, the results will be based on the time in which they completed the final lap.
28. Points are awarded as follows:

<b>Position</b>	<b>Points</b>		<b>Position</b>	<b>Points</b>
1 <sup>st</sup>	25		11 <sup>th</sup>	10
2 <sup>nd</sup>	22		12 <sup>th</sup>	9
3 <sup>rd</sup>	20		13 <sup>th</sup>	8
4 <sup>th</sup>	18		14 <sup>th</sup>	7
5 <sup>th</sup>	16		15 <sup>th</sup>	6
6 <sup>th</sup>	15		16 <sup>th</sup>	5
7 <sup>th</sup>	14		17 <sup>th</sup>	4
8 <sup>th</sup>	13		18 <sup>th</sup>	3
9 <sup>th</sup>	12		19 <sup>th</sup>	2
10 <sup>th</sup>	11		20 <sup>th</sup>	1

29. Prizes/trophies will be awarded to each official class up to 3rd place. The board may deem a class unofficial due to low participation. Unofficial classes will not be awarded.
30. In addition, minor merchandise prizes may also be given.
31. To be considered as having completed a lap, the rider must remain with his machine with his helmet on, at all times, and both rider and machine must cross the plane of the finish line under the rider's own unaided ability. No credit will be given for any distance covered during which time the rider's helmet was removed.
32. Riders may make repairs and otherwise receive mechanical assistance anywhere along the course from anyone. All such repairs and assistance must be made without causing interference with other riders and in a suitable area off the racetrack.
33. Riders will be scored in order of their finish and number of laps completed. It is not necessary to complete all laps in order to receive a score.
34. Awards are given to the top three riders per class. To win an award, a rider must complete 50% of the laps of the class winner.
35. The Series Championship will be awarded to 1st, 2nd and 3rd in each class in which a rider competed in more than 3 events. Final positions will be based on total cumulative points for the race year, with the allowance of 1 dropped race.
36. In the event that two participants finish the year with the same number of points, the rider with the best overall finishes, excluding their drop race, will be awarded the position.

37. If a tie remains, the races that both riders competed in will be reviewed, and the rider with the greatest number of laps will be awarded the position.
38. If a tie remains, the lap times for both riders, in the races they both competed in, will be calculated, and the rider with the shortest cumulative time will be awarded the position.
39. If a tie still remains, the tie shall be broken by the final placement, of the final race of the championship series.
40. Protests can be made in writing and submitted to the race day coordinator within 30 minutes of the results being posted.
41. The protest will be reviewed by the board in consultation with race day coordinator and a decision will be made.
42. Decisions made by the board will be final.
43. Reckless riding will not be tolerated. No rider may ride in such a manner as to endanger life or limb of other riders, officials or the public. Riders will be penalized for the reckless operation of their machine, including but not limited to the deliberate ramming, blocking or intentional contact with another rider, or for running into an official.
44. Unsportsmanlike conduct will not be tolerated. Persons whose appearance, conduct, associations or affiliations, on or off the track, deemed harmful or not conducive to the best interest of the sport or who exhibit conduct which is inappropriate, offensive, abrasive or in bad taste, may be excluded or suspended from MDR at the discretion of the board.
45. All rules have the potential to contain loopholes. The spirit of the rule will be applied in all cases where a discrepancy may exist.

#### **G. Penalty Policy**

1. Any rider observed breaking a rule will be reported to the head referee within 30 minutes of the end of the event. The head referee and a rider rep will investigate the complaint and talk to witnesses as well as the rider. Upon completion of the investigation, the board will meet to determine if a penalty is to be applied. The penalty applied will be one of three penalties:
  - I. A five-minute time penalty added to overall event time
  - II. Elimination of the lap the infraction occurred on
  - III. Disqualification from the event
2. Criteria that the board will use in applying the penalty will be based on:
  - I. The severity of the infraction
  - II. The frequency of infraction or number of previous occurrences
  - III. Any advancement that may have occurred as a result of the infraction

## **H. EVENT SAFETY**

1. All club members are expected to conduct themselves in as safe of manner possible.
2. Any hazards are to be reported to the closest Marshal or MDR representative immediately.
3. MDR has adopted a zero tolerance policy regarding drugs and alcohol.
4. Anyone suspected of using drugs or alcohol before an event will be banned from the event without refund.
5. Anyone reported to have entered an event under the influence of drugs or alcohol will be banned from all MDR events indefinitely.
6. All forms of fireworks are strictly banned from MDR events. Anyone caught discharging fireworks will be banned from all MDR events indefinitely.
7. Campfires/open fires will only be permitted in designated areas; permission must first be obtained by a MDR executive/board member.
8. Bikes may only be operated on the designated course.
9. Bikes are permitted to be ridden in first gear idle speed only from the camping/pit area to the competition area.
10. MDR has a pit riding / helmet policy in effect.
11. Anyone under 18 must be wearing a helmet if they are on an off road vehicle at all times.
12. Anyone riding a dirt bike must be wearing a helmet at all times.
13. Anyone caught pit riding or breaching the helmet policy will be subject to the following escalating penalty system:
  - I. Verbal warning
  - II. Starting backwards for a points event
  - III. Losing any points to be acquired on from the event the infraction occurred.
14. All persons in the camping area/day pit will be required to wear a wrist band. All participants must have a wristband in order to register.
15. Pre-riding of the course may occur the day before the event but only with an MDR designated escort and all riding must cease at least 1 hour before dusk, but may occur earlier.
16. All pre-riding will be at the discretion of the course marshal.
17. Quiet hours will be from 00:00 to 07:00 daily. Excessive noise / loud music will not be permitted during this time. Anyone caught breaking this rule will be subject to the pit riding policy. If the person is not a rider, the penalty will be assessed to a competitive family member or will be

requested to leave the event. Generators are permitted during quiet hours provided they do not produce excessive noise

18. Motorcycles and ATV's will not be allowed to be run from 22:00 to 08:00 unless authorized by the Board to be used in event preparation. A generator may be authorized by the board overnight solely for the purpose of preparing the community meal.

19. All dogs must be leashed and under their owners' control at all times.