**SOUTH DURANGO SANITATION DISTRICT**

**LOMA LINDA SANITATION DISTRICT**

**Wastewater Operations Supervisor**

**General Position Description:** Under the direction and general oversight of the Boards of Directors, the Wastewater Operations Supervisor is responsible for the overall operation of the wastewater collection and treatment system of each District and the supervision of all District employees. The Supervisor shall have and maintain a current Colorado Class B wastewater operator license and a current Class 2 wastewater collection system certification.

**Essential Duties/Responsibilities:**

1. The Supervisor will be designated as the Operator in Responsible Charge (ORC) of the District wastewater treatment plant. The Supervisor shall provide Colorado certified operator services for the District wastewater collection and treatment facility (the “System”).
2. Services include:

* Report the status of the System regularly and provide monthly reports on operations to the Boards.
* Operate and monitor the System through testing and inspections and make adjustments as necessary to meet and / or exceed all minimum regulatory requirements.
* Take necessary and required steps to report and correct any conditions that fail to meet standards.
* Coordinate, manage and perform routine maintenance and repairs to the System including mechanical, electrical and instrumentation systems.

3. Work in coordination with the District’s engineers, consultants, and attorneys on construction projects, contract matters, legal issues, and other complex projects and subjects.

4. Perform all aspects of staff management including scheduling, evaluating work performance, evaluating compensation, enforcing personnel policies and procedures in accordance with all applicable District policies and applicable state and federal laws.