

January 20<sup>th</sup>, 2022

Minutes of the Regular Meeting of the Council of the Town of Preeceville held on Thursday, January 20<sup>th</sup>, 2022, in the Preeceville Town Office Council Chambers, Preeceville, Saskatchewan.

In Attendance: Mayor - Ralph Ager  
Councillors - Florian Balawyder  
- Sheldon Luciw  
- Jesse Nelson  
- Darin Newton  
- Stacey Strykowski  
CAO - Lorelei Karcha

Regrets: Councillor - Welma Bartel

Mayor Ralph Ager called the meeting to order at 6:34 pm.

Agenda	001-22	Newton/Nelson: That the agenda be approved.	CARRIED.
Minutes	002-22	Strykowski/Luciw: That the minutes of the last regular meeting of Council held Wednesday, December 15 <sup>th</sup> , 2021, be approved.	CARRIED.
Bylaw Enforcement	003-22	Strykowski/Balawyder: That the Bylaw Enforcement Officer's Report December 10 <sup>th</sup> , 2021, be acknowledged and filed.	CARRIED.
SGI Traffic Safety Fund	004-22	Newton/Luciw: That it be acknowledged that the Town's application to the SGI Provincial Traffic Safety Fund Grant to fund two Speed Display Signs located on Highway 49 running through Town was successful; and as such the grant funding of \$7,437.00 be acknowledged and the quote provided by ATS Traffic Ltd. for two signs at a cost of \$7,437.00 be approved and the signs be ordered and installed.	CARRIED.
Parcel S	005-22	Nelson/Strykowski: That it be acknowledged that the Water and Sewer Service Connections to the Town's Mainlines have been completed for Parcel S; and further that the following invoices for this work be paid and invoiced to the property owner of Parcel S: K. Danielson Plumbing & Heating Ltd. - \$1,983.27 plus GST and Cherewyk Backhoe Service Ltd. - \$2,419.45 plus GST.	CARRIED.
	006-22	Balawyder/Luciw: That the estimate provided by GeoVerra to complete the Town's Sewer Mainline Easement Sketch Plan for Parcel T and Parcel S at a cost of \$300.00 plus GST, be accepted.	CARRIED.
Trailer License & Lot Rent	007-22	Luciw/Balawyder: That the trailer occupants and lot renters of 529 1 <sup>st</sup> Avenue SE, 739 Railway Avenue SE, 634 Railway Ave SE, 722 Railway Avenue SE and 637 Railway Avenue SE be written a letter informing them that their 2021 lot rent and trailer license fees are in arrears, and they are to be given until the February 2022 regular meeting of Council to clear the 2021 amounts owing or their files will be sent to the Town Solicitor for collection and they will also be responsible for all costs associated with the collection action.	CARRIED.
Outstanding Utility Accounts	008-22	Nelson/Balawyder: That approval be given to the addition of the September 30 <sup>th</sup> , 2021 outstanding utility accounts to those properties' tax roll accounts on December 31 <sup>st</sup> , 2021.	CARRIED.
Outstanding Custom Work	009-22	Newton/Luciw: That approval be given to the addition of unpaid Custom Work Accounts as of December 31 <sup>st</sup> , 2021 to those properties' tax roll cards.	CARRIED.

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Mayor's Report	010-22	Balawyder/Newton: That the Mayor's Report be acknowledged as presented.	CARRIED.
CD&RC Report	011-22	Strykowski/Luciw: That the Community Development and Recreational Coordinator's Report be acknowledged and filed.	CARRIED.
Leave of Absence	012-22	Newton/Balawyder: That the Leave of Absence request from Andrea Tonn from the Town's Community Development and Recreational Coordinator position from February 7 <sup>th</sup> to May 7 <sup>th</sup> , 2022, be granted.	CARRIED.
Employee Compensation	013-22	Strykowski/Newton: That the following employee wages and compensations be approved effective January 1 <sup>st</sup> , 2022: Chief Administrative Officer: Salary \$91,292.24 per annum; Office Assistant #1: Wage \$24.09 per hour; Office Assistant #2: Wage \$23.50 per hour; Town Foreman: Salary \$71,302.40 per annum; Labourer 1.5: Wage \$24.91 per hour; Labourer II: Wage \$25.34 per hour; and Labourer III: \$22.00 per hour.	CARRIED.
Caretaker Wages	014-22	Luciw/Newton: That the following Caretaker wages be approved effective January 1 <sup>st</sup> , 2022: Library Caretaker: Wage \$15.30 per hour; and Recreation Centre, Legion Hall and Administration Building Caretaker: Wage \$19.13 per hour.	CARRIED.
Seasonal Labourer	015-22	Strykowski/Nelson: That the Town of Preeceville advertise to fill a Shop Labourer - Full Time or Seasonal position.	CARRIED.
UMAAS Membership	016-22	Luciw/Strykowski: That the Town pay the 2022 Urban Municipal Administrators Association membership fees, an amount of \$220.00 including GST, for Chief Administrative Officer Lorelei Karcha.	CARRIED.
Council Meeting	017-22	Luciw/Balawyder: That at the request of the Chief Administrative Officer, the February 2022 regular meeting of Council be rescheduled to Thursday, February 17 <sup>th</sup> , 2022.	CARRIED.
CAO Report	018-22	Luciw/Strykowski: That the Chief Administrative Officer's Report be acknowledged and filed.	CARRIED.
Elm Tree Surveillance	019-22	Luciw/Newton: That the quote received from Living Tree Environmental to provide a comprehensive Dutch Elm Disease Survey during the summer of 2022 for the Town of Preeceville for \$1,192.50 plus GST be approved.	CARRIED.
Foreman's Report	020-22	Luciw/Newton: That the Foreman's Report be acknowledged and filed.	CARRIED.
Accounts	021-22	Newton/Strykowski: That the accounts listed on the attached "List A - Accounts Approved As Paid" and dated January 20 <sup>th</sup> , 2022, be approved as paid.	CARRIED.

9:07 pm – Councillors Jesse Nelson and Darin Newton declared a pecuniary interest in the next matter to be discussed and vacated the Council Chambers.

022-22 Luciw/Strykowski: That the account of Preeceville Shop Easy in the amount of \$65.17 and the account of Paul's Drugs Ltd in the amount of \$18.15, be approved and paid. CARRIED.

9:14 pm – Councillors Jesse Nelson and Darin Newton were invited back into the Council Chambers as the matter they had declared a pecuniary interest in had been dealt with.

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	023-22	Luciw/Strykowski: That the accounts listed on the attached "List B – Accounts Approved & To Be Paid" and dated January 20 <sup>th</sup> , 2022, be approved and paid. <span style="float: right;">CARRIED.</span>
Financial Activities	024-22	Luciw/Newton: That the Statement of Financial Activities – Detailed (DRAFT) and Bank Reconciliation for the period ending December 31 <sup>st</sup> , 2021, be accepted as presented. <span style="float: right;">CARRIED.</span>
Town Solicitor	025-22	Balawyder/Luciw: That the Law Firm of Leland Campbell Kondratoff Persick LLP of Yorkton, Saskatchewan be appointed as the Town Solicitor Firm for 2022 and further that their invoices for services provided in 2021 totalling \$111.00 including taxes be paid. <span style="float: right;">CARRIED.</span>
Bond	026-22	Newton/Strykowski: That the Fidelity Bond for the Municipal Employees as covered by Aon Reed Stenhouse Inc. through the SUMAssure Insurance Program as a part of the Town's General Insurance Policy, be approved. <span style="float: right;">CARRIED.</span>
Insurance Policy	027-22	Luciw/Strykowski: That the Town of Preeceville's general insurance policy with Aon Reed Stenhouse Inc. provided through the SUMAssure Insurance Program be renewed for the policy period of December 31 <sup>st</sup> , 2021 to December 31 <sup>st</sup> , 2022 and the premium of \$74,234.00 be paid. <span style="float: right;">CARRIED.</span>
SUMA Membership	028-22	Nelson/Balawyder: That the Town of Preeceville's membership in the Saskatchewan Urban Municipalities Association be renewed for 2022 and the fee of \$1,819.51 plus GST be paid. <span style="float: right;">CARRIED.</span>
FCM Membership	029-22	Nelson/Newton: That the Town of Preeceville's membership in the Federation of Canadian Municipalities be renewed for 2022/2023 and the fee of \$439.61 plus GST be paid. <span style="float: right;">CARRIED.</span>
Fire Department	030-22	Nelson/Luciw: That the Volunteer Fire Fighter's Insurance and the VFF – Employee Family Assistance Program Coverage through the Saskatchewan Urban Municipalities Association be renewed for 2022-2023 and the fee of \$1,571.90 plus GST be paid. <span style="float: right;">CARRIED.</span>
NEATPC	031-22	Newton/Nelson: That the Town of Preeceville's membership in the North East Area Transportation Planning Committee be renewed for 2022 and the fee of \$385.00 be paid. <span style="float: right;">CARRIED.</span>
Library Rental	032-22	Balawyder/Luciw: That the Memorandum of Understanding between the Town of Preeceville and Employment and Social Development Canada – Service Canada to rent the Public Library Space at the Preeceville Library Building, 27 Main Street N, be approved as presented and further that the Administrator be authorized to sign the agreement and it be attached to and form a part of these minutes. <span style="float: right;">CARRIED.</span>
PRWMA	033-22	Nelson/Strykowski: That the Town of Preeceville nominate Councillor Sheldon Luciw as a Board Member of the Parkland Regional Waste Management Authority, with Board Member elections to take place at the Parkland Regional Waste Management Authority's 2022 Annual General Meeting. <span style="float: right;">CARRIED.</span>
SUMA	034-22	Nelson/Luciw: That approval be given for the Mayor, all Councillors and the Chief Administrative Officer to attend the Saskatchewan Urban Municipalities Association Convention from April 3 <sup>rd</sup> to 6 <sup>th</sup> , 2022, Regina, Saskatchewan and further that the registration fees and all other expenses incurred for attending this event be paid for by the Town. <span style="float: right;">CARRIED.</span>

*RLA*  
*JK*

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- Snowmobile Trail 035-22 Luciw/Balawyder: That the request from the Preeceville Rough Riders Snowmobile Club to change their trail location at the southwest area of Town, from the old Rail Bed route to across the Town owned property of Parcel T, be approved as presented. CARRIED.
- STARS Donation 036-22 Newton/Strykowski: That the Town of Preeceville donate \$1,000.00 to the STARS program. CARRIED.
- Committee Reports 037-22 Balawyder/Luciw: That the following committee reports be acknowledged: Preeceville Arena Board and Preeceville & District Health Focus Group. CARRIED.
- Correspondence 038-22 Balawyder/Strykowski: That the correspondence listed below be acknowledged and filed:  
- Ministry of Government Relations – COVID -19 Updates  
- SUMA - Municipal Updates  
- Good Spirit School Division – In Focus Report & From the Board Report  
- North East Area Transportation Planning Committee Meeting Minutes  
- RM of Hazel Dell – Committee Appointments  
- RM of Clayton – Committee Appointments  
- RM of Preeceville – Committee Appointments  
- Workers Compensation Board - Return to Work  
- Parkland Music Festival – Cancelled and Donation Returned  
- City of Yorkton – Meeting on Local Health Services and New Regional Hospital Update  
- Saskatchewan Assessment Management Agency – Annual Meeting April 21<sup>st</sup>, 2022  
- Thank you – Sopel Family  
- Thank you – Filling the Gap  
- Thank you – Paul Family CARRIED.
- Adjourn 039-22 Newton/Strykowski: That the meeting be adjourned. Time: 10:14 pm. CARRIED.

MAYOR



CHIEF ADMINISTRATIVE OFFICER

