

**JUPITER INLET COLONY
REGULAR COMMISSION MEETING**

LIVE AND VIA ZOOM

Meeting ID 585 628 8134

07.11.2022

3:00 PM

MINUTES

1. Mayor Comerford Called the Meeting to order at 3:00 PM.

Roll call for the record:

Mayor Daniel J. Comerford III
Vice-Mayor Milton Block
Commissioner Richard Busto
Commissioner Lisa Hines
Commissioner Marie Rosner

Chief of Police John Pruitt
Town Administrator Kevin Lucas
Town Attorney William P. Doney
Town Clerk Ivelisse Chico-Randazzo

Also present 12 members of the Community via zoom and in person including a special guest from the Palm Beach County Commission on Ethics, Gina Levesque, she is the Intake and Compliance Manager. She is the new liaison for the Town.

2. Presentation: Palm Beach North Chamber of Commerce – Noel Martinez, Executive Director, Kathleen Joy, Director of Community Engagement, John Carr, current Executive Committee Member, and Chip Armstrong, Longtime Chamber Member.

Noel Martinez began by thanking the Town for its partnership with the Chamber. He went on to discuss how Disaster Resiliency has been on the Chambers radar for several years. He stated that it is only a matter of time that the region gets hit with some sort of natural disaster or major storm. The Chamber wants to make sure the region is ready. The faster the region recovers and minimizes risk, the faster the municipalities and businesses reopen. The Chamber in collaboration with ten of the Palm Beach North Municipalities applied for a grant to hire Cambridge Solutions to come up with a Regional Resiliency Action Plan. The Plan will help the region mitigate, prepare for, respond to, and recover from extreme weather, climate change and any kind of public health issue and any technology emergency related event. Kathleen Joy discussed the action plan. She stated that in developing the action plan, the project team identified potential risks and vulnerabilities in Palm Beach North. They conducted a series of outreach efforts with Municipalities and Businesses which consisted of surveys and interviews. They discovered the top 5 risks identified by local government were flooding, high winds, heavy rains associated with hurricanes and coastal storm events, storm surges, sea level rises, and threats to cyber security. The top 5 risks identified by businesses were loss of power, communication/utilities, epidemics, threats to cyber security, human cause acts (such as hazardous material spills, and acts of terrorism) and flooding. With the findings of the surveys and analysis, the findings that were that extreme weather, climate change, technology and public health were identified as the 4 most important issues in the region. Chip Armstrong stated that there are steps that the Palm Beach North Chamber of

Commerce, local governments, and business should undertake to begin moving the plan forward. The steps include to continue regularly scheduled meetings of the taskforce, coordinate and oversee efforts of the plan, identify a champion or organization to lead each strategy in the action plan, commit resources to plan implementation and seek grants and other available resilience related funding opportunities, review, prioritize and initiate the short-term actions identified, begin additional analysis research, develop performance matrix or indicators. Finally, this action plan is only an initial step toward building a broader and more comprehensive process of building resilience in Palm Beach North region.

3. Public Comments: No public comments

4. Vote: to approve Consent Agenda

- a. July 2022 General Operating Fund Budget Report and Financial Statements
- b. Minutes from July 11, 2022, Regular Commission Meeting.

Motion: Vice Mayor Block made a motion to approve the Consent Agenda.

Second: Commissioner Rosner seconded the motion.

Motion passed 5-0.

5. Commission/Staff Reports

- a. Town Administrator- No Report
- b. Town Clerk – No Report
- c. Chief of Police- Chief Pruitt is keeping an eye on the tropics. He had two full classes for CPR. He had 4 openings on the July 21st class if anyone was interested.
- d. Code Enforcement- Mayor Comerford reported that there were 11 active reports from the previous month that were addressed by Code Enforcement, issued warnings, none required violations. All the issues were resolved.
- e. Town Attorney –No Report
- f. Commissioner Reports- Commissioner Hines wanted to report on the Social Committee, they met to plan the 2022/2023 season. Heather Rotondi spoke about the events that they will be planning for the Town.
- g. Vice-Mayor – Vice Mayor Block reported that he has attended several County Commission meetings and they have decided not to put the Environmental Water Bond on the November Ballot, however, the Affordable Housing Bond will be on the ballot.
- h. Mayor Comerford- Mayor Comerford thanked Town Clerk Ivelisse Chico-Randazzo and Deputy Town Clerk Kathi Cornelius for helping organize the Palm Beach League of Cities meeting with the Village of Tequesta. The meeting was a huge success, and it was attended by almost 200 people.

6. Discussion: Short-Term Rentals

Commissioner Busto stated he read an article and asked that the Commission and Attorney Doney look at it and do something which he asks the Town to do something about short-term rentals. Mayor Comerford stated that they have done what Commissioner Busto requested and asked Attorney Doney to provide more information. Attorney Doney stated that the Town is in a little bit of a different position than the rest of the Municipalities and County where the State has pre-empted the prohibition of short-term rentals unless an ordinance was adopted before a certain date, (April, 2011). The Town did adopt an ordinance in 2009 that provides that no

rental shall be less than 30 days and no property shall be rented more than three times in a calendar year. Attorney Doney would not recommend doing any changes to the codes.

7. Discussion: Presentation of Mayor's proposed FY 2022/2023 Budget – Review and discussion of proposed Budget and Millage

Mayor Comerford presented the budget in 2 forms, a short form, and a long form. The short form will be posted on the website and the long form will be available at Town Hall. Mayor Comerford recommended that the Millage rate be kept the same as it currently is, at 5.56 mils. Mayor Comerford also recommended that all employees receive an 8% raise for the next fiscal year. He stated that the raise is consistent with a poll that was conducted of the 39 municipalities in Palm Beach. Most municipalities are currently giving employees a 7.6% - 8% raise. The raise in these municipalities have been in effect since March and they are also giving out \$250 gas cards because most employees do not live in Palm Beach County as most of our employees live in Martin or St. Lucie Counties. Mayor Comerford stated that the current rate of inflation is 8.6% as of May. Vice Mayor Block spoke about the 5-year plan that was implemented a few years ago and part of it was to have a goal of 60% reserves, (60% of the annual expenses). Vice Mayor Block stated the Town has come a long way in achieving that goal and that in the next 2 to 3 years we should be there. Vice Mayor Block recommended that the Millage rate be held where it is. Vice Mayor Block also stated that the 8% is basically a cost-of-living adjustment. He thinks it is the fair thing to do. Vice Mayor Block also recommended that the Commissioners come to Town Hall to speak to the Town Administrator, Chief of Police about the budget to go line by line and ask any questions or suggestions that they may have.

8. Vote: to set tentative millage rate for FY 2022/2023 and to set date, time, and place of First Budget Hearing

Motion: Vice Mayor Block made a motion to keep the Millage rate at 5.56 mils for fiscal year 2023.

Second: Commissioner Hines seconded the motion.

Motion passed 5-0.

9. Announcement: Upcoming Town Commission Meetings

- Monday, August 8th at 3:00p.m. – Regular Town Commission Meeting
- Monday, September 12th at 5:01p.m. – Special Town Commission Meeting
 - 1st Public Hearing on Budget and Taxes for FY 2022/2023
- Monday, September 12th (immediately following the Special Town Commission Meeting/Public Hearing) – Regular Town Commission Meeting
- Monday, September 26th at 5:01p.m. – Special Town Commission Meeting -2nd Final Public Hearing on Budget and Taxes for FY 2022/2023.

10. Wrap-up and adjourn.

Motion: Vice Mayor Block made a motion to adjourn the meeting at 3:45p.m.
Second: Commissioner Hines seconded the motion.
Motion passed 5-0.

Approved by:

Mayor Daniel J. Comerford III

Date

Town Clerk Ivelisse Chico-Randazzo

Date

STATE MANDATED STATEMENT

If a person decides to appeal any decision made by the board, agency, or Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the Town prior to the meeting. Please contact the Town Administration Office, Administration Building, 50 Colony Road, Jupiter Inlet Colony, and FL 33469 - telephone 746-3787.