

City of Spring Lake Park
1301-81st Ave. N.E.
PARKS & RECREATION COMMISSION MEETING

The minutes of the Parks and Recreation Commission meeting of August 1, 2017 held at Spring Lake Park City Hall.

1. Call to Order - Meeting called to order at 6:33 pm by Commissioner Harlan.

2. Roll Call.

Members present: Harlan, Lammers, Hoard, Radichel, Lambert.

Members absent: Apitz.

Council/Staff present: Director Rygwall.

Council/Staff absent: Councilmember Wendling

3. Approval of Minutes. A motion was made by Harlan to approve minutes as submitted. The minutes were approved as submitted.

4. Discussion from Floor. Apitz stopped in to say good-bye to the commission and that she enjoyed serving the short time she was here. They sold their home and are moving out of the city. The commission wished her well.

5. Commission Member Reports. Hoard reported he has been shore fishing at Lakeside Lions Park. Some nice size bass are being caught. He stated that after 7:00 pm the park is full of people enjoying all the amenities. Radichel reported she did the inventory for the Tower Days carnival games and no new prizes need to be purchased for 2018.

6. Council Commissioner's Report. None.

7. Unfinished Business. None.

8. New Business.

A. Softball tournament review. Hoard recommended either having all the umpires at the year-end coaches meeting or make sure there is better communication between the coaches and the umpires regarding tournament rules. There was not a clear understanding on the boy/girl ratio for the playing field during the tournament because during the season the rules were relaxed to enable teams to play all their players. It was not communicated to the coaches that the rules would be enforced during the tournament which made the coaches do last minute line-up changes. It was suggested that the rules be followed

consistently throughout the season and tournament, with no relaxing of the rules during the season. This suggestion will be brought to staff to consider for 2018 rule changes. Rygwall reported one coach was upset with some of the umpire calls made at the tournament. When reviewing his objections, staff concluded that the umpire had made appropriate calls on all the questioned plays.

B. Recommendations for concessions 2018. Radichel reported she inventoried all of the left-over merchandise and stated there was very little waste. She repacked the concession supply bins and everything is ready for next season. Harlan stated the sunflower seeds sold ok. Hoard stated they should offer a variety of flavors which are more popular. Rygwall will check with Sysco for next year. Many requests for Nachos were made by customers. The commission discussed different options for selling nachos. This will have to be researched to see if there is an affordable solution. Nachos were not sold this year because our contact for use of free machines no longer has a contract with Gehls, the company who makes the cheese sauce, and therefore had no machines to lend us. Rygwall reported the concessions netted \$1,048.89.

C. Pre-view fall program book. Marketing discussion. The commission pre-viewed the fall program activity catalog. They liked the overall look of the book. Lammers found some errors in the classes he is running. Rygwall will pass corrections to staff. The school district is going to an digital flyer and wants all program providers discontinue handing out paper flyers to students through school. This would be a negative impact on all programs. Rygwall will meet with district personnel to discuss the matter. Other marketing areas to be explored are the various social media and also direct marketing strategies.

D. Schedule park tour of Maple Grove's Central Park. The commission decided on tentatively planning on October 3rd to tour park Maple Grove.

9. Director's Report.

A. Summer program review. Rygwall reported that the summer playground programs all went very well with no troubles. The upcoming extended tour to Washington DC and the Apostles Islands this fall are both full.

10. Other. Radichel questioned were we are at in purchasing the inflatable bouncy house and obstacle house. Lambert will arrange to meet with the seller and if good condition will contact staff to arrange for purchase of the equipment.

11. Adjournment at 8:16 pm. The motion to adjourn was made by Radichel and seconded by Hoard. All ayes, motion carried.

Next meeting is Tuesday, September 5; 6:30 pm meet at City Hall.

Respectfully submitted by,
Marian Rygwall