

## ROLLA RURAL FIRE PROTECTION DISTRICT

### Board of Directors

		Chairman Jeff Breen	
Jeremy Light Vice-Chairman	Brian Dean Treasurer	Ryan Long Legal Secretary	Ray Cook Recording Secretary

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### MINUTES July 12, 2017

#### Directors Present

Brian Dean  
Jeff Breen  
Ryan Long  
Ray Cook

#### Directors Absent

Jeremy Light

#### Others Present

Roger Hayes, Chief  
Larry Seest, Asst. Chief  
Ginger Dalton

The Board of Directors of the Rolla Rural Fire Protection District met on Wednesday, July 12, 2017 in the Board Room of the Fire Station located at 1575 East Lions Club Drive, Rolla, Missouri. The meeting was called to order at 7:01 pm AT&T time by Chairman Breen.

- Sign-up sheet was submitted for all in attendance to sign.

Chairman Breen asked if there were any questions or corrections to the agenda. Hearing none, he asked for a **Motion** to adopt the agenda. Director Cook made the **Motion** to adopt the agenda. **Motion** was seconded by Director Long. All voted in favor. **Motion** passed.

### MINUTES

Chairman Breen inquired if any additions or corrections to the Open Session Board Meeting Minutes June 14, 2017. Hearing none he called for a **Motion**. **Motion** made by Director Dean to approve the Open Session Minutes of June 14, 2017 as presented. The **Motion** was seconded by Director Cook. Chairman Breen asked if there was any discussion, hearing none he called for a vote. All voted yes. The **Motion** was approved to accept the Open Session minutes as presented.

Chairman Breen inquired if any additions or corrections to the Closed Session Board Meeting Minutes of June 14, 2017. Hearing none he called for a **Motion**. **Motion** made by Director Dean to approve the Closed Session Minutes of June 14, 2017 as presented. The **Motion** was seconded by Director Long. Chairman Breen asked if there was any discussion, hearing none he called for a vote. All voted yes. The **Motion** was approved to accept the Closed Session minutes as presented.

### FINANCIAL REPORT



Each of the board members received the June financial. Director Cook asked about amount of \$1,565 on page 4, under line item 442 (equipment repair and maintenance). Discussion followed. Director Dean advised Kerry from Citizen's Bank had sent a bill in the above mentioned amount to Steffanie at City of Rolla. Director Dean advised it may have been placed in the wrong line item. The bill was for the search on the property on Highway E. Discussion followed. Chief Hayes mentioned some of the amount could be from past bills that are now being paid. Chief Hayes will follow up with Steffanie at City to put the right purchases in the right line numbers. Chairman Breen discussed putting into place a system with Chief Hayes to look at bills prior to them being paid by Steffanie at City of Rolla so the budget items are "funded" correctly. Chairman Breen called for **Motion** to accept the June financials as presented. Director Long made the **Motion**. Director Cook seconded the **Motion**. Chairman Breen called for a vote on the **Motion**. All present members voted yes. **Motion** passed.

## CHIEF'S REPORT

Chief Hayes reported on the following and provided a training report as well as a summary of June 2017 calls:

- Chief Hayes handed out the current completed in the training report for June training completed and what the future training will be with the dates for July and August. The June training report has total hours trained by date for June. It had the May to June comparison.
- The calls report broke down as follows: 6 fires, 28 Rescue & Medical, 2 Hazardous Condition, 9 Good Intent, and 2 False Alarm, totaling 49 calls for the month of June.
- Chief Hayes reported the following events were attended by Rolla Rural Fire, Lion's Club Carnival and he spoke at Lion's Club luncheon. Both were successful events. Chief Hayes expected to have more questions about tax raise, but had very few. Also, Cadet Gus Grempe spoke to Lion's Club members about the Rolla Rural Fire Cadet Program.
- Chief Hayes reported he broke the lawn mower. It has been fixed and is now at the south station. A new lawn mower was purchased for \$3,350 and is at the Main Station. A signup sheet has been posted to mow either station by fire fighters and/or cadets. Discussion followed.
- Chief Hayes reported there was an issue on Facebook with one of the fire fighter's family member. The issue has been addressed with the fire fighter and is currently resolved.
- Director Dean inquired to Chief Hayes what happens to t-shirts that are issued to fire fighters that are no longer with Rolla Rural Fire. Chief Hayes answered that in the past each person bought their own t-shirt and kept them. The money went into the Association Account. Chief Hayes advised he is looking into purchasing department t-shirts for current fire fighters. Each individual will be required to sign for their shirt and return them if or when they leave Rolla Rural Fire. Discussion followed. Chairman Breen suggested making shirts sold outside of the department to be different from department issued shirts. All present agreed.
- Chief Hayes handed out a current copy of the Burn Ban Ordinance. He also handed out a copy of an updated copy of Burn Ban Ordinance. Chief Hayes noted the differences between the two copies and that the difference is in section 3.2. Discussion followed. Chairman Breen suggested that section 3.2 prerequisites are the same, due to Rolla Rural Fire would contact U.S. Forestry,



Discussion followed and Chairman Breen asked if there were any more questions. None were heard.

## OLD BUSINESS

- Regarding 12-20. INVENTORY - Ongoing.
- Regarding 13-22. SOG Committee - Ongoing.
- Regarding 14-04. RECORDS RETENTION - Ongoing.
- Regarding 14-31. ID CARDS – Ongoing.
- Regarding 16-02. EXPLORER/CADETS - Ongoing. Chairman Breen suggested to the board to remove item 16-02 and put into Chief's report. The board agreed.
- Regarding 16-05. CONCRETE PAD/SHED - Ongoing. Regarding 17-01. Certified Board Training – Ongoing
- Regarding 17-03. Truck 4488/Govdeals. Was sold for \$5,224.00 and has been picked up by the purchaser.
- Regarding 17-05. Thermal Imagers. Chief Hayes handed 2 quote sheets from Feld Fire. The first sheet was to repair the first thermal imager for \$839.00. The quote included parts, labor, and shipping. The second quote was to repair the 2<sup>nd</sup> thermal imager, which needs a TIC Core, thus the quote is \$4,898.25 for parts, labor, and shipping. Chief Hayes asked Feld Fire if they would take a trade in on the 2<sup>nd</sup> thermal imager to repair the first thermal imager. The representative, Dave, at Feld Fire will get back to Chief Hayes with an answer. Chairman Breen asked if parts from the 2<sup>nd</sup> imager could be used on the 1<sup>st</sup> imager. Chief Hayes will ask and get back to the board.
- Chief Hayes brought 2 demo thermal imagers for the board to look at and possibly purchase. The first imager was from Flir. It is a K45 for \$4,600 and it comes with a truck charger, 2 year battery warranty, 5 year camera warranty, and 10 year sensor warranty. The second imager is Argus, which is \$7,100 for the same set up as the Flir imager. The difference between the 2 imagers was the Argus did not have as good a picture as the Flir and it only had a 3 year warranty. The Argus representative did offer the demo imager for \$5,100 with 9 months left on the warranty. Chairman Breen suggested repairing the 1st imager for \$839 and purchasing the Flir imager at the Chief's recommendation for \$4,600. Director Cook made a **Motion** to repair the first imager and purchase the Flir imager for \$4,600. Director Dean seconded the **Motion**. Chairman Breen asked if there was any further discussion. Hearing none he called for a vote. All voted yes. **Motion** passed.
- Regarding 17-06. Rough Draft of new hire testing. Ongoing.
- Regarding 17-07. Tentative Hiring Date. Ongoing.
- Regarding 17-08. Beds and lockers. Ongoing. Chief Hayes reported there have received some quotes on 6 beds with drawers and 9 lockers. Director Cook asked approximate cost of all. Chief Hayes reported with mattresses approximately \$10,000. Chairman Breen suggested having a proposal ready for the August meeting. Chief Hayes agreed and will have one ready.

Items 16-02 and 1703 are to be removed from Old Business.

## NEW BUSINESS



- Director Dean talked about some possible purchase of land for the new building. He has contacted some land owners that own 223 acres out near the Highway E projected building site. Director Dean left a message with the owners, who live in California State, and inquired about purchasing 3.2 acres from them. Discussion followed. Director Dean also talked about 10 acres that is around the original piece of land that Doug Gall had left to Rolla Rural Fire. The cost would be \$54,000 to buy all 10 acres and then sell off 5 acres. Discussion followed.
- Director Dean reported that Bob Watson has been paid and the Title Search for the 1 acre has been paid for also.

Chairman Breen asked if there was any more new business to bring before the board. Hearing none, a **Motion** was made by Director Cook to adjourn to closed session. **Motion** seconded by Director Dean. Chairman Breen adjourned to closed session.

**\*CLOSED SESSION\***

No Business was conducted in Closed Session

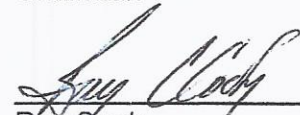
Open Session was reconvened at 7:47 pm AT&T time by Chairman Breen.

Chairman Breen asked if there was anything else to discuss in Open Session.

Chief Hayes brought up the Fire Ordinance for Rolla Rural Fire. He handed the original copy of the Fire Ordinance to each present Board member to review. Discussion followed. The board agreed to have spelling corrections made to the copy and bring the corrected copy to sign to the August board meeting. Chairman Breen asked where the expiration date is on the original Fire Ordinance. None could be found, except to review every 2 years. Chairman Breen advised for the record that the board has reviewed the Fire Ordinance and it will remain in place as is. Chief Hayes will follow up on the expiration date if applicable. All board members reaffirmed the original Fire Ordinance as of July 12, 2017, no changes were made.

Hearing nothing further, he called for a Motion to close Open Session. **Motion** was made by Director Dean to close Open Session. **Motion** was seconded by Director Long. Chairman Breen asked if there was any further discussion, hearing none he called for a vote on the **Motion**. All voted yes. **Motion** was approved. Open Session was adjourned at 7:53 PM AT&T time.

  
 Jeff Breen  
 Chairman

  
 Ray Cook  
 Recording Secretary

**END OF DOCUMENT**