

**SEABEE MEMORIAL SCHOLARSHIP ASSOCIATION
2014 SCHOLARSHIP INFORMATION AND APPLICATION INSTRUCTIONS**

Eligibility: Children, step-children and grandchildren of any officer or enlisted member (the sponsor) who serve or have served with the Naval Construction Force (Seabees) or the Navy Civil Engineer Corps. If discharged, the sponsor's character of service shall be honorable. Scholarships are for four year bachelor degrees and two year associate degrees and are not available for part-time, graduate study or great grandchildren. Indicate your expected degree in Part I, section 7. Eligible upper class students (entering sophomore, junior, or senior year) may apply as an alternate for a limited number of scholarships vacated by the original recipient.

Application (Failure to submit required information will disqualify application):

- Part II: Attach a copy of one official document (e.g. DD 214, Discharge, Reenlistment Certificate, Transfer Orders or Award, etc.) that verifies the rate/rank, service number and a Seabee/CEC unit in which the sponsor served. Submit no more than two pages of military sponsor's information.
- Part III: Both the applicant and a supporting parent, step-parent or guardian need to sign and date the application. Use a separate sheet of paper to describe any household disabilities or hardships.
- Use separate sheets of paper if necessary to provide additional information.
 - A Student Aid Report (SAR), FAFSA application, or an offer of financial assistance from the college you plan to attend, if available, must be submitted as well as IRS Form 1040 page 1 and 2 only for the head of household from the preceding year.
 - Part IV: Completely list Extracurricular Activities and Awards (both school and community).
 - Part VI: Work experience - list name(s) of employers; dates of employment and description of job.
- Have your high school or college complete the transcript request form page 3, attach a transcript, and mail it to SMSA.
- FAILURE TO SUBMIT ESSAY IN PART VII OR A SIGNED IRS FORM 1040 OR TRANSCRIPT, WILL RESULT IN AUTOMATIC DISQUALIFICATION. APPLICATIONS SHALL BE CLEARLY AND NEATLY COMPLETED.**

Selection/Award: The basis of award is financial need, scholastic record, leadership, good citizenship and character. Selections are made by the SMSA Scholarship Selection Committee which includes Active, Reserve and Retired officer and enlisted personnel, the Force Master Chief of the Seabees, a Seabee Veterans of America representative and a member of the Navy CEC Spouse's Club. The annual grant is renewable for up to four years provided the recipient maintains all requirements.

Deadline/Questions: Applications and transcripts must be postmarked by April 15, 2014 and mailed to: SMSA, PO Box 6574, Silver Spring, MD 20916. All applicants will receive notification of application receipt, and subsequent results in June. If you have any questions, please call the SMSA Administrative Assistant, Sheryl Chiogioji at (301) 570-2850 or e-mail at smsa@erols.com. Visit www.seabee.org for more information.

PART I APPLICANT INFORMATION

1. Applicant Name			
2. Applicant Permanent Address/City/State/Zip			
3. Home Phone Number	4. Sex F / M	5. Applicant's Marital Status S / M / D	6. Email Address if Available
7. Applicant's Academic Level: I am expecting to attend college full-time in the fall semester working toward a			
<input type="checkbox"/> Four-Year Degree	or	<input type="checkbox"/> Two-Year Degree	as a: <input type="checkbox"/> Freshman <input type="checkbox"/> Junior <input type="checkbox"/> Sophomore <input type="checkbox"/> Senior
8. Applicant's ROTC/Membership: Are you a member of any ROTC or intend to enroll in ROTC in college?			
<input type="checkbox"/> Y or N, Scholarship <input type="checkbox"/> Y or <input type="checkbox"/> N, Full <input type="checkbox"/> or Partial <input type="checkbox"/>			

PART II SPONSOR INFORMATION

1. Sponsor Name and Address		2. Relationship to Applicant
3. Last Rate/Rank/Grade Held	4. Service Number or SSN (optional)	
5. Name and Location of Current or Last Known Duty Station		
6. Date of Discharge/Retirement	7. If deceased, date and place of death	
8. Sponsor information <input type="checkbox"/> L = Living <input type="checkbox"/> D = Deceased		9. Sponsor's Military Status (current or, if applicable, at time of retirement or death) A = Active Duty S = Selected Reserve H = Honorably Discharged R = Retired O = Other: please explain _____
10. Sponsor's Officer/Enlisted Status <input type="checkbox"/> E = Enlisted <input type="checkbox"/> O = Officer		
11. Attach a copy of the official document verifying the sponsor's Seabee/CEC officer service.		

PART III FINANCIAL INFORMATION

Submit 1. IRS Form 1040 and 2. SAR or other forms as applicable or available.

1. Name of Head of Household and Address			
2. Occupation, if other than Active Duty military		3. Relationship to Applicant	4. Is this a single parent household? Yes or No
5. # of dependent children	6. # of dependent children in college next year	7a. Aid from Custodial Parent(s) or Guardian (<i>Annual Total</i>) \$ 7b. Aid from Non-Custodial Parent (if applicable) (<i>Annual Total</i>) \$	
Educational Resources Received / Awarded for Next Year	Veteran's and 9/11 GI Bill Benefits \$	Social Security \$	Applicant's Savings & Income \$
Other Resources	Loans \$ Sources	Scholarships \$ Source	Grants \$ Source
8. Total available funds from parents (line 7), grants, loans, scholarships, student's savings, veteran's and 9/11 GI bill benefits and Social Security(from section above) for the next school year (September - June): \$			
9. I certify the application information is correct to the best of my knowledge, is voluntarily disclosed, and I acknowledge the SMSA privacy statement found at www.seabee.org .			
_____		_____	
Applicant's Signature and Date		Parent/Guardian Signature and Date	

PART IV EXTRACURRICULAR ACTIVITIES AND AWARDS

(Use separate sheet - see instructions)

PART V EDUCATIONAL INFORMATION

1. Name, city and state of high school(s)	2. Date(s) of attendance	3. Graduation date
4. Name, city and state of college(s) attended	5. Date(s) of attendance	6. Graduation date
7. Name, city and state of college(s) to which applied	8. State estimated annual costs including tuition, books, room & board: \$	9. Accepted (yes/no)
10. What influenced your choice of college(s)?		
11. Intended Major?		

PART VI WORK EXPERIENCE

(Use separate sheet - see instructions)

PART VII CAREER OBJECTIVES

Provide a well-written one page essay with clear and complete information on your future objectives and personal goals. Describe how the Seabee Memorial Scholarship Association's assistance will help you accomplish your objectives and goals. The essay should discuss the sponsor's role in the applicant's career objectives. Applicants planning to attend community college for two years and then complete university/college degree elsewhere shall explain this in the essay.

HIGH SCHOOL AND COLLEGE TRANSCRIPT REQUEST

PRIVACY STATEMENT

The purpose of the request is to obtain information about academic performance of the applicant and will be used by the Seabee Memorial Scholarship Association (SMSA) to evaluate the applicant's academic achievement. The applicant must authorize release of transcript data; failure to do so may result in delay, improper processing or disqualify the applicant from participation in the SMSA Scholarship Program. The SMSA privacy statement can be found at www.seabee.org.

The below named high school/college student, and/or the student's parent/guardian, has given permission to release an official transcript to the Seabee Memorial Scholarship Association.

(Signature of student)

INSTRUCTIONS

High school/college officials are requested to complete this form, attach a copy of the student's official transcript, including grades achieved, and forward to the Seabee Memorial Scholarship Association. Transcripts must be postmarked by April 15, 2014 and mailed under separate cover or with the student's application.

Mail to: Seabee Memorial Scholarship Association
P.O. Box 6574
Silver Spring, Maryland 20916

Provide the following information even if given on transcript

Student's Name (*Last, First, Middle*)

Student's address

Name and address of high school or college

High school or college accredited by

Student's dates of attendance

FROM:

TO:

Cumulative grade point average (*High school/college, circle whichever is applicable*)

College Entrance Test Scores (*Use CEEB/SAT or ACT scores only*)

CEEB/SAT Verbal	CEEB/SAT Writing	CEEB/SAT Math	Date of test
ACT Composite			Date of test
High School Class Size		High School Class Rank	

(These must be completed and may be based on the most recent information available if final results are not completed. If ranks are not used percentages must be estimated.)

Remarks are requested to assist in scholarship selection. (Use a separate sheet as needed.)

Typed Name of School Official

Title

Signature of School Official

Date

OFFICIAL COPY OF TRANSCRIPT MUST BE ATTACHED