

**Virginia Association of Federal Education Program Administrators  
Board of Directors' Meeting**

**February 13, 2020**

Cheryl Bostick, President  
Ernestine Scott, Past President

Amber Hoggs, President Elect  
Carl McDaniel, Treasurer

Valdivia Hall, Secretary

Cristina Alsop, Region 1  
Candy Llewellyn, Region 1  
Angela Isbell, Region 2  
Vacant, Region 2  
Kimberley Chandler, Region 3  
Roxana McCarthy, Region 3

Evonne DeNome, Region 4  
Megan Moore, Region 4  
Jane Wright, Region 5  
Justin Grigg Region 5  
Jennifer Dean, Region 6  
Emily Altizer, Region 6

Jennifer Hurt, Region 7  
Marcia Short, Region 7  
Pamela Eakes, Region 8  
Chip Jones, Region 8  
Randall Johnson, VDOE  
Lynn Sodat, VDOE

**Meeting Called to Order at 9:35 a.m.**

We did not meet the threshold for a quorum; therefore, no action was taken on agenda items.

**Agenda**

**In Attendance:** Carl McDaniel, Cheryl Bostick, Amber Boggs, Randall Johnson, Ernestine Scott, Emily Altizer, Megan Moore, Cristina Alsop, Angela Isbell, and Marcia Scott

The meeting was called to order by the President who presented the agenda.

**Minutes – Valdivia Hall**

The minutes from the January meeting were emailed to the president by the secretary for dissemination.

**President's Report – Cheryl Bostick**

- Board Representative Updates – Kimberley Chandler of Essex County Public has joined the Board for Region 3.
  
- NAFEPA Board Updates  
Registration is open - NAFEPA Conference is March 15-18, 2020 –Registration is \$645 for members, after March 1 Registration will be \$745. The VAFEPA President and Past President are registered to attend.

NAFEPA Scholarship Committee provided documents. VAFEPA received 7 applications. VAFEPA submitted 2 scholarship applications to NAFEPA on January 30, 2020. The recommendation is that pending the VAFEPA's financial status that an award of \$500 be made to each applicant's school of entry.

NAFEPA State Leadership Award – Five nominations were submitted to NAFEPA on January 13, 2020.

- National ESEA Conference – February 4-7, 2020 Atlanta, GA.
  
- Board Updates – Region 2 is vacant and Region 5 has been filled with Dr. Justin S. Grigg.

## Treasurer's Report – Carl McDaniel

The treasurer's report was shared with the board.

### January BALANCES 2020

### February BALANCES 2020

2018 Checking Balance	\$ 6,005.94	2018 Checking Balance	\$ 5,181.06
2018 Money Market Balance	\$ 16,152.78	2018 Money Market Balance	\$ 16,163.71
2018 Business Primary Balance	\$ 50.00	2018 Business Primary Balance	\$ 50.00
<b>GRAND TOTAL:</b>	<b>\$ 22,208.72</b>	<b>GRAND TOTAL:</b>	<b>\$ 21,394.77</b>

## Committee Reports

### Conference Planning Committee – President

#### 2020 VAFEP CONFERENCE SUB-COMMITTEES

October 19-21, 2020

SHERATON TYSONS HOTEL

8661 Leesburg Pike, Tysons, VA 22182

(703) 448-1234

#### THEME: TO BE DETERMINED

SUB-COMMITTEE	BOARD MEMBER	BOARD MEMBER	BOARD MEMBER	BOARD MEMBER	SUPPORT
<b>Registration</b> (Swag, Program, Vendors, Badges)	Tina Alsop	Jane Wright	Megan Moore	Roxana McCarthy	Carl McDaniel
<b>Presenters</b> (Secure Breakout Presenters, Facilitators, AV)	Cheryl Bostick	Valdivia Hall			
<b>Hotel</b> (Reservations, Menu, AV equipment) <a href="#">Link</a>	Cheryl Bostick	Jane Wright	Amber Boggs	Carl McDaniel	
<b>Awards</b> (Door prizes, Retirees, recognitions)	Tina Alsop	Amber Boggs	Carl McDaniel		
<b>Attractions</b> (Restaurants, DC: the Capitol, museums, sites, transportation)	Cheryl Bostick	Kimberley Chandler			

### VDOE Report - Lynn Sodat (not in attendance)

- No Report

### **VDOE Report – Randall Johnson**

- Title II monitoring schedule was release. Webinar on monitoring February 19 10:00am 2:00pm
- Information will be disseminated about 21<sup>st</sup> Century. Pay close attention to emails and memos as they are released.

### **Regional Reports**

Region 1 - No report

Region 2 – Concern about census data

Region 3 –No report

Region 4 –No report

Region 5 –No report

Region 6 –No report

Region 7 –No report

Region 8 - No report

### **Old Business**

- Photos were released to VAFEPA's webmaster, Dr. Johnson for website update.

### **New Business**

- Twitter Account received positive feedback. Dr. Johnson, Webmaster will contribute periodically.
- Nominations for Executive Offices - All positions will be available in October 2020. The window for nominations will be announced at the next meeting.
- A Bylaws committee is needed to review and potentially revise existing Bylaws.
- The Annual Retreat is usually held in April or May. We need to begin thinking about a location for the retreat. In the past, Sandra McKenzie secured the Piedmont Virginia Community College, Charlottesville, Virginia.
- A discussion was generated on the feasibility of incorporating other programs in the VAFEPA conference such as VPI.

The next VAFEPA board of directors' meeting will be held on March 12, 2020.

The meeting was adjourned at 10:15 AM.

Respectfully Submitted,  
Valdivia Hall  
VAFEPA Secretary

