

JANUARY 28, 2019 SUPERVISORS REGULAR MEETING

Polk Township Supervisors Brian K. Ahner, Carl S. Heckman, & Michael D. Hurley met for a Regular Meeting on Monday, January 28, 2019 at 7:00pm at the Municipal Building, 165 Polk Twp. Rd., Kresgeville, PA. Solicitor James V. Fareri, Engineer Russell R. Kresge, Jr., Zoning/Codes Official Justin Burker & Treasurer Beverly A. Christman were also present. **Pledge of Allegiance.**

Public Comment: None

Oaths of Office:

The oaths of office were officiated by Supervisor Michael Hurley for the following emergency personnel: **Fire Chief...**William C. Tippet; **Emergency Management Coordinator...**Barry Borger; **Assistant Emergency Management Coordinator...**William J. Tippet; **Fire Police...**Bryan Beck, Richard C. Beck Jr., Barry Borger, Candy Burger, Derrick Burger, Rusty Burger, John Engles, Gary Huber, Aaron D. Keller, Allen F. Keller, Jr., Jim Schaefer, Matthew C. Schessler, Ricky L. Sherer, Chad Snyder, William C. Tippet, and William J. Tippet.

Minutes: Ahner moved to approve the 12/17/18 Budget Meeting Minutes; 12/17/18 Public Hearing Minutes; 12/17/19 Regular Meeting Minutes; and 1/7/19 Reorganizational Meeting Minutes; seconded by Hurley. Vote, 3-0. Motion carried.

Correspondence: (1). PSATS Legal Defense News & Week In Review-12/31/19; 1/14/19, (2). M CCD 1/10/19 Report #2 -Aqua H2O & Latona Trucking. (3). Reassessment Public Meeting - PVHS Aud. on Feb. 4 from 6:30 to 8pm (snowdate Feb. 5th). (4). MCPC 1/8/19 agenda & 10/9/18 minutes. (5). PennDOT Connects Newsletter. (6). COG 1/28/19 agenda & 10/29/19 minutes. (7). M CCD 1/14/19 Report on co-permittee for PPL Siegfried-Jackson line.

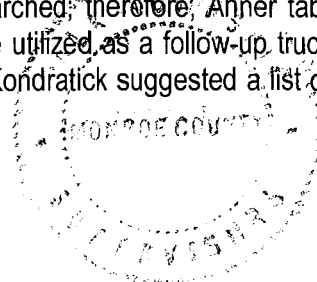
REPORTS:

Polk Twp. Vol. Fire Chief Tippet: (1). 2018 written report on 203 calls and 2019 membership list. January calls to date are 14. (2). Patrick Soucy was accepted as a probationary member. (3). The 2019 officers are: Chief William C. Tippet, President Aaron Keller, Vice-President Jim Schaeffer, Deputy Chief Rick Sherer, Asst. Chief Derrick Burger, Captain Matt Schessler, Lieutenants Aaron Kelller & Jim Schaefer, Engineers Travis Strohl & Bryan Beck, and Fire Police Captain John Engles. (4). Dates for the year's activities are being compiled. (5). The Fire Co.'s 50th anniversary celebration will take place on June 8th, 2019 at the Fire Hall.

West End Community Ambulance Assoc.: No Report

Treasurer Christman: (1). **Deposits**-\$8,175.57. (2). **Bills**-\$150,792.23. Heckman moved to pay the Bills; seconded by Hurley. Vote, 3-0. Motion carried. (3). **12/17/18 Report:** Total General Fund is \$1,541,860.95 comprised of: [PLGIT \$308,033.51; Checking \$597,474.33; Payroll \$30,349.14; ESSA account \$606,003.97]. Highway Aid Fund is \$285,559.06. **All Funds Total \$1,827,420.01.** Total Escrow Funds are \$50,381.84 comprised of: [Driveways \$17,602.05; Camp Harlam Girls Septic \$2,002.89; & Detention Basins \$30,776.90. Ahner moved to approve the 1/28/19 Treasurer's Report; seconded by Heckman. Vote, 3-0. Motion carried.

Roadmaster Ahner: (1). Laurel Lane was cut back. (2). During the last snow storm the '99 GMC plow truck was towed. (3). A property owner on Carney has not responded to a request to cut the bamboo that bends into the roadway. (4). The 25-mph signs were posted on Upper Middle Creek Rd. (5). Ash trees are being removed along the roadways. Resident Jack Kondratick noted PPL is marking trees and possibly there could be coordination. (6). Prices for a sign truck are still being researched; therefore, Ahner tabled the matter. Heckman stated the truck should be outfitted with rear lights to be utilized as a follow-up truck for roadwork. Too many pieces of equipment are old and need to be replaced. Kondratick suggested a list on the condition of trucks to determine a replacement schedule.



Secretary: Grace Industries 1/9/19 reply, acknowledged they will conduct road repairs at the Hell Hollow Rd. Bridge upon warmer temperatures.

Solid-Waste/Recycle: (1). A Township Business Integrity Policy is a requirement of the 902 Grant. Heckman moved to authorize Fareri to review the current draft and develop a Business Integrity Policy; seconded by Hurley. Vote, 3-0. Motion carried. (2). Hurley moved to authorize a fee of \$100 for the 2019 Solid Waste Transfer Station and Recycle Center Permit; seconded by Heckman. Vote, 3-0. Motion carried. (3). The roll-off truck is repaired and being realigned. (4). Solid waste income is down. Newspaper was hauled. (5). The Board agreed to advertise the solid waste program, along with other information to be determined.

Solicitor Fareri: (1). **Malfunctions:** Hearing date to be scheduled for the Robinhood malfunction. Reportedly, the Pine St property has been sold. (2). **Borger Property:** The Township now owns the vacant parcel, previously Barry Borger's, at the corner of Polk Twp. Rd. and RT 209. (3). **Jonas Snyder Property:** The additional information from Keystone Engineers and Mr. Snyder's 1/9/19 letter did not support clear ownership; therefore, before Polk Township would purchase the property an "action to quiet the title in Snyder's name" must be completed. Snyder to be informed and also asked his purchase price.

Zoning/Codes Official Burker: (1). **Permit report for 2018:** 71 zoning permits for \$10,311.67 and 84 building permits for \$25,013.19. (2). **1/1/19 to 1/28/19 Report** included: 4 zoning permits & 4 building permits and 5 complaints: [1-dangerous structure; 3-solid waste; 1-occupancy without a C of O]. The Board was in agreement that a violation notice should be sent to the property owner with the 6' hole in the roof.

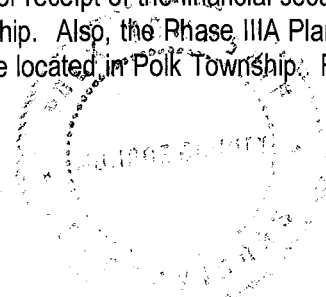
Park Board Chairman Robert Butler: The park meeting has been rescheduled to January 31, at 6:00pm. Newly appointed Board member Vincent Morello has been working on a grant support letter and a survey for residents to complete on park facility preferences. Ahner relayed that the roadcrew has been cutting down diseased trees at both parks. A bid advertisement should be drafted for removal of the trees.

PLANS:

Steven & Joanne Frankunas Lot Joinder: (5 lots in Robinhood Lakes) The Board was in receipt of Kresge's 1/18/19 review letter; Burker's 1/18/19 review letter; and MCPC's 1/15/19 review letter. Surveyor Jonathan Shupp represented the Plan. Kresge noted that all comments have been addressed. Heckman moved to approve the Steven & Joanne Frankunas Lot Joinder Plan of Lots R-1, B-7, B-8, B-9, B-10 & L-1 in Robin Hood Lakes; seconded by Hurley. Vote, 3-0. Motion carried.

Frank and Linda Seder Lot Joinder: (lots 24,26 in El-Do Lake) The Board was in receipt of Kresge's 1/18/19 review letter and Burker's 1/18/19 review letter. Surveyor Jonathan Shupp represented the Plan and reviewed Kresge's comments. Setbacks must be determined by the zoning officer and a tax certification is outstanding. Heckman moved to table the Frank and Linda Seder Lot Joinder Plan; seconded by Ahner. Vote, 3-0. Motion carried.

Hideaway Hills Phase II and IIIA Plans- Greenview Court & Road E: The Plans were approved in 2005 and 2006, but the lots were never developed. Kresge had determined a financial security of \$27,830 for Road E and \$26,675.00 for Greenview Court. Township files must be researched for receipt of the financial securities and a timeline to determine if the roads were to be dedicated to the Township. Also, the Phase IIIA Plan lots are being assessed in Eldred Township but the Plan clearly shows they are located in Polk Township. Fareri will contact the assessment office to clear up the matter.



OLD BUSINESS:

Amendments: The SALDO amendment draft is being held until the PC completes the zoning amendment draft for recommendation to the Supervisors.

Property Maintenance Ordinance: The PC and Supervisors continue to work on the ordinance and met on January 22nd and will meet again on Feb. 5th at 6:30pm.

Anti-Nepotism Policy Draft: Fareri reviewed the anti-nepotism draft. There is no state law that dictates the policy criteria. Heckman moved to adopt the Anti-Nepotism Policy; seconded by Hurley. Vote, 3-0.
Motion carried. Resident Morello asked the reason for the policy. Ahner explain about a PSATS article in the Township News stressed the importance of being proactive with a policy.

Pension: Information had been received on providing a benefit to a spouse, if an employee would die before collecting a vested pension. Ahner requested an appointment with the representative, Diane Calhoun, in April to better understanding the summaries received. Any changes will not take effect until 2020.

NEW BUSINESS:

AG Security Area Proposal: Heckman provided background on the County's request to fast track acceptance of 2 parcels into Polk's Agricultural Security Area. Hurley moved to accept for review Diane Rudelitch's January 19th request for 29.67 acres (parcels 13/12/1/30-1 and 13/12/1/31) to be added to Polk Township's Agricultural Security Area and authorized a public hearing for 6:45 pm on February 25, 2019; seconded by Ahner. Vote, 3-0. Motion carried.

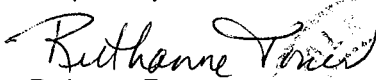
CJERP: The January Meeting was cancelled. The next meeting is February 28, 2019.

Township Auditor: The Board has received a letter of resignation from Township Auditor Susan Shupp. Heckman expressed appreciation to Auditors Lucille Piccott and Shirlely Haydt, for their willingness to take on the additional workload. The Board has offered help from an accountant, if needed. By law, the audit may be completed by two auditors.

Public Comment: (1.) Resident Morello asked if the Township tax was 4.3% or 4.3 mills. The Board stated the tax is 4.3 mills. (2.) Resident Harold Touni asked if there were any updates on news about the wind-farms planned for the Bethlehem Water Authority property? Reportedly, the wind-farms had not been approved, but Penn Forest Township would be the entity to contact.

Adjournment: Chairman Ahner adjourned the meeting at 8:15pm.

Respectfully submitted,



Ruthanne Toner
Township Secretary

