

TRINITY COUNTY FAIR ASSOCIATION

BOARD OF DIRECTORS'

MEETING MINUTES

TRINITY COUNTY FAIRGROUNDS 6000 HWY
3, HAYFORK CA 96041

Zoom Link Info:

Meeting ID: 838 6216 5736

Passcode: 563223

AUGUST 22ND, 2024

6:30 PM – Open Session

Board of Directors

Dennis Rourke, President
Marjie Watkins, Director, 1st District
Adrien Keys, Director, 3rd District
Adam Dummer, Director, 4th District
Jenny Millsap, Director, 5th District

Michael Thompson, Vice President, Director, 2nd District
Donny Case, Director
Terra Kephart, Director
Krista Hymas, Director

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board during the “Open Comment” portion of the Agenda regarding items not agendized. Then prior to Board Discussion of New Business, after a motion is made and the Board President calls for “Public Comment”, Once “Public Comment” is closed all discussion of Agenda items is limited to Fair Board Directors, unless input is requested by a Director. The Board of Directors have agreed to each person being limited to 3 minutes speaking time.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Dennis Rourke at 6:35pm

2. ROLL CALL – DETERMINATION OF A QUORUM

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Rollcall:

Watkins X, Thompson Excused, Dummer X, Hymas X, Kephart X, Rourke X, Keys X, Case X, Millsap X

Adam moves to excuse Michael's absence, Marjie seconds, Motion carries unanimous

3. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

Jerry L. commented that the people he spoke to about the fair were overall pleased. They noticed less drunks and less groups causing disturbances. Terra mentioned that a lot of repeat members had not read the new policy. Jerry believes we may lose members. Carrie reported money collected at the gate was up over last year, and there are other benefits to being a member

Billy B., tenant in the campground, would like to move spots, but if he moves to the spot he wants, he will have to move for fair. He requested a change in policy so tenants would not have to move for fair. He was informed that is an administrative decision.

Julie T., 4H parent, thanked the board for the fair and stated, "everyone had a good time." She reported that the State Fair is at the same time as our fair, and the students who qualify to show at the State Fair are unable to do so. She requested that the board consider this when setting the next fair date. It was brought up that the fair date is set by the carnival, but the board would consider the State Fair date if possible.

4. CONSENT AGENDA & MINUTES

a. APPROVE AUGUST 22ND, 2024 AGENDA and the MAY 23RD, 2024, MAY 31ST, 2024 AND JUNE 20TH, 2024 MEETING MINUTES

Adam moves to approve the consent agenda and minutes, Donny seconds, motion carries unanimous

5. APPROVE JUNE & JULY 2024 FINANCIAL REPORTS

Marjie moves to approve the June and July minutes, Krista seconds, motion carries unanimous

6. INFORMATIONAL – VACATION/SICK LEAVE BALANCES

7. CEO'S REPORT

See Attached

8. STANDING COMMITTEES

a. EXECUTIVE COMMITTEE: Director Dennis Rourke (Chairman), Director Michael Thompson, Director Marjie Watkins (Finance Committee Chair), Carrie Bayley

Nothing to report

b. FINANCE COMMITTEE: Director Marjie Watkins (Chairman), Director Michael Thompson, Sue Erenberger, Carrie Bayley

Nothing to report

c. NOMINATING COMMITTEE: Director Adam Dummer (Chairman), Director Marjie Watkins

Nothing to report

d. JR. LIVESTOCK COMMITTEE: Director Krista Hymas (Chairman), Bryan Taylor (Co-Chairman), Director Michael Thompson, Director Marjie Watkins, Carrie Bayley

Krista reported that there were 213 animals sold for a total of \$650,207, and 23+ Add-Ons. There were 2 extra animals for show only. We collected \$5000 in fees. 313 lunches were served. Breakfast numbers will come from Sue. Some thoughts for next year: Some judges didn't get lunches, so thinking about going back to a hosted lunches in Boardroom; Buyers' breakfast should be for buyers only, maybe a buffet next year; Southern Oregon is interested in doing the judges lunches next year.

Michael is looking into getting a new steer scale and it may be donated. The Merrit goodyear Family donated the funds for the turkey scale.

September 10th is the next meeting.

e. TCFA MOTORSPORTS: Director Donny Case (Chairman), Angela Riggs, Russ Newman, Teresa Newman, Carrie Bayley, Christina Wine

Donny reported that the Derby went well. It was sold out again and he thanked the board for supporting the derby again this year. Enduros are also going well. Motor sports have been a Success!

Carrie is sending out sponsorship requests and concentrating on big sponsors.

Donny reported that "Track-Shot Live" who uses a drone to televise derbies worldwide may be sponsored next year.

- f. **EQUESTRIAN EVENT COMMITTEE:** Jerry Hlavac (Chairman), Director Jenny Millsap, Carrie Bayley, Christina Wine

Jerry reported he has been cleaning panels. There are still large rocks in the arena, but the groomer machine works well for leveling and as a grader. He has temporary sprinklers set up and is looking at making a Rock Bucket to remove rocks.

Gymkhana had a lot of spectators, but not many participants. They had a stick horse race for all ages. He thought the paper covered it well.

The Equestrian Challenge was cancelled

Cowboy Poetry had 4 contestants. Audience chose the winner.

9. AD HOC COMMITTEES

- a. **POLICY COMMITTEE:** Director Adrien Keys (Chairman), Director Terra Kephart, Carrie Bayley, Christina Wine

Document Retention policy in New Business

- b. **GRANTS & FUNDRAISING COMMITTEE:** Director Terra Kephart (Chairman), Carrie Bayley, Christina Wine, Teresa Miller

Bingo in the Summer is not working. Committee will look at whether Summer Bingo will happen next year.

Bunco is going well.

- c. **EXHIBITOR'S HANDBOOK COMMITTEE:** Director Michael Thompson (Chairman), Carrie Bayley, Christina Wine, Jennilea Brookins, Christina Merritt, Krista Hymas

Book is being revised for next year. Board will have an opportunity to preview it. Divisions are being combined and renumbered to create more competition. Some divisions will be moved to the Harvest Festival.

- d. **VOLUNTEER COMMITTEE:** Director Terra Kephart (Chairman), Director Adrien Keys, Director Donny Case, Carrie Bayley, Teresa Miller, Christina Wine

Volunteer Committee is being changed to the Sponsorship Committee. The purpose will be to get sponsorships from other areas.

- e. **WELL COMMITTEE:** Director Donny Case (Chairman), Director Adrien Keys, Director Terra Kephart, Chuck Sauer, Carrie Bayley, Christina Wine

Dennis reported the pump is not working. It looks like the new well pump and possibly rehab, will cost about \$6400.

There was no pump saver installed into the system. Also, the well remained dormant and could have mudded in. 30 feet of depth was lost. Looking to get flow control, a new pump and a pump saver. Repair would be like drilling a new well. Dennis recommended a new pump and flow control first, that could run about \$1500, 3 to 4 months of selling water would pay for the pump.

Suggestion to raffle firewood to pay for it.

- f. **RODEO COMMITTEE:** Director Michael Thompson (Chairman), Director Terra Kephart, Laurel Dummer, Jud Frietas, Krista Hymas, Jennilea Brookins, Carrie Bayley, Christina Wine

Carlos is not comfortable contracting. Diamond Productions can't do it this year, but next year is a possibility.

There was discussion about possible horse events: Gymkhana, Barrel Racing, Animal Scramble, Mutton Bustin'.

Equestrian Friday night? They will only come for a big payout. (\$5000) We've been priced out. Needs more planning.

Decision will be made during new business

- g. **LOGGING SHOW COMMITTEE:** Teresa Miller (Chairman), Jason McCollum, Jason Jurin, Aaron Haight, Taylor Haight, Director Jenny Millsap, Shelby Proud, Carrie Bayley

Feedback was that it was a great show, better than last year, and kid friendly. They will meet in September. Ethan

Fagan made the trophies. Everything was sponsored. Jason Jurin should get credit for a great show!

10. CORRESPONDENCE:

- a. 4th Grade Thank you Notes for the Homestead (Will handout at meeting)
- b. Thank You Letter from Log Cabin Quilters' Guild (Will handout at meeting)
- c. CEO Report
- d. F2024-04 Wash Your Hands Sign ADA
- e. TCFA Committees Revision 8-22-2024
- f. Record Retention Policy 8-22-2024
- g. TCFA RV & Tent Campground Policy
- h. Wash Your Hands Photos ADA

11. NEW BUSINESS

- a. Approve amending TCFA RV & Tent Campground Policy that requires current Renters in sites that have been reserved for the Annual Fair, to move to another site or off property, during the week of Fair, per Billy Barnes request under Due Process

No vote necessary

- b. Approve Policy & By-laws
 1. Records Retention Policy
 2. Revised TCFA Committee Policy

Terra moved to approve both policies. Adrien seconded. Motion carries unanimous.

- c. Approve changes to Freedom Rodeo
 1. Cancel Friday Night Rodeo Events
 2. Revise Friday Night Freedom Rodeo to a Gymkhana, Barrel Racing, and possibly Mutton Bustin'

Terra moves to approve item 1. Cancel Friday Night Rodeo Events. Donny seconded. Motion carries unanimous.

- d. INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS

HARVEST FESTIVAL JUDGING AGREEMENTS:

- a. HFJA24-01 JOHN ALBRIGHT – AGRICULTURE
- b. HFJA24-02 NAOMI GOULETTE – FLORICULTURE

12. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

- a. Admin. – Not necessary

13. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT DIRECTORS' REPORTS

14. ADJOURNED

Adjourned by Dennis Rourke at 8:15 pm

Submitted By:

Carrie Bayley, CEO

Dennis Rourke, TCFA President

CEO REPORT

August

- Will have numbers to recap Fair P&L at Board Meeting. Post Fair Meeting went well, the Exhibitor's Handbook has been revised based on exhibit entries over the past few years and Divisions have been combined and those that haven't had entries are being eliminated. A revised handbook will be available for the Board to review and approve by the October Board Meeting. Discuss 2025 Fair with comments and/or changes.
- Square point of sales program is working well, between Ticket Spice and Square we saved labor and stress on our employees during the Fair Pre-sale rush. By 2025 we will have all the kinks worked out and everyone trained on the new system.
- CFA Board Recap from August 1st:
 - ~ Legislative update:
 - Congress will be back in session August 5th, from summer recess.
 - AB1499 funds were included in the 2025 Budget @ \$100 million.
 - AB2143 Code Clean-up is moving to the Senate Floor with some minor changes.
 - Proposition 4 is a Bond that would authorize the state to issue \$10 billion in bonds to fund various environmental, energy, and water projects. Proposition 4 would also require that 40% of the bond revenue be used to fund activities that benefit communities with lower incomes or that are affected by environmental changes or disasters.
 - ~ Service Member Representative update:
 - This committee would like to see a Pie Chart showing expenses for service members. With the increase in payroll and insurance costs up to 3 times what they were in the past and customer prices going up along with gross revenues, net revenues have actually decreased which would be apparent with a chart. Overall eating out has increased in all areas, for example McDonalds vs Fair Vendors the increase is relatively the same. Another cost to the service members is the chargeback costs, which a lot of the time they don't have time to review until after the Fair season is finished.
 - ~ President & CEO's report:
 - The Fair Manager's conference is November 5-7, 2024, at Marriott Cal Expo and registration is currently open.
 - CFA By-laws will be sent out for review and on the CFA Board Meeting Agenda in September. There are 3 open seats on the WFA Board for California, if anyone is interested in one of these seats please contact Sarah at WFA.
 - WFA Annual Conference is January 19-22, 2025, in Reno, Nevada.
 - Super School is scheduled for February 25-26, 2025, and one of the main focuses will be Jr. Livestock.
- Billy Barnes requested an Agenda Item be added under Due Process, regarding the TCFA RV & Tent Campground Policy that requires current Renters in sites that have been reserved for the Annual Fair, to move to another site or off property, during the week of Fair. A copy of this policy has been included in the Board Packet Correspondence.
- Carlos responded regarding independently doing the Freedom Rodeo and doesn't feel it would pay for them to do it. No other rodeo contractors have responded, including Diamond Productions. Looking at having Equestrian Committee do a Gymkhana on Friday night, Barrel Racing, and maybe mutton bustin' if we can find local sheep.
- We received 2 quotes on the skid steer, the motor was damaged by a previous maintenance employee. A new motor is around \$10,000 with a 4 year warranty, replacing the cylinder head is \$8,000 with 2 year warranty. I will talk to Adam Garrison to see what he thinks is the best option since it is so close in cost. I am going to look at our budget to see if that is something we want to do this year or wait until next year.

- We had to spend money to rehab the well and buy a new pump as it was producing less than 10 gpm, Dennis worked with Dearman Pump while I was on vacation and got the well up to between 10 – 15 gpm. There may still be more maintenance that needs to be done to get us back running over 15 gpm. We have sold around \$3,500 in water this year with how it's producing currently. This may also be something we want to wait and do in the spring, since we are able to get approximately 3 tanks of water a day.
- Merritt Goodyear sent in a check to pay for the Small Animal Scale that was purchased for Jr. Livestock, this is a sponsorship from the Goodyear Family.
- Maintenance has been busy putting Fair items in storage, removing carpet in Fair House and replacing with laminate wood flooring and painting so we can rent it beginning September 1st, along with working on keeping grounds ready for Harvest Festival & Bigfoot BBQ in September. We have laid off all but 2 temporary employees, who we will keep until after fall events.
- The FEMA Grant that we applied for in April is scheduled for award in September, hopefully we will know something before our September Board Meeting. I am currently looking at another CalOES grant CA State Nonprofit Security Grant Program, to see if we qualify for that funding, the total grant for California is \$79 million, which is almost double what they awarded last year. We will need a Facility Assessment completed for this grant, I've reached out to get this scheduled.
- The portable Starlink that was purchased to boost internet for Jr. Livestock online auction worked well, we will add this to our Fee Schedule and rent to anyone needing internet support when renting buildings.