MINUTES OF THE REGULAR MEETING OF COUNCIL

FOR THE VILLAGE OF HAY LAKES HELD ON MONDAY, DECEMBER 20, 2021

AT THE HAY LAKES RECREATION CENTRE

PRESENT: Mayor Ron These; Deputy Mayor Megan Patten; Councillor Paige Berkholtz; Councillor Clifford Heinz and Councillor Paul Patterson

ABSENT:

PUBLIC PRESENT:

MUNICIPAL RECORDER: Shannon Yearwood

DELEGATES: Cathy Marusak – Presentation of the Hay Lakes Library 2022 Budget/Management of the Recreation Centre (Cathy Marusak arrived at the meeting at 6:57 p.m.);

Roger Osness, Realtor (Mr. Osness arrived at the meeting at 6:55 p.m.); and

Wayne Nyback, Rural Bylaw (Wayne Nyback arrived at the meeting at 6:50 p.m.).

CALL TO ORDER: The Meeting was called to order by Mayor These at 7:00 p.m.

RES 184-2021: AGENDA: Moved by Councillor Patterson to accept the agenda as presented.

CARRIED

**DELEGATIONS:**

Cathy Marusak presented the 2022 Hay Lakes Library Budget to Council. It was noted that the budget reflected that membership fees were being fazed out by Parkland County Regional Library Board and Libraries that fell under their jurisdiction were being asked to follow this recommendation. Library membership is falling and this measure is being implemented to try and attract people and have libraries become more relevant in the lives of residents again.

RES 185-2021: Mayor These moved that Council accept the Hay Lakes Library budget as presented.

CARRIED

Ms. Marusak continued the conversation by explaining to Council the roll she has played in the management and development of the Recreation Centre over the past 20 years. Her intention is to step back from the management of the Recreation Centre within the near future. Her hope is that Council will approve a small honorarium to encourage someone to take over this very vital role in the community. Ms. Marusak will continue to serve on the Recreation Board as Secretary.

Ms. Marusak left the meeting at 7:29 p.m.

Mr. Roger Osness addressed council and extended his offer of working with Council as a realtor with a view to sell the final 5 lots that the village has for sale.

Mr. Osness left the meeting at 7:43 p.m.

Mr. Wayne Nyback of Rural Bylaw spoke to Council regarding the importance of Bylaw Enforcement for all communities. He explained his past experience and discussed his willingness to work with the Village of Hay Lakes and the locals to ensure that the Village remains safe and enjoyable for all residents.

Mr. Nyback left the meeting at 8:18 p.m.

**Adoption of the Minutes from the Regular Meeting of Council held on November 15, 2021**: the minutes having been circulated and discussed were put forward for adoption.

RES 186-2021: Councillor Heinz moved that the Minutes of the November 15, 2021 Regular Meeting of Council be adopted as presented.

CARRIED

**Public Works Report:** No written Public Works report was presented this month. Administration verbally advised Council of the issues and concerns brought forward this past month.

**Administration Report:** The Administration Report was presented to Council.

RES187-2021: Moved by Mayor These to accept the CAO Report presented as information.

CARRIED

**Financial Report:** The Financial Report was presented to Council by Administrator Yearwood. The 2022 Budget was discussed along with the Financial Report and Council has decide to call a Special Meeting to discuss the Budget on Monday, January 10, 2022 to begin at 6:00 p.m. at the Hay Lakes Recreation Centre. It is hoped that Council will be able to pass an interim budget at that time.

RES 188-2021: The Financial Report was moved by Mayor These to be accepted as information.

CARRIED

**Bylaws/Policies:**

Bylaw 06-2021 – Procedural Bylaw – Council chose to table this Bylaw so they have further time to read and understand it. Tabled to January.

**Business:**

* + - COVID-19: Deputy Mayor Patten updated Council on the COVID-19 situation in the province. Although the province remains fairly stable it is expected that cases will begin to climb.
    - 2022 Interim Budget: Special Meeting set for Monday, January 10th at 6;00 p.m. in the Recreation Centre.
* CAO Contract: Administration asked that council sign a codicil to the present contract acknowledging that the Contract has expired but will be extended until December 9, 2022 with no additions or exclusions. Council is agreeable to this request and administration will draw up the codicil for the next Regular Meeting of Council.
* Council Contributions: Administration reported that during the audit process it came to light that legislation had changed and that after Councillors reach $3,500 in payment they must begin to pay CPP; EI; and income tax. They can fill out a form if they are over 65 to exempt them from this.
* Remembrance Day – Ceremony: The Remembrance Day Ceremony organized by Councillor Berkholtz was extremely well received and appreciated by those attending.
* Wayne Nyback of Rural Bylaw presented to council. Council discussed this and decided that having a dedicated Bylaw Enforcement Officer will be good for the Village. Mr. Nyback will enforce all bylaws on behalf of the Village. He will be asked to attend the Village 2 per month at varying times and patrol. Administration will meet with Mr. Nyback early in the new year to set up a contract.
* 2021 Audit – On Monday, November 8, 2021 the Auditor’s sent two accounts to begin working on the 2021 Audit. They were here for the complete day and
* Realtor Roger Osness: Council discussed this matter and decided that they will enter a contract to have Mr. Osness sell the remaining 5 lots within the Village. Council discussed making the contract for 9 months as this would encapture the spring and summer seasons.
* Hay Lakes Council Sponsored Events: Council will be offering (depending upon COVID restrictions) the following 4 events throughout the year. February Family Day; July 1st Children’s Parade; Remembrance Day; and Christmas Tree Lighting.

**Committee Reports:**

* + - Infrastructure: Discussed during Public Works Report
    - Protective Services: Nothing to Report
    - Fire Department Report: The Fire Hall report was circulated and discussed;
    - Development: Discussed during Public Works Report
    - HARRB: Nothing to report;
    - Ag Society: had it’s Annual General Meeting in November and has elected the board members; two volunteers are currently attempting to put in the ice at the skating rink but because of weather this has proven difficult.
    - Library: the 2022 Budget was presented to Council during the delegation presentations earlier in the evening;
    - Telegraph Park: No meetings scheduled at present.
    - Recreation Centre: The renovations are continuing.
    - School Council: Councillor Heinz reported that meeting will be held every two months;
    - Rural Crime Watch: Nothing to Report.
    - CRSWSC: The Commission is not going to raise the rates for water again this year.

RES 189-2021: Moved by Councillor Patterson to accept the Committee Reports as presented.

CARRIED

**Information and Correspondence:**

RES 190-2021: Councillor Patterson moved to accept the Information and Correspondence as presented.

CARRIED

**Next Meeting of Council:**

Special Meeting of Council will be held on Monday, January 10, 2022 at the Recreation Centre beginning at 6:00 p.m. to discuss the 2022 Budget.

The next Regular Meeting of Council will be held on Monday, January 17, 2022 in person at the Recreation Centre beginning at 7:00 p.m.

**Adjournment:**

The being no further business to discuss Mayor These adjourned the meeting at 10:32 p.m.

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Mayor Ron These

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K. Shannon Yearwood

Chief Administrative Officer