

**MINUTES OF THE REGULAR SESSION OF THE GERVAIS CITY COUNCIL
COUNTY OF MARION, STATE OF OREGON
HELD AT GERVAIS CITY HALL AT 7:00 PM ON OCTOBER 4, 2018**

1. Call to Order

Mayor Shanti Platt called the meeting to order at 7:00 pm.

2. Roll Call

Mayor Shanti Platt	Present
Councilor Micky Wagner	Present
Councilor Baltazar Gonzalez	Present
Council President Michael Gregory	Absent, excused
Councilor Wes Leiva	Present
Councilor John Harvey	Present

Staff Present: City Manager Susie Marston, City Recorder Tim Rhyne, Police Chief Peter Spirup, Public Works Superintendent Pat Claxton

Others Present: Jay Lawson, Operations Manager, Republic Services; Other Staff, Republic Services; Joe Budge, Woodburn Fire District

3. Announcements:

- a. Additions/deletions to the agenda

4. Public Comment:

Public comment is limited to three (3) minutes per person with an optional two (2) minutes for Council questions and answers. If you wish to address Council please come forward to the podium and identify yourself for the record.

5. Consent Calendar:

- a. Approval of the minutes of the September 6, 2018 Regular Session
- b. Approval of the minutes of the September 20, 2018 Work Session
- c. Approval of bill list for August 29 – September 26, 2018

Councilor Wagner made a motion to adopt the consent calendar as presented, seconded by Councilor Leiva. Motion is unanimously carried and so moved.

6. New Business

- a. Discussion on proposed rate increase Republic Services – Jay Lawson, Operations Manager

Jay Lawson of Republic Services came before the council to present a request for a refuse hauling rate increase. Jay mentioned that the last approved rate increase was back in 2016. He discussed the rate increases associated with the different sizes of refuse containers. Since that last rate increase there have been increased operating costs for Republic which are leading to the current proposed rate increase. Drew, from Republic, talked about the proposed recycling surcharge. Due to increased costs for recycling haulers and recycling companies, Republic is requesting to add a surcharge to help offset their increased costs. The proposed surcharge is \$2.50 per cart, and is a per-ton charge for larger (commercial) containers. Mayor Platt asked about what materials Republic is recycling and whether some is just being disposed as regular garbage. Drew explained the changes in recycling and how their costs have increased. Republic would like to revisit the surcharge after twelve months have passed to see if the markets have changed. There was a discussion about the price increase and recycling surcharge structure. In response to a question from Councilor Wagner, the council discussed how Republic Services enforces what items are recycled. Mayor Platt asked about customer service provided by Republic to which Jay Lawson responded. Jay also gave further details about the financial position of Republic Services. There was general discussion between the council and Republic.

After discussion, it was decided to approve the rate increase at this meeting and work with City staff to discuss how to implement a surcharge for recycling. The garbage rate increase is 4.5%.

Councilor Wagner made a motion to approve the 4.5% rate increase from Republic Services; to be revisited at a later date regarding the surcharge, which is to be discussed with City Manager Susie Marston. Seconded by Councilor Leiva. Motion is unanimously carried and so moved.

Councilor Wagner asked if the customer service phone number for Republic will change along with the call center location. It was replied that the number will stay the same.

- b. Consideration to approve quote from LGPI for a salary study

Susie updated the council on her proposal to have a salary study completed for the City. She mentioned that the LOC and MVWCOG may be working together in the near future and provide salary studies to cities for a flat fee. Because of this, Susie suggested tabling this discussion until a future date. Until that time, Susie stated that City staff could work on this project. There was a brief discussion about the last time job descriptions were updated. The council agreed to wait on the salary study until a later date.

7. Staff Reports:

- a. City Manager

Susie mentioned that there is a potential offer on the old city hall building. The details are unknown at this time, but should be received by next week. The master plan updates are in progress, but no significant information as of yet.

The construction project just south of Gervais on 99E is being done by a company called DK Fab. They manufacture equipment used in harvesting hops. Susie read that there will be approximately ten new jobs brought to the area when construction is completed. There was a brief discussion about construction in the county portion of Gervais.

b. Police Department

Chief Spirup didn't have much to add beyond his written report. Councilor Wagner asked the Chief about complaints brought to her about someone trespassing into their backyard. Chief Spirup suggested that they call the police or 911 if someone is in their backyard in the middle of the night.

c. Public Works

Pat didn't have much to add beyond his written report. Mayor Platt asked Pat about a section of broken sidewalk on Douglas Avenue and Pat gave information about its condition. In response to a question from Councilor Wagner, there was a short discussion about residential property being sold in Gervais.

8. Business from the Mayor or Council

Mayor Platt commented about her personal schedule. Councilor Wagner talked about disaster preparedness training she attended as part of the LOC conference. She also asked about when the City will revisit the UGB expansion in light of all the potential building in town. Susie responded that a new population study first needs to be completed since the estimate formula has changed. Susie also stressed the need for updated master plans prior to expanding the UGB. There was general discussion about what needs to happen in order to expand the UGB. Councilor Wagner asked about the FiberFab building. It was replied that the building is for sale. Councilor Wagner also mentioned that Saturday is the annual Woodburn Fire District open-house cook out. It will be held from 11am-3pm.

9. Adjourn

The meeting was adjourned at 8:06 pm.

I, TIM RHYNE, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE GERVAIS CITY COUNCIL HELD ON OCTOBER 4, 2018 ARE, TO THE BEST OF MY ABILITY, CORRECT AS RECORDED.

ATTESTED:

Timothy Rhyne, City Recorder

Shanti M. Platt, Mayor