

**Tualatin Elementary School PTA**  
**General Membership Meeting • May 5, 2015**  
(Held in the Tualatin Elementary School Library)

Meeting was called to order at 7:00 p.m. by President Amanda Thorderson. A quorum of members as stated in the standing rules was present.

The membership reviewed the April 7, 2015, meeting minutes. Katie Fercking motioned to approve the minutes and the motion was seconded. Minutes, as written, were approved by the membership.

**REPORTS**

**Principal's report** (Jamie Kingery)

Great attendance tonight! Dillon Girardi, who constructed the garden shelter/classroom, earned Eagle Scout...our garden has grown so much since the beginning.

Thanks to Nancy Otterson, for leading the charge, and the PTA members for the Monday morning breakfast and thank you for all the appreciation efforts.

Several Foundation Volunteers of the Year are present tonight – Kathleen Cunnington, Judy Ray (not in attendance), and Heather Roberts. This year Elena Whitaker is the Foundation Volunteer of the Year from Tualatin Elementary. She is a champion for school-wide literacy with extensive volunteering through PTA and OBOB.

The read-a-thon was a great activity. Thank you.

Jamie thanked the staff in attendance: Karen Waibel, Emma McConnell, Kathryn LaPore, Pam Soderquist, Amy Barnes, Katie Fercking, and Faye Orme. And gardener extraordinaire, Paul Taylor.

**President's report** (Amanda Thorderson)

Teacher Appreciation week is going on...thank you to Faye Orme for the cookies at the PTA meeting showing the teachers' appreciation for all that is being done.

To Nancy Otterson – thank you for the great week!

Jamie Kingery, James Heathcott, Sharell Lien, and Amanda met to talk about priorities for next year. We are excited to align the PTA activities with the school priorities and curriculum. Also, keeping on the path of not having the kids sell. The read-a-thon and Fun Run promote literacy and wellness. Those things that are tradition should be continued and find ways to make them better and align with the values. Also, make the activity nights align with the school values and priorities. Fall Harvest – having them align with the cultural; inclusiveness. Pumpkins can be done, but use markers or paints (to eliminate the knives). For Spring Carnival to align it with Field Day, bring it into the evening and make it a wellness activity with healthy foods and activities to go with wellness or mental acuity.

Two things to suggest for a vote later – budget for the playground is \$500 dollars. Another thing discussed was using the \$500 carried over to the next year to make a larger pot for the playground enhancement/maintenance.

At the beginning of the school year, the PTA gives teachers a gift card. We would like to purchase the Staples gift cards at the end of the school year so we can use Scrip. We would need to vote tonight to purchase the Staples gift cards

### **Treasurer's report** (Wendy O'Riley)

Please be sure any check requests are in by June 30 for reimbursement. From now until the end of the school year, Wendy will figure out the balances in the accounts and share with Stacy each week.

Feel free to scan and email your check request and receipts, then place the originals in the PTA box.

### **NEW BUSINESS**

### **Garden Grant Update** (Karen Waibel)

The Garden is a grant finalist (one of 25 community and 25 school gardens). There are 15 grants in each category. The recipients will be announced May 12 (panel of judges review the applications).

### **Carnival** (Wendy O'Riley)

The event will be on May 29 from 5-8 p.m. in the back of the school. Most everything is set. Needed are 6 more adults to work 1 hour shifts. Honor students who need graduation credits, Beaverton HS students too.

Baked goods are needed...NO NUTS, please. Package your cookies and cupcakes in groups of 6. Cakes can be separated too, or left whole.

### **Art Lit** (Heather Roberts)

**Reminder – TEAF and Art Night** are going to be combined this year – **May 21, 6-8 p.m.**

Volunteers are needed to help. Art Lit folks are working hard, but could use more assistance. A Google doc link will be sent in a few weeks. Jean has volunteered to run the art-themed dessert auction. There will also be a Raffle as a fund raiser for TEAF. Art Night clean-up is needed. To get homework relief (passport) the students need to attend 2 TEAF performances and do 3 art projects.

### **5<sup>th</sup> Grade Promotion** (Heidi Wallace)

To apply to have donated items from many businesses, donations can't be used for parties. Heidi's dad is donating all the food for the party. The committee has decided on a Hawaiian theme. Volunteers can still sign up to help the day of the event.

### **Garden** (Paul Taylor)

Earth day was celebrated with a huge garden salad for the teachers. Aggi made the salad and there was plenty to go around.

From the list the kids made, the 2<sup>nd</sup> grade teachers determined that corn, tomatoes, two kinds of cucumbers, two kinds of beans will be planted.

Compost and wood chip piles still exist. The 1<sup>st</sup> graders spread wood chips from 1 gallon containers.

Kinders have been learning to put on their gloves properly (and store them properly) and did a walk and talk through the garden.

Harvesting has begun for the salad for the cafeteria.

Certificate for bouquets can be purchased on Art/TEAF Night. \$140 for TEAF was raised last year.

Work party for OSU Alumni – May 16<sup>th</sup> from 9 a.m.-noon (get a t-shirt and food from Whole Foods) and Al's is giving some flats of flowers to be planted.

Sign up to adopt the Garden from June 1 through Mid-October to Water, Harvest, and Weed! Sign up board is on the cafeteria wall by the gym doors.

### **Read-a-Thon (Robert Ferring)**

Thank you to the teachers who helped to drive the program and to the office staff for the daily announcements. There were 31,500 minutes read – \$5,700 raised!

17% of the students participated. Some adjustments will be made next year to partner with the teachers to drive the program even more.

Thinking of rolling it out in February next year. Turning in the forms is the important part...donations don't have to be included...minutes win prizes too.

### **ACTION ITEMS**

#### **Standing Rule Change (Amanda Thorderson)**

We talked about having the PaLa Liaison be an elected position. Heather Roberts made a motion to add the PaLa Liaison position to the board. The motion was seconded it passed by a vote of the membership.

#### **Election: PaLa Liaison (Amanda Thorderson)**

Amanda announced that Ana Uriostegui is willing to be the PaLa Liaison next year. Heather Roberts motioned to elect Ana to the position, it was seconded, and the membership voted to approve.

A motion was made by Jean Keck-Buela to approve \$1,750 for the teacher contribution line item to purchase Staples gift cards this year to give to the teachers at the beginning of the school year. The motion was seconded and the motion passed by a vote of the membership.

### **BUDGET DISCUSSION**

New this year we are discussing specific portions of the budget at monthly meetings to be able to have an accurate budget to propose/review in June for the vote.

**TEAF** – \$500 standard donation; consider the Paddle Raise at the Auction would be helpful as it covers one term \$3,600-\$3,900. Minimal supplies, stipend for the teachers, some curriculum, transportation. Still working on corporate campaign and a separate fund raiser. Snacks are free. This term is coming in under budget; last term there was a grant to cover the clay class. Also, a grant to cover Melissa's cost to participate. Some money from the Fun Run has also helped support TEAF and many other activities/line items during the year that are in need of funds.

**Book Fair** – \$150 line item for budget approval. Also, suggest a Spring book fair to go with the Read-a-thon. Scholastic offers incentives to have a Spring book fair. This would give the kids who received coupons/credit a way to spend their money before the end of the year.

**OBOB** – \$1,200 is being requested for the budget line item for next school year. The amount would cover the \$50 registration, books for the next year (Spring to Spring), supplies (78 students participated this year \$2.20 per student), t-shirts, and end-of-year celebration. Only 10 kids compete at the end, but the end-of-the year celebration includes all who participated.

**Library** – \$1,500 is being requested for the budget line item for the new school year. Helps to purchase new books and replace old ones. The library is getting to a healthy place...books that are 15 years or less in age. The average here is 17 years.

**Garden** – \$3,500 is being requested for the budget line item for the new school year.

The garden is a valuable asset to the school. The school pays Paul \$2,500 each year to cover a small amount of his time. Paul spends about 15 hours a week in the garden, which doesn't include the activity nights, PTA meetings, and work parties. The teachers incorporate the garden into their curriculum. The cafeteria gets the bounty. Grant money and donations run the supplies and tools.

**Fall Harvest** – \$400 line item for budget approval. More funds may be needed once activities are determined that align with the school priorities.

**Winter Holiday** – \$800 line item for budget approval.

**Carnival (change to Spring Activity in the budget)** – \$2,000 line item for budget approval, unless the budget numbers as a whole would benefit by having it lower.  
Adjust line item name to Spring Activity.

## OTHER BUSINESS

Field Day Volunteers needed – contact Mr. Hill. The event is June 5.

PaLa meeting tomorrow night 5/5 – community health workers from Providence will work with the kids about Bullying...6-8 p.m. in the Library. The event is a bilingual event.

Box Tops campaign is going on until May 22. Classes that spell ICE CREAM will get an ice cream party.

Reminder: June 2 meeting – Overview of entire budget and vote on the budget for the 2015-2016 school year.

A motion was made to adjourn, it was seconded and approved by a vote of the membership. President Amanda Thorderson adjourned the meeting at 8:25 p.m.

## **QUESTIONS and COMMENTS**

If you want to be on the agenda, please let Amanda Thorderson know.

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**NEXT MEETING:            Tuesday, June 2, 2015 at 7 p.m. – School Library**

Prepared by ~

Date presented: June 2, 2015

Sharell Lien, Secretary

Approved as    Written    or    Amended

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President

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Secretary