

RECORD OF PROCEEDINGS
MINUTES OF THE MEETING OF THE
LA PLATA ARCHULETA WATER DISTRICT
HELD
February 11, 2021

The regular meeting of the Board of Directors ("Board") of the La Plata Archuleta Water District and Sundance/Farraday Subdistrict No. 1, La Plata County, Colorado, ("District") was held on February 11, 2021, at 9:00 a.m. Due to public health concerns this meeting was held with no more than ten people in personal attendance in the District office, all wearing masks and self-distanced due to the arrangement of the tables and chairs. Others called in to the meeting. Links and call-in information were provided.

ATTENDANCE:

Directors in Attendance Were:

Dan Lynn
Mark Williams
Ron Dent
Gregg Johnson

Director in Attendance via Telephone Was:

Dick Lunceford

Also in Attendance Were:

Ed Tolen, La Plata Archuleta Water District Manager
Yvonne Brunson, La Plata Archuleta Water District Customer Service Representative
Cheryl Lynn, Secretary to the Board

Also in Attendance via Telephone Were:

Dave Henry, Harris Water Engineering
Barb Prose, FredrickZink & Associates
David Greher, Collins Cockrel and Cole
Micki Mills, Collins Cockrel and Cole

CALL TO ORDER

Vice-Chairperson Lynn called the meeting to order at 9:00 a.m.

DISCLOSURE OF
POTENTIAL CONFLICTS
OF INTEREST

Disclosure of potential conflicts of interest will be a topic of discussion at every Board meeting to address potential conflicts of interests that may arise as new agenda items are introduced. District Directors who have disclosed potential conflicts of interest can vote as issues arise. Directors present in person and by telephone reported no conflicts of interest.

PUBLIC COMMENTS

No members of the public were present via telephone or in the District Office.

APPROVAL OF
MINUTES

Upon motion duly made by Director Williams, seconded by Director Johnson, and unanimously carried, the Minutes of the January 14, 2021 Regular Board Meeting were approved.

FINANCIAL REPORT

Approval and Payment of Invoices – Directors reviewed the January 2021 Accounts Payable Report and January 2021 Accountant's Compilation Report to Directors. Director Williams advised the Board they could anticipate a larger PILT payment this year. Upon motion duly made by Director Williams, seconded by Director Dent, and unanimously carried the Board approved payment of invoices as shown on the attached Accounts Payable statement dated February 10, 2021.

FINANCE COMMITTEE
REPORT

Consideration of Approving an Engagement Letter with FredrickZink & Associates – Upon motion duly made by Director Dent, seconded by Director Johnson, and unanimously carried the Board approved an Engagement Letter with FredrickZink & Associates to provide District monthly financial statements and specified bookkeeping services as outlined in the February 3, 2021 Engagement Letter.

PUBLIC RELATIONS
/COMMUNICATIONS
COMMITTEE REPORT

Mr. Tolen advised the Board that he has received numerous telephone calls from residents of areas such as Foxfire, Skyview, and Dry Fork asking about availability of District water to their subdivisions. Mr. Tolen developed preliminary cost estimates if a subdistrict were formed based on twenty to twenty-five parcels in a more disbursed area and forty to fifty parcels in a more populated area. He will continue efforts to work with interested parties.

LEGAL REPORT

Counsel Greher and Paralegal Mills had nothing new in legal matters to report.

ENGINEER REPORT

Mr. Henry advised the Board that he and his family have permanently relocated to Durango.

Phase 1H:

- Submittal review and comment: contractor-proposed cast-in-place Master Meter Vault vs. specified pre-cast unit (sent proposal back with revision comments).
- Thermal stress calculations / validation on PVC and HDPE interface (HDPE substituted for borings near Hogs are Beautiful).
- Coordination with surveyor and drafter on as-builts and change order approvals (minor effort).

Phase 2C:

- Design drawing iteration (review/comment for Drafter update) on 2C engineering drawings: layout and content (e.g. corrections, siphons, structures, utility conflicts, routing, etc.).
- Discussions with GM on potential alternate routing: viability, advantages and disadvantages (as covered by Ed in meeting). Subsequent discussion with drafter on potential impacts of change.

Meeting with Landowners – Director Williams and Mr. Tolen will meet with property owners across whose property utility easements may be necessary and will report back at the Board meeting following the meeting with the landowners.

ENVIRONMENTAL
REPORT

Mr. Tolen advised the Board that Ms. King reported to him that Kara Helig from the Army Corps of Engineers is no longer her point of contact and that she will be working with a new person to address Army Corps of Engineers environmental concerns with District projects.

GENERAL MANAGER
REPORT

Letter to County Regarding Service to Gem Village Area – Mr. Tolen has corresponded with La Plata County Commissioner Clyde Church. Potential District service to the Gem Village Area is expected to be discussed soon at a meeting of the La Plata County Board of County Commissioners.

Bayfield Pre-Annexation Agreement for Bayfield Potential Service Area Properties – Mr. Tolen reported that he had already received two agreements. He suggested that approval by the La Plata County Board of County Commissions precede any further definitive pre-annexation agreement actions.

District Manager Performance Evaluation – Board members discussed Mr. Tolen’s revisions to his performance evaluation form made at the request of the Board. Final revision of this document is expected by the March 2021 Board meeting in order that it can be used for Mr. Tolen’s 2021 performance evaluation.

Report – Please see Mr. Tolen’s February 2021 General Manager’s Report for detail regarding ongoing District operations.

EXECUTIVE SESSION No Executive Session was conducted.


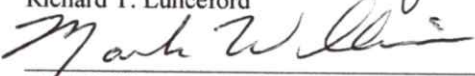
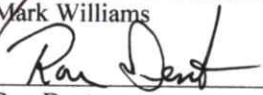
ANY OTHER MATTER
WHICH MAY COME

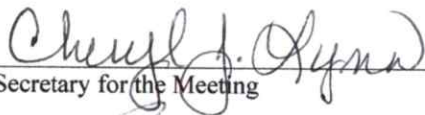
BEFORE THE BOARD Director Johnson introduced a discussion regarding possible building of District offices at a permanent location on their property on County Road 311. He suggested that a smaller building to house office space and a Board room be built with the idea of adding to the building in the future. Mr. Tolen will gather cost estimates to discuss at the March 2021 Board meeting.

ADJOURNMENT

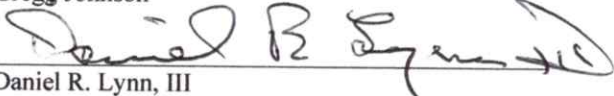
The meeting adjourned at 9:39 a.m. The next regular meeting of the District Board is scheduled for Thursday, March 11, 2021, at 9:00 a.m. at 255 Ute Street, Ignacio, Colorado, unless it is necessary to meet in another matter to satisfy governmental requirements.

APPROVED


Richard T. Lunceford

Mark Williams

Ron Dent


Secretary for the Meeting


Gregg Johnson


Daniel R. Lynn, III