

**SUMMER VILLAGE OF SILVER SANDS  
AGENDA**

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Friday, July 19, 2024 at the Fallis Hall (located at 53303 Range Road 52)  
and via Zoom Commencing at 9:00 a.m.

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(As per bylaw 341-2024 Council and/or Council Committee meetings may not be  
filmed or voice recorded.)

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1. Call to order

Treaty 6 Territory Land Acknowledgement

The Summer Village of Silver Sands acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with indigenous communities in a spirit of reconciliation and collaboration.

2. Agenda a) Friday, July 19<sup>th</sup>, 2024 Regular Council Meeting  
*(approve agenda as is, or with amendments, additions or deletions)*

3. Minutes: a) Friday, June 21<sup>st</sup>, 2024 Regular Meeting Minutes  
*(approve minutes as is, or with amendments)*

p1-8

4. Delegations: n/a

5. Public Hearings: n/a

6. Bylaws n/a

7. Business: a) Flowering Rush Alberta Community Partnership Grant Application for 2025 to 2027 – the Summer Village has successfully managed this project over the last 3 years. As funds on the original grant project are winding down, discussions needs to happen on completing another application and who our partners will be with respect to the project and municipal funding contributions.

*(direction as given by Council at meeting time)*

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p 9-10

- b) Silver Sands Golf & RV Resort New Road Name – The Summer Village needs to assign a street/road name to the area of newly titled lots at the Golf Resort. The owner of the Golf Resort is suggesting it be called "Silver Sands Loop". The Golf Resort already has assigned lot addressing numbers for the 10 lots – 32-41. As the municipality has the direction, control and management of all roads within the municipality, we should have a motion from Council naming this road and have a sign done up showing this new road name.

*(that the roadway accessing the rv resort area of the Silver Sands Golf Resort, off of Silver Sands Drive, be named \_\_\_\_\_)*

p 11

- c) Potential for Establishment of Community Dock – please refer to the email from Resident, Margo Meyer - seeking approval from Council to proceed with a fundraiser to purchase/aid in the purchase of a community dock and that all money raised be held in trust by the Summer Village of Silver Sands until such time as they have raised enough funds. Ms. Meyer is also inquiring if the summer village would assist with grant funding opportunities, and any necessary permits and/or licenses that would be required. Another item of discussion would be where would this dock be located in the winter.

Administration has no concerns with assisting this group with respect to being the gatekeeping of their funds raised.

*(that the Summer Village of Silver Sands approve in principal working with Ms. Margo Meyer and an interested community group, and holding in trust for this group, funds raised by them for the purchase and maintenance of a community dock).*

*(that the Summer Village of Silver Sands assist where possible and reasonable, Ms. Margo Meyer and an interested community group, with respect to sharing information on potential grant funding opportunities as well as required*

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*permits and/or licenses that may be required to have a  
community dock established within the community)*

- d) September 27<sup>th</sup>, 2024 Regular Council Meeting – the AB Munis Fall Convention is scheduled for September 25<sup>th</sup> to 27<sup>th</sup>, 2024 so we will need to reschedule our Regular Council Meeting.

*(that due to the AB Munis Fall Convention, the September  
27<sup>th</sup>, 2024 Regular Council Meeting be rescheduled to  
\_\_\_\_\_)*

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- e) Onoway Regional Fire Services All Member Municipalities Meeting – please refer to the attached email noting the next meeting is scheduled for Tuesday, October 1<sup>st</sup>, 2024 at 1:00 p.m. (location yet to be determined).

*(that Council and Administration be authorized to attend the  
Onoway Regional Fire Services All Member Municipalities  
Meeting scheduled for Tuesday, October 1<sup>st</sup>, 2024 at 1:00  
p.m. (location yet to be determined)*

f)

g)

h)

8. Financial

p 13-17

- a) Income & Expense Statement – as at June 30, 2024

*(accept income & expense statement for information)*

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9.     Councillors' Reports

- a)     Mayor
- b)     Deputy Mayor
- c)     Councillor

*(accept Council Reports for information)*

10.    Administration Reports

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- a)     Development Officer's Report
- b)     Public Works Report
- c)     Resident inquiry/complaint on state of MR west of Willow Ave
- d)     Vehicle Noise Complaint – Pine Crescent being handled by CPO Kasamba
- e)     Fire Services Meetings/Discussions
- f)     AB Munis Grant Survey
- g)     R. Roberts appt next Council meeting, map
- h)

*(accept above items for information)*

11.    Information and Correspondence

P19-21

P22-23

P24-26

P27-31

P32-33

- a)     Development Permits:
  - i) 24DP06-31 – 13 Poplar Avenue - for construction of a single detached dwelling (141.0 sq. m.) and installation of, or utilization of existing, a water supply and septic system
  - ii) 24DP07-31 – 13 Poplar Avenue – demolition of an existing dwelling
  - iii) 24DP08-31 – 13 Ash Avenue - construction of a guest house suite over garage (83.61 sq. M.) C/w water supply and septic system
  - iv) 24DP09-31 - Operation of an eating establishment (Hot dog cart & bbq)
- b)     Community Peace Officer Report – for June 2024
- c)

*(accept correspondence for information)*

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AGENDA**

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and via Zoom                      Commencing at 9:00 a.m.

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12. Open Floor Discussion with Gallery (15-minute time limit)
  
13. Closed Meeting (if required): As per the Municipal Government Act and FOIPP Act  
- "Intergovernmental relations – Regional Fire Services - FOIPP Act Sections 21, 22,  
23 and 24"
  
14. Adjournment

Next Meetings:

- August 30, 2024 – Organizational Meeting followed by Regular Council Meeting
- September 27, 2024 – Regular Council Meeting – t/b re-scheduled due to AB Munis  
Convention
- October 25, 2024 – Regular Council Meeting

SUMMER VILLAGE OF SILVER SANDS  
REGULAR COUNCIL MEETING MINUTES  
FRIDAY, JUNE 21, 2024  
HELD IN-PERSON AT FALLIS HALL AND VIRTUALLY VIA ZOOM

	<b>PRESENT</b>	<p>Mayor: Bernie Poulin  Deputy Mayor: Liz Turnbull  Councillor: Graeme Horne</p> <p>Administration: Wendy Wildman, Chief Administrative Officer (CAO)  Heather Luhtala, Assistant CAO</p> <p>Public Works: Dustin Uhlman, Public Works Supervisor</p> <p>Attendees: n/a</p> <p>Delegation(s): n/a</p> <p>Public at Large: 3 (in-person), 1 (via Zoom)</p>
1.	<b>CALL TO ORDER</b>	<p>Mayor Poulin called the meeting to order at 9:02 a.m.</p> <p>The Summer Village of Silver Sands acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with indigenous communities in a spirit of reconciliation and collaboration.</p>
2.	<b>AGENDA</b> 115-24	<p><b>MOVED</b> by Deputy Mayor Turnbull that both the June 21, 2024 Regular Council Meeting Agenda and the June 21, 2024 Additions Agenda be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
3.	<b>MINUTES</b> 116-24	<p><b>MOVED</b> by Councillor Horne that the minutes of the April 26, 2024 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
4.	<b>DELEGATIONS</b>	n/a
5.	<b>PUBLIC HEARINGS</b>	n/a



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<b>6.</b>	<b>BYLAWS</b>	<p><b>343-2024 &amp; 344-2024</b>  <b>MOVED</b> by Deputy Mayor Turnbull that Council accept the discussion and review of draft bylaw 343-2024 (Animal Control Bylaw) and draft bylaw 344-2024 (Feeding of Wildlife Bylaw) for information and that administration place these bylaws back on a future meeting once comments have been received from legal counsel.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>7.</b>	<b>BUSINESS</b>	<p>118-24 <b>MOVED</b> by Deputy Mayor Turnbull that the discussion with respect to the Fire Bylaw and Fire Declaration Policy be accepted for information.  <b>CARRIED</b></p> <p>119-24 <b>MOVED</b> by Mayor Poulin that the participation of Deputy Mayor Turnbull at the education sessions Recall Legislation and Assessing Viability of Smaller Municipalities as hosted by Alberta Municipal Affairs be ratified.  <b>CARRIED</b></p> <p>120-24 <b>MOVED</b> by Councillor Horne that the attendance of Deputy Mayor Turnbull (virtual) and Mayor Poulin (in-person) to the Alberta Municipalities 2024 Municipal Leaders Caucus held on June 14, 2024 in St. Albert, Alberta be ratified.  <b>CARRIED</b></p> <p>121-24 <b>MOVED</b> by Mayor Poulin that the attendance of Deputy Mayor Turnbull and Councillor Horne at the May 8<sup>th</sup>, 2024 webinar on the Bill 20 Municipal Affairs Amendment Act, being hosted by Alberta Municipalities be ratified.  <b>CARRIED</b></p> <p>122-24 <b>MOVED</b> by Councillor Horne that the May 14<sup>th</sup>, 2024 email from Brian Waterhouse, Vice President of the Association of Summer Village of Alberta supporting Alberta Municipalities' position on the Bill 20 Municipal Affairs Amendment Act be accepted for information.  <b>CARRIED</b></p> <p>123-24 <b>MOVED</b> by Councillor Horne that the May 24<sup>th</sup>, 2024 email, letter and fact sheet from Minister, Ric McIver, regarding recent amendments to the Bill 20 Municipal Affairs Amendment Act be accepted for information.  <b>CARRIED</b></p> <p>124-24 <b>MOVED</b> by Mayor Poulin that Council acknowledge receipt and review of the May 4, 2024 email from resident Jennifer MacGregor with respect to the SeeClickFix App which would provide some efficiency in notifying the Summer Village of locating and identifying issues and complaints, however, as it is cost prohibitive, this item be accepted for information.  <b>CARRIED</b></p>



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125-24	<p><b>MOVED</b> by Deputy Mayor Turnbull that in accordance with section 419(b) of the Municipal Government Act that the terms of the sale of property (Lot 24, Block 2, Plan 2941MC) for the Public Auction be set as follows:</p> <ol style="list-style-type: none"><li>1. Any parcel of land offered for sale may be redeemed by payment of all arrears, penalties and costs by guaranteed funds at any time until the property is declared sold.</li><li>2. Each parcel of land offered for sale will be subject to a reserve bid and title will be subject to the reservations and conditions contained in the existing certificate of title.</li><li>3. The lands are being offered for sale on an "as is, where is" basis, and the municipality makes no representation and gives no warranty whatsoever as to the state of the parcel nor its suitability for any intended use by the successful bidder.</li><li>4. The auctioneer, Councillors, the chief administrative officer and the designated officers and employees of the municipality must not bid or buy any parcel of land offered for sale, unless directed by the municipality to do so on behalf of the municipality.</li><li>5. The purchaser of the property will be responsible for property taxes and utilities for the current year. There will be no adjustment to the date of sale.</li><li>6. The purchaser will be required to execute a sale agreement in form and substance provided by the municipality.</li><li>7. The successful purchaser must, at the time of sale, make payment in cash, certified cheque or bank draft payable to the municipality as follows:<ol style="list-style-type: none"><li>a. The full purchase price if it is \$10,000 or less; OR</li><li>b. If the purchase price is greater than \$10,000, the purchaser must provide a non- refundable deposit in the amount of \$10,000 and the balance of the purchase price must be paid within 20 days of the sale. (if the certified cheque or bank draft exceeds the final purchase price, the excess will be refunded within a reasonable time)</li></ol></li><li>8. GST will be collected on all properties subject to GST.</li><li>9. The risk of the property lies with the purchaser immediately following the auction.</li><li>10. The purchaser is responsible for obtaining vacant possession.</li><li>11. The purchaser will be responsible for registration of the transfer including registration fees.</li><li>12. If no offer is received on a property or if the reserve bid is not met, the property cannot be sold at the public auction.</li><li>13. The municipality may, after the public auction, become the owner of any parcel of land that is not sold at the public auction.</li><li>14. Once the property is declared sold at public auction, the previous owner has no further right to pay the tax arrears.)</li></ol> <p style="text-align: right;"><b>CARRIED</b></p>
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126-24	<p><b>MOVED</b> by Councillor Horne that in accordance with the Municipal Government Act and with respect to the Recovery of taxes Related to Land that the date for the Public Auction of Lot 24, Block 2, Plan 2941MC be scheduled for Friday, October 25, 2024 at 12:00 p.m. at the Fallis Community Hall located at Range Road 52 and Highway 16.</p> <p style="text-align: right;"><b>CARRIED</b></p>
127-24	<p><b>MOVED</b> by Mayor Poulin that in accordance with section 419(a) of the Municipal Government Act that the reserve bid for the property to be sold at the Public Auction being Lot 24, Block 2, Plan 2941MC, be set at the current assessed value of \$39,200.00.</p> <p style="text-align: right;"><b>CARRIED</b></p>
128-24	<p><b>MOVED</b> by Deputy Mayor Turnbull that pursuant to section 553(1)(F) of the Municipal Government Act, the addition of all tax recovery costs to the relevant tax 1050 roll is hereby approved.</p> <p style="text-align: right;"><b>CARRIED</b></p>
129-24	<p><b>MOVED</b> by Councillor Horne that the request from property owners, Malcom and Sandee Evans, for consideration of the Summer Village to move the municipal walkway on Conifer Crescent from between lots 5 &amp; 6 to between lots 3A &amp; 5 be denied.</p> <p style="text-align: right;"><b>CARRIED</b></p>
130-24	<p><b>MOVED</b> by Mayor Poulin that the Local Government Fiscal Framework Memorandum of Agreements for capital and operating funding between the Province of Alberta and the Summer Village of Silver Sands for the period April 1, 2024 to March 31, 2034 be approved and execution authorized.</p> <p style="text-align: right;"><b>CARRIED</b></p>
131-24	<p><b>MOVED</b> by Mayor Poulin that the July 12, 2024 email from Alberta Municipal Affairs inviting Council to make an appointment with Alberta Municipal Affairs Minister, Ric McIver, during the fall Alberta Municipalities convention be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
132-24	<p><b>MOVED</b> by Mayor Poulin that Council and Administration be authorized to attend the Alberta Municipalities Convention scheduled for September 25-27, 2024 in Red Deer, Alberta.</p> <p style="text-align: right;"><b>CARRIED</b></p>
133-24	<p><b>MOVED</b> by Mayor Poulin that the draft 3-Year Operating Budget and 5-Year Capital Plans for the Summer Village of Silver Sands be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	134-24	<b>MOVED</b> by Councillor Horne that the Summer Village of Silver Sands choose in principle the opt-in service model for future blue-bag collection services which will see the Summer Village continuing the blue-bag service provided the Summer Village will receive annual funding to cover operating costs as well as future capital costs as required.  <b>CARRIED</b>
	135-24	<b>MOVED</b> by Councillor Horne that Council, Administration, Public Works and the local Director and Deputy Director of Emergency Management be authorized to attend the Fortis Alberta wildfire mitigation webinar on Monday, June 24 <sup>th</sup> , 2024.  <b>CARRIED</b>
	136-24	<b>MOVED</b> by Councillor Horne that Public Works be authorized to take the Emergency Management ICS100 and ICS200 training courses on-line as time permits.  <b>CARRIED</b>
	137-24	<b>MOVED</b> by Councillor Horne that the invite from the Summer Village of Castle Island to the Alberta Beach Heritage Village new exhibit opening on Thursday, July 4, 2024 be accepted for information.  <b>CARRIED</b>
<b>8.</b>	<b>FINANCIAL</b> 138-24	<b>MOVED</b> by Deputy Mayor Turnbull that Council accept for information the income and expense statements as at May 31 <sup>st</sup> , 2024.  <b>CARRIED</b>
<b>9.</b>	<b>COUNCIL REPORTS</b> 139-24	<b>MOVED</b> by Mayor Poulin that the Summer Village of Silver Sands support the North Saskatchewan Watershed Alliance in their upcoming grant application to the Alberta Community Partnership program for their continued work on the Sturgeon watershed.  <b>CARRIED</b>
	140-24	<b>MOVED</b> by Mayor Poulin that Alberta Counsel be engaged to explore a grant for a combined maintenance building and fire hall for the Summer Village of Silver Sands.  <b>CARRIED</b>
	141-24	<b>MOVED</b> by Mayor Poulin that the Summer Village of Silver Sands make an application under the Alberta Community Partnership Grant for a Flowering Rush Maintenance Program for a 3-year period from 2025-2027 in the amount of \$60,000.00 per year under the Intermunicipal Collaboration component with an application deadline of October 1, 2024.  <b>CARRIED</b>

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	<p>142-24</p> <p>143-24</p> <p>144-24</p>	<p><b>MOVED</b> by Mayor Poulin that the Summer Village's Fire Services Provider be contacted and engaged to hold a wildfire safety presentation for the community with lunch being provided. (proposed dates being Saturday, August 3<sup>rd</sup> or Saturday, August 10<sup>th</sup> from 11:30 a.m.to 1:00 p.m.).</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Horne that the Summer Village of Silver Sands approach the Highway 43 East Waste Commission to request consideration of Summer Village residents utilizing the Darwell Transfer Station one day per month during the summer months for the disposal of trees and tree branches.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Turnbull that the Council reports be accepted for information as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p>10.</p>	<p style="text-align: center;"><b>ADMINISTRATION REPORTS</b></p> <p>145-24</p>	<p><b>MOVED</b> by Deputy Mayor Turnbull that Council accept for information the Administration reports as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>The meeting recessed at 11:43 a.m.</p> <p>The meeting reconvened at 11:47 a.m.</p>
<p>11.</p>	<p style="text-align: center;"><b>CORRESPONDENCE</b></p> <p>146-24</p>	<p><b>MOVED</b> by Councillor Horne that the following correspondence be accepted for information as presented:</p> <ul style="list-style-type: none"> <li>a) Alberta Municipalities – May 13<sup>th</sup>, 2024 email from President Tyler Gandam on their letter to Premier Smith on grant funding clarity</li> <li>b) Alberta Emergency Management Agency – please refer to the May 10<sup>th</sup>, 2024 email from Managing Director Steve Lacroix and their Strategy and System Supports team on proposed amendments to the Emergency Management Act</li> <li>c) Canada Summer Jobs Application – please refer to the May 15<sup>th</sup>, 2024 letter advising our application for funding to help support Canada Day activities was denied</li> <li>d) Silver Sands Playground Inspection Report – as prepared annually by Jason Madge the noted report is attached for information.</li> <li>e) Development Permits: <ul style="list-style-type: none"> <li>i) 24DP02-31 for construction of a single detached dwelling c/w attached garage, installation of a water supply and of a septic system, at 6 Golf Course Road</li> <li>ii) 24DP03-31 for operation of an eating establishment (ice cream truck) within the Summer Village</li> <li>iii) 24DP04-31 for construction of an addition to an existing single detached dwelling at 13 Birch Avenue</li> </ul> </li> </ul>

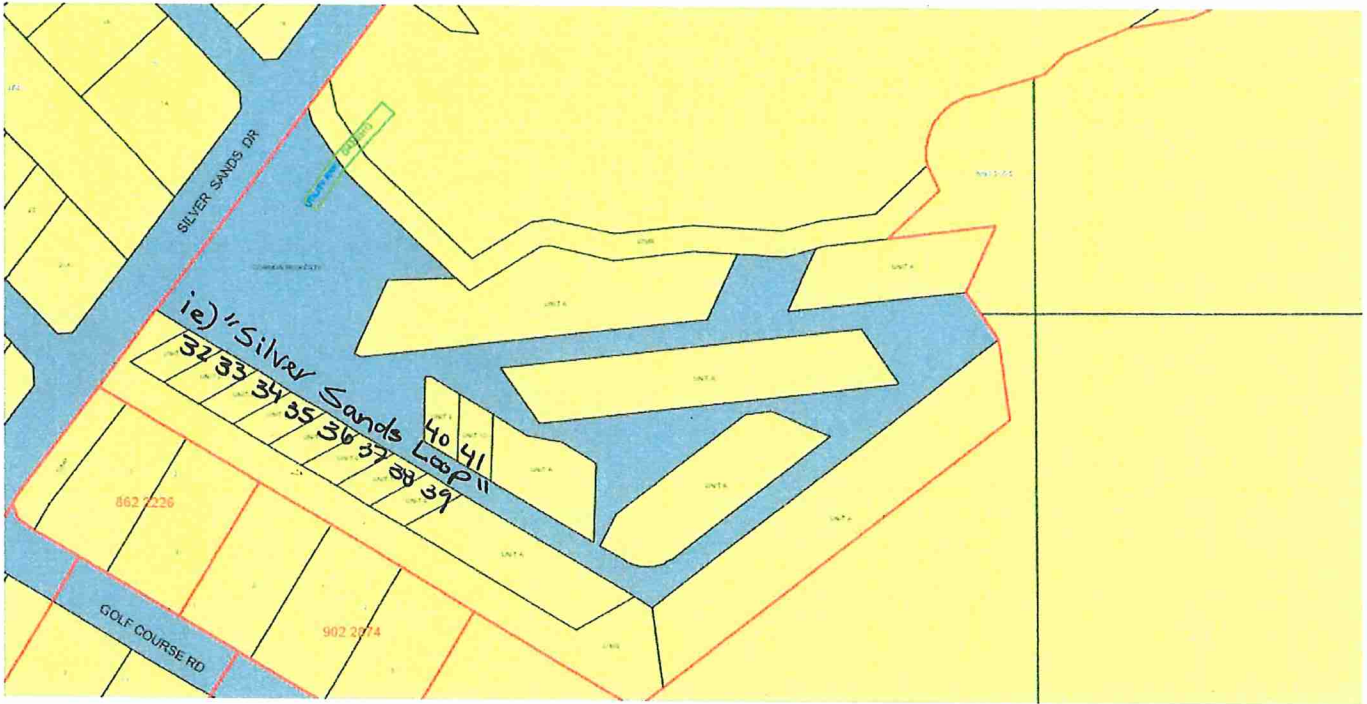
(b)

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		<ul style="list-style-type: none"> <li>f) Community Peace Officer Reports for March, April and May 2024</li> <li>g) Fine Revenues: <ul style="list-style-type: none"> <li>i) March 2024 in the amount of \$162.00</li> <li>ii) April 2024 in the amount of \$41.00</li> </ul> </li> <li>h) 2024 Census Test is coming in May – please refer to the attached April 30<sup>th</sup>, 2024 email from Statistics Canada Census Program</li> <li>i) Association of Summer Villages of Alberta – June 5<sup>th</sup>, 2024 email on how to bring forward resolutions to the annual conference</li> <li>j) Alberta Municipal Affairs – undated letter received via email on June 14<sup>th</sup>, 2024 from Minister McIver on the federal funding through the Canada Community-Building Fund (CCBF) which provides funding for capital investments, and the Province's concerns/negotiations with respect to this funding</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
12.	<b>OPEN GALLERY</b> 147-24	<p><b>MOVED</b> by Mayor Poulin that the discussion with the open gallery be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
13.	<b>CLOSED MEETING</b> 148-24                149-24	<p><b>MOVED</b> by Mayor Poulin that pursuant to section 197(2) of the Municipal Government Act, Council go into a closed meeting session at 11:52 a.m. to discuss the following item:</p> <p>-Intergovernmental relations – Regional Fire Services - FOIPP Act Sections 21, 22, 23 and 24</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>The meeting recessed at 11:53 a.m. to allow the public in attendance time to exit the meeting.</p> <p>The meeting reconvened at 11:56 a.m.</p> <p>The following individuals were present at the Closed Meeting:  Bernie Poulin  Liz Turnbull  Graeme Horne  Wendy Wildman  Heather Luhtala  Dustin Uhlman</p> <p><b>MOVED</b> by Councillor Horne that Council return to an open meeting at 12:41 p.m.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>The meeting recessed at 12:42 to allow public to return to the meeting.</p>







Need to assign a street/road name to the area of newly titled lots at the Golf Resort. The owner is suggesting it be called "Silver Sands Loop". The Golf Resort already has assigned lot addressing numbers for the 10 lots – 32-41. As the municipality has the direction, control and management of all roads within the municipality, we should have a motion from Council naming this road and have a sign done up showing this new road name.



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# Neon Night Golf Tournament - September 14. 2024 8 p.m. Texas Scramble Shot Gun Start (Fundraiser for Community Dock)

Margo Meyer [REDACTED]

Wed 2024-07-10 9:56 AM

To: Summer Village Office <administration@wildwillowenterprises.com>

Cc: Darlo Duncan 0410 2169 [REDACTED]

Good Morning

Further to my conversation with Heather on July 8, 2024, I am submitting this email on behalf of an interested group of mostly residents from our current Ladies and Couples Golf attendees (Silver Sands Golf Resort), a 9 hole neon night golf tournament. This is an event that has been in discussion amongst us for over a year and now we are going forward with it provided we have enough golfers (participants) to make it feasible. We have also decided to make it a fundraiser (possibly annual TBD) with proceeds to go towards a community dock at the boat launch in the Summer Village of Silver Sands. This dock can be enjoyed not only by boaters but anyone that wants to take in the natural views of the lake. The sunsets here are phenomenal.

It was suggested that perhaps we may be eligible to apply for a grant to help with the purchase of this community dock. This is where we are hoping that we would be able to get some assistance or guidance from everyone involved with the Summer Village of Silver Sands council. If permits are required, that would also be something that we would need to address and take into consideration.

So going forward, we are seeking approval from the council to proceed with this fundraiser and ask that all money raised be held in trust by the Summer Village of Silver Sands treasurer until such time as we have raised enough funds to purchase the proposed community dock.

Please note that we recognize that in the infancy of organizing this event there may be more questions in the future from us or yourselves. I/we thank you in advance for your consideration and patience as we do so.

Thanks kindly,  
Margo Meyer

[REDACTED]

11



## SAVE THE DATE - ORFS All Municipalities Meeting - October 1, 2024

Debbie Giroux <Debbie@onoway.ca>

Tue 7/16/2024 1:07 PM

To: Alberta Beach Village Office <aboffice@albertabeach.com>; Castle Island <svcastle@telus.net>; Nakamun Park <cao@svnakamun.com>; Rosshaven <cao@rosshaven.ca>; South View <svsouthview@outlook.com>; Summer Village Office <administration@wildwillowenterprises.com>; Sunset Point <office@sunsetpoint.ca>; SV Yellowstone <office@svyellowstone.ca>; Val Quentin <cao@valquentin.ca>; wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>  
Cc: Jennifer Thompson <CAO@onoway.ca>

Good Afternoon - Please hold 1:00 pm on Tuesday, October 1, 2024 for an ORFS All Municipalities meeting. Location to be determined.

Thank you.

Debbie



12

**S.V. OF SILVER SANDS**  
Monthly Financials



2024 Actuals  
 (ending June)      Variance      % of  
 Function

Income Function	2024 BUDGET			
<b>Taxation Income</b>				
Municipal Tax	310,643	310,643	0	100%
School Foundation Tax	168,185	168,185	0	100%
Minimum Tax (\$1,109 - 2024)	117,053	117,053	0	100%
Senior Foundation Tax	16,376	16,376	0	100%
Designated Industrial Tax	33	33	0	100%
<b>Sub-Total Taxation</b>	<b>\$ 612,290</b>	<b>\$ 612,290</b>	<b>\$0</b>	<b>100%</b>
<b>Grant &amp; Reserve Funding Income</b>				
Operating Grant - LGFF Operating	17,122	-	17,122	0%
Operating Grant - Canada Day (apply annually)	600	600	0	100%
Operating Grant - FIRESMART Canada	500	500	0	100%
Operating Grant - Canada Summer Jobs (apply annually)(made application - waiting on approval )	-	-	0	#DIV/0!
Capital Grant - MSI-C / LGFF	58,898	-	58,898	0%
Capital Grant - CCBF (funding agreement from 2014 to 2024)	-	-	0	#DIV/0!
Special Projects Funding (from reserves or from grant \$ in deferred revenue or from Grant Deposits)	53,372	-	53,372	0%
Capital Projects Funding (from reserves or from grant \$ in deferred revenue)	23,102	-	23,102	0%
Transfers from Reserves (2018 LSA Road)(2023/2024/2025 - under agreement \$24,653 per year repayment)	16,092	-	16,092	0%
<b>Sub-Total Grant &amp; Reserve Funding</b>	<b>\$ 169,686</b>	<b>\$ 1,100</b>	<b>\$168,586</b>	<b>1%</b>
<b>Other Income</b>				
Other Income (AMSC Rebate/Lease for 7 RV Lots)	1,400	1,400	0	100%
Penalties on Taxes	4,500	4,645	-145	103%
Bank Income	9,870	11,035	-1,165	112%
<b>Sub-Total Other Income</b>	<b>\$ 15,770</b>	<b>\$ 17,080</b>	<b>-\$1,310</b>	<b>108%</b>
<b>Admin Income</b>				
Admin - Sales of Good and Services	500	330	170	66%
Admin - Tax Certificates	500	675	175	
Admin - NSF Fees	-	-	-	#DIV/0!
Admin - Reserve Transfer (Legal Invoices Offset from other muni's)	2,000	-	2,000	0%
<b>Sub-Total Admin Income</b>	<b>\$ 3,000</b>	<b>\$ 1,005</b>	<b>\$1,995</b>	<b>34%</b>
<b>Bylaw/Emergency Services Income</b>				
Bylaw/Emergency Services - Fines	-	203	-203	#DIV/0!
Bylaw/Emergency Services - Fire Incident Recovery	-	-	0	#DIV/0!
Transfer from Reserves - Provincial Policing	5,902	-	5,902	0%
<b>Sub-Total Bylaw/Emergency Services</b>	<b>\$ 5,902</b>	<b>\$ 203</b>	<b>\$5,699</b>	<b>3%</b>
<b>Utilities Income</b>				
Utilities - Fortis Franchise Fees	5,500	3,019	11,601	55%
<b>Sub-Total Utilities Income</b>	<b>\$ 5,500</b>	<b>\$ 3,019</b>	<b>\$2,481</b>	<b>55%</b>
<b>Public Works Income</b>				
Public Works/Roads - Services Billed Out	-	-	0	#DIV/0!
Public Works/Roads - Sales of TCA	-	-	0	#DIV/0!
Public Works/Roads - Transfer from Reserves	-	-	0	#DIV/0!
<b>Sub-Total Public Works Income</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$0</b>	<b>#DIV/0!</b>
<b>Sewer/Water/Drainage Income</b>				
Sewer/Water/Drainage - Transfer from Reserves	-	-	0	#DIV/0!
<b>Sub-Total Sewer/Water/Drainage</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$0</b>	<b>#DIV/0!</b>
<b>Planning &amp; Development Income</b>				
Planning & Development - Safety Codes Permit Fees	1,000	183	817	18%
Planning & Development - Development Permit Fees	3,000	525	2,475	18%
Planning & Development - SDAB Appeal Fees	-	-	0	#DIV/0!
Planning & Development - Transfer from Reserves	-	-	0	#DIV/0!

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<b>Sub-Total Planning &amp; Development</b>	\$	4,000	\$	708	\$	3,292	18%
<b>Parks &amp; Recreation Income</b>							
Parks & Recreation - Grant FCSS		5,501		2,750		2,751	50%
Parks & Recreation - Grant FCSS (funds from Regional Admin - Picnic/Allnet)		-		-		0	#DIV/0!
Parks & Recreation - Grant FCSS (Emergency Services Dinner)		-		-		0	#DIV/0!
Parks & Recreation - Weed Harvesting (LIAMS)		7,500		-		7,500	0%
Parks & Recreation - Transfer from Reserve		-		-		0	#DIV/0!
<b>Sub-Total Parks &amp; Recreation</b>	\$	13,001	\$	2,750	\$	10,251	21%
<b>Requisitions Collected by Municipality (offset)</b>							
Requisitions - Senior Foundation	-	16,376	-	16,376		0	100%
Requisitions - Over/Under Utilized Levy		-		-		0	#DIV/0!
Requisitions - School Foundation	-	168,185	-	74,249		-93,936	44%
Requisitions - Over/Under Utilized Levy		-		-		0	#DIV/0!
Requisitions - Designated Industrial	-	33		-		-33	0%
Requisitions - Over/Under Utilized Levy		-		-		0	#DIV/0!
<b>Sub-Total Requisitions</b>	-\$	184,594	-\$	90,625	-\$	93,969	49%
<b>Net Revenue for Municipal Purposes</b>	\$	644,555		547,530	\$	97,025	85%
<b>Expense Function</b>							
<b>Council</b>							
Council Meeting Fees		16,000		7,300		8,700	46%
Council Deductions		-		-		0	#DIV/0!
Council Monthly		5,400		2,250		3,150	42%
Council Travel \ Subsistence		4,000		1,294		2,706	32%
Council SVLSACE		1,666		1,666		0	100%
Council Development		3,000		2,033		967	68%
Council Integrity Commissioner		1,630		750		880	46%
<b>Sub Total Council</b>	\$	31,696	\$	15,293	\$	16,403	48%
<b>Administration</b>							
Administration Contract		80,505		40,252		40,253	50%
W.C.B.		3,332		1,666		1,666	50%
Travel & Subsistence		3,200		1,584		1,616	50%
Conventions/Training (NEW)		1,000		0		1,000	0%
Postage \ Phone \ Storage		5,600		2,818		2,782	50%
Memberships		2,500		2,269		231	91%
Stationery & Printing		3,500		1,856		1,644	53%
Advertising		500		0		500	0%
Auditor		4,800		4,800		0	100%
Assessment		7,650		5,712		1,938	75%
Assessment LARB \ CARB		1,000		452		548	45%
Legal		3,000		4,000		-1,000	133%
Insurance		9,700		9,656		44	100%
Computer Support \ Website		1,800		0		1,800	0%
Meeting Room Fees - Fallis Hall Rent		1,200		1,200		0	100%
General Appreciation		500		0		500	0%
Tax Rebates & Discounts		-		0		0	#DIV/0!
Bank Charges \ Penalties		250		93		157	37%
Land Title Charges		100		2		98	2%
Donation To Other Agency (water well workshop)		300		336		-36	112%
<b>Sub-Total Administration</b>	\$	130,437	\$	76,696	\$	53,741	59%
<b>Election</b>							
Salaries & Wages		-		-		0	
Advertising		-		-		0	
Goods & Supplies		-		-		0	
Census Costs		-		-		0	
<b>Sub-Total Election</b>	\$	-	\$	-	\$	-	
<b>Medical</b>							
Medical Clinic (LSA)		-		-		0	
<b>Sub-Total Medical</b>	\$	-	\$	-	\$	-	

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<b>Public Works</b>				
Salaries \ Wages (Supervisor & Summer P/T)	81,900	47,620	34,280	58%
Payroll Deductions	6,500	3,896	2,604	60%
Payroll Vacation Accrual	3,300	1,366	1,934	41%
Payroll Employee Benefits	8,280	4,140	4,140	50%
Phone Reimburse (PWM)	1,200	600	600	50%
Shop Phone (Telus)	1,600	732	868	46%
Public Works Consultant	-	-	0	#DIV/0!
Shop Security	500	531	-31	106%
Snow Removal \ Grading	1,500	-	1,500	0%
Gravel & Rehabilitation	12,000	5,999	6,001	50%
General Services	1,000	145	855	15%
Signs	700	175	525	25%
Parts, Supplies, Fuel, Equip Repair	17,000	9,315	7,685	55%
Shop Improvements	500	356	144	71%
Electrical	19,000	8,559	10,441	45%
Natural Gas	1,800	1,351	449	75%
<b>Sub-Total Public Works</b>	<b>\$ 156,780</b>	<b>\$ 84,785</b>	<b>\$ 71,995</b>	<b>54%</b>
<b>Storm Water / Drainage</b>				
General Supply - Culverts	500	0	500	0%
Storm Water Drainage Study	-	0	0	#DIV/0!
<b>Sub-Total Storm Water/Dainage</b>	<b>\$ 500</b>	<b>\$ -</b>	<b>\$ 500</b>	<b>0%</b>
<b>Lagoon / Sewer</b>				
Lagoon/Sewer Capital	-	-	0	#DIV/0!
Lagoon/Sewer Operating	-	-	0	
<b>Sub-Total Lagoon / Sewer</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>
<b>Waste Collection</b>				
Waste	24,500	10,000	14,500	
Recycle	6,700	3,370	3,330	
Large Bin Clean Up	5,000	-	5,000	
Waste Commission (Hwy 43)	6,500	2,135	4,365	
<b>Sub-Total Waste Collection</b>	<b>\$ 42,700</b>	<b>\$ 15,505</b>	<b>\$ 27,195</b>	<b>36%</b>
<b>Municipal Planning</b>				
Development Officer	3,600	900	2,700	25%
Development Permit Fees	2,000	100	1,900	5%
Development Enforcement	4,000	-	4,000	0%
Planning (GC)	500	-	500	0%
General Planning Services (General MPS)	1,500	-	1,500	0%
Safety Codes Administration (move line here starting 2024)	1,630	750	880	46%
SDAB	300	300	0	100%
<b>Sub-Total Municipal Planning</b>	<b>\$ 13,530</b>	<b>\$ 2,050</b>	<b>\$ 11,480</b>	<b>15%</b>
<b>Recreation &amp; Parks</b>				
Playground Maintenance	1,200	1,386	-186	116%
Boat Launch	1,000	-	1,000	0%
Clean - Up (Trees)	3,000	1,161	1,839	39%
Weed Inspection \ Spraying	1,200	429	771	36%
Weed Harvesting LIAMS	7,500	-	7,500	0%
Library - YRL	800	375	425	47%
Library - Local	1,500	1,500	0	100%
Recreation (LSA)	500	500	0	100%
East End Bus	350	375	-25	107%
FCSS (\$5,593)(\$987 admin)	6,876	5,033	1,843	73%
FCSS (All Net/Picnic)	-	-	0	#DIV/0!
FCSS (Emerg Services Appreciation)(NEW)	-	-	0	#DIV/0!
Canada Day Celebration	600	600	0	100%
<b>Sub-Total Recreation &amp; Parks</b>	<b>\$ 24,526</b>	<b>\$ 11,359</b>	<b>\$ 13,167</b>	<b>46%</b>
<b>Emergency Services</b>				
Fire Suppression	39,500	19,766	19,734	50%
Fire Incident Recovery	-	-	0	#DIV/0!
Fire Volunteer Recruitment	1,200	-	1,200	0%
Disaster Services/Emergency	5,500	3,900	1,600	71%

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Directors of Emergency Management	5,000	2,266	2,734	45%
CPO Mayerthorpe	8,000	3,478	4,522	43%
Provincial Policing (collect or fund balance under reserve account or from reserve account)	13,391	13,391	0	100%
<b>Sub-Total Emergency Services</b>	<b>\$ 72,591</b>	<b>\$ 42,801</b>	<b>\$ 29,790</b>	<b>59%</b>
<b>Planned Reserve Contributions</b>				
Provincial Policing	-	-	0	#DIV/0!
Sustainability Reserve	5,485	-	5,485	0%
Tree Removal Reserve	803	-	803	0%
Snow Removal Reserve	536	-	536	0%
Legal Reserve	536	-	536	0%
Election Reserve	1,339	-	1,339	0%
SDAB/ARB Appeals	1,071	-	1,071	0%
MAP Review Reserve	500	-	500	0%
Lagoon Reserve	-	-	0	#DIV/0!
Operating Reserve	-	-	0	#DIV/0!
Roads Reserve	-	-	0	#DIV/0!
<b>Sub-Total Planned Reserve Contribution</b>	<b>\$ 10,270</b>	<b>\$ -</b>	<b>\$ 10,270</b>	
<b>Year-End Audit Accounts</b>				
Annual Amortization	-	-	0	#DIV/0!
Gain/Loss On Sale Of TCA	-	-	0	#DIV/0!
<b>Sub-Total Year-End Audit Accounts</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>
<b>Special Projects</b>				
Flowering Rush ACP Grant (Silver Sands is Managing Partner)(Completion Date is Dec 31, 2023)	-	-	0	#DIV/0!
Flowering Rush Municipal Contributions (incl additional \$1,000 from SS, \$2,000 from LILSA, \$2,000 from WC)	23,372	1,910	21,462	8%
LSA County 2018 Rd Project (Repay over 3 Years 23/24/25)(LGFF Additional \$8,561 & Reserves \$16,092)	24,653	-	24,653	0%
Entrance Signs	2,000	-	2,000	0%
Septic Site Inspections	10,000	-	10,000	0%
Assessment Bylaw Review	3,000	-	3,000	0%
Firesmart	5,500	-	5,500	0%
Legal Review Fire Matters	1,000	-	1,000	0%
Status Change Summer Village vs. Village	10,000	-	10,000	0%
Technology Prevention/Risk	-	-	0	#DIV/0!
<b>Sub-Total Special Project</b>	<b>\$ 79,525</b>	<b>\$ 1,910</b>	<b>\$ 77,615</b>	<b>2%</b>
<b>Capital Projects</b>				
<b>2024 Project</b> - Golf Course Road Replace main culvert, add proper culverts to existing approaches, install missing culverts in approaches, add culvert and approach to #6 and reshape drainage on whole street. \$40,000 - \$60,000 Asphalt repair at top of road \$10,000	70,000	-	70,000	0%
<b>2024 Project</b> - Landscape Upgrades (various areas - annual)	7,000	-	7,000	0%
<b>2024 Project</b> - Equipment Purchase walk behind Roughcut Mower	5,000	5,400	-400	108%
<b>Sub-Total Capital Projects</b>	<b>\$ 82,000</b>	<b>\$ 5,400</b>	<b>\$ 76,600</b>	<b>7%</b>
<b>TOTAL</b>	<b>\$ 644,555</b>	<b>\$ 255,799</b>	<b>\$ 388,756</b>	<b>40%</b>

Income Less Expenses - Surplus / (Defect)

\$ 547,529.69

2024 Budget	2024 Actuals (ending June)	Variance	% of Function
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# Silver Sands

## Reserve Account Balances

	31-Dec-23	2024 Budgeted Additions	2024 Budgeted Use	31-Dec-24	
<b>Operating Reserves</b>					
Tax Stabilization	\$ 42,985	\$ -	\$ -	\$ 42,985	
Sustainability*	\$ 98,553	\$ 5,485	-\$ 47,092	\$ 56,946	(Special Projects/Repay to LSA County, Firesmart 5K)
Tree Removal	\$ 4,515	\$ 803	\$ -	\$ 5,318	
Snow Removal	\$ 3,010	\$ 536	\$ -	\$ 3,546	
Legal	\$ 3,010	\$ 536	\$ -	\$ 3,546	
Election	\$ 5,525	\$ 1,339	\$ -	\$ 6,864	
Provincial Policing	\$ 10,705	\$ -	-\$ 5,902	\$ 4,803	(Offset Policing Requisition)
SDAB/ARB Hearings	\$ 3,020	\$ 1,071	\$ -	\$ 4,091	
MAP Review	\$ -	\$ 500	\$ -	\$ 500	
Unrestricted Operating	\$ 14,825	\$ -	\$ -	\$ 14,825	
Sub-Total Operating	\$ 186,148	\$ 10,270	-\$ 52,994	\$ 143,424	
<b>Capital Reserves</b>					
General	\$ 10,568	\$ -	\$ -	\$ 10,568	
Land Disposition	\$ 16,408	\$ -	\$ -	\$ 16,408	
Lagoon	\$ 175,820	\$ -	\$ -	\$ 175,820	
Roads	\$ 18,270	\$ -	\$ -	\$ 18,270	
Sub-Total Capital	\$ 221,066	\$ -	\$ -	\$ 221,066	
<b>Total Reserves (Operating &amp; Capital)</b>	<b>\$ 407,214</b>	<b>\$ 10,270</b>	<b>-\$ 52,994</b>	<b>\$ 364,490</b>	

Note: 2024 Budgeted Operating Expenses \$483,030  
Reserve goal is to have at least the equivalent of one year's operating.

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**Public Works Report**  
**SVSS Council Meeting July 26, 2024**

**Update from June 21, 2024**

1. Quote from Rock Hill has come back. We will be able to complete all scheduled road maintenance and drainage, plus an additional drainage upgrade at the end of Aspen in the allotted budget for this year.

**New Items**

1. Purchased pallet racking for organization of the Quonset. This will make set up for events like Family Day and meetings a lot less labour intensive for Public Works.
2. Blue Green Algae signs have been posted.
3. Met with Fortis and they are planning for next years line clearing. This will be a huge relief for the public works as tree removal is exceptionally time and labour intensive, and scheduling power outages is difficult.
4. We have started installing custom bird feeders on each street as we remove trees that pose threats to power and property. The bird feeders seem to make the residents happy.
5. Getting quotes from 2 contractors to do some mulching in reserve on Willow. This will increase the Villages Fire Smart practices, as there is so much brush and deadfall that has accumulated over the years that it is impossible to remove manually.
6. I would like to discuss if we would like to put future drainage projects on hold and look into clearing more reserve spaces of trees and deadfall. We would need to do an assessment of all reserve areas and rank priority based on need, and possibly look into any grants or funding that could be available for Fire Prevention type projects.



June 21, 2024

File: 24DP06-31

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**Re: Development Permit Application No. 24DP06-31  
Plan 223 MC, Block 5, Lot 13 : 13 Poplar Avenue (the "Lands")  
R1A – Residential : Summer Village of Silver Sands**

**Preamble:** The proposed development approved under this permit includes construction of the Dwelling upon footing constructed under Development Permit 23DP04-31. The Building has an overall main floor area of 141.0 sq. m., where 53.8 sq. m. is "Covered Deck".

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

***CONSTRUCTION OF A SINGLE DETACHED DWELLING  
(141.0 SQ. M.) AND INSTALLATION OF, OR UTILIZATION  
OF EXISTING, A WATER SUPPLY AND SEPTIC SYSTEM***

has been **APPROVED** subject to the following conditions:

- 1- Development Permit 23DP04-31 is herein deemed null and void.
- 2- All municipal taxes must be paid.
- 3- **SEPTIC SYSTEM:**

Approval of any plans or installation standards for an on-parcel sewage collection system by an approved Plumbing Inspector. The on-site sewage disposal system shall comply with the Private Sewage Systems Standard of Practice - 2015 as adopted by legislation for use in the Province of Alberta.

- 4- **WATER SUPPLY:**

If by Cistern, the cistern shall be excavated and installed in conformance with the Safety Codes Act or as amended and all such other regulations which may apply to their construction.

If by Well, the Well shall be drilled in conformance with Alberta's Water Act (the Act) and Water (Ministerial) Regulations (the "Regulations") that regulate water well drilling activities in the Province of Alberta and / or certification provided by a

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Development Services  
for the

**Summer Village of Silver Sands**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

professional engineer or certified hydrologist or certified plumbing inspector attesting an adequate flow of water of potable quality.

- 5- The applicant shall provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel, and 8.5 X 11 copies of site plans of a quality satisfactory to the Development Officer.
- 6- The applicant shall display for no less than twenty-one (21) days after the permit is issued the enclosed notice. The notice is to be posted immediately adjacent to the blue Municipal Address sign in such a fashion as to be visible by the public.
- 7- Two (2) Off-Street parking spaces must be provided on site.
- 8- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 9- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 10- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
- 11- The improvements take place in accordance with the plans and sketch submitted as part of the permit application, INCLUDING:**
  - **Site Grading – A minimum slope of 2% is recommended to facilitate surface drainage.**
  - **Front Yard setback shall be a minimum of 8.0 metres;**
  - **Side Yard setbacks shall be a minimum of 1.5 metres (or greater distance as required under the Alberta Safety Codes Act;**
  - **Rear Yard setback shall be a minimum of 1.5 metres;**
  - **Maximum Height shall be 9.0 metres (average grade to peak).**
- 12- All improvements shall be completed within twelve (12) months of the effective date of the permit.
- 13- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 14- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.





Development Services  
for the  
**Summer Village of Silver Sands**  
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

15- The Existing Dwelling upon the Lands is to be removed prior to, or commensurate with, the occupation of the Single Detached Dwelling approved under this Development Permit.

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed Complete **June 21, 2024**

Date of Decision **June 21, 2024**

Effective Date of Permit **July 20, 2024**

Signature of Development Officer

Tony Sonleitner, Development Officer, Summer Village of Silver Sands

cc Inspections Group Inc.  
Municipal Administrator, Summer Village of Silver Sands  
Assessor - [mike@tanmarconsulting.com](mailto:mike@tanmarconsulting.com)

**Note:** An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Silver Sands  
Box 8  
Alberta Beach, AB T0E 0A0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$1250.00.



June 26, 2024

File: 24DP07-31

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**Re: Development Permit Application No. 24DP07-31  
Plan 223 MC, Block 5, Lot 13 : 13 Poplar Avenue (the "Lands")  
R1A – Residential : Summer Village of Silver Sands**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

***DEMOLITION OF AN EXISTING DWELLING.***

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- The applicant shall display for no less than twenty-one (21) days after the permit is issued, in a conspicuous place on the site or on streets abutting the site, the enclosed notice.
- 3- The applicant shall provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel, and 8.5 X 11 copies of site plans of a quality satisfactory to the Development Officer.
- 4- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 5- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 6- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
- 7- All improvements shall be completed within six (6) months of the effective date of the permit.

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Development Services  
for the  
**Summer Village of Silver Sands**  
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed Complete **June 26, 2024**

Date of Decision **June 26, 2024**

Effective Date of Permit **July 25, 2024**

Signature of Development Officer

Tony Sonleitner, Development Officer, Summer Village of Silver Sands

cc Inspections Group Inc.  
Municipal Administrator, Summer Village of Silver Sands  
Assessor - [mike@tanmarconsulting.com](mailto:mike@tanmarconsulting.com)

**Note:** An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Silver Sands  
Box 8  
Alberta Beach, AB T0E 0A0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$1250.00.



June 30, 2024

File: 24DP08-31

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**Re: Development Permit Application No. 24DP08-31  
Plan 223 MC, Block 2, Lot 13A : 13 Ash Avenue (the "Lands")  
R1A – Residential : Summer Village of Silver Sands**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

***CONSTRUCTION OF A GUEST HOUSE SUITE OVER GARAGE  
(83.61 SQ. M.) C/W WATER SUPPLY AND SEPTIC SYSTEM.***

has been **APPROVED** subject to the following conditions:

1- All municipal taxes must be paid.

2- **SEPTIC SYSTEM:**

Approval of any plans or installation standards for an on-parcel sewage collection system by an approved Plumbing Inspector. The on-site sewage disposal system shall comply with the Private Sewage Systems Standard of Practice - 2015 as adopted by legislation for use in the Province of Alberta.

3- **WATER SUPPLY:**

If by Cistern, the cistern shall be excavated and installed in conformance with the Safety Codes Act or as amended and all such other regulations which may apply to their construction.

If by Well, the Well shall be drilled in conformance with Alberta's Water Act (the Act) and Water (Ministerial) Regulations (the "Regulations") that regulate water well drilling activities in the Province of Alberta and / or certification provided by a professional engineer or certified hydrologist or certified plumbing inspector attesting an adequate flow of water of potable quality.

4- The applicant shall provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel, and 8.5 X 11 copies of site plans of a quality satisfactory to the Development Officer

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- 5- The applicant shall display for no less than twenty-one (21) days after the permit is issued the enclosed notice. The notice is to be posted immediately adjacent to the blue Municipal Address sign in such a fashion as to be visible by the public.
  - 6- Two (2) Off-Street parking spaces must be provided on site.
  - 7- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
  - 8- **The applicants are required to have a Real Property Report (RPR), prepared and signed by an Alberta Land Surveyor, and submitted to the Development Officer. The RPR is to be completed at foundation stage and prior to commencement of framing of the development, for evaluating the compliance of the development against all Land Use regulations relating to the building(s) that are the subject of this development permit application.**
  - 9- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
  - 10- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
  - 11- **The improvements take place in accordance with the plans and sketch submitted as part of the permit application, INCLUDING:**
    - **Front Yard (Ash Avenue) setback shall be behind the front line of the Principal Building;**
    - **Side Yard setbacks shall be a minimum of 1.5 metres (or greater distance as required under the Alberta Safety Codes Act;**
    - **Rear Yard setback shall be a minimum of 1.5 metres;**
    - **Maximum Height shall be 8.5 metres (average grade to peak).**
- Note: Please be reminded that where walls are located within 2.4 metres of the property line they shall be constructed as a fire separation of not less than 45 minutes. (Alberta Fire Code - Article 9.10.15.5).
- 12- Arrangements, satisfactory to the Development Authority, must be in place to provide sanitary facilities for the contractors working on the site.
  - 13- All development shall be landscaped and graded in a manner that all surface run-off is either contained on-site, directed into an existing water body (i.e. a lake or stream) or public drainage system (i.e. a municipal ditch). All buildings must be completed with eaves which drain into the Municipal stormwater system.



**Development Services**  
for the  
**Summer Village of Silver Sands**  
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

- 14- All improvements shall be completed within twelve (12) months of the effective date of the permit.
- 15- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 16- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed Complete	<b>June 30, 2024</b>
Date of Decision	<b>June 30, 2024</b>
Effective Date of Permit	<b>July 29, 2024</b>
Signature of Development Officer	

Tony Sonleitner, Development Officer, Summer Village of Silver Sands

cc Municipal Administrator, Summer Village of Silver Sands  
Assessor - [mike@tanmarconsulting.com](mailto:mike@tanmarconsulting.com)

**Note:** An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Silver Sands  
Box 8  
Alberta Beach, AB T0E 0A0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$1250.00.

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July 2, 2024

File: 24DP09-31

[REDACTED]  
Grizzlys Smokies & BBQ  
[REDACTED]

**Re: Development Permit Application No. 24DP09-31  
Plan 6108 RS, Block 8, Lot R11 : Municipal Park (the "Lands")  
P – Parks & Recreation : Summer Village of Silver Sands**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

**OPERATION OF AN EATING ESTABLISHMENT  
(HOT DOG CART & BBQ)**

has been **APPROVED** subject to the following conditions:

- 1- The Development Permit is subject to revocation at the discretion of the Summer Village of Silver Sands.
- 2- All permits and approvals required from Provincial regulatory bodies (ALBERTA HEALTH), in conjunction with the sale of the proposed foods shall be obtained prior to the commencement of operations.
- 3- **Access and location shall be to the satisfaction of the Public Works Supervisor for the Summer Village of Silver Sands. Please contact Dustin, Public Works Supervisor or his designate at (587) 989-9761 or [sspublicworks@wildwillowenterprises.com](mailto:sspublicworks@wildwillowenterprises.com) , prior to undertaking any works upon the municipal roadway.**

ALBERTA HEALTH  
Jennifer Fearnough, BSc, BEH(AD), CPHI(C)  
Public Health Inspector/Executive Officer  
Environmental Public Health, Onoway  
Phone: 780-967-6221  
Fax: 780-967-2060  
[Jennifer.Fearnough@albertahealthservices.ca](mailto:Jennifer.Fearnough@albertahealthservices.ca)>

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Development Services  
for the  
**Summer Village of Silver Sands**  
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed Complete **July 2, 2024**

Date of Decision **July 2, 2024**

Effective Date of Permit **July 31, 2024**

Signature of Development Officer

Tony Sonleitner, Development Officer, Summer Village of Silver Sands

cc Municipal Administrator, Summer Village of Silver Sands  
Assessor - [mike@tanmarconsulting.com](mailto:mike@tanmarconsulting.com)  
Alberta Health

**Note:** An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Silver Sands  
Box 8  
Alberta Beach, AB T0E 0A0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$1250.00.



**NOTE:**

**It is strongly recommended that the applicants have a Real Property Report (RPR), prepared and signed by an Alberta Land Surveyor, and submitted to the Development Officer. The RPR should be completed at foundation stage and prior to commencement of framing of the development, for evaluating the compliance of the development against all Land Use regulations relating to the building(s) that are the subject of this development permit application, including the ground floor elevation.**

1. *The issuance of a Development Permit in accordance with the notice of decision is subject to the condition that it does not become effective until twenty-nine (29) days after the date of the order, decisions or development permit is issued.*
2. *The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Officer may appeal to the Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision & Development Appeal Board within twenty-one (21) days after notice of the decision is given.*
3. *A permit issued in accordance with the notice of the decision is valid for a period of twelve (12) months from the date of issue. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, this permit shall be null and void.*

**IMPORTANT NOTES**

1. Any development proceeded with prior to the expiry of the appeal period is done solely at the risk of the Applicant even though an application for Development has been approved and a Development Permit has been issued. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit is issued.
2. Any person claiming to be affected by a decision regarding an application for a development permit may appeal by serving written notice to the Clerk of the Subdivision & Development Appeal Board within twenty-one (21) days after a development permit or notice of decision was issued.
3. This Development Permit is valid for a period of 12 months from the date it was issued, or the date of an approval order being granted by the Development Appeal Board. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, the permit becomes invalid unless an extension has been granted by the Development Officer.



**Development Services**  
for the  
**Summer Village of Silver Sands**  
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

4. The applicant is reminded that compliance with this Permit requires compliance with all conditions affixed thereto.
  - a. This is not a Building Permit and, where required by any regulation, a Building Permit, and all other permits in connection with this development, shall also be obtained from:

**The Inspections Group Inc.**  
**Edmonton Office**  
12010 - 111 Avenue NW  
Edmonton, Alberta T5G 0E6  
E-mail: [questions@inspectionsgroup.com](mailto:questions@inspectionsgroup.com)  
Phone: 780 454-5048  
Fax: 780 454-5222  
Toll Free Ph: 1 866 554-5048  
Toll Free Fax: 1 866 454-5222

6. A development permit is an authorization for development under the Land Use Bylaw; but is not an approval under any other regulations that may be applicable.
  - (a) Water and sewage systems are under the jurisdiction of the Inspections Group Inc. (780) 454-5048 or 1-866-554-5048.
  - (b) Development in proximity to gaslines, other pipelines, powerlines, or telephone lines require approvals from: The Gas Protection Branch - Alberta Labour, Alberta Energy Resources Conservation Board, Alberta Utilities and Telecommunications.
  - (c) All plans submitted for the construction or alteration of a commercial or industrial building as specified under the Alberta Architects Act, shall be authorized by a registered architect or a professional engineer.



## Public Notice

DEVELOPMENT APPLICATION NUMBER: 24DP09-31

### APPROVAL OF DEVELOPMENT PERMIT

An application for a development permit for this property, Plan 6108 RS, Block 8, Lot R11 : Municipal Park, with regard to the following:

### OPERATION OF AN EATING ESTABLISHMENT (HOT DOG CART & BBQ)

has been **CONDITIONALLY APPROVED** by the Development Officer.


Any person who objects to the proposed use of the parcel may deliver to the Clerk of the Subdivision and Development Appeal Board a written statement of their objection to such use indicating the following:

1. His/ her full name and mailing address, for the delivery of any notices to be given with respect of the objection;
2. The reasons for his/her objection to the proposed use; and
3. An appeal fee of \$1250.00.

The statement must be received by the Clerk of the Subdivision and Development Appeal Board by no later than **4:30 pm on July 23, 2024.**

Statements of concern with regard to this development permit should be addressed to:  
Summer Village of Silver Sands  
Box 8  
Alberta Beach, Alberta, T0E 0A0  
Attention: Clerk of the Subdivision and Development Appeal Board

Should you have any questions please contact the Development Officer at (780) 718-5479

Date Application Deemed Complete	July 2, 2024
Date of Decision	July 2, 2024
Effective Date of Permit	July 31, 2024
Signature of Development Officer	

- Note: This permit does not come into effect until twenty-nine (29) days after the date of issuance.
- Note: Any development undertaken prior to the expiry of the appeal period is done solely at the risk of the applicant. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit has been issued.
- Note: This permit is valid for a period of twelve (12) months from the date of issue. If at the expiry date of this period the development has not been commenced and carried out with reasonable diligence, this permit shall be null and void.

**THIS IS NOT A BUILDING PERMIT**

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Town of Mayerthorpe

Report Title : SILVER SANDS TOTAL CONTRACT HRS

Report Range Start: 2024/06/01 0000 End: 2024/06/30 2359

Man Hour Report by User

S.V. SILVER SANDS

KASAMBA, GERVAIS

Event start: 2024/06/06 1608 Event end: 2024/06/06 1608 Time: 0 Minutes

Address: #3 POPPY PLACE

Activity Type: REPORT WRITING (CASE REPORT)

Total Time on Call for this Event : 0 Hours 0 Minutes

Event start: 2024/06/06 1608 Event end: 2024/06/06 1608 Time: 0 Minutes

Address: #3 POPPY PLACE

Activity Type: REPORT WRITING (CASE REPORT)

Total Time on Call for this Event : 0 Hours 0 Minutes

KASAMBA, GERVAIS : Total Time On Calls 0 Hours 0 Minutes

Total Group Time: ormato Padrão> Hours 0 Minutes

TOWN OF MAYERTHORPE

KASAMBA, GERVAIS

Event start: 2024/06/02 1300 Event end: 2024/06/02 1430 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2024/06/14 1430 Event end: 2024/06/14 1600 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

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Town of Mayerthorpe

Report Title : SILVER SANDS TOTAL CONTRACT HRS  
Report Range Start: 2024/06/01 0000 End: 2024/06/30 2359

Man Hour Report by User

Event start: 2024/06/21 1530 Event end: 2024/06/21 1700 Time: (90) Minutes  
Address: SUMMER VILLAGE  
Activity Type: GENERAL PATROL  
Total Time on Call for this Event : 1 Hours 30 Minutes

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Event start: 2024/06/27 1300 Event end: 2024/06/27 1430 Time: (90) Minutes  
Address: SUMMER VILLAGE  
Activity Type: GENERAL PATROL  
Total Time on Call for this Event : 1 Hours 30 Minutes

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KASAMBA, GERVAIS : Total Time On Calls 6 Hours 0 Minutes

Total Group Time: 6 Hours 0 Minutes

All Officers: Total Time On Calls 6 Hours 0 Minutes

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