



WILEAG Governing Board Meeting Minutes

February 27, 2017

The meeting, held at the CVMIC offices in Wauwatosa, was called to order at 0901 hours by President Greg Peterson.

Present: Peterson, Ruzinski, Christopherson, Stojkovic, Pedersen, Bayer, Jungbluth, Jack, Ferguson, Palmer, Nasci, Cole and Mayzik.

Excused: Wesson, Otterbacher and Dunn.

Others in attendance: Bob Rosch, Eugene Reyes, Tom Wagner and Lara Vendola-Messer.

The minutes from the January 30, 2017 meeting were reviewed and Christopherson informed board members of a correction concerning Non-Corporate Sponsorship on page three. The correct verbiage for Platinum Sponsors should state "more than \$1,000.00". After review, ***the amended minutes of the January 30, 2017 meeting were approved on a unanimous voice vote following a motion by Jungbluth, seconded by Ruzinski.***

Following a motion by Stojkovic, seconded by Mayzik, at 0903 hours the Board convened in closed session on a unanimous voice vote.

Evansville PD Accreditation hearing. The written on-site report had been sent to board members in advance of the meeting. Team Leader Chief Brian Uhl appeared in person and provided a summary covering the process and findings. Questions were raised regarding compliance with various standards, most notably, those governing administrative reporting, the citizen complaint process, and property and evidence management. Based on this information, the Governing Board concluded the Evansville Police Department had not achieved compliance with these standards. Following discussion, ***there was a motion by Nasci seconded by Jungbluth and passed on unanimous voice vote that accreditation would be placed in a state of suspension. Evansville Police Department could restore and renew its accredited status for another three-year period should they address each deficiency within the next six months and demonstrate compliance with the relevant standards during an onsite review by a WILEAG assessor.***

Following a motion by Stojkovic, seconded by Pederson, at 0953 hours the Board reconvened in open session on a unanimous voice vote.

Committee Reports:

Process- Peterson commented that items concerning the Process Committee were listed as agenda items and would be covered later in the meeting.

Training- Training dates for the upcoming CORE, Assessor, Team Leader and Accreditation Manager programs were reviewed. Rosch advised that he will send out reminders to all participating WILEAG agencies to encourage their participation. He will also be checking with Training and Standards and pursue advertising WILEAG training on WILENET. Bayer discussed the possibility of using more webinar based programs to deliver WILEAG training. This would require developing a study guide that corresponds with the webinar and allows students to complete the training incrementally at their own pace. In about six months, CVMIC will be in a position to assist WILEAG with the logistics of this undertaking.

Outreach- Jungbluth advised that he is in the process of setting up a WILEAG PayPal account. This will allow individuals to support our organization by making donations directly on WILEAG's website.

Officer Reports

President- Peterson advised that the WI Police Leadership Foundation Winter Conference was well attended and the process of presenting the WILEAG accreditation awards went smoothly. He also thanked Rosch and Jungbluth for their recruiting efforts in staffing the WILEAG booth in the exhibitor area.

Vice President- Ruzinski confirmed that she will be working with the Large Agency Protocol Ad-hoc Committee and Milwaukee PD to establish large agency compliance methodology procedures for the 5th Edition standards.

Secretary- Nothing to report.

Financial Report and Review- Rosch reported a current balance of \$52,047.26 as of 02/27/17. He shared that both LEXIPOL and the WI Police Leadership Foundation have continued their Gold Corporate Sponsorship (\$5,000) for 2017. Peterson advised that the Executive Committee had already reviewed the financial reports in advance and found no concerns. Following discussion and review, ***a motion was made by Ruzinski, seconded by Stojkovic and passed on a unanimous voice vote to accept the Financial Reports.***

Review of By-Laws- A draft of the WILEAG By-Laws incorporating all the recent language changes was sent to the Board in advance of the meeting. Peterson reviewed the changes with the Board to include the dates during which the amendments occurred. Following discussion and review, ***a motion was made by Mayzik, seconded by Jungbluth and passed on a unanimous voice vote to accept the updated By-Laws document as presented. The History of Amendments section was removed from the By-Laws and will serve as a standalone document for reference material only.***

CORE Standards Verification Enrollment- With the adoption of the 2nd Edition Core Standards, clarification was sought regarding the timing as to when agencies would be required to adhere to the new standards. Review and discussion reaffirmed the Board's position that any current participating agency who was in self-assessment under the 1st Edition Core Standards could continue under this program provided their assessment occurred before 06/01/18. Any new agency that were to join WILEAG following adoption of the 2nd Edition Core Standards on 08/29/16 are required to meet these verification standards.

Changing the Accreditation Hearing Process- The current procedures surrounding the accreditation hearing process were reviewed by the Board. Discussion ensued regarding consistent terminology that should be contained in the Team Leader's on-site report. The practice of inviting assessed agencies to meet with the Board on the day of their accreditation hearing was also reviewed. The advantages and disadvantages surrounding this existing practice were discussed in depth. Following discussion, the Board determined that On-Site Assessment reports should be submitted to the Board in draft form for consideration. The Board also adopted the practice that agencies being reviewed will be invited to attend the next Board meeting following their review.

Sheriff's Office Standards- Christopherson reviewed a draft addendum to the 5th Edition Standards that was provided to the Board in advance and had been created by members of the Executive Committee. The document clarified the applicability of certain standards and outlined the rationale under which sheriff's offices would generally be exempt from showing proof of compliance. Following discussion, ***there was a motion by Bayer seconded by Mayzik and passed on unanimous voice vote adopting the 5th Edition Addendum- Sheriff's Office Standards.***

Executive Director Report- Rosch sent his report in advance and reviewed its contents with the Board. He provided an update on his recruitment efforts and reviewed the upcoming accreditation schedule. To assist in his recruiting efforts and more effectively convey WILEAG's professionalism, Rosch requested authorization to purchase a new portable display board. Following discussion, ***there was a motion by Mayzik seconded by Bayer and passed on unanimous voice vote authorizing the purchase of a new portable display board with a cost of approximately \$500.00***

Next meeting – Confirmed: at CVMIC, March 27, 2017 at 9:00AM

The meeting was adjourned at 1157 hours on unanimous voice vote following a motion by Stojkovic, seconded by Ruzinski.

Respectfully submitted,

Todd Christopherson, Secretary