

**MENOMINEE TOWNSHIP
RESOLUTION # 03-21-20-03**

**STATE OF MICHIGAN
SEXTON SALARY**

The following is a resolution to establish the salary for the Menominee Township's Sexton.

WHEREAS, the general rule is that employee compensation for maintaining the cemetery is determined solely by the township board. The Clerk will provide a current job (work) description for the Sexton. Public Act of 1937, MCL 128.1 gives the township authority to establish, control, maintain and care for a public cemetery.

WHEREBY, the salary for the Sexton has been determined by the board during the annual budget process. The Sexton's annual salary line item on the budget is 1276702.

WHEREBY, the employment agreement, under certain conditions, grants additional compensation for grave closings (piece work) budgeted under line item 1276719 and an additional amount of \$6900.00 is budgeted for an assistant helpers (grounds worker/park attendant) under line item 1276703, which is not part of the Sexton's base salary and other grounds work will be performed by that helper. Assistant Sexton's time and pay information is monitored and hours worked are submitted by the Sexton at the established hourly \$11.25 rate. Piece work (Grave Closings) is at the \$50 rate for each Sexton and Assistant Sexton; double the rate (\$100) each if either or both have a grave closing on a weekend or an official federal government holiday.

BE IT RESOLVED, that as of the beginning of the fiscal year the total set base salary of the Sexton is:

Sexton's Salary: \$10,750.00

BE IT ALSO RESOLVED, that the Menominee Township Expense Reimbursement Policy MTR-04-2012 allows for reimbursement for additional mileage (Non-commuting) and expenses (not covered by the credit card). The Sexton must submit a mileage reimbursement expense sheet timely, NLT the 17th of each month, to the Township Clerk to be considered for any reimbursements (line item 1276860 on the budget).

BE IT FURTHER RESOLVED, that this resolution be adopted by the Menominee Township Board of Trustees as offered by **David Wesoloski, Menominee Township Treasurer**:

This resolution is supported by board member: Carl

Roll Call Vote: "Aye" 5 "Nay" 0 Absent

Township of Menominee Supervisor declared this resolution adopted on: 3/21/20



Kenneth Goffin
Menominee Township Supervisor

I, Michael Armbrust, the duly elected Clerk of Menominee Township, hereby witness and certify that the foregoing resolution was adopted by Menominee Township at a board meeting held on 21 March 2020.



Michael Armbrust
Menominee Township Clerk